

# Council Meeting

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## Agenda

**Tuesday, 10 June 2025**

Council Chamber - Civic Centre  
and via Videoconference



## Information for Councillors and the community

### ACKNOWLEDGEMENT OF COUNTRY

Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands and waterways.

We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region.

We proudly share custodianship to care for Country together.



### COUNCIL VISION

Whether you live here or visit, you will see how much we care for country, how inclusive and connected our communities are, and how sustainable balanced growth makes this the best place in the world.

### VALUE OF HISTORY

We acknowledge that history shapes our identities, engages us as citizens, creates inclusive communities, is part of our economic well-being, teaches us to think critically and creatively, inspires leaders and is the foundation of our future generations.

### COUNCILLOR COMMITMENT

We'll be truthful, represent the community's needs, be positive and responsive and always strive to do better.

### OUR COUNCILLORS

**Billanook Ward:** Tim Heenan  
**Chandler Ward:** Gareth Ward  
**Chirnside Ward:** Richard Higgins  
**Lyster Ward:** Peter McIlwain  
**Melba Ward:** Mitch Mazzarella

**O'Shannassy Ward:** Jim Child  
**Ryrie Ward:** Fiona McAllister  
**Streeton Ward:** Jeff Marriott  
**Walling Ward:** Len Cox

### CHIEF EXECUTIVE OFFICER & DIRECTORS

**Chief Executive Officer,** Tammi Rose  
**Director Built Environment & Infrastructure,** Hjalmar Philipp  
**Director Communities,** Leanne Hurst

**Director Corporate Services,** Vincenzo Lombardi  
**Director Planning and Sustainable Futures,** Kath McClusky

### GOVERNANCE RULES

All Council and Delegated Committee meetings are to be conducted in accordance with Council's Governance Rules, which can be viewed at: <https://www.yarraranges.vic.gov.au/Council/Corporate-documents/Policies-strategies/Governance-rules>

### PUBLIC PARTICIPATION IN MEETINGS

Members of the community can participate in Council meetings in any of the following ways:

- making a verbal submission for up to 5 minutes on matters not listed on the agenda.
- submitting a question.
- speaking for up to 5 minutes to a specific item on the agenda. For planning applications and policy issues, the Chair will invite one person to speak on behalf of any objectors and one person to speak on behalf of the applicant. For other matters on the agenda, only one person will be invited to address Council, unless there are opposing views. At the discretion of the Chair, additional speakers may be invited for items of large interest.
- speaking for up to 5 minutes to a petition to be presented at a meeting.



For further information about how to participate in a Council meeting, please visit: <https://www.yarraranges.vic.gov.au/Council/Council-meetings/Submissions-questions-petitions-to-Council>

## **LIVE STREAMING AND RECORDING OF MEETINGS**

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Opinions or statements made during the course of a meeting are those of the particular individuals. Council does not necessarily endorse or support the views, opinions, standards or information contained in the live streaming or recording of meetings. While Council will use its best endeavours to ensure the live stream and Council's website are functioning, technical issues may arise which may result in Council temporarily adjourning the meeting or, if the issue cannot be resolved, adjourning the meeting to another date and time to be determined.

A person in attendance at the meeting must not operate film, photographic, tape-recording or other equipment to reproduce sound and/or images at any meeting without first obtaining the consent of the Chair.

The Minutes produced after each Council Meeting form the official record of the decisions made by Yarra Ranges Council.

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## **EVACUATION PROCEDURES**

In the case of an emergency during a meeting held at the Civic Centre, 15 Anderson Street, Lilydale, you should follow the directions given by staff and evacuate the building using the nearest available exit. You should congregate at the assembly point at Hardy Street car park.

## **CONTACT US**

Post	PO Box 105, Anderson Street Lilydale, VIC 3140
Telephone	1300 368 333
Email	<a href="mailto:mail@yarraranges.vic.gov.au">mail@yarraranges.vic.gov.au</a>



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## **YARRA RANGES COUNCIL**

**AGENDA FOR THE 625<sup>TH</sup> COUNCIL MEETING TO BE HELD ON TUESDAY  
10 JUNE 2025 COMMENCING AT 7.00PM IN COUNCIL CHAMBER, CIVIC  
CENTRE, ANDERSON STREET, LILYDALE AND VIA VIDEOCONFERENCE**

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### **1. MEETING OPENED**

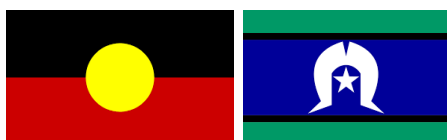


## 2. ACKNOWLEDGEMENT OF COUNTRY

Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands and waterways.

We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region.

We proudly share custodianship to care for Country together.





### **3. INTRODUCTION OF MEMBERS PRESENT**

#### **OUR COUNCILLORS**

Billanook Ward: Tim Heenan

Chandler Ward: Gareth Ward

Chirnside Ward: Richard Higgins

Lyster Ward: Peter McIlwain

Melba Ward: Mitch Mazzarella

O'Shannassy Ward: Jim Child

Ryrie Ward: Fiona McAllister

Streeton Ward: Jeff Marriott

Walling Ward: Len Cox

#### **CHIEF EXECUTIVE OFFICER & DIRECTORS**

Chief Executive Officer, Tammi Rose

Director Built Environment & Infrastructure, Hjalmar Philipp

Director Communities, Leanne Hurst

Director Corporate Services, Vincenzo Lombardi

Director Planning & Sustainable Futures, Kath McClusky



**4. APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies received prior to the commencement of this meeting.



## 5. CONFLICTS OF INTEREST

*In accordance with Chapter 7, Rule 4, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

*The Local Government Act 2020 defines two categories of conflict of interest:*

- *a general conflict of interest, which is defined as "...a relevant person has a general conflict of interest in a matter if an impartial, fair-minded person would consider that the person's private interests could result in that person acting in a manner that is contrary to their public duty", and*
- *a material conflict of interest, which is defined as "...a relevant person has a material conflict of interest in respect of a matter if an affected person would gain a benefit or suffer a loss depending on the outcome of the matter. The benefit may arise or the loss incurred (a) directly or indirectly; or (b) in a pecuniary or non-pecuniary form."*

*In accordance with section 130 of the Local Government Act 2020, a conflict of interest must be disclosed in the manner required by the Governance Rules and the relevant person must exclude themselves from the decision-making process.*

No Conflicts of Interest have been received prior to the Agenda being printed.



**6. MAYORAL ANNOUNCEMENTS**



**7. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

*That the Minutes of the Council Meeting held Tuesday 27 May 2025, as circulated, be confirmed.*



## **8. QUESTIONS AND SUBMISSIONS FROM THE PUBLIC**

*In accordance with Chapter 3, Rules 57 and 59, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

*A person may make a submission to Council on matters that are not listed on the Agenda. A submission may be on any matter except if it:*

- (a) is considered malicious, defamatory, indecent, abusive, offensive, irrelevant, trivial, or objectionable in language or substance;*
- (b) is substantially the same as a submission made to a Council meeting in the preceding 12 months;*
- (c) relates to confidential information as defined under the Act;*
- (d) relates to the personal hardship of any resident or ratepayer; or*
- (e) relates to any other matter which the Council considers would prejudice the Council or any person.*

There were no Submissions from the Public received prior to the Agenda being printed.



## 9. PETITIONS

*In accordance with Chapter 3, Rules 60, of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

*A person may submit a petition to Council on matters that are not listed on the Agenda. Every petition or joint letter submitted to Council must:*

- a) identify a 'Lead Petitioner' who Council can correspond with;*
- b) be legible and in permanent writing;*
- c) be clear and state on each page the matter and action sought from Council. Every page of a petition or joint letter must be a single page of paper and not be posted, stapled, pinned or otherwise affixed or attached to any piece of paper other than another page of the petition or joint letter;*
- d) not be derogatory, defamatory or objectionable in language or nature;*
- e) not relate to matters outside the powers of Council; and*
- f) clearly state the names and addresses of at least seven (7) people who live, work, study or do business in the Municipal district.*

There were no Petitions received prior to the Agenda being printed.



## BUDGET 2025-2026 FOR ADOPTION

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Report Author: Manager Financial Services

Responsible Officer: Director Corporate Services

Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

## CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

## SUMMARY

This report recommends that Council formally adopts the annual Budget and declare the rates and charges for the 2025-2026 financial year. The Draft Budget 2025-2026 has now been updated and finalised following the public Hearing of Submissions Committee meeting on the 6 May 2025.

A summary of the changes and updates include:

- A reallocation of funding in the Capital Expenditure Program in response to public submissions. This includes advanced design funding for Wesburn dog fence, new footpath design investigation works and Warburton Bowling Club bowling green assessments.
- Fees and Charges 2025-2026 – amendments were made to a small number of statutory fees that are subject to annual changes via State Government gazettes released during May 2025 (Attachment 2).

### ***Rates and charges for 2025-2026***

The 2025-2026 Budget has been prepared in compliance with the rate capping legislation introduced by the Victorian Government and proposes a three percent increase in rates per property.

### ***Capital Works***

The Budget proposes a number of significant capital works projects that have been identified through planning and community consultation.

### ***Policy, planning and services initiatives***

The Budget also includes resources for a range of initiatives regarding policy, planning and services.



**RECOMMENDATION**

***That Council having advertised the proposed Annual Budget 2025-2026 and having considered all submissions received in respect of such Budget resolves:***

- 1. To adopt as presented the Budget 2025-2026 (Attachments 1 and 2) and be adopted for the purposes of sections 91, 93 and 94 of the Local Government Act 2020.***
- 2. To authorise the Chief Executive Officer to submit a copy of the adopted Budget to the Minister for Local Government.***
- 3. The amount of rates and charges intended to be raised are an amount of \$187,635,562 million (or such greater amount as is lawfully levied as a consequence of this recommendation being adopted) be declared as the amount which Council intends to raise by general rates and waste service charges (described later in this recommendation). The amount declared is calculated as follows:***

***General Rates                      \$151,849,543***

***Waste Service Charges      \$35,786,019***

- 4. That general rates be declared in respect of the 2025-2026 Financial Year. declaration and levy of rates and charges for the 2025-2026 financial year contained within the 2025-2026 Budget be adopted for the purposes of section 94 of the Local Government Act 2020.***
- 5. That it be further declared that the general rates be raised by the application of differential rates.***
- 6. That a differential rate be respectively declared for rateable land having the respective characteristics specified below, which characteristics will form the criteria for each differential rate so declared.***
  - (a) Residential Land***  
***Any land which does not have the characteristics of Vacant Substandard land, Farm Land, Commercial Land or Industrial Land.***
  - (b) Vacant Sub Standard Land***  
***Any land which is vacant land on which by reason of locality or zoning under the relevant Planning Scheme, no building can be erected except in accordance with an adopted restructure plan.***
  - (c) Farm Land***  
***Any land which is 'farm land' within the meaning of section 2(1) of the Valuation of Land Act 1960.***
  - (d) Commercial or Industrial Land***  
***Any land which is used or adapted to be used primarily for commercial or industrial purposes.***
- 7. That the quantum of rates payable in respect of each rateable land will be***



**determined by multiplying the Capital Improved Value of such land (categorised by the characteristics described in point 6 above) by the relevant rates indicated in the following table:**

- (a) Residential Land - 0.0025283 (or 0.25283 cents in the dollar of Capital Improved Value)**
  - (b) Vacant Sub-Standard Land - 0.0025283 (or 0.25283 cents in the dollar of Capital Improved Value)**
  - (c) Farm Land - 0.0017698 (or 0.17698 cents in the dollar of Capital Improved Value)**
  - (d) Commercial or Industrial - 0.0037925 (or 0.37925 cents in the dollar of Capital Improved Value)**
- 8. That it be recorded that Council considers that each differential rate will contribute to the equitable and efficient carrying out of Council functions, and that the:**
- (a) respective objectives, uses and levels of each differential rate be those specified in section 4.1.1 of the Budget document (Attachment 1).**
  - (b) respective types or classes of land which are subject to each differential rate be those defined in part (n) above.**
- 9. That it be confirmed that no amount is fixed as the minimum amount payable by way of general rate in respect of each rateable land within the municipal district.**
- 10. That in accordance with section 4(4) of the Cultural and Recreational Lands Act 1963, the amount of rates payable in respect of each of the rateable lands to which that Act applies be determined by multiplying the Capital Improved Value of that rateable land by 0.0015170 (or 0.15170 cents in the dollar of Capital Improved Value).**

#### **Waste Services Charge**

- 11. That waste service charges be declared in respect of the 2025-2026 Financial Year.**
- 12. That the waste service charges be declared on a full cost recovery model in line with Council's Resource Recovery and Waste Services Policy.**
- 13. The amount of the waste service charges is dependent upon the use of a property, and the bins chosen or required on that property reflective of Council's waste policy. Waste Service charges are calculated as follows;**
- (a) A minimum base charge:**
    - i. Residential \$128**
    - ii. Non-Residential \$48**
  - (b) The food and garden organics (FOGO), recycling, general garbage bin.**
    - i. FOGO 80 litre – Residential \$142**
    - ii. FOGO 120 litre – Residential \$157**
    - iii. FOGO 240 litre – Residential \$201**
    - iv. FOGO 80 litre – Non Residential \$142**



<b>v. FOGO 120 litre – Non Residential</b>	<b>\$157</b>
<b>vi. FOGO 240 litre – Non Residential</b>	<b>\$201</b>
<b>vii. Recycling 80 litre – Residential</b>	<b>\$51</b>
<b>viii. Recycling 120 litre – Residential</b>	<b>\$55</b>
<b>ix. Recycling 240 litre – Residential</b>	<b>\$69</b>
<b>x. Recycling 80 litre – Non Residential</b>	<b>\$51</b>
<b>xi. Recycling 120 litre – Non Residential</b>	<b>\$55</b>
<b>xii. Recycling 240 litre – Non Residential</b>	<b>\$69</b>
<b>xiii. Garbage 80 litre – Residential</b>	<b>\$126</b>
<b>xiv. Garbage 120 litre – Residential</b>	<b>\$155</b>
<b>xv. Garbage 240 litre – Residential</b>	<b>\$242</b>
<b>xvi. Garbage 80 litre – Non Residential</b>	<b>\$126</b>
<b>xvii. Garbage 120 litre – Non Residential</b>	<b>\$155</b>
<b>xviii. Garbage 240 litre – Non Residential</b>	<b>\$242</b>

**Payment**

- 14. That in accordance with Section 167 of the Local Government Act 1989, Council determines that rates and charges may be paid by:**
  - (a) Four equal quarterly instalments due on:**
    - i. 30 September 2025**
    - ii. 30 November 2025**
    - iii. 28 February 2026**
    - iv. 31 May 2026**
  - (b) Where a ratepayer does not meet the first instalment by 30 September 2025, the total outstanding amount is due to be paid in full by 15 February 2026.**
  - (c) Ratepayers also have the option of flexible payment plans which can be accessed during the year.**
- 15. That the Manager Financial Services be authorised to levy and recover the general rates and annual service charge in accordance with the Local Government Act 1989 and the Local Government Act 2020.**
- 16. To endorse the submissions to the 2025-2026 Budget received at the Hearing of Submissions Committee meeting on 6 May 2025 and authorise the Manager Financial Services to write to all those who have made a submission, providing them with the officer response and thanking them for their input.**
- 17. That pursuant to section 172(1) of the Local Government Act 1989, Council records that it will require the payment of interest on any amounts of rates and charges which have not been paid by the date specified under section 167 of the said Act for their payment.**



## **RELATED COUNCIL DECISIONS**

Council endorsed the Draft Budget 2025-2026 to be released for community exhibition at its meeting held on 25 March 2025.

## **DISCUSSION**

### ***Purpose and Background***

The 2025-2026 Budget details how Council proposes to fund the initiatives in the Council Plan over the next four years to achieve its strategic objectives and strategies.

The Budget and Capital Expenditure Program will enable the delivery of more than 120 services to our community, while supporting the maintenance, renewal and construction of community facilities and infrastructure projects, including parks, trails, sporting grounds and pavilions, footpaths, roads, drainage and bridges.

It has been prepared through rigorous and extensive consultation with Councillors and Council officers, as well as significant engagement with the Yarra Ranges community. This has informed the development of the Budget – noting the competing tensions for scarce resources and the diverse views and needs of over 165,000 residents across 55 townships.

Yarra Ranges Council remains committed to providing value for money to rate payers. We have continued our approach to identifying opportunities to improve processes and reduce overhead costs in delivering our key services.

The 2025-26 Budget has been developed based on our community's ongoing feedback throughout the year as well as through the formal Budget consultation and submission process.

Cost of living pressures are being felt by our community and careful consideration has been given in applying the three per cent rate increase in 2025-26. Through our Community Survey, 75% of the community supported the council generating other income to reduce the reliance on rates.

## **FINANCIAL ANALYSIS**

The costs of preparing the Budget are funded from operating budget allocations.

## **APPLICABLE PLANS AND POLICIES**

The development of the 2025-2026 Budget contributes to the delivery of strategic financial information on the current and future projections of Council to the community to deliver on the Council Plan and Council Vision.

## **RELEVANT LAW**



Council must prepare and adopt a budget for each financial year and the subsequent three financial years, in accordance with section 94 of the *Local Government Act 2020*. The annual budget must be in the format outlined in the model prescribed by the *Local Government (Planning and Reporting) Regulations 2020*.

## **SUSTAINABILITY IMPLICATIONS**

Council's financial sustainability is informed by the indicators set by the Victorian Auditor General's Office (VAGO).

These indicators comprise of both short term and longer term measures. The indicators are calculated and considered as part of the budget process.

## **COMMUNITY ENGAGEMENT**

Council's *Community Engagement Policy 2024* sets out how Council will engage with the community for participation and feedback through the process of developing and adopting its annual budget.

Throughout the year we heard from the community through one of the many roadshows held across the municipality, our online feedback portal 'Shaping Yarra Ranges', via Councillors and at Council meetings or from customer feedback.

Feedback from consultation activity has provided invaluable and strategic input to the development of the 2025-2026 Budget.

A process of formal community engagement and submissions to the Draft Budget 2025-2026 was open from Wednesday 26 March 2025 to Sunday 27 April 2025. 49 written submissions were received in this process and nine submitters presented their submissions to a Hearing of Submissions Committee meeting on 6 May 2025. Officer responses to the 49 public submissions following the public hearing will be sent to submitters shortly after this Council meeting.

## **RISK ASSESSMENT**

There is inherent risk in developing a budget based on assumptions that are unknown or uncertain. Further, a constrained financial environment adds additional financial risk to the operations of the organisation. These risks have been considered by Council and the 2025-2026 Budget and supporting documents have taken these into account to provide a balanced and prudent budget.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*. Wsq2trfg2



## **ATTACHMENTS TO THE REPORT**

1. Budget 2025-2026
2. Fees and Charges Schedule 2025-2026





Yarra Ranges Council

# Budget 2025–2026



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## Acknowledgement of Country

Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands and waterways. We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region. We proudly share custodianship to care for Country together.





## Mayor and CEO introduction

The 2025-2026 Council Budget details our plans for the upcoming year and provides a financial forecast for the next four years. Being financially responsible and maintaining overall financial sustainability remains a focus in this constrained environment we are confronted with. The Budget has been prepared in the context of managing short-term budget influences while considering the longer-term challenges.

This Budget shows our continued investment into some of our core activities that our community place high value in, such as drainage improvement, the maintenance and improvement of existing assets, the continuation of significant multi-year projects, and the delivery of essential community services and support.

We are confronted with significant strains on our resources to maintain services and our infrastructure at current levels while the costs of delivery continue to outpace funding. In real terms this means it is very difficult to balance community expectations and deliver in the same way we have in the past.

Ratepayers will also see a separate increase to the Waste Service charge on their rates notice this year, which includes the costs associated with the waste collection services and the rise in the State Government's EPA Landfill Levy. To assist with this increasing cost, we have removed 'bin packages' set by Council. Now you can choose what size bins suit your needs and pay accordingly.

We continue to advocate to other levels of Government highlighting this situation with a focus to minimise future impact to community. We are also exploring alternate revenue sources and cost-saving measures across the organisation with the underlying aim of maintaining financial responsibility and overall sustainability.

The Victorian State Government have set the rate cap for 2025-2026 year at three per cent, which we will apply to our rates. This increase will assist in service levels being maintained and continued delivery on our capital works program.

We are mindful that our community is feeling the ongoing pressure of rising cost of living expenses, and we have worked hard to include efficiencies within this budget to ensure that we are keeping costs as low as possible while delivering value-for-money services.

From playgrounds to urban planning, community grants to the development of footpaths, roadworks, and initiatives in nature and sustainability, every aspect of our work is accounted for in this budget.

In November 2024, four new Councillors joined Council and five Councillors were re-elected. With a new Council comes a new Council Plan, this is being worked on now and will be available later this year. Until then, we continue to deliver the everyday services that our residents need and enjoy.

Feedback received from consultation undertaken with community over the past year has informed the Budget for the 2025-2026 year. We value all feedback and submissions from our community members throughout the year.

Our community has continued to highlight the importance of improving and maintaining drains to mitigate flooding and this work continues in the 2025-2026 Budget.



Other key areas of priority identified by our community include:

- Maintaining our roads, footpaths, drains and trails (\$25 million)
- Improving and maintaining parks, trees, sporting facilities, bushlands and reserves (\$23 million)
- Ensuring a sustainable future and responding to climate change, including emergency management (\$6 million)
- Programs and activities to support the community through all stages of life (\$17 million)

Yarra Ranges Council continues to navigate significant financial challenges when it comes to sealing our roads. The withdrawal of the \$100 million grant from the Federal Government for sealing roads two years ago is still felt and impacts our residents greatly.

Council has taken the approach to continue to identify efficiencies, explore innovations to benefit the community and seek alternate income sources with the aim to be able to deliver services and maintain its asset portfolio. Furthermore, an important financial indicator is our cash position and currently this needs strengthening, which is something we are focussed on in our Financial Plan. Our financial position will continue to be monitored within the parameters of responsible financial management.

We believe this Budget strikes the right balance to ensure we keep providing the services, assets and infrastructure valued by our community and helps to keep this region one of the best places in Australia to live, work, and visit.

**Cr Jim Child**  
**Mayor**

**Tammi Rose**  
**Chief Executive Officer**



# Executive summary

Yarra Ranges Council's 2025-26 Budget seeks to provide a solid framework to enable the delivery of high-quality services, projects and infrastructure. There is the view to financial stewardship of being both financially responsible in services and projects delivered and with a long-term view of maintaining financial sustainability.

## Key statistics of the 2025-26 budget

- **Total Revenue - \$258.0 million**
- **Total Expenditure - \$242.8 million**
- **Adjusted underlying operating result - \$2.5 million deficit**

Adjusted underlying operating result is an important measure of financial sustainability. This measure demonstrates Council's ability to self-fund its operations, and excludes external funding related to Council's capital works program.

Council acknowledges that the 2025-26 budget is allowing for an underlying operating deficit. However, future financial projections forecast Council's longer term financial sustainability returning to a positive result.

(Refer Comprehensive Income Statement in Section 3.1)

- **Total Comprehensive Result – \$15.2 million surplus**

This is calculated based on total revenue of \$258.0 million less total expenditure of \$242.8 million. This result includes funding related to Council's capital works program, but not the capital expenditure of that program.

(Refer Comprehensive Income Statement in Section 3.1)

- **Cash balance – \$27.6 million**

This is the cash and cash equivalent budgeted balance at end of June 2026.

(Refer Statement of Cash Flows in Section 3.4)

- **Capital Works Program of \$58.3 million** will be funded through:
  - \$31.0 million from Council operations (rates funded);
  - \$8.0 million sourced from borrowings
  - \$1.6 million from contributions from various sporting clubs, etc; and
  - \$17.7 million from external grants

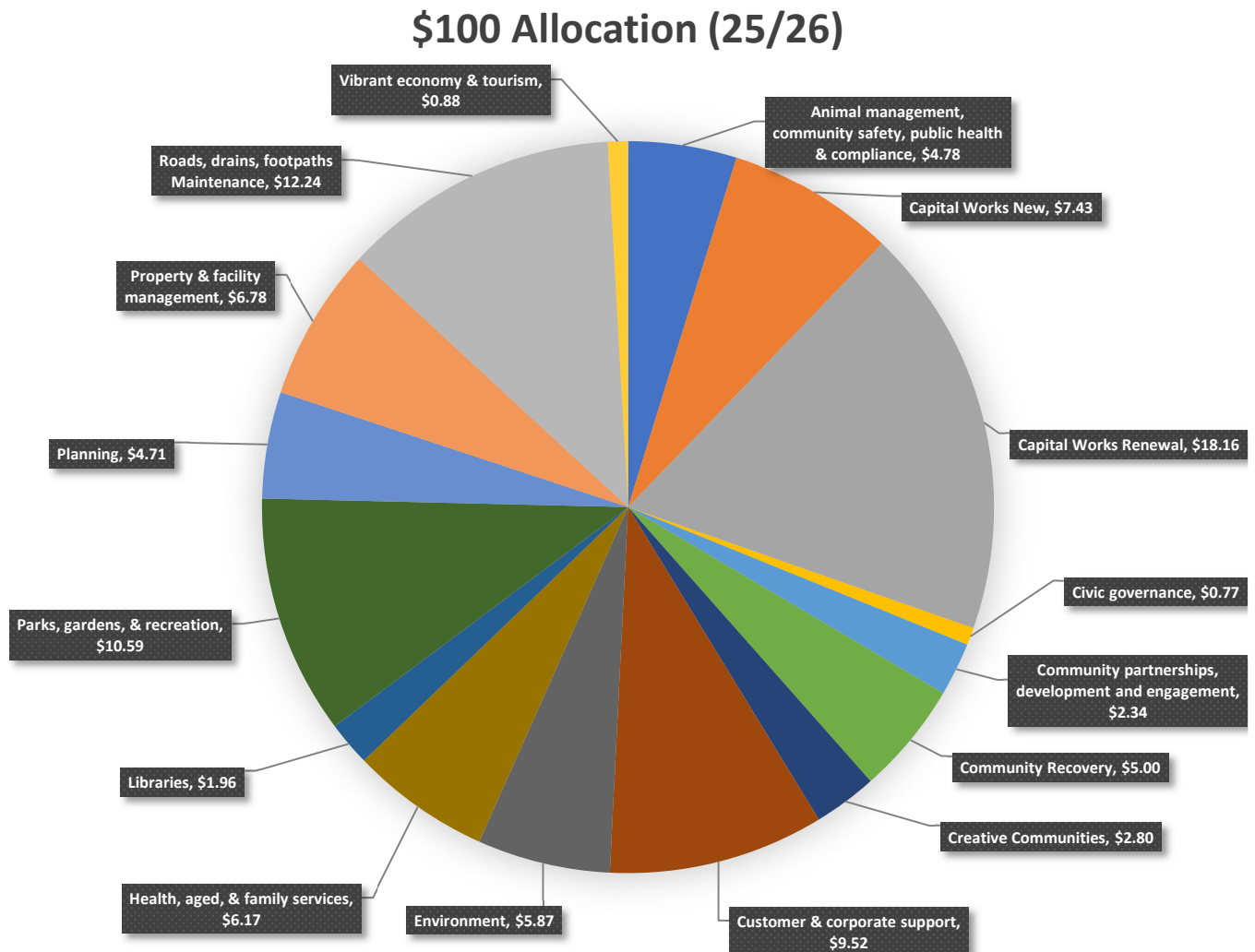
(Refer Statement of Capital Works in Section 4.5).



## Where Council spends your rates

The chart below provides an indication of how Council allocates its budgeted expenditure across the main services that it delivers. It shows how much is allocated to each service area for every \$100 that Council receives in rates income in 2025-26.

### Net Spending per \$100 of Rates Income (2025-26 Budget)





## Yarra Ranges in context

Yarra Ranges spans approximately 2,500 km<sup>2</sup>, encompassing over 55 suburbs, townships, and small communities in both rural and urban areas. This geographic size significantly impacts the costs of providing programs and services.

There are some significant residential areas, some commercial and industrial land use located in the western part of the Council area, while the central and eastern parts are more rural. Rural land is used mainly for agriculture, horticulture and viticulture. Tourism is also an important industry.

According to the 2021 Census, Yarra Ranges has a low level of disadvantage and a high level of advantage compared to the Australian average. It ranks in the top 20 percent for both the Index of Relative Socio-economic Disadvantage (IRSD) and the Index of Relative Socio-economic Advantage (IRSAD), with scores of 1041 and 1054, respectively. Despite these scores, there are community who may be disadvantaged, and Council is working closely with them.

With the substantial size of the municipality, there is significantly responsibility for Council to maintain its asset portfolio for all of the community to safely enjoy. This portfolio extends to include the extensive network of roads and drains.

Council owns assets with a valuation of \$1,644 million. Apart from land, these assets comprise more than \$239 million in buildings and around \$752 million in other infrastructure such as roads, bridges, drains and footpaths. Funding the annual cost for renewal of these existing assets is an important responsibility for Council, in addition to meeting community demand for new or improved assets.

## Budget influences

Setting Council's budget continues to be challenging when balancing financial sustainability while maintaining both the level of services and investment in the asset portfolio.

Our community continues to be impacted by severe unpredictable weather events, increasing the need for support, critical services and all this while also being impacted by rising living costs. When considering the above situation Council has taken the approach to explore efficiencies, alternate revenue streams and advocate to other levels of Government.

Council is also facing increased financial burdens due to the rising cost of service delivery, state government mandates and limited revenue sources. For example, The Environmental Protection Authority (EPA) has introduced stricter requirements for managing Council's landfill sites, significantly raising operational costs.

Many Council assets are ageing and need repairs or upgrades. Additionally, state and federal governments are facing financial constraints, leading to reduced funding for local councils, which further strains our resources.

The community within our 55 townships value their local assets and facilities and Council strives to manage those assets while assessing the needs of our infrastructure investment.

The 2025-26 Budget aims to provide the necessary resources for key support and services while maintaining overall financial sustainability. Through careful financial management, we aim to maintain a stable financial position, identify service innovations and improve operational efficiencies.



## Budget principles

In response to these influences, guidelines have been prepared that set out the key budget principles which informed the preparation of the budget and also provide a framework for the review and update of the long-term financial plan.

### Rates & charges

- Council will apply an annual rate increase in line with the Rate Cap set by the Victorian State Government Fair Go Rates Policy, with 3.0% being applied.
- Waste management to be charged to ratepayers as a full cost recovery service.
- Differential rates to be applied to ensure appropriate allocation of rates (no change from 2024-25 – refer Section 4.1.1(n) for further details:
  - Residential (100% of the rate in the dollar)
  - Commercial (150%)
  - Industrial (150%)
  - Farming (70%)
  - Recreational/Cultural (60%)
  - Vacant land (100%)
- No municipal charge.

### Government funding

- All recurrent and non-recurrent funding based on confirmed agreements is included in the budget.
- In later years of the long-term financial plan, where confirmed capital funding is unknown, an estimated percentage of capital expenditure has been used based on historical activity.

### Fees & charges

- Fees & charges are reviewed annually for appropriateness, fairness and equity. Thirty eight percent (38%) of fees and charges are increasing at a similar rate to the 3.0% rate cap, with 12% of fees and charges having no increase (or being decreased) to ease the burden on the community due to cost of living pressures.
- Thirty percent (30%) of fees and charges have had market corrections applied. There have been some new fees introduced to reflect a capacity to pay model at Customer links facilities. Note that four percent of fees and charges have been discontinued due to closures or changed services.
- See attached Appendix A - Schedule of Fees & Charges from 1 July 2025.

### Loan borrowings

- Overall borrowings are set at a financially sustainable level.



- Council is taking a strategic position to slightly increase its level of indebtedness to support community recovery and support the delivery of capital projects.
- Maintain indebtedness ratio below 60% over the long-term period (medium risk indicator). This measure indicates Council's ability to service its debts with its own sourced revenue.

## **Cash**

- Cash will be managed and invested in accordance with operational peaks and troughs, being mindful of short-term cash requirements of Council.
- Assist in funding the capital works program to the extent possible without compromising Council's cash position.
- Maintain a stable cash position with a liquidity ratio being managed to at least 1.1 (minimum, VAGO indicator). This measure determines Council's ability to meet its short-term financial obligations with unrestricted assets (i.e. cash holdings) and will maintain a small cash excess to cover for any unforeseen circumstances.

## **Recurrent operating expenditure**

- In some targeted areas, operational expenditure in 2025-26 will be held at the same or reduced levels, except for costs subject to existing contracts or where external market pressures apply.
- Salaries and wages have been calculated according to Council's full establishment staff roster, and a vacancy allowance based on historical trends. The budget also includes flexible working arrangements and increases in line with Council's Enterprise Agreement 2024.
- Future years expenditure in the long-term financial plan to be increased in line with either the Victorian Department of Treasury and Finance CPI projections or the rate cap estimate.
- Areas of discretionary cost will be reviewed each year as part of setting the annual budget.
- Service levels will continue to be reviewed considering community expectations, shifting demand for services and legislative requirements. The aim is to continue to be efficient with resources and an emphasis on innovation to achieve savings and efficiencies.

## **New initiatives & cost pressures**

- Funding of cost pressures and new initiatives will be sourced from within the organisation through efficiencies, innovation and reallocation of resources.

## **Capital works**

- Asset renewal will be a priority over the long term with enough financial resources allocated to ensure the risk of failure of critical assets is reduced and minimised.
- Maintain the amount of Council's funding contribution to the Capital Expenditure Program, whilst still maintaining financial sustainability in line with the Long Term Financial Plan and the Asset Plan.



- Complement the Capital Expenditure Program through third party funding such as grants, land sales, Public Open Space funding and Special Charge Schemes.
- Savings achieved during the delivery of works will be allocated to future years Capital Expenditure Programs to fund renewal and upgrade works as a priority.
- Asset rationalisation, de-commissioning and disposal will be considered as a method of reducing recurrent asset maintenance needs, to ensure funding required for improvements and new assets, particularly relating to community facilities, is secured.
- Lifecycle costs of new and improved assets will be assessed during the preparation of project business cases and considered in allocating a priority ranking.
- External funding opportunities for both new and renewal infrastructure asset projects will be explored when they become available, however, if matching funding is required, budget allocation will need to be considered for those projects that have a high priority.



## Community engagement

Throughout the year we hear from the community in a variety of ways whether that be at one of the many roadshows held across the municipality, our online feedback portal 'Shaping Yarra Ranges', via Councillors, at Council meetings or from customer feedback.

The information we receive from the community has provided valuable input to the 2025-26 Budget development process, helping ensure resources are being allocated to priority areas identified by the community, while also ensuring Council can continue to meet its legislative obligations.

Community engagement activities undertaken over the past 12 months have included:

- Approximately 30 pop-up activities were held across the Yarra Ranges to give community members a chance to speak face to face with Council staff.
- More recently, Council held a Budget Sentiment survey with our residents online through the Shaping Yarra Ranges website and received contributions from 172 individuals. Feedback has been considered as part of the attached documentation.

The Budget has been developed considering this feedback and other items raised via Councillors and the Council meeting process, noting the competing tensions for scarce resources and the diverse views and needs of approximately 156,000 residents across 55 townships.

Improving and maintaining drains to reduce flooding was identified by the community as one of the top priorities following recent heavy rainfall events over the past two years. Other key themes of community priorities identified include:

- Maintaining our roads, footpaths, and trails
- Improving and maintaining sporting facilities, open spaces, and reserves
- Caring for the environment and responding to climate change
- Facilities to support the community through all stages of life



## What we are funding in 2025-26

### Delivery of ongoing services

Council has allocated \$146.6 million in direct service delivery to the Yarra Ranges community. These services are summarised in Section 2 together with Council's major initiatives, actions, and measures of success.

Council's 2025-26 Budget will also support several exciting key projects. These are outlined as follows.

### Capital works program

This Budget allocates \$58 million towards capital works projects. Of this, \$26 million is towards renewal of existing infrastructure assets, and \$32 million towards the expansion and upgrade of existing infrastructure and construction of new projects. The capital works program includes \$19 million from external funding from State and Federal Governments.

#### Highlights of the capital works program include:

- Roads (\$17.9 million) – including resealing and resurfacing of 39 different road segments across the shire; upgrades and improvements and special charge schemes to seal gravel roads. Works include the rehabilitation works on Edward Road (including the construction of a new roundabout at the intersection with Paynes Road, Chirnside Park); rehabilitation works on Cambridge Road, Mooroolbark and Swales Road, Macclesfield.
- Drainage (\$3.9 million) – including rehabilitation and new drainage works in Cobden Crescent, Lilydale; Hazford Street, Healesville, Main Street, Upwey and Morrison Reserve, Mount Evelyn.
- Footpaths and cycleways (\$2.9 million) – renewal works will be delivered on 23 different segments of existing footpaths, and new works have been programmed on footpaths in Best Street, Belgrave; Monbulk Road, Kallista; Kingswood Drive, Chirnside Park; Windsor Park Rise, Mooroolbark and Yarra Street, Yarra Glen, amongst others.
- Recreational, leisure and community facilities and buildings (\$7.7 million) – renewal and improvement works have been scheduled for Seville Recreation Community Pavilion and the redevelopment of Don Road Pavilion, Healesville.
- Parks, open space, and streetscapes (\$13.4 million) – including trail projects like ngurrak barring / Ridge walk; Yarra Valley Trail; McDermott Reserve, Coronation Park, Warburton Mountain Bike Destination and various township improvements; Indigenous Heritage Visibility; park furniture renewal and improvements; retaining wall and step renewal; and trail rehabilitation projects.

The Statement of Capital Works can be found in Section 3.5 and further details on the capital works program can be found in Section 4.5.



## **Caring for the environment and responding to climate change**

In 2025-26 Council will continue to support our community to prepare for climate change and care for our environment.

Key actions and programs that will be delivered include:

- Continue implementing activities from the Nature Plan 2024-2034, to fulfil the vision of a healthy, resilient, and connected natural living landscape. A primary focus will be to initiate the development of a Biolinks Plan, contributing to the achievement of the Nature Plan's target and actions.
- Review the Integrated Water Management Plan which will enable our waterways and catchments to be protected.
- Continue the Ribbons of Green and Gardens for Wildlife programs, which help residents to transform their properties to support biodiversity.
- Review and enhance the Biodiversity Offset Program to identify growth opportunities and future direction.
- Fire slashing program, which includes slashing and brush cutting along 830 roadsides and fire access tracks.
- Continue to offer programs such as Solar Savers, to support residents and businesses to undertake energy efficiency upgrades to reduce emissions and save money on utility bills.
- Expand the grant funded program to protect the platypus in the Monbulk Creek catchment.
- Continue to educate and engage our community through sustainability, climate and environmental programs and events (covering topics such as food security, energy efficiency, resilience, environmentally sustainable design and more).
- Continue the transformation of Council's fleet, plant, and equipment to zero emissions technology.



## **Review of Council's Financial Plan**

Following the preparation of the 2025-26 Budget, Council has reviewed the impact the budget has on the long-term projections contained in its Financial Plan to ensure Council's financial sustainability is being maintained. The budget principles outlined above are reviewed annually and the principles and Financial Plan are adjusted as necessary to respond to the changing environment to ensure the ongoing financial sustainability of Council.

Council's long term financial sustainability remains sound, as shown in the financial performance indicators in Section 5.2.

## **Australian and Victorian Government advocacy**

Yarra Ranges Council continues to advocate strongly, in line with the 2021-2025 Council Plan and the guidelines set out in Council's Advocacy Framework.

Council's advocacy to the Victorian and Australian Governments continues to play a critical role in supporting delivery of core services, flagship projects and civil infrastructure. Council has secured \$5.8 million for Don Rd Community and Sporting Pavilion and \$1.5 million for Lillydale Lake Improvements.

Council's current Advocacy Agenda focuses on seven key priorities areas, being: Vibrant Townships, Housing and Homelessness, Integrated Transport, Resilience and Sustainability, Health and Wellbeing, Housing and Homelessness and Tourism and Sustainable Economic Growth. The Advocacy Agenda identifies potential for policy change along with key areas for investment, proposing opportunities for Council to partner with government to enable delivery of better roads and drainage, community and cultural infrastructure, community and environmental resilience initiatives, more housing and more sustainable support for Council to deliver community services.

Changes made by the Australian and Victorian Governments to a number of funding programs are impacting opportunities for Council, local businesses and community groups to access support for critical projects and initiatives. Council will continue to raise concerns around these changes and advocate for access to relevant funding sources.

Following Council's adoption of the 2025–2029 Council Plan and Community Vision, our advocacy agenda and priorities will be refreshed to ensure alignment.



## Population growth

### How are we travelling against population projections?

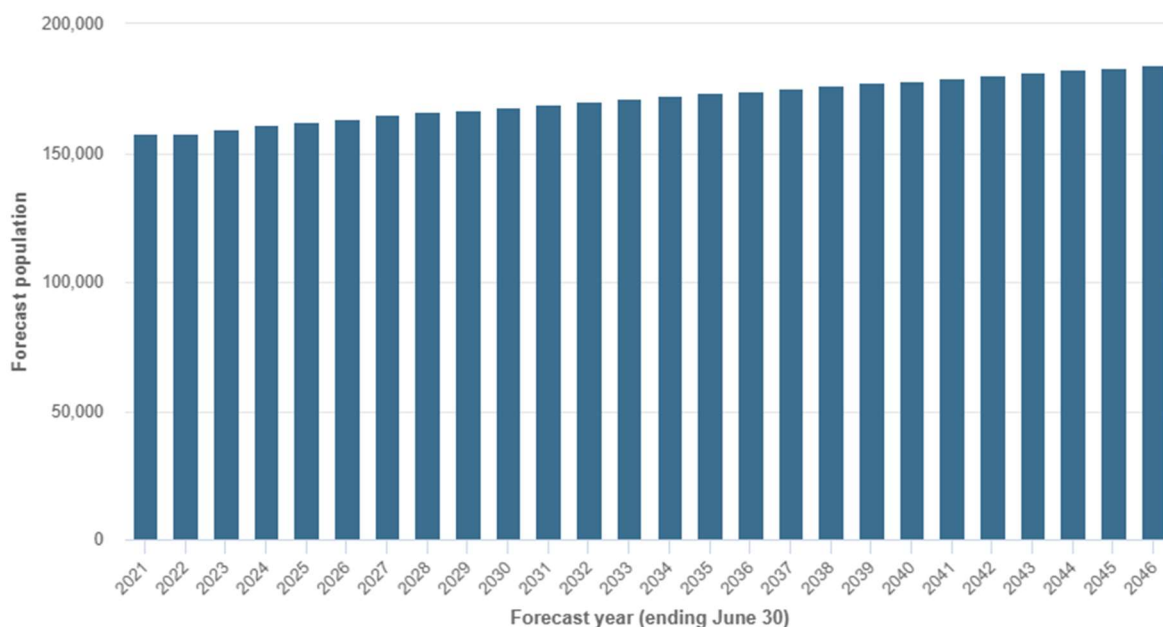
Population for Yarra Ranges was 156,068 at the 2021 Census.

The population forecasts predict that Yarra Ranges' population will grow to 184,223 by 2046. This translates to a net gain of 21,952 between 2025 and 2046, or 13.5% growth. Yarra Ranges' urban areas of Lilydale, Mooroolbark, Chirnside Park and Kilsyth are projected to have the highest population growth over the next twenty years, with local increases ranging from 11.3% in Kilsyth to a very high 79.0% in Lilydale (more than 14,960 new residents in Lilydale primarily due to the development of the Kinley Estate). These forecasts and projections are factored into our long term financial and asset planning.

The full set of projections to 2046 can be accessed here: <http://forecast.id.com.au/yarra-ranges>

### Forecast population

Yarra Ranges Council



Source: Population and household forecasts, 2021 to 2046, prepared by .id (informed decisions), September 2024.



## Budget reports

The following reports include all statutory disclosures of information and are supported by the analyses contained in Section 4.1 of this report.

This section includes the following reports and statements in accordance with the *Local Government Act 2020* and the Local Government Model Financial Report.

1. Link to Integrated Planning and Reporting Framework
2. Services and service performance indicators
3. Financial statements
4. Notes to financial statements
5. Financial performance indicators
6. Schedule of Fees and charges

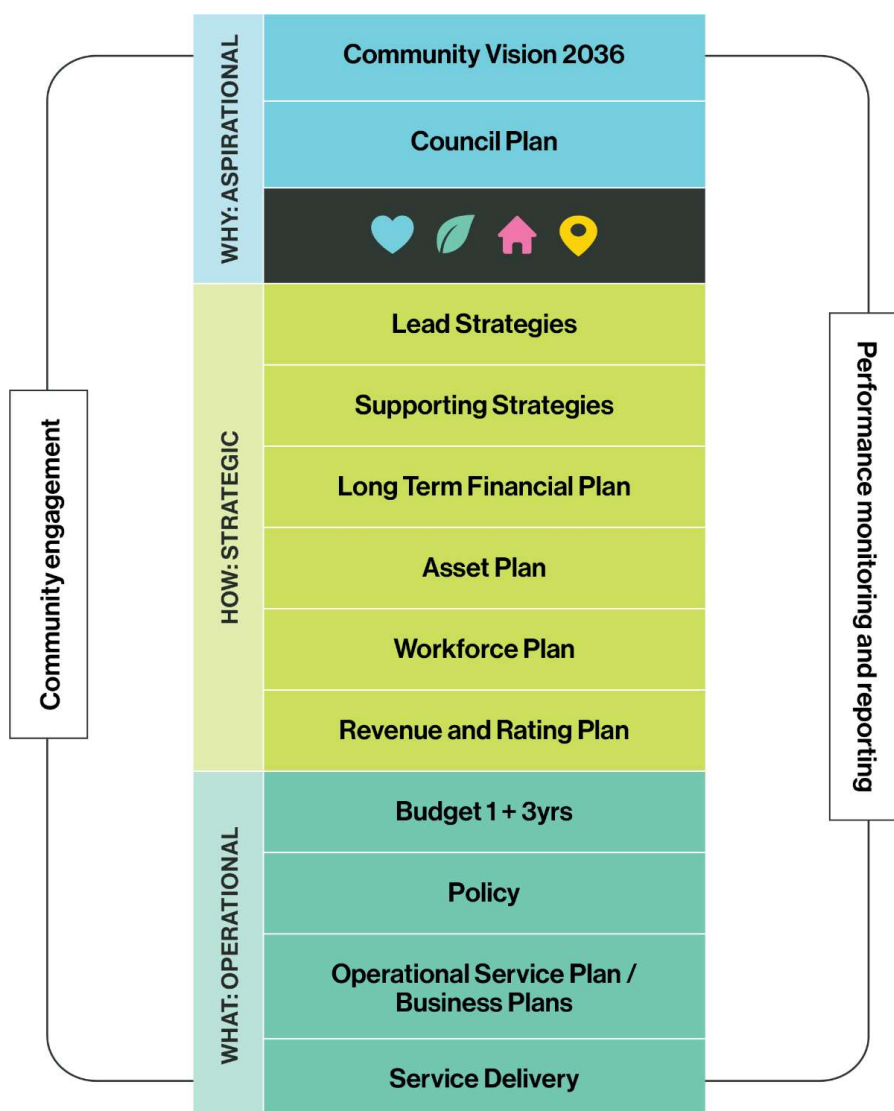


## 1. Link to the Integrated Planning and Reporting Framework

This section describes how the Budget links to the achievement of the Community Vision and Council Plan within an overall integrated strategic planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Community Vision and long-term Financial Plan), medium term (Council Plan, Workforce Plan, and Revenue and Rating Plan) and short term (Budget) and then holding itself accountable (Annual Report).

### 1.1 Legislative planning and accountability framework

The Budget is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives described in the Council Plan. The diagram below depicts the integrated planning and reporting framework that applies to local government in Victoria. At each stage of the integrated planning and reporting framework there are opportunities for community and stakeholder input. This is important to ensure transparency and accountability to both residents and ratepayers.



The timing of each component of the integrated planning and reporting framework is critical to the successful achievement of the planned outcomes.



## 1.2 Key planning considerations

### Service Level Planning

Although councils have a legal obligation to provide certain services - such as animal management, local roads, food safety and statutory planning - most council services are not legally mandated, including some services closely associated with councils, such as libraries, building permits and sporting facilities. Further, over time, the needs and expectations of communities can change. Therefore, councils need to have robust processes for service planning and review to ensure all services continue to provide value for money and are in line with community expectations.

## 1.3 Our purpose

### Our vision

Whether you live here or visit, you will see how much we care for Country, how inclusive and connected our communities are, and how balanced growth makes this the best place in the world.

### Our commitment

We are dedicated to achieving our community vision and serving our communities in the best way possible. We strive to be future focussed, responsible, fair, transparent and efficient in all we do, and this underpins all our work and guides our decisions and actions.

## Strategic objectives

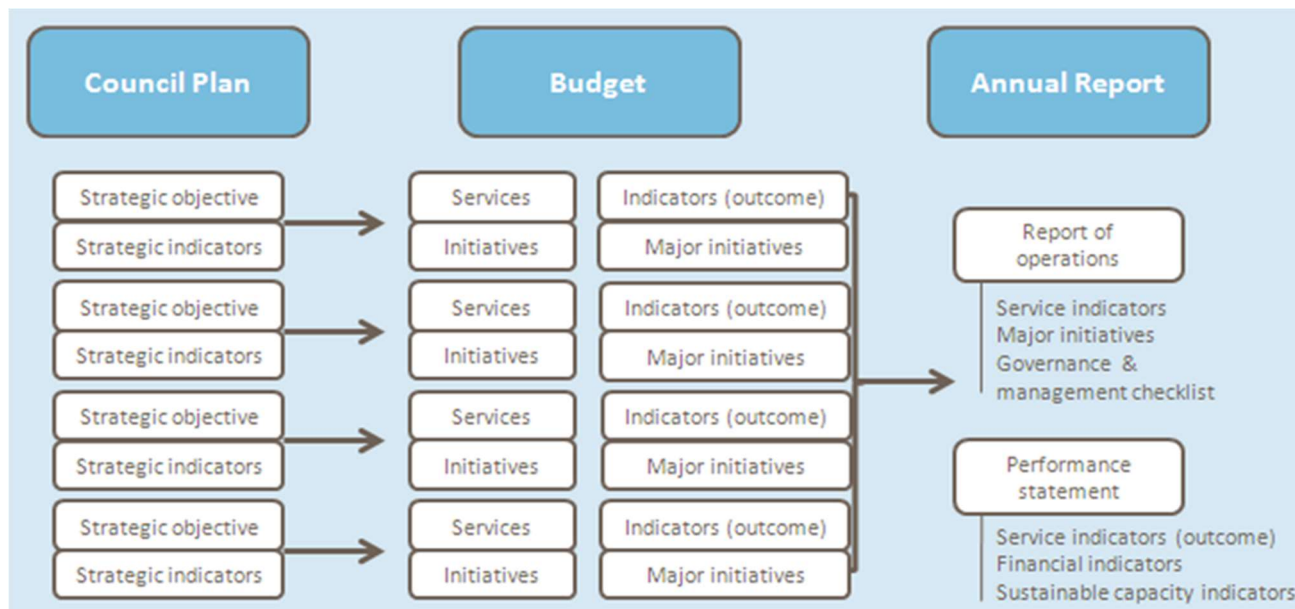
Council delivers services and initiatives in over 60 service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
<b>Connected and healthy communities</b>	Communities are safe, resilient, healthy, inclusive, and socially well connected. Quality services are accessible to everyone.
<b>Quality infrastructure and liveable places</b>	Quality facilities and infrastructure meet current and future needs. Places are well planned hubs of activity that foster wellbeing, creativity, and innovation.
<b>Protected and enhanced natural environment</b>	A healthier environment for future generations.
<b>Vibrant economy, agriculture, and tourism*</b> <small>*Please note this is referred to as Prosperous Community &amp; Vibrant economy in the draft 2025-29 Council Plan</small>	Our tourism, agriculture, health, manufacturing, and other industries are leading and dynamic. Strong investment and attraction underpin sustainable economic growth and job creation.
<b>High performing organisation*</b> <small>*Please note this is referred to as Our Commitment in the draft 2025-29 Council Plan</small>	An innovative, responsive organisation that listens and delivers quality, value for money services to our community.



## 2. Services and service performance indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2025-26 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, Council Plan actions and service performance outcome indicators in the Budget and report against them in its Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Jobs, Precincts and Regions



## Strategic Objective 1: Connected and Healthy Communities

Yarra Ranges Council is committed to fostering connected and healthy communities where communities are safe, resilient, healthy, inclusive and socially connected, and quality services are accessible to everyone.

Our community strengthening initiatives support resilience, social bonds, celebrate diversity, and preserve our rich cultural heritage, ensuring everyone feels valued and connected.

We support residents throughout their life journey, from early childhood to senior years, promoting health, education, and social engagement at every stage. By safeguarding public health through proactive measures and accessible healthcare services, we create an environment where wellness flourishes.

Together, these services create a framework that supports the physical, mental, and social health of our community, fostering an inclusive environment where every resident can thrive and feel connected.

### Services

Services	Description of services provided		2025/26 Budget \$'000
1. Animal Management	Manage pet registration, respond to animal complaints, and oversee dangerous animals for public safety and responsible pet ownership.	Expenditure (Income) Net Cost	\$2,344 (\$1,725) \$619
2. Emergency Management	Coordinate emergency preparedness, response, and recovery to enhance community resilience and safety.	Expenditure (Income) Net Cost	\$2,760 (\$720) \$2,040
3. Local Laws and Regulatory Compliance	Develop and enforce local laws to maintain public order and ensure compliance with health, safety, and environmental regulations.	Expenditure (Income) Net Cost	\$1,137 (\$2,920) (\$1,783)
4. School Crossings	Manage school crossing programs to ensure safe road crossings for children at peak school times.	Expenditure (Income) Net Cost	\$2,256 (\$784) \$1,472
5. Early and Middle Years	Support child development through targeted programs, childcare, and playgroups, especially for vulnerable families.	Expenditure (Income) Net Cost	\$5,506 (\$4,807) \$699
6. Healthy Active Ageing	Support older adults' wellbeing, independence, and community participation through resources, programs, and age-friendly initiatives	Expenditure (Income) Net Cost	\$906 (\$5) \$902
7. Maternal Child and Health	Provide support to families with young children through appointments, home visits, and guidance on sleep and settling.	Expenditure (Income) Net Cost	\$4,448 (\$2,260) \$2,188
8.	Empower youth (12-24) through programs focusing on early	Expenditure	\$836



Services	Description of services provided		2025/26 Budget \$'000
Youth Development	intervention, capacity building, and social connections.	(Income)	(\$202)
		Net Cost	\$634
9. Arts, Culture and Heritage	Develop and deliver cultural programs, events, and initiatives that celebrate creativity and promote understanding of heritage.	Expenditure	\$5,683
		(Income)	(\$306)
		Net Cost	\$5,377
10. Community Strengthening	Strengthen communities through programs, grants, and initiatives that promote inclusion, leadership, and volunteerism.	Expenditure	\$2,617
		(Income)	\$0
		Net Cost	\$2,617
11. Indigenous Development	Facilitate reconciliation and integrate Indigenous knowledge and practices to enhance cultural literacy.	Expenditure	\$471
		(Income)	\$0
		Net Cost	\$471
12. Social Infrastructure Planning	Plan and manage community facilities and services to meet current and future social needs.	Expenditure	\$774
		(Income)	\$0
		Net Cost	\$774
13. Immunisation	Provide immunisation services to residents and students in the municipality.	Expenditure	\$380
		(Income)	(\$141)
		Net Cost	\$239
14. Public and Environmental Health	Manage public health risks through education, monitoring, and enforcement, especially for vulnerable populations.	Expenditure	\$1,276
		(Income)	(\$1,220)
		Net Cost	56
15. Public Health and Wellbeing	Develop and implement plans to protect and improve community health in line with state guidelines.	Expenditure	\$922
		(Income)	(\$210)
		Net Cost	\$713
	<b>Connected &amp; Healthy Communities TOTAL</b>	Expenditure	\$32,597
		(Income)	(\$15,298)
		Net Cost	<b>\$17,299</b>

## Council Plan Community Priorities

- Connected and resilient communities
- Inclusive and safe communities
- Healthy through life stages
- Access to local services



## Council Plan Initiatives

### **Place-based approach to achieve local priorities**

Work with local communities to identify and coordinate place planning to create town centre plans for services and infrastructure that address local priorities.

### **Work with partners to advocate for local priorities**

Collaborate with partners, including the Eastern Region Council Group, to advocate for and advance shared priorities.

### **Deliver and enhance multiuse Community Pavilions across the municipality.**

Deliver the Don Rd Healesville and Seville Community Sporting Pavilions, and program of upgrades for existing pavilions to be fit-for-purpose, future proof, and inclusive of all genders.

### **Planning for an urban aquatic and leisure facility**

Progress planning for an aquatic and leisure facility within the urban area.



## Strategic objective 2: Protected and Enhanced Natural Environment

At the heart of our commitment to the community lies our dedication to care for Country and the ensure the environment is healthier for future generations. This key strategic objective encompasses a range of essential services designed to promote ecological health and resilience for future generations.

Through these interconnected services, we strive to create a sustainable community where residents can thrive in harmony with nature. By implementing initiatives that safeguard local ecosystems, support climate resilience, and manage our waterways effectively, we are continually working to foster a vibrant and healthy environment.

Our efforts not only enhance biodiversity but also respect the knowledge and practice of Traditional Owners in caring for Country, and empower community engagement in environmental stewardship. Together, these initiatives form the foundation of our mission to cultivate a healthier, more resilient environment for the Yarra Ranges community, ensuring a thriving natural landscape for years to come.

### Services

Services	Description of services provided		2025/26 Budget \$'000
1. Stormwater Management	Manage and improve drainage systems to collect, convey, and treat stormwater runoff.	Expenditure (Income) Net Cost	\$4,083 (\$422) \$3,661
2. Water Management	Implement water-sensitive design and partner with Melbourne Water to enhance water management strategies.	Expenditure (Income) Net Cost	\$451 (\$294) \$158
3. Climate Adaptation	Develop and implement strategies to prepare for climate change impacts, including extreme weather and changing weather patterns.	Expenditure (Income) Net Cost	\$2,034 (\$496) \$1,538
4. Landfill Management	Manage and remediate five closed landfill sites across the Yarra Ranges Shire.	Expenditure (Income) Net Cost	\$1,834 \$0 \$1,834
5. Resource Recovery	Manage household waste and recyclables to maximise recovery and reduce landfill disposal.	Expenditure (Income) Net Cost	\$36,210 (\$36,210) \$0
6. Biodiversity	Plan and manage initiatives to protect local ecosystems, conserve native species, and restore habitats.	Expenditure (Income) Net Cost	\$1,649 (\$987) \$662
7. Land Management	Plan and maintain public lands and resources, including weed control, vegetation management, and planned burns.	Expenditure (Income) Net Cost	\$5,911 (\$267) \$5,645



Services	Description of services provided		2025/26 Budget \$'000
8. Planting Programs	Plan and implement vegetation initiatives in public spaces, such as street trees, urban forests, and community gardens.	Expenditure (Income)  Net Cost	\$1,567 (\$868)  \$699
<b>Protected &amp; Enhanced Natural Environment TOTAL</b>		Expenditure (Income)  Net Cost	\$53,739 (\$39,543)  <b>\$14,196</b>

## Council Plan Community Priorities

- Local biodiversity
- Energy, climate, disaster and resilience
- Water management
- Circular economy

## Council Plan Initiatives

### **Enhance energy and infrastructure resilience for Council and communities before, during and after extreme weather events.**

Enabling Council and community to achieve sustainable infrastructure design by enhancing infrastructure resilience and energy efficiency, thereby reducing climate and weather-related impacts.

### **Increase and protect biodiversity links and canopy connections**

Increase and protect connected natural landscapes and healthy waterways for local biodiversity, and cooling affect.

### **Use nature-based solutions to increase resilience of natural landscape in a changing climate.**

Partner with Traditional Owners and utilise solutions for the changing climate that work with nature, reducing impact of natural hazards (e.g. storms, flooding and fire).

### **Provide leadership in pursuit of net zero emissions and support the transition to a low carbon future.**

Deliver programs that strengthen community's climate adaptation and resilience to climate impacts. Support the transition to a low carbon future, by increasing the use of renewable energy, improving energy efficiency, and fostering sustainable practices in local businesses and homes.



### Strategic Objective 3: Quality infrastructure and liveable places

At the heart of our commitment to the Yarra Ranges community lies our dedication to creating and maintaining Quality Infrastructure and Liveable Places. This key strategic objective encompasses a range of essential services designed to enhance the quality of life for all residents and visitors to our region, ensuring that facilities and infrastructure meet current and future needs; places are well planned and are hubs of activity that foster wellbeing and innovation.

Through these interconnected services, we strive to build a community where people can live, work, and play in harmony with their surroundings. From providing sporting facilities that promote active lifestyles, to improving our road networks for easier mobility, we're constantly working to make Yarra Ranges more accessible and enjoyable for everyone.

Our placemaking initiatives and community facilities are designed to foster social connections and support local activities. Complementing these efforts, our parks and open spaces offer active recreational areas, contributing to the physical and mental wellbeing of our residents. Together, these services form the foundation of our efforts to create a thriving, connected, and liveable Yarra Ranges for current and future generations.

#### Services

Services	Description of services provided		2025/26 Budget \$'000
1. Cultural Venues and Community Halls	Maintain and optimise cultural venues and halls to ensure they are safe, functional, and available for community use.	Expenditure (Income) Net Cost	\$470 (\$630) (\$160)
2. Libraries	Provide free access to books, digital resources, technology, and spaces for learning, research, and community engagement.	Expenditure (Income) Net Cost	\$4,498 \$0 \$4,498
3. Facilities Maintenance and Operations	Ensure the upkeep, operation, and safety of council-owned buildings and facilities for community use.	Expenditure (Income) Net Cost	\$11,819 (\$954) \$10,865
4. Leases and Licences	Manages the issuance, renewal, and administration of licences and leases for council owned land, buildings, and facilities. This includes agreements for commercial, community, and residential use, ensuring compliance with local regulations and fair access to public assets.	Expenditure (Income) Net Cost	\$2,636 (\$40) \$2,596
5. Parks	Design, develop, and maintain park buildings and amenities to ensure they are safe, accessible, and meet community needs.	Expenditure (Income) Net Cost	\$6,604 (\$126) \$6,478
6. Play Spaces	Provide safe, accessible outdoor play areas for children of all ages and abilities.	Expenditure (Income) Net Cost	\$446 \$0 \$446
7. Townships	Maintain and manage small urban areas, ensuring they have functional and safe infrastructure, services, and amenities.	Expenditure (Income) Net Cost	\$385 \$0 \$385



Services	Description of services provided		2025/26 Budget \$'000
8. Tree Management	Manage trees on Council land, including planting, pruning, removal, and responding to public requests for enhanced landscapes and safety.	Expenditure (Income)  Net Cost	\$6,404 (\$15)  \$6,389
9. Building Services	Ensure compliance and safety of buildings under the <i>Building Act 1993</i> through control and enforcement duties.	Expenditure (Income)  Net Cost	\$1,082 (\$531)  \$551
10. Place Planning and Design	Plan and design vibrant community spaces through urban planning, landscape architecture, and open space planning..	Expenditure (Income)  Net Cost	\$2,781 (\$57)  \$2,723
11. Statutory Planning	Implement planning policies and controls to ensure orderly development, compliance with permits, and adherence to the <i>Planning and Environment Act 1987</i> .	Expenditure (Income)  Net Cost	\$8,158 (\$2,137)  \$6,021
12. Strategic Projects	Facilitate and deliver major infrastructure projects, managing planning approvals and coordinating stakeholders.	Expenditure (Income)  Net Cost	\$677 (\$20)  \$657
13. Aquatics	Design, construct, and maintain aquatics facilities to ensure they are safe, functional, and ready for community use.	Expenditure (Income)  Net Cost	\$2,034 \$0  \$2,034
14. Sports fields	Design, construct, and maintain sports fields to ensure they are safe, functional, and ready for community and sporting use.	Expenditure (Income)  Net Cost	\$4,280 (\$82)  \$4,198
15. Trails	Design, construct, and maintain trails to ensure they are safe, functional, and ready for community use.	Expenditure (Income)  Net Cost	\$1,326 (\$939)  \$387
16. Local Roads, Bridges, Footpaths and Carparks	Plan, construct, and maintain local roads, bridges, footpaths, and carparks to ensure safety, accessibility, and effective traffic flow.	Expenditure (Income)  Net Cost	\$23,393 (\$278)  \$23,115
17. Public Lighting	Install, maintain, and upgrade street lighting to ensure safe and energy-efficient public spaces.	Expenditure (Income)  Net Cost	\$1,203 \$0  \$1,203



Services	Description of services provided	2025/26 Budget \$'000
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18. Traffic Management	Plan, implement, and maintain traffic systems to ensure safe and efficient movement of people and vehicles.	Expenditure (Income) Net Cost	\$1,012 \$0 \$1,012
<b>Quality Infrastructure &amp; Liveable Places TOTAL</b>		Expenditure (Income) Net Cost	\$79,208 (\$5,809) \$73,400

## Council Plan Community Priorities

- Roads and drainage
- Paths, trails and green open space
- Clean and well-planned townships
- Fit for purpose assets and facilities

## Council Plan Initiatives

### Reduce stormwater and flood risks

Proactively manage stormwater to safeguard our community, promote sustainable development practices and preserve natural ecosystems.

### Activate Ridges and Rivers

Deliver funded stages and operating models of ngurrak-barring/Ridge Walk, Yarra Valley Trail and Warburton Mountain Bike Park while continuing to advocate for future funding.

### Facilitate diverse housing options

Work with partners and industry to increase opportunities for diverse housing around transport hubs, employment centres and key services.

### Improve safety and maintenance of local roads

Plan and deliver road maintenance in accordance with local priorities and advocate for further funding opportunities.



## Strategic objective 4: Vibrant Economy, Agriculture & Tourism

At the heart of our commitment to the Yarra Ranges community lies our dedication to creating

We deliver prosperity. Our economy, tourism and industries support our communities. Strong investment attraction underpins sustainable economic wellbeing and local job creation. This key strategic objective encompasses a range of essential services designed to targeted advocacy and services to foster economic growth by supporting the establishment, sustainability, and growth of businesses, while also promoting tourism initiatives to enhance community

\* Please note this is referred to as Prosperous Community & Vibrant economy in the draft 2025-29 Council Plan

### Services

Services	Description of services provided		2025/26 Budget \$'000
1. Vibrant Economy, Agriculture & Tourism	Foster economic growth by supporting business development, sustainability, and tourism to enhance community prosperity.	Expenditure (Income) Net Cost	\$2,023 (\$254) \$1,769
<b>Vibrant Economy, Agriculture &amp; Tourism TOTAL</b>		Expenditure (Income) Net Cost	\$2,023 (\$254) \$1,769

### Council Plan Priorities Areas

- Local industry and producers
- Local business
- Balanced tourism
- Local jobs

### Council Plan Initiatives

#### Enhance local amenity and walkability

Continue improving and maintaining the look, feel and walkability of townships and local areas in collaboration with communities.

#### Strengthen tourism destination management across the region

Collaborate across the new Visitor Economy Partnership and local communities to cohesively manage the impact of new and existing tourism assets on established communities and infrastructure.

#### Support local Agri-Food Futures Centre of Excellence and Innovation

Work with industry, education, Traditional Owners, community and government partners to establish an industry hub and centre of excellence.

#### Develop a new Green Wedge Management Plan

Develop a new, contemporary Green Wedge Management Plan that addresses emerging agricultural practices and industry needs related to land use.



## Strategic Objective 5: High Performing Organisation

\*Please note this is referred to as Our Commitment in the draft 2025/26 Council Plan

Our unwavering commitment to excellence drives us to be a high performing organisation. We are dedicated to achieving our community vision and serving our communities in the best way possible.

We are focussed on ensuring every action and decision we take is responsible, transparent and efficient - maximising impact while delivering strong value for money. With a future-focussed mindset, we continuously seek smarter, fairer and more sustainable ways to serve our community, ensuring our resources are positioned to meet both current and future needs. Council will track and report on progress against these principles each year to ensure we remain accountable to our residents.

### Services

Services	Description of services provided		2025/26 Budget \$'000
1. Asset Strategy and Planning	Develop and implement asset management strategies for sustainable, resilient, and future-focused infrastructure.	Expenditure (Income) Net Cost	\$1,144 \$0 \$1,144
2. Capital Infrastructure Design and Delivery	Planning, design, and construction of major infrastructure projects, ensuring they meet community needs, regulatory standards, and sustainability goals.	Expenditure (Income) Net Cost	\$2,474 \$0 \$2,474
3. Capital Investment Planning	Manages capital projects and prioritisation to ensure sustainable, community-focused infrastructure.	Expenditure (Income) Net Cost	\$732 \$0 \$732
4. Asset Data and Systems	Manage and maintain asset data systems to support informed decision-making and efficient asset management.	Expenditure (Income) Net Cost	\$147 \$0 \$147
5. Communications and Engagement	Ensure transparent and effective communication between the council and the public to foster community engagement.	Expenditure (Income) Net Cost	\$1,978 \$0 \$1,978
6. Customer Experience	Provide accessible and responsive support to community members across multiple service channels to resolve inquiries and service requests.	Expenditure (Income) Net Cost	\$4,623 (\$64) \$4,559
7. Financial Services	Manage financial services including budgeting, reporting, and compliance to ensure effective allocation of resources.	Expenditure (Income) Net Cost	\$2,207 \$0 \$2,207
8. Procurement Services		Expenditure (Income)	\$1,128 \$0



Services	Description of services provided		2025/26 Budget \$'000
	Manage the acquisition of goods, services, and works to ensure transparency, cost-effectiveness, and compliance with legislative requirements.	Net Cost	\$1,128
9. Rate Management	Manage the assessment, collection, and administration of property rates to fund local services and infrastructure.	Expenditure (Income) Net Cost	\$1,161 (\$387) \$774
10. Advocacy	Represent the local community's interests to government bodies and stakeholders.	Expenditure (Income) Net Cost	\$316 \$0 \$316
11. Integrated Planning	Coordinate and align policies, plans, and projects to meet community needs and emerging trends.	Expenditure (Income) Net Cost	\$1,218 \$0 \$1,218
12. Governance, Risk & Compliance	Manage governance processes, risk mitigation, and compliance to support council operations and services.	Expenditure (Income) Net Cost	\$5,986 (\$68) \$5,918
13. Optimisation and Innovation	Drive improvements and innovation in council operations and services through data analysis and strategic transformation.	Expenditure (Income) Net Cost	\$928 \$0 \$928
14. Health, Safety & Wellbeing	Promote and maintain a safe, healthy, and supportive work environment for council employees, focusing on health, safety, and wellbeing.	Expenditure (Income) Net Cost	\$154 \$0 \$154
15. Organisational Development	Enhance council's effectiveness, culture, and capability through strategic interventions and leadership development.	Expenditure (Income) Net Cost	\$4,470 \$0 \$4,470
16. Digital Services and Solutions	Modernise council operations through innovative digital solutions to enhance service delivery.	Expenditure (Income) Net Cost	\$604 \$0 \$604
17. IT Infrastructure Services	Manage IT infrastructure to support council operations and community services effectively.	Expenditure (Income) Net Cost	\$9,873 (\$37) \$9,836
18. Data and Records Management	Provide data-driven insights to support evidence-based decisions and governance across council operations.	Expenditure (Income) Net Cost	\$1,323 (\$3) \$1,320
<b>High Performing Organisation TOTAL</b>		Expenditure (Income) Net Cost	\$40,481 (\$558) <b>\$39,923</b>



## Council Plan - Our Commitment

- **Future-focused** – anticipating challenges and opportunities, demonstrating continued leadership to build resilience, climate adaptation and make decisions that benefit future generations
- **Responsive** – meaningfully engaging, listening and addressing community needs in a timely and appropriate manner
- **Fair** – ensuring equitable access to services, resources and opportunities across our diverse communities\*
- **Transparent** – being open, inclusive and accountable in our decision-making processes
- **Efficient** – making the most impact with our resources, minimising waste and delivering quality cost-effective services



## 2.1 Reconciliation with budgeted operating result

	Surplus/ (Deficit)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Connected and healthy communities	(17,299)	32,597	15,298
Protected and enhanced natural environment	(14,196)	53,739	39,543
Quality infrastructure and liveable places	(73,400)	79,209	5,809
Vibrant economy, agriculture and tourism	(1,769)	2,023	254
High performing organisation	(39,923)	40,481	558
<b>Total</b>	<b>(146,587)</b>	<b>208,049</b>	<b>61,462</b>
<b>Expenses added in:</b>			
Depreciation and amortisation	37,479		
Finance costs	1,922		
Other expenses/adjustments	(4,675)		
<b>Surplus/(Deficit) before funding sources</b>	<b>(181,313)</b>		
<b>Funding sources added in:</b>			
Rates and charges revenue	154,942		
Grants commission funding	18,313		
Capital grants	17,716		
Interest revenue	501		
Contributions – cash & non-monetary	4,666		
Other revenue	400		
<b>Total funding sources</b>	<b>196,538</b>		
<b>Operating surplus/(deficit) for the year</b>	<b>15,225</b>		



## 2.2 Service performance outcome indicators

The following table outlines the prescribed indicators of service performance and prescribed measures that must be included under the Local Government Act 2020. These are required to be reported against in the annual Performance Statement.

Service	Indicator	Performance Measure	Computation
Governance	Consultation and engagement	Satisfaction with community consultation and engagement. (Community satisfaction rating out of 100 with the consultation and engagement efforts of Council)	Community satisfaction rating out of 100 with how Council has performed on community consultation and engagement
Statutory planning	Service standard	Planning applications decided within required timeframes (percentage of regular and VicSmart planning application decisions made within legislated timeframes)	[Number of planning application decisions made within 60 days for regular permits and 10 days for VicSmart permits / Number of planning application decisions made] x100
Roads	Condition	Sealed local roads below the intervention level (percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal)	[Number of kilometres of sealed local roads below the renewal intervention level set by Council / Kilometres of sealed local roads] x100
Libraries	Participation	Library membership (percentage of the population that are registered library members)	[Number of registered library members / Population] x100
Waste management	Waste diversion	Kerbside collection waste diverted from landfill. (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities. (Number of visits to aquatic facilities per head of population)	Number of visits to aquatic facilities / Population
Animal Management	Health and safety	Animal management prosecutions. (Percentage of animal management prosecutions which are successful)	Number of successful animal management prosecutions / Total number of animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications. (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Maternal and Child Health	Participation	Participation in the MCH service. (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the financial year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children	Percentage of Aboriginal children enrolled who participate in the MCH service



### 3. Financial Statements

This section presents information regarding the Financial Statements and Statement of Human Resources. The budget information for the financial year 2025-26 has been supplemented with projections to 2028-29.

This section includes the following financial statements prepared in accordance with the *Local Government Act 2020* (the Act) and the *Local Government (Planning and Reporting) Regulations 2020* (the Regulations).

- 3.1 Comprehensive income statement
- 3.2 Balance sheet
- 3.3 Statement of changes in equity
- 3.4 Statement of cash flows
- 3.5 Statement of capital works
- 3.6 Statement of human resources

#### Pending accounting standards

The 2025-26 budget has been prepared based on the accounting standards applicable at the date of preparation. Pending accounting standards that will be in effect from the 2025-26 financial year have not been considered in the development of the budget.



### 3.1 Comprehensive Income Statement

For the four years ending 30 June 2029

		Forecast 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
	NOTES					
<b>Income / Revenue</b>						
Rates and charges	4.1.1	182,608	<b>190,728</b>	199,947	207,130	213,558
Statutory fees and fines	4.1.2	3,724	<b>5,232</b>	5,389	5,551	5,717
User fees	4.1.3	6,463	<b>7,669</b>	10,968	13,558	14,349
Grants - operating	4.1.4	39,832	<b>28,704</b>	29,565	30,452	31,366
Grants - capital	4.1.4	20,580	<b>17,716</b>	18,137	7,044	5,140
Contributions - monetary	4.1.5	3,104	<b>2,377</b>	2,448	2,522	2,597
Contributions - non-monetary	4.1.5	2,991	<b>2,500</b>	2,500	2,500	2,500
Other income	4.1.6	2,842	<b>3,074</b>	3,166	3,261	3,359
Total income / revenue		<b>262,144</b>	<b>258,000</b>	<b>272,120</b>	<b>272,017</b>	<b>278,587</b>
<b>Expenses</b>						
Employee costs	4.1.7	80,450	<b>82,761</b>	85,037	87,375	89,778
Materials and services	4.1.8	116,834	<b>107,021</b>	114,916	119,333	122,806
Depreciation	4.1.9	35,933	<b>36,166</b>	37,251	38,369	39,520
Amortisation - intangible assets	4.1.10	1,305	<b>1,313</b>	1,353	1,393	1,435
Depreciation - right of use assets	4.1.11	2,644	<b>2,650</b>	2,915	2,938	3,018
Allowance for impairment losses		66	<b>64</b>	66	68	70
Borrowing costs		824	<b>1,922</b>	1,724	1,411	1,084
Finance costs - leases		874	<b>846</b>	776	715	584
Net loss on disposal of property, infrastructure, plant and equipment		954	-	-	-	-
Other expenses	4.1.12	9,797	<b>10,032</b>	10,333	10,643	10,962
Total expenses		<b>249,681</b>	<b>242,775</b>	<b>254,371</b>	<b>262,246</b>	<b>269,257</b>
Surplus/(deficit) for the year		<b>12,463</b>	<b>15,225</b>	<b>17,750</b>	<b>9,772</b>	<b>9,329</b>
Total other comprehensive income		-	-	-	-	-
Total comprehensive result		<b>12,463</b>	<b>15,225</b>	<b>17,750</b>	<b>9,772</b>	<b>9,329</b>



## 3.2 Balance Sheet

For the four years ending 30 June 2029

	NOTES	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
<b>Assets</b>						
<b>Current assets</b>						
Cash and cash equivalents		29,434	27,610	28,348	28,142	27,361
Trade and other receivables		40,457	40,023	40,853	40,399	40,457
Prepayments		2,018	2,079	2,141	2,205	2,271
Contract assets		10,754	9,141	9,187	9,233	9,279
<b>Total current assets</b>	4.2.1	<b>82,663</b>	<b>78,852</b>	<b>80,529</b>	<b>79,978</b>	<b>79,368</b>
<b>Non-current assets</b>						
Trade and other receivables		5,003	4,628	4,281	3,960	3,663
Investments in associates, joint arrangement and subsidiaries		2,924	2,924	2,924	2,924	2,924
Property, infrastructure, plant & equipment		1,649,956	1,674,088	1,687,899	1,694,459	1,700,273
Right-of-use assets	4.2.4	15,911	15,897	13,176	11,959	8,941
Intangible assets		4,320	3,507	2,654	1,761	826
<b>Total non-current assets</b>	4.2.1	<b>1,678,114</b>	<b>1,701,044</b>	<b>1,710,934</b>	<b>1,715,063</b>	<b>1,716,627</b>
<b>Total assets</b>		<b>1,760,777</b>	<b>1,779,896</b>	<b>1,791,462</b>	<b>1,795,041</b>	<b>1,795,994</b>
<b>Liabilities</b>						
<b>Current liabilities</b>						
Trade and other payables		22,388	23,795	25,198	26,012	26,831
Trust funds and deposits		3,369	3,470	3,574	3,681	3,792
Contract and other liabilities		22,623	23,980	25,059	25,811	26,586
Provisions		14,352	14,640	15,054	15,480	15,917
Interest-bearing liabilities	4.2.3	2,350	6,663	6,976	7,303	3,502
Lease liabilities	4.2.4	1,921	2,499	2,332	2,704	2,451
<b>Total current liabilities</b>	4.2.2	<b>67,003</b>	<b>75,048</b>	<b>78,540</b>	<b>81,709</b>	<b>80,189</b>
<b>Non-current liabilities</b>						
Provisions		8,346	7,805	7,271	6,744	6,226
Interest-bearing liabilities	4.2.3	35,148	32,624	25,648	18,344	14,843
Lease liabilities	4.2.4	15,235	14,149	11,984	10,452	7,616
<b>Total non-current liabilities</b>	4.2.2	<b>58,729</b>	<b>54,578</b>	<b>44,903</b>	<b>35,541</b>	<b>28,685</b>
<b>Total liabilities</b>		<b>125,732</b>	<b>129,626</b>	<b>123,443</b>	<b>117,250</b>	<b>108,873</b>
<b>Net assets</b>		<b>1,635,045</b>	<b>1,650,270</b>	<b>1,668,020</b>	<b>1,677,792</b>	<b>1,687,121</b>
<b>Equity</b>						
Accumulated surplus		656,456	671,342	687,935	696,586	704,838
Reserves		978,589	978,928	980,085	981,206	982,283
<b>Total equity</b>		<b>1,635,045</b>	<b>1,650,270</b>	<b>1,668,020</b>	<b>1,677,792</b>	<b>1,687,121</b>



### 3.3 Statement of changes in equity

For the four years ending 30 June 2029

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2024-25 Forecast</b>					
Balance at beginning of the financial year		1,622,582	645,628	963,087	13,867
Surplus/(deficit) for the year		12,463	12,463	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,635)	-	1,635
<b>Balance at end of the financial year</b>		<b>1,635,045</b>	<b>656,456</b>	<b>963,087</b>	<b>15,502</b>
<b>2025-26 Budget</b>					
Balance at beginning of the financial year		1,635,045	656,456	963,087	15,502
Surplus/(deficit) for the year		15,225	15,225	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves	4.3.1	-	(339)	-	339
<b>Balance at end of the financial year</b>	4.3.2	<b>1,650,270</b>	<b>671,342</b>	<b>963,087</b>	<b>15,841</b>
<b>2026-27 Plan</b>					
Balance at beginning of the financial year		1,650,270	671,342	963,087	15,841
Surplus/(deficit) for the year		17,750	17,750	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,157)	-	1,157
<b>Balance at end of the financial year</b>		<b>1,668,020</b>	<b>687,935</b>	<b>963,087</b>	<b>16,998</b>
<b>2027-28 Plan</b>					
Balance at beginning of the financial year		1,668,020	687,935	963,087	16,998
Surplus/(deficit) for the year		9,772	9,772	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,121)	-	1,121
<b>Balance at end of the financial year</b>		<b>1,677,792</b>	<b>696,586</b>	<b>963,087</b>	<b>18,119</b>
<b>2028-29 Plan</b>					
Balance at beginning of the financial year		1,677,792	696,586	963,087	18,119
Surplus/(deficit) for the year		9,329	9,329	-	-
Net asset revaluation gain/(loss)		-	-	-	-
Transfers (to)/from other reserves		-	(1,077)	-	1,077
<b>Balance at end of the financial year</b>		<b>1,687,121</b>	<b>704,838</b>	<b>963,087</b>	<b>19,196</b>



### 3.4 Statement of cash flows

For the four years ending 30 June 2029

	Notes	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>Cash flows from operating activities</b>						
Rates and charges		191,101	<b>192,853</b>	200,353	207,837	214,275
Statutory fees and fines		4,266	<b>5,827</b>	5,947	6,118	6,299
User fees		6,705	<b>8,541</b>	11,906	14,799	15,785
Grants - operating		35,630	<b>29,060</b>	29,661	30,516	31,418
Grants - capital		5,840	<b>17,936</b>	18,202	7,741	5,272
Contributions - monetary		3,104	<b>2,377</b>	2,448	2,522	2,597
Interest received		1,192	<b>501</b>	516	532	547
Trust funds and deposits taken		(5,220)	<b>101</b>	104	107	110
Other receipts		1,796	<b>3,136</b>	3,178	3,267	3,362
Net GST refund / payment		17,425	<b>16,718</b>	15,521	15,087	15,333
Employee costs		(81,935)	<b>(81,930)</b>	(84,408)	(86,749)	(89,095)
Materials and services		(125,794)	<b>(116,803)</b>	(124,907)	(130,315)	(134,159)
Other payments		(13,478)	<b>(11,688)</b>	(11,926)	(12,262)	(12,601)
<b>Net cash provided by / (used in) operating activities</b>	4.4.1	<b>40,632</b>	<b>66,627</b>	<b>66,595</b>	<b>59,199</b>	<b>59,146</b>
<b>Cash flows from investing activities</b>						
Payments for property, infrastructure, plant and equipment		(70,610)	<b>(64,328)</b>	(55,268)	(47,422)	(48,967)
Proceeds from sale of property, infrastructure, plant and equipment		1,483	-	1,100	-	1,100
Proceeds from investments		7,500	-	-	-	-
<b>Net cash provided by / (used in) investing activities</b>	4.4.2	<b>(61,627)</b>	<b>(64,328)</b>	<b>(54,168)</b>	<b>(47,422)</b>	<b>(47,867)</b>
<b>Cash flows from financing activities</b>						
Finance costs		(400)	<b>(1,922)</b>	(1,724)	(1,411)	(1,084)
Proceeds from borrowings		39,348	<b>8,000</b>	-	-	-
Repayment of borrowings		(2,490)	<b>(6,211)</b>	(6,663)	(6,976)	(7,303)
Interest paid - lease liability		(874)	<b>(846)</b>	(776)	(715)	(584)
Repayment of lease liabilities		(2,397)	<b>(3,144)</b>	(2,526)	(2,881)	(3,089)
<b>Net cash provided by / (used in) financing activities</b>	4.4.3	<b>33,187</b>	<b>(4,123)</b>	<b>(11,689)</b>	<b>(11,983)</b>	<b>(12,060)</b>
Net increase/(decrease) in cash & cash equivalents		12,192	<b>(1,824)</b>	738	(206)	(781)
Cash and cash equivalents at the beginning of the financial year		17,242	<b>29,434</b>	27,610	28,348	28,142
<b>Cash and cash equivalents at the end of the financial year</b>		<b>29,434</b>	<b>27,610</b>	<b>28,348</b>	<b>28,142</b>	<b>27,361</b>



### 3.5 Statement of capital works

For the four years ending 30 June 2029

	NOTES	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
<b>Property</b>						
Land		10	-	-	-	-
<b>Total land</b>		10	-	-	-	-
Buildings		5,871	8,833	13,114	8,396	7,445
Building improvements		8,381	-	-	-	-
<b>Total buildings</b>		14,252	8,833	13,114	8,396	7,445
<b>Total property</b>		14,262	8,833	13,114	8,396	7,445
<b>Plant and equipment</b>						
Plant, machinery and equipment		2,220	2,600	2,500	3,100	3,400
Fixtures, fittings and furniture		17	-	-	-	-
Computers and telecommunications		3,046	700	300	300	300
<b>Total plant and equipment</b>		5,283	3,300	2,800	3,400	3,700
<b>Infrastructure</b>						
Roads		18,552	17,857	12,760	12,042	13,449
Bridges		824	262	262	300	300
Footpaths and cycleways		1,994	2,647	2,235	3,383	3,075
Drainage		3,915	3,920	2,665	2,593	3,091
Recreational, leisure and community facilities		3,668	1,582	672	655	668
Parks, open space and streetscapes		14,903	14,301	7,771	3,549	3,973
Off street car parks		378	200	400	400	400
Other infrastructure		5,453	5,187	7,383	8,211	8,233
<b>Total infrastructure</b>		49,687	46,165	34,148	31,133	33,189
<b>Total capital works expenditure</b>	4.5.1	<b>69,232</b>	<b>58,298</b>	<b>50,062</b>	<b>42,929</b>	<b>44,334</b>
<b>Represented by:</b>						
New asset expenditure		22,773	16,773	12,409	10,629	9,713
Asset renewal expenditure		29,577	26,344	25,490	22,813	24,354
Asset expansion expenditure		1,177	5,040	3,664	2,457	3,109
Asset upgrade expenditure		15,705	10,141	8,499	7,030	7,158
<b>Total capital works expenditure</b>	4.5.1	<b>69,232</b>	<b>58,298</b>	<b>50,062</b>	<b>42,929</b>	<b>44,334</b>
<b>Funding sources represented by:</b>						
Grants		20,580	17,716	17,937	7,044	5,139
Contributions		1,823	1,600	1,000	1,000	1,600
Council cash		7,481	30,982	31,126	34,885	37,595
Borrowings		39,348	8,000	-	-	-
<b>Total capital works expenditure</b>	4.5.1	<b>69,232</b>	<b>58,298</b>	<b>50,062</b>	<b>42,929</b>	<b>44,334</b>



### 3.6 Statement of human resources

For the four years ending 30 June 2029

	Forecast	Budget	Projections		
	2024/25	2025/26	2026/27	2027/28	2028/29
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Staff expenditure</b>					
Employee costs - operating	80,450	<b>82,761</b>	85,037	87,375	89,778
Employee costs - capital	6,231	<b>6,468</b>	6,658	6,853	7,054
<b>Total staff expenditure</b>	<b>86,681</b>	<b>89,229</b>	<b>91,694</b>	<b>94,228</b>	<b>96,832</b>
	FTE	FTE	FTE	FTE	FTE
<b>Staff numbers</b>					
Employees	743	754	750	746	742
Total staff numbers	<b>743</b>	<b>754</b>	<b>750</b>	<b>746</b>	<b>742</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2025/26 \$'000	Comprises			
		Permanent		Casual	Temporary
		Full Time \$'000	Part time \$'000		
Built Environment and Infrastructure	<b>18,914</b>	16,563	468	91	1,793
Communities	<b>23,605</b>	14,612	5,751	444	2,798
Corporate Services	<b>20,214</b>	14,700	2,271	-	3,243
Planning and Sustainable Futures	<b>16,500</b>	14,211	1,247	-	1,042
Office of the CEO	<b>1,912</b>	1,680	110	-	122
Natural Disaster Recovery & Response	<b>706</b>	390	-	-	316
Total permanent staff expenditure	<b>81,851</b>	62,156	9,847	534	9,314
Other employee related expenditure	<b>910</b>				
Capitalised labour costs	<b>6,468</b>				
<b>Total expenditure</b>	<b>89,229</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget 2025/26	Comprises			
		Permanent		Casual	Temporary
		Full Time	Part time		
Built Environment and Infrastructure	<b>186</b>	166	5	1	14
Communities	<b>206</b>	121	58	4	23
Corporate Services	<b>166</b>	117	23	-	26
Planning and Sustainable Futures	<b>135</b>	114	12	-	9
Office of the CEO	<b>12</b>	10	1	-	1
Natural Disaster Recovery & Response	<b>6</b>	3	-	-	3
<b>Total staff (excluding capital)</b>	<b>711</b>	531	99	5	76



## Summary of planned human resources

Expenditure for the four years ending 30 June 2029

	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000
<b>Built Environment and Infrastructure</b>				
Permanent - Full time	16,563	17,019	17,487	17,968
Women	5,372	5,884	6,420	6,982
Men	11,191	11,135	11,067	10,986
Persons of self-described gender	-	-	-	-
Permanent - Part time	468	480	494	508
Women	252	259	267	274
Men	176	180	185	190
Persons of self-described gender	40	41	42	44
<b>Total Built Environment and Infrastructure</b>	<b>17,031</b>	<b>17,499</b>	<b>17,981</b>	<b>18,476</b>
<b>Communities</b>				
Permanent - Full time	14,612	15,013	15,426	15,851
Women	11,676	11,997	12,327	12,666
Men	2,699	2,773	2,849	2,928
Persons of self-described gender	237	243	250	257
Permanent - Part time	5,751	5,909	6,071	6,238
Women	5,023	5,161	5,303	5,449
Men	728	748	768	789
Persons of self-described gender	-	-	-	-
<b>Total Communities</b>	<b>20,363</b>	<b>20,922</b>	<b>21,497</b>	<b>22,089</b>
<b>Corporate Services</b>				
Permanent - Full time	14,700	15,105	15,521	15,947
Women	9,898	10,170	10,450	10,737
Men	4,666	4,795	4,927	5,062
Persons of self-described gender	136	140	144	148
Permanent - Part time	2,271	2,334	2,398	2,464
Women	2,065	2,122	2,180	2,240
Men	206	212	218	224
Persons of self-described gender	-	-	-	-
<b>Total Corporate Services</b>	<b>16,971</b>	<b>17,439</b>	<b>17,919</b>	<b>18,411</b>
<b>Planning and Sustainable Futures</b>				
Permanent - Full time	14,211	14,602	15,004	15,416
Women	8,571	8,806	9,049	9,297
Men	5,640	5,796	5,955	6,119
Persons of self-described gender	-	-	-	-
Permanent - Part time	1,247	1,282	1,317	1,353
Women	1,051	1,080	1,110	1,140
Men	196	202	207	213
Persons of self-described gender	-	-	-	-
<b>Total Planning and Sustainable Futures</b>	<b>15,458</b>	<b>15,884</b>	<b>16,321</b>	<b>16,769</b>
<b>Office of the CEO</b>				
Permanent - Full time	1,680	1,726	1,774	1,822
Women	1,412	1,451	1,491	1,532
Men	268	275	283	290
Persons of self-described gender	-	-	-	-



	2025/26 \$'000	2026/27 \$'000	2027/28 \$'000	2028/29 \$'000
Permanent - Part time	110	113	116	120
Women	110	113	116	120
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Office of the CEO</b>	<b>1,790</b>	<b>1,839</b>	<b>1,890</b>	<b>1,942</b>
<b>Natural Disaster Recovery &amp; Response</b>				
Permanent - Full time	390	401	413	424
Women	60	62	64	66
Men	330	339	349	358
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Natural Disaster Recovery &amp; Response</b>	<b>390</b>	<b>401</b>	<b>413</b>	<b>424</b>
<b>Casuals, temporary and other expenditure</b>	<b>4,295</b>	<b>4,396</b>	<b>4,500</b>	<b>4,613</b>
<b>Capitalised labour costs</b>	<b>6,463</b>	<b>6,658</b>	<b>6,853</b>	<b>7,054</b>
<b>Total staff expenditure</b>	<b>82,761</b>	<b>85,038</b>	<b>87,374</b>	<b>89,778</b>



Staff numbers for the four years ending 30 June 2029

	2025/26 FTE	2026/27 FTE	2027/28 FTE	2028/29 FTE
<b>Built Environment and Infrastructure</b>				
Permanent - Full time	166	164	164	163
Women	53	55	58	61
Men	113	109	106	102
Persons of self-described gender	-	-	-	-
Permanent - Part time	5	5	5	5
Women	2	2	2	2
Men	2	2	2	2
Persons of self-described gender	1	1	1	1
<b>Total Built Environment and Infrastructure</b>	<b>171</b>	<b>169</b>	<b>169</b>	<b>168</b>
<b>Communities</b>				
Permanent - Full time	121	120	120	119
Women	97	96	96	95
Men	22	22	22	22
Persons of self-described gender	2	2	2	2
Permanent - Part time	58	58	57	57
Women	49	49	48	48
Men	9	9	9	9
Persons of self-described gender	-	-	-	-
<b>Total Communities</b>	<b>179</b>	<b>178</b>	<b>177</b>	<b>176</b>
<b>Corporate Services</b>				
Permanent - Full time	117	117	116	116
Women	84	84	83	83
Men	32	32	32	32
Persons of self-described gender	1	1	1	1
Permanent - Part time	23	23	23	23
Women	21	21	21	21
Men	2	2	2	2
Persons of self-described gender	-	-	-	-
<b>Total Corporate Services</b>	<b>140</b>	<b>140</b>	<b>139</b>	<b>139</b>
<b>Planning and Sustainable Futures</b>				
Permanent - Full time	114	113	113	113
Women	71	70	70	70
Men	43	43	43	43
Persons of self-described gender	-	-	-	-
Permanent - Part time	12	11	11	10
Women	10	10	10	9
Men	2	1	1	1
Persons of self-described gender	-	-	-	-
<b>Total Planning and Sustainable Futures</b>	<b>126</b>	<b>124</b>	<b>124</b>	<b>123</b>
<b>Office of the CEO</b>				
Permanent - Full time	10	10	10	10
Women	8	8	8	8
Men	2	2	2	2
Persons of self-described gender	-	-	-	-
Permanent - Part time	1	1	1	1
Women	1	1	1	1



	2025/26 FTE	2026/27 FTE	2027/28 FTE	2028/29 FTE
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Office of the CEO</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Natural Disaster Recovery &amp; Response</b>				
Permanent - Full time	3	3	3	3
Women	1	1	1	1
Men	2	2	2	2
Persons of self-described gender	-	-	-	-
Permanent - Part time	-	-	-	-
Women	-	-	-	-
Men	-	-	-	-
Persons of self-described gender	-	-	-	-
<b>Total Natural Disaster Recovery &amp; Response</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Casuals and temporary staff</b>	<b>81</b>	<b>80</b>	<b>80</b>	<b>80</b>
<b>Capitalised labour</b>	<b>44</b>	<b>44</b>	<b>43</b>	<b>43</b>
<b>Total staff numbers</b>	<b>754</b>	<b>749</b>	<b>746</b>	<b>743</b>



## **4. Notes to the financial statements**

This section presents analysis on material components of the financial statements.

- 4.1 Comprehensive income statement
- 4.2 Balance sheet
- 4.3 Statement of changes in equity
- 4.4 Statement of cash flows
- 4.5 Statement of capital works



## 4.1 Comprehensive income statement

### Rates and charges

Rates and charges are required by the *Local Government Act 2020* (the Act) and the Regulations to be disclosed in Council's budget.

As per the Act, Council is required to have a Revenue and Rating Plan which is a four-year plan for how Council will generate income to deliver the Council Plan, program and services and capital works commitments over a four-year period.

In developing the Budget, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the financial planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2025-26 the FGRS cap has been set at 3.0%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate will increase by 3% in line with the rate cap. The change from 2024-25 of 3.9% includes additional supplementary rates charged during the year in excess of the forecasted amount of \$757k. For increases in average rates paid per property, refer to section 4.1.1 (l).

This will raise total rates and charges for 2025-26 to \$191.1 million.

#### 4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	2024/25 Forecast \$'000	2025/26 Budget \$'000	Change \$'000      %	
General rates*	146,217	151,833	5,616	3.8%
Garbage and Service charges	33,336	35,786	2,450	7.3%
Special rates and charges	1,516	1,600	84	5.5%
Supplementary rates and rate adjustments	839	732	(107)	(12.7%)
Interest on rates and charges	700	777	77	11.0%
<b>Total rates and charges</b>	<b>182,608</b>	<b>190,728</b>	<b>8,120</b>	<b>4.4%</b>

\*These items are subject to the rate cap established under the FGRS



**4.1.1(b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year**

Type or class of land	2024/25 cents/\$CIV	2025/26 cents/\$CIV	Change
General rate for rateable residential properties	0.24943	<b>0.25283</b>	1.4%
General rate for rateable commercial properties	0.37415	<b>0.37925</b>	1.4%
General rate for rateable industrial properties	0.37415	<b>0.37925</b>	1.4%
General rate for rateable farming properties	0.17460	<b>0.17698</b>	1.4%
General rate for rateable recreational/cultural properties	0.14966	<b>0.15170</b>	1.4%
General rate for rateable vacant properties	0.24943	<b>0.25283</b>	1.4%

**4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year**

Type or class of land	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
Residential	126,918	<b>131,650</b>	4,732	3.7%
Commercial	8,970	<b>9,464</b>	494	5.5%
Industrial	4,736	<b>5,173</b>	437	9.2%
Farming	5,480	<b>5,437</b>	(43)	(0.8%)
Recreational / Cultural	76	<b>72</b>	(4)	(5.6%)
Vacant land	37	<b>37</b>	-	-
<b>Total amount to be raised by general rates</b>	<b>146,217</b>	<b>151,833</b>	<b>5,616</b>	<b>3.8%</b>

**4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year**

Type or class of land	2024/25 Number	2025/26 Number	Change Number	%
Residential	62,449	<b>62,858</b>	409	0.7%
Commercial	2,344	<b>2,342</b>	(2)	(0.1%)
Industrial	1,085	<b>1,088</b>	3	0.3%
Farming	1,568	<b>1,531</b>	(37)	(2.4%)
Recreational / Cultural	13	<b>13</b>	-	0.0%
Vacant land	328	<b>326</b>	(2)	(0.6%)
<b>Total number of assessments</b>	<b>67,787</b>	<b>68,158</b>	<b>371</b>	<b>0.5%</b>



#### 4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV)

#### 4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
Residential	50,883,276	<b>52,070,679</b>	1,187,403	2.3%
Commercial	2,397,555	<b>2,495,745</b>	97,870	4.1%
Industrial	1,265,710	<b>1,364,013</b>	98,303	7.8%
Farming	3,138,405	<b>3,073,665</b>	(64,640)	(2.1%)
Recreational / Cultural	50,950	<b>47,450</b>	(3,500)	(6.9%)
Vacant land	14,915	<b>14,706</b>	(209)	(1.4%)
<b>Total value of land</b>	<b>57,750,811</b>	<b>59,064,038</b>	<b>1,313,227</b>	<b>2.3%</b>

Property valuations for rating purposes will be as per general valuations dated 1 January 2025.

Valuation data is based on preliminary valuations received from the Valuer General in March 2025. This will be reviewed and updated, if required, following confirmation of true and correct valuation data, which is expected by 31 May 2025. Any changes may have an impact on rate in the dollar calculations.

#### 4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year.

Yarra Ranges Council does not apply a municipal charge.

#### 4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year.

Yarra Ranges Council does not apply a municipal charge.

#### 4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year.

The waste service charges are not included in the Essential Services Commission's rate capping framework and has been calculated based on a full cost recovery model in line with Council's Waste Policy.

The Victorian State Government introduced new legislation for local councils to move to a circular economy plan by introducing changes to the way we collect kerbside waste, with the introduction of FOGO bins (Food Organics, Garden Organics) and the introduction of glass recycling. Yarra Ranges rolled out FOGO to the community in October 2023, which was part of our ongoing commitment to reducing waste and greenhouse gases. Reducing the amount sent to landfill helps minimise future landfill charges for the disposal of organic waste, for a cleaner, greener community. Council was initially planning on rolling out glass in 2026, however this will now be deferred to 2027.



In 2025/2026 we are making new bin sizes available to the community. This will allow greater options to meet the needs of each individual household.

Type of Charge	Per Rateable Property 2024/25 \$	Per Rateable Property 2025/26 \$
Skip bin / Bulk waste container / Shipping container / Clothing recycling bin / or other large item	800	
Wastewater Written Advice	80	
Additional FOGO 120l	175	
Additional FOGO 240l	190	
Additional Recycling 240l	80	
Additional Rubbish 120l	135	
Minimal Waste Charge	112	
Non-Residential Waste Service 1 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin	419	
Non-Residential Waste Service 2 240L FOGO bin, 240L Recycling bin, 80L Rubbish bin	404	
Non-Residential Waste Service 3 120L FOGO bin, 240L Recycling bin, 120L Rubbish bin	394	
Non-Residential Waste Service 4 120L FOGO bin, 240L Recycling bin, 80L Rubbish bin	389	
Non-Residential Waste Service 5 120L FOGO, 120L Recycling bin, 80L Rubbish bin	374	
Non-Residential Waste Service 6 120L FOGO, 120L Recycling bin, 120L Rubbish bin	389	
Non-Residential Waste Service 7 240L FOGO, 120L Recycling bin, 80L Rubbish bin	389	
Non-Residential Waste Service 8 240L FOGO, 120L Recycling bin, 120L Rubbish bin	404	
Residential Waste Service 1 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection,	507	
Residential Waste Service 2 240L FOGO, 240 Recycling, 80L Rubbish bin, Hard & Green Waste Collection	492	
Residential Waste Service 3 120L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection	492	
Residential Waste Service 4 120L FOGO bin, 240L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	477	
Residential Waste Service 5 (Retirement Village) 120L FOGO bin, 120L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	462	
Residential Waste Service 6 120L FOGO, 120L Recycling bin, 120L Rubbish bin	477	
Residential Waste Service 7 240L FOGO, 120L Recycling bin, 80L Rubbish bin	477	
Residential Waste Service 8 240L FOGO, 120L Recycling bin, 120L Rubbish bin	492	
FOGO 80 litre – Residential		<b>142</b>
FOGO 120 litre – Residential		<b>157</b>
FOGO 240 litre – Residential		<b>201</b>
FOGO 80 litre – Non Residential		<b>142</b>
FOGO 120 litre – Non Residential		<b>157</b>
FOGO 240 litre – Non Residential		<b>201</b>



Type of Charge	Per Rateable Property 2024/25 \$	Per Rateable Property 2025/26 \$
Recycling 80 litre – Residential		51
Recycling 120 litre – Residential		55
Recycling 240 litre – Residential		69
Recycling 80 litre – Non Residential		51
Recycling 120 litre – Non Residential		55
Recycling 240 litre – Non Residential		69
Garbage 80 litre – Residential		126
Garbage 120 litre – Residential		155
Garbage 240 litre – Residential		242
Garbage 80 litre – Non Residential		126
Garbage 120 litre – Non Residential		155
Garbage 240 litre – Non Residential		242
Minimum Base Charge – Residential		128
Minimum Base Charge – Non Residential		48

**4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year**

Type of Charge	2024/25 \$'000	2025/26 \$'000
Additional FOGO 240L	557	
Additional Recycling 240L	474	
Additional Rubbish 120L	736	
Minimum waste charge	31	
Non-Residential Waste Service 1 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin	974	
Non-Residential Waste Service 2 240L FOGO bin, 240L Recycling bin, 80L Rubbish bin	5	
Non-Residential Waste Service 3 120L FOGO bin, 240L Recycling bin, 120L Rubbish bin	18	
Residential Waste Service 1- 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection	23,327	
Residential Waste Service 2- 240L FOGO bin, 240L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	3,481	
Residential Waste Service 8 -240L FOGO, 120L Recycling bin, 120L Rubbish bin	24	
Residential Waste Service 7 -240L FOGO, 120L Recycling bin, 80L Rubbish bin	19	
Residential Waste Service 3-120L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection	2,571	
Residential Waste Service 4-120L FOGO bin, 240L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	897	
Residential Waste Service 6 -120L FOGO, 120L Recycling bin, 120L Rubbish bin	62	
Residential Waste Service 5 -(Retirement Village)-120L FOGO bin, 120L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	160	
FOGO 80 litre - Residential		43
FOGO 120 litre - Residential		1,195



Type of Charge	2024/25 \$'000	2025/26 \$'000
FOGO 240 litre - Residential		11,296
FOGO 80 litre - Non Residential		3
FOGO 120 litre - Non Residential		7
FOGO 240 litre - Non Residential		441
Recycling 80 litre - Residential		5
Recycling 120 litre - Residential		37
Recycling 240 litre - Residential		4,300
Recycling 80 litre - Non Residential		0
Recycling 120 litre - Non Residential		1
Recycling 240 litre - Non Residential		161
Garbage 80 litre - Residential		1,159
Garbage 120 litre - Residential		8,461
Garbage 240 litre - Residential		73
Garbage 80 litre - Non Residential		2
Garbage 120 litre - Non Residential		269
Garbage 240 litre - Non Residential		145
Minimum Base Charge - Residential		8,077
Minimum Base Charge - Non Residential		113
<b>Total</b>	<b>33,336</b>	<b>35,786</b>

**4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year**

	2024/25 \$'000	2025/26 \$'000	Change \$'000	%
General Rates	146,217	151,833	5,616	3.8%
Waste Service Charge	33,336	35,786	2,450	7.3%
<b>Total Rates and charges</b>	<b>179,553</b>	<b>187,619</b>	<b>8,065</b>	<b>4.5%</b>

**4.1.1(l) Fair Go Rates System Compliance**

Yarra Ranges Shire Council is required to comply with the State Government's Fair Go Rates System (FGRS). The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2024/25	2025/26
Total Rates	\$146,141,118	\$151,760,805
Number of rateable properties	67,774	68,145
Base Average Rate	2,099	2,162.30
Maximum Rate Increase (set by the State Government)	2.75%	3.00%
Capped Average Rate	\$2,156	\$2,227.03
Maximum General Rates and Municipal Charges Revenue	\$146,149,842	\$151,770,248
Budgeted General Rates and Municipal Charges Revenue	\$146,141,118	\$151,760,805
Budgeted Cultural and Recreational Rates	\$76,252	\$71,982
Budgeted Supplementary Rates	\$1,160,000	\$732,000
Budgeted Total Rates and Municipal Charges Revenue	\$147,377,370	\$152,564,787



#### 4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2025/26: estimated \$0.7m and 2024/25: \$0.8m)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa.
- Changes of use of land such that residential land becomes business land and vice versa.

#### 4.1.1(n) Differential rates

The rate and amount of rates payable in relation to each category of differential are:

Type or class of land	2024/25 cents/\$CIV	2025/26 cents/\$CIV	Change
General rate for rateable residential properties	0.24943	<b>0.25283</b>	1.4%
General rate for rateable commercial properties	0.37415	<b>0.37925</b>	1.4%
General rate for rateable industrial properties	0.37415	<b>0.37925</b>	1.4%
General rate for rateable farming properties	0.17460	<b>0.17698</b>	1.4%
General rate for rateable recreational/cultural properties	0.00150	<b>0.15170</b>	1.4%
General rate for rateable vacant properties	0.00249	<b>0.25283</b>	1.4%

Each differential rate will be determined by multiplying the CIV of rateable land (categorised by the characteristics described below) by the applicable rate as outlined below.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

##### **Residential land**

**Definition:** Residential Land is any land which does not have the characteristics of Vacant Sub-Standard Land, Farm Land, Commercial Land or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for residential purposes; or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme would, if developed, be or be likely to be used primarily for residential purposes; or
- any other land which does not have the characteristics of Vacant Sub-Standard Land, Farm Land, Commercial Land, or Industrial Land.

**Objectives:** The objective of this differential rate is to ensure that such rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets



- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above (see definition).

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 100% of Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the expiry of the financial year.

#### ***Vacant substandard land***

**Definition:** Vacant Sub-Standard Land is any land which does not have the characteristics of Residential Land, Farmland, Commercial Land or Industrial Land, and which is vacant land on which, by reason of its locality and zoning under the relevant Planning Scheme, no building can be erected except in accordance with an adopted restructure plan.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 100% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.



**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the expiry of the financial year.

### ***Commercial land***

**Definition:** Commercial Land is any land which does not have the characteristics of Residential Land, Vacant Sub-Standard Land, Farmland or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The commercial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to Residential Land by applying a higher differential to Commercial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential Land, that Commercial Land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstay.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 150% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

### ***Industrial land***

**Definition:** Industrial Land is any land which does not have the characteristics of Residential Land, Vacant Sub-Standard Land, Farmland, or Industrial Land, and which is:

- used, designed, or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.



**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The industrial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to residential land by applying a higher differential to Industrial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential Land, that Industrial Land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstay.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 150% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

### **Farm land**

**Definition:** Farmland is any land which does not have the characteristics of Residential Land, Vacant Sub-Standard Land, Commercial Land, or Industrial Land, and which is:

- 'Farm land' within the meaning of Section 2(1) of the *Valuation of Land Act 1960* and
- approved by Council as farm land, following the receipt of an application by an owner of land in accordance with the rules and application process detailed on Council's website.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets



- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services
- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

The farm rate is set at 70% of the residential rate and the reasons for the use and level of this differential rate are:

- to encourage the continuation of farming pursuits on rural land in support of the strategic objective to support the economic development of the agricultural sector.
- in recognition that the size of the landholding required to conduct a farm business is far greater than other non-farm businesses with similar turnover and (pre-tax) profitability. Therefore, farms in comparison have a higher valuation and would pay higher rates if a lower differential rate was not applied.
- in recognition that farm businesses' profitability is affected by weather, which means that their income is more susceptible and fragile than many other businesses.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The differential rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 70% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

### ***Cultural and recreational land***

**Definition** – Under the *Cultural and Recreational Lands Act 1963* Section 2a Recreational land is considered land that is:

- vested in or occupied by anybody corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects; and
- used for out-door sporting recreational or cultural purposes or similar out-door activities; or
- lands which are used primarily as agricultural showgrounds; or
- lands (whether or not otherwise rateable) which are declared by Order of the Governor in Council under Section 2a to be recreational lands.

**Objectives:** The objective of this differential rate is to ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council having regard to the capacity of such land to be used to yield income and the demands such land makes on Council's infrastructure. Those functions include the:

- implementation of good governance and sound financial stewardship
- construction, renewal, upgrade, expansion, and maintenance of infrastructure assets
- development and provision of health, environmental, conservation, leisure, recreation, youth, and family community services



- provision of strategic and economic management, town planning and general support services and
- promotion of cultural, heritage and tourism aspects of Council's municipal district.

**Characteristics:** The types and classes of rateable land within this category are those having the relevant characteristics described above.

**Use of Rate:** The Cultural and Recreational rate will be used to fund items of expenditure described in the Budget adopted by Council. The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

**Level of Rate:** 60% of the Residential Rate.

**Use of Land:** Any use permitted under the Yarra Ranges Council Planning Scheme.

**Geographic Location:** The geographic location of the land within this category is wherever it is located within the municipal district, without reference to ward boundaries.

**Planning Scheme Zoning:** The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Yarra Ranges Council Planning Scheme.

**Types of Buildings:** All buildings which are already constructed on the land, or which are constructed prior to the end of the financial year.

#### 4.1.2. Statutory fees and fines

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000 %	
Infringements and costs	1,788	<b>3,332</b>	1,544	86.3%
Court recoveries	489	<b>430</b>	(59)	(12.1%)
Town planning fees	1,333	<b>1,397</b>	63	4.8%
Other	114	<b>73</b>	(41)	(35.7%)
<b>Total statutory fees and fines</b>	<b>3,724</b>	<b>5,232</b>	<b>1,508</b>	<b>40.5%</b>

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, *Public Health and Wellbeing Act 2008* registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements. Statutory fees and fines are predicted to increase compared to 2025/26 Forecast, driven by implementing new initiatives (paid parking program) and reinforcing infringements.

The Department of Treasury and Finance sets the value of a penalty unit annually. A detailed listing of statutory fees and fines is included in Appendix A – Fees and Charges Schedule.



#### 4.1.3. User fees

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Aged and health services	2	-	(2)	(100.0%)
Leisure centre and recreation	821	862	41	5.0%
Child care/children's programs	1,209	1,165	(44)	(3.7%)
Registration and other permits	2,153	3,184	1,031	47.9%
Animal control	1,351	1,500	149	11.0%
Building Services	562	480	(82)	(14.5%)
Other fees and charges	364	477	113	31.1%
<b>Total user fees</b>	<b>6,463</b>	<b>7,669</b>	<b>1,206</b>	<b>18.7%</b>

User fees, charges and fines relate to the recovery of costs to deliver services by charging the users of Council's services. These include separate rating schemes, use of leisure, entertainment and other community facilities, and the provision of human services such as childcare and community services. In setting the budget, the key principle for determining the level of user fees has been to keep fees at the current level or restrict the increase of fees for most services to 3.0% to reduce the burden of increased fees to the community. A review of services was undertaken to align with current market rates. This community-focused pricing model remains the main driver in setting Fees. User fees budgeted income is expected to increase in Leisure and Recreation due to opening of Warburton Mountain Bike Trail.

#### 4.1.4. Grants

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
<b>Grants were received in respect of the following:</b>				
Summary of grants				
Commonwealth funded grants	35,575	38,490	2,915	8.2%
State funded grants	24,837	7,930	-16,907	-68.1%
<b>Total grants received</b>	<b>60,412</b>	<b>46,420</b>	<b>-13,992</b>	<b>-23.2%</b>
<b>(a) Operating Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Financial Assistance Grants	17,866	18,313	447	2.5%
Aged Care	383	-	-383	-100.0%
Family and Children	2,473	2,436	-36	-1.5%
<b>Recurrent - State Government</b>				
Environmental planning	1,101	1,162	61	5.5%
Aged care	125	4	-122	-97.2%
School crossing supervisors	784	784	-	0.0%
Family and Children	1,643	1,245	-398	-24.2%
Maternal and child health	2,171	2,063	-108	-5.0%
Recreation	87	86	-1	-0.9%



Community health	19	30	11	54.4%
Community safety	432	432	-	0.0%
<b>Total recurrent grants</b>	<b>27,083</b>	<b>26,554</b>	<b>-421</b>	<b>-1.6%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Family and Children	2	25	23	-1,120.7%
<b>Non-recurrent - State Government</b>				
Community health	918	-	-918	-100.0%
Environmental planning	1,546	1,589	43	2.8%
Community Safety	13	100	87	651.8%
Natural disaster events	8,501	-	-8,501	-100.0%
Recreation	487	-	-487	-100.0%
Family and children	816	433	-382	-46.9%
Other	465	4	-462	-99.2%
<b>Total non-recurrent grants</b>	<b>12,749</b>	<b>2,150</b>	<b>-10,599</b>	<b>-83.1%</b>
<b>Total operating grants</b>	<b>39,832</b>	<b>28,704</b>	<b>-11,128</b>	<b>-27.9%</b>
<b>(b) Capital Grants</b>				
<b>Recurrent - Commonwealth Government</b>				
Roads to recovery	2,146	4,966	2,820	131.4%
<b>Total recurrent grants</b>	<b>2,146</b>	<b>4,966</b>	<b>2,820</b>	<b>131.4%</b>
<b>Non-recurrent - Commonwealth Government</b>				
Buildings	2,587	-	-2,587	-100%
Recreation, leisure and community	31	-	-31	-100%
Parks open space and streetscape	557	2,817	2,260	405.5%
Roads	9,532	-	-9,532	-100%
<b>Non-recurrent - State Government</b>				
Buildings	40	3,800	3,760	9,363.8%
Recreation, leisure and community	2,528	250	-2,278	-90.1%
Bridges	279	-	-279	-100.0%
Parks open space and streetscape	-	3,543	3,543	100.0%
Roads	2,008	2,340	332	16.5%
Footpaths and cycleways	46	0	-46	-100.0%
Other	826	0	-826	-100.0%
<b>Total non-recurrent grants</b>	<b>18,434</b>	<b>12,750</b>	<b>-5,684</b>	<b>-30.8%</b>
<b>Total capital grants</b>	<b>20,580</b>	<b>17,716</b>	<b>-2,864</b>	<b>-13.9%</b>
<b>Total Grants</b>	<b>60,412</b>	<b>46,420</b>	<b>-13,992</b>	<b>-23.2%</b>

Operating grants include monies from State and Federal government sources for the purposes of funding the delivery of Council's services to residents. The level of operating grants is projected to decrease by \$11.1 million across all funding streams compared to the 2024-2025 Forecast. Mainly from Natural Disaster and Events such as storms that are not budget in 2025-26.

Community Health includes the Preparing Australian Community grant which ends in March 2025.

Council exited Healthy Ageing (aged care) services in June 2024. The decision was prompted by the planned introduction of the Federal Government's new Support at Home (SAH) program, which is part of National Reforms to Aged Care. As a result, Council has changed its future role in aged care service delivery.



Capital Grants income is anticipated to decrease \$2.9 million (-13.9%) due to a reduction in building funding from the state government (down \$5.7 million) and a reduction in parks, open space and streetscapes funding from the federal government (down \$2.5 million).

#### 4.1.5. Contributions

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Monetary	3,104	<b>2,377</b>	(727)	(23.4%)
Non-monetary	2,991	<b>2,500</b>	(491)	(16.4%)
<b>Total contributions</b>	<b>6,095</b>	<b>4,877</b>	<b>(1,218)</b>	<b>(20.0%)</b>

Monetary contributions relate mainly to monies paid by developers for public recreation, footpaths, drainage, and car parking in accordance with planning permits issued for property development with the decrease relating to easing building development activity in 2025/26.

Also included are contributions towards capital projects and contributions from the State Revenue Office in relation to the administration of the Fire Services Levy.

Non-monetary asset contributions in the main relate to the construction of infrastructure assets by developers in accordance with planning permits issued for property development, which are expected to decline in 2025/26.

#### 4.1.6. Other income

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Interest	813	<b>501</b>	(312)	(38.3%)
Rent	1,032	<b>1,024</b>	(8)	(0.8%)
Cost recovery and reimbursements	997	<b>1,549</b>	552	55.4%
<b>Total other income</b>	<b>2,842</b>	<b>3,074</b>	<b>233</b>	<b>8.2%</b>

#### 4.1.7. Employee costs

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Wages and salaries	69,554	<b>70,268</b>	715	1.0%
Superannuation	8,141	<b>9,731</b>	1,589	19.5%
Other employee costs	1,799	<b>1,926</b>	127	7.1%
Work Cover	772	<b>750</b>	(21)	(2.8%)
Fringe benefits tax	184	<b>86</b>	(99)	(53.6%)
<b>Total employee costs</b>	<b>80,450</b>	<b>82,761</b>	<b>2,311</b>	<b>2.9%</b>



Employee costs include all labour related expenditure such as wages and salaries, and on-costs such as allowances, leave entitlements and employer superannuation.

Employee costs are budgeted to increase by 3% or \$2.5 million in 2025-26 compared to the forecast in 2024-25 attributed to the following key factors:

- Superannuation Guarantee Contributions increasing from 11.5% to 12.0% from 1 July 2025
- Yarra Ranges Council Enterprise Agreement 2024

The salaries and wages budget for 2025-26 has been calculated based on Council's employee establishment register, which includes budgeted costs for all positions across Council (including vacant positions which are expected to be filled).

Salaries and wages for employees in 2025-26 are budgeted to increase by 3% in line with Council's negotiated Enterprise Agreement.

Full-time equivalents (FTE) increased from 743 in 2024-25 to 754 in 2025-26, due to maintenance of new parks, trails, playgrounds, and infrastructure along with increasing staff to respond to weather impacts, including trees.

Council is the largest employer in the Yarra Ranges and much of its staff live in the local community – we are pleased to be able to continue to support local employment in a significant way.

#### 4.1.8. Materials and services

	Forecast 2024/25	Budget 2025/26	Change	
	\$'000	\$'000	\$'000	%
Contract payments (see details below for major contracts)	52,986	<b>54,957</b>	1,971	3.7%
Other contract payments	21,921	<b>9,595</b>	(12,326)	(56.2%)
Consultants	5,853	<b>4,695</b>	(1,158)	(19.8%)
Utilities	2,294	<b>2,203</b>	(91)	(4.0%)
Maintenance	9,664	<b>9,790</b>	126	1.3%
Other materials and services	24,116	<b>25,781</b>	1,665	6.9%
<b>Total materials and services</b>	<b>116,834</b>	<b>107,021</b>	<b>(9,813)</b>	<b>(8.4%)</b>

Materials and services include the purchases of consumables, payments to contractors for the provision of services, and utility costs.

Materials and services are budgeted to decrease by 8.4% or \$9.8 million mainly due to these key areas:

- \$7.8m reduction in Storm costs incurred, as budget 2025-26 assumes no storm events.
- \$2.8m reduction in Preparing Australian Communities related contracts and programs (grant ending March 2025)
- \$1.2m reduction in consultants (22%)

Offset by:

- \$1.3m increase due to Warburton Mountain Bike Trail operating establishment
- \$0.8m increase in Landfill Levy rate (26%) per State Government



- \$0.5m increase cost of insurance (23%)

#### List of major contract payments

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000 %	
Garbage collection/disposal	8,275	10,029	1,754	21.2%
Green waste collection/disposal (FOGO)	11,983	12,626	643	5.4%
Street Litter Bin Clearance/Disposal	1,314	1,392	78	6.0%
General recycling service	4,943	5,042	99	2.0%
Hard Waste	4,607	4,983	376	8.2%
Aquatics	940	1,102	162	17.2%
Facilities maintenance & cleaning	3,474	3,693	215	6.3%
Trees reactive maintenance & Line clearance	6,191	4,200	-1,991	-32.2%
Bushfire prevention	1,207	1,243	36	3.0%
Infrastructure programmed maintenance	7,381	7,481	100	1.4%
Insurance	3,417	4,207	790	23.1%
<b>Total major contract payments</b>	<b>52,986</b>	<b>54,957</b>	<b>1,971</b>	<b>3.7%</b>

#### 4.1.9. Depreciation

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000 %	
Plant & equipment	2,728	2,746	18	0.6%
Infrastructure	33,205	33,420	215	0.6%
<b>Total depreciation</b>	<b>35,933</b>	<b>36,166</b>	<b>233</b>	<b>0.6%</b>

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment and infrastructure assets, such as roads and drains. The increase of \$0.2 million for 2025-26 is mainly due to the completion of new assets.

Refer to the Statement of Capital Works for a more detailed analysis of Council's capital works program for the 2025-26 year.

#### 4.1.10. Amortisation – intangible assets

Council's intangible assets with finite lives (for example certain software) are amortised as an expense on a systematic basis over the asset's useful life

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000 %	
Intangible assets	1,305	1,313	8	0.6%
<b>Total amortisation - intangible assets</b>	<b>1,305</b>	<b>1,313</b>	<b>8</b>	<b>0.6%</b>



#### 4.1.11. Depreciation – right of use assets

Right of use assets represent the Council's right to use an asset over the course of the lease. Depreciation of the Council's right of use assets relates to the depreciable amount of the assets over their useful life.

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Right of use assets	2,644	<b>2,650</b>	6	0.2%
<b>Total depreciation - right of use assets</b>	<b>2,644</b>	<b>2,650</b>	<b>6</b>	<b>0.2%</b>

#### 4.1.12. Other expenses

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Council contributions and grants	8,126	<b>8,472</b>	346	4.3%
Operating lease rentals	962	<b>783</b>	(178)	(18.6%)
Councillor other expenses and reimbursements	709	<b>777</b>	68	9.6%
<b>Total other expenses</b>	<b>9,797</b>	<b>10,032</b>	<b>235</b>	<b>2.4%</b>



## 4.2 Balance Sheet

This section analyses the movements in assets, liabilities, and equity between 2024/25 and 2025/26.

### Key assumptions

In preparing the budgeted Balance Sheet for the year ending 30 June 2026 it was necessary to make several assumptions about assets, liabilities, and equity balances. The key assumptions are as follows:

Rates collections have been impacted by cost of living pressures. The introduction in 2025 of the new payment software, Payables will provide greater flexibility to the community and it is anticipated it will assist in improving the current collection rate.

Trade creditors to be based on total capital and operating expenditure. Payment cycle is 30 days from date of invoice.

Other debtors and creditors to remain consistent with 2024-25 levels.

### 4.2.1 Current and non-current assets

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
<b>Assets</b>				
<b>Current assets</b>				
Cash and cash equivalents	29,434	<b>27,610</b>	(1,824)	(6.2%)
Trade and other receivables	40,457	<b>40,023</b>	(434)	(1.1%)
Prepayments	2,018	<b>2,079</b>	61	3.0%
Contract assets	10,754	<b>9,141</b>	(1,613)	(15.0%)
<b>Total current assets</b>	<b>82,663</b>	<b>78,852</b>	<b>(3,811)</b>	<b>(4.6%)</b>
<b>Non-current assets</b>				
Trade and other receivables	5,003	<b>4,628</b>	(375)	(7.5%)
Investments in associates, joint arrangement and subsidiaries	2,924	<b>2,924</b>	-	0.0%
Property, infrastructure, plant & equipment	1,649,956	<b>1,674,088</b>	24,132	1.5%
Right-of-use assets	15,911	<b>15,897</b>	(14)	(0.1%)
Intangible assets	4,320	<b>3,507</b>	(813)	(18.8%)
<b>Total non-current assets</b>	<b>1,678,114</b>	<b>1,701,044</b>	<b>22,930</b>	<b>1.4%</b>
<b>Total assets</b>	<b>1,760,777</b>	<b>1,779,896</b>	<b>19,119</b>	<b>1.1%</b>

Cash and cash equivalents include cash and investments, such as cash held in the bank and in petty cash, and the value of investments in deposits or other highly liquid investments with short term maturities of three months or less.

For a detailed analysis of cash flows, please see Section 4.4.

Property, infrastructure, plant, and equipment is the largest component of Council's worth and represents the value of all land, buildings, plant and equipment, and infrastructure assets such as



roads, footpath, drainage, and open space assets etc. which have been built up by Council over many years.

Intangible assets represent Council's software assets.

Right of use assets are where Council is required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.

#### 4.2.2 Current and non-current liabilities

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change \$'000 %	
<b>Liabilities</b>				
<b>Current liabilities</b>				
Trade and other payables	22,388	<b>23,795</b>	1,407	6.3%
Trust funds and deposits	3,369	<b>3,470</b>	101	3.0%
Contract and other liabilities	22,623	<b>23,980</b>	1,357	6.0%
Provisions	14,352	<b>14,640</b>	288	2.0%
Interest-bearing liabilities	2,350	<b>6,663</b>	4,313	183.5%
Lease liabilities	1,921	<b>2,499</b>	578	30.1%
<b>Total current liabilities</b>	<b>67,003</b>	<b>75,048</b>	<b>8,045</b>	<b>12.0%</b>
<b>Non-current liabilities</b>				
Provisions	8,346	<b>7,805</b>	(541)	(6.5%)
Interest-bearing liabilities	35,148	<b>32,624</b>	(2,524)	(7.2%)
Lease liabilities	15,235	<b>14,149</b>	(1,086)	(7.1%)
<b>Total non-current liabilities</b>	<b>58,729</b>	<b>54,578</b>	<b>(4,151)</b>	<b>(7.1%)</b>
<b>Total liabilities</b>	<b>125,732</b>	<b>129,626</b>	<b>3,894</b>	<b>3.1%</b>

Trade and other payables are those to whom Council owes money as of 30 June each year.

Provisions include accrued long service leave and annual leave owing to employees and provision for landfill remediation.

Interest-bearing loans and borrowings represent funds borrowed by Council.

Lease Liabilities are where Council is required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.



### 4.2.3 Borrowings

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	2026/27 \$'000	Projections 2027/28 \$'000	2028/29 \$'000
Amount borrowed as at 30 June of the prior year	640	37,498	39,287	32,624	25,648
Amount proposed to be borrowed	39,348	8,000	-	-	-
Amount projected to be redeemed	(2,490)	(6,211)	(6,663)	(6,976)	(7,303)
<b>Amount of borrowings as at 30 June</b>	<b>37,498</b>	<b>39,287</b>	<b>32,624</b>	<b>25,648</b>	<b>18,344</b>

### 4.2.4 Leases by category

Following the introduction of AASB 16 Leases, right of use assets and lease liabilities have been recognised as outlined in the table below:

	Forecast 2024/25 \$	Budget 2025/26 \$
<b>Right-of-use assets</b>		
Property	555,961	489,296
Vehicles	15,118,764	15,159,287
Other	236,083	248,703
<b>Total right-of-use assets</b>	<b>15,910,807</b>	<b>15,897,286</b>
<b>Lease liabilities</b>		
<b>Current lease Liabilities</b>		
Property	62,304	37,371
Vehicles	1,800,514	2,438,592
Other	58,035	23,510
<b>Total current lease liabilities</b>	<b>1,920,854</b>	<b>2,499,473</b>
<b>Non-current lease liabilities</b>		
Property	547,065	504,679
Vehicles	14,509,147	13,411,749
Other	178,906	232,078
<b>Total non-current lease liabilities</b>	<b>15,235,118</b>	<b>14,148,505</b>
<b>Total lease liabilities</b>	<b>17,155,972</b>	<b>16,647,978</b>

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 5%.



## **4.3 Statement of changes in equity**

### **4.3.1 Reserves**

Total reserves are made up of the asset revaluation reserve and other reserves. Asset revaluation reserve represents the difference between the previously recorded value of assets and their current valuations.

Other reserves are the Public Open Space Reserve that Council has set aside to meet a specific purpose in the future and for which there is no existing liability. These amounts are transferred from the accumulated surplus of the Council to be separately disclosed.

### **4.3.2 Equity**

Equity is accumulated surplus which is the value of all net assets less reserves that have accumulated over time. Increase in accumulated surplus results directly from the budgeted accounting result for the year (\$15.2 million).



## 4.4 Statement of cash flows

This section analyses the expected cash flows from the operating, investing, and financing activities of Council for the 2025-26 year. Budgeting cash flows for Council is a key factor in setting the level of rates and providing a guide to the level of capital expenditure that can be sustained with or without using existing cash reserves.

The analysis is based on three main categories of cash flows:

**Operating activities** - Refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

**Investing activities** - Refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, and equipment.

**Financing activities** - Refers to cash generated or used in the financing of Council functions and include borrowings from financial institutions. These activities also include repayment of the principal component of loan repayments for the year.

### 4.4.1 Net cash flows provided by/used in operating activities.

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
	Inflows (Outflows)	Inflows (Outflows)	\$'000	%
<b>Cash flows from operating activities</b>				
Rates and charges	191,101	<b>192,853</b>	1,752	0.9%
Statutory fees and fines	4,266	<b>5,827</b>	1,561	36.6%
User fees	6,705	<b>8,541</b>	1,836	27.4%
Grants - operating	35,630	<b>29,060</b>	(6,570)	(18.4%)
Grants - capital	5,840	<b>17,928</b>	12,096	207.1%
Contributions - monetary	3,104	<b>2,377</b>	(727)	(23.4%)
Interest received	1,192	<b>501</b>	(691)	(58.0%)
Trust funds and deposits taken	(5,220)	<b>101</b>	5,321	(101.9%)
Other receipts	1,796	<b>3,136</b>	1,340	74.6%
Net GST refund / payment	17,425	<b>16,718</b>	(707)	(4.1%)
Employee costs	(81,935)	<b>(81,930)</b>	5	(0.0%)
Materials and services	(125,794)	<b>(116,803)</b>	8,991	(7.1%)
Other payments	(13,478)	<b>(11,688)</b>	1,790	(13.3%)
<b>Net cash provided by/(used in) operating activities</b>	<b>40,632</b>	<b>66,627</b>	<b>25,995</b>	<b>64.0%</b>

The net cash flows from operating activities does not equal the surplus (deficit) for the year as the expected revenues and expenses of the Council include non-cash items which are excluded from the Cash Flow Statement.



#### 4.4.2 Net cash flows provided by/used in investing activities.

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
	Inflows (Outflows)	Inflows (Outflows)	\$'000	%
<b>Cash flows from investing activities</b>				
Payments for property, infrastructure, plant and equipment	(70,610)	<b>(64,328)</b>	6,282	(8.9%)
Proceeds from sale of property, infrastructure, plant and equipment	1,483	-	(1,483)	(100.0%)
Proceeds from investments	7,500	-	(7,500)	(100.0%)
<b>Net cash provided by/ (used in) investing activities</b>	<b>(61,627)</b>	<b>(64,328)</b>	<b>(2,701)</b>	<b>4.4%</b>

#### 4.4.3 Net cash flows provided by/used in financing activities.

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
	Inflows (Outflows)	Inflows (Outflows)	\$'000	%
<b>Cash flows from financing activities</b>				
Finance costs	(400)	<b>(1,922)</b>	(1,522)	380.5%
Proceeds from borrowings	39,348	<b>8,000</b>	(31,348)	(79.7%)
Repayment of borrowings	(2,490)	<b>(6,211)</b>	(3,721)	149.4%
Interest paid - lease liability	(874)	<b>(846)</b>	28	(3.2%)
Repayment of lease liabilities	(2,397)	<b>(3,144)</b>	(747)	31.2%
<b>Net cash provided by/(used in) financing activities</b>	<b>33,187</b>	<b>(4,123)</b>	<b>(37,310)</b>	<b>(112.4%)</b>



## 4.5 Statement of capital works

This section presents a listing of the capital works projects that will be undertaken for the 2025/26 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast 2024/25 \$'000	Budget 2025/26 \$'000	Change	
			\$'000	%
Property	14,262	<b>8,833</b>	(5,429)	(38.1%)
Plant and Equipment	5,283	<b>3,300</b>	(1,983)	(37.5%)
Infrastructure	49,687	<b>46,165</b>	(3,522)	(7.1%)
<b>Total</b>	<b>69,232</b>	<b>58,298</b>	<b>(10,934)</b>	<b>(15.8%)</b>

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contrib. \$'000	Council cash \$'000	Borrowings \$'000
Property	<b>8,833</b>	820	5,073	1,880	1,060	3,800	0	4,733	300
Plant and equipment	<b>3,300</b>	0	2,780	520	0	0	0	3,300	0
Infrastructure	<b>46,165</b>	15,982	18,491	7,741	3,980	13,916	1,600	22,949	7,700
<b>Total</b>	<b>58,298</b>	16,772	26,344	10,141	5,115	17,716	1,600	30,982	8,000

#### Property (\$8.8 million)

The property class comprises land, buildings and building improvements including community facilities, municipal offices, sports facilities, and pavilions.

In the 2025-26 year, \$8.8 million will be expended on building and building improvement projects. The more significant projects include Seville Recreation Reserve Community Pavilion Redevelopment (\$3.8 million); Council Building Minor Works (\$3.5 million); and Aquatic Facilities Minor Works (\$1.2 million).



### **Plant and equipment (\$3.3 million)**

Plant and Equipment includes plant, machinery and equipment, fixtures, fittings and furniture, and computers and telecommunications.

In the 2025-26 year, \$3.3 million will be expended on new plant, equipment, and other projects. The more significant projects include ongoing cyclical replacement of the plant and vehicle fleet (\$2.6 million); and upgrade/replacement of information technology – Hardware (\$0.7 million).

### **Infrastructure (\$46.2 million)**

Infrastructure includes roads, bridges, footpaths and cycleways, drainage, recreation, leisure and community facilities, parks, open space, and streetscapes, off-street car parks and other infrastructure.

In the 2025-26 year, \$46.2 million will be expended on Infrastructure projects. The more significant road projects include Road Sealing Program (\$3.2 million); Alfred Street and John Street, Wandin North (\$1.5 million) and Mt Morton Road, Hood Street, Belgrave Heights (\$1.3 million). \$3.9 million will be expended on drainage projects.

The footpath and shared paths expenditure will be \$2.7 million, of which \$1.3 million will go towards footpath rehabilitation works and \$1.3 million will go towards footpath new and improvement works.

\$13.6 million will be expended on parks, open space, and streetscape projects and \$2.4 million will be spent on recreational, leisure and community facilities projects. The more significant projects include ngurrak barring (\$2.1 million), Warburton Mountain Bike Destination (\$2.5 million) and Yarra Valley Trail Stages 1 and 2A (\$3.9 million)

### **Asset renewal (\$26 million), new assets (\$17 million), upgrade (\$10 million) and expansion (\$5 million)**

A distinction is made between expenditure on new assets, asset renewal, upgrade, and expansion. Expenditure on asset renewal is expenditure on an existing asset, or on replacing an existing asset that returns the service of the asset to its original capability. Expenditure on new assets does not have any element of expansion or upgrade of existing assets but will result in a new asset with an additional burden for future operation, maintenance, and capital renewal.

## **4.5.2 Works prioritisation process**

The following factors were considered for prioritising capital works projects:

- Council Plan actions
- Forecast expenditure in existing asset management plans and current condition assessments.



- Projects identified in existing adopted strategic plans (such as the Playspace Strategy)
- Design frameworks (such as the Lilydale Urban Design Framework)
- Masterplans (such as township plans or reserve master plans)
- Projects assessed in previous budget cycles and to be delivered in future years capital works programs.

Council also has asset-based prioritisation plans currently under development that will inform future baseline budgets. This includes the draft Paths and Trails Plan, which will support future budget decisions on paths and trails expenditure, including, for example, Black Springs Road Trail and Don Road Trail.

### Safer Local Roads Program

Council have received \$2,340,000 from the State Government Safer Local Roads Program for the delivery of traffic safety improvements on local roads, intersections and precincts. Projects are subject to the Department of Transport and Planning approval. Proposed projects include traffic safety improvements on Lawson Road, Main Street Upwey; High Street, Healesville; Bailey Road, Mt Evelyn; Grandvalley Drive, Chirnside Park; Warburton Rail Trail (Lilydale and Wandin North) and The Eyrie, Lilydale.

#### 4.5.3 Capital Works - Current Budget 2025-26

Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Funding \$'000	Borrowings \$'000
<b>PLANT &amp; EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant Replacement	2,600	0	2,080	520	0	0	0	2,600	0
<b>Computers and Telecommunications</b>									
Information technology upgrade – hardware	700	0	700	0	0	0	0	700	0
<b>PLANT &amp; EQUIPMENT Total</b>	<b>3,300</b>	<b>0</b>	<b>2,780</b>	<b>520</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,300</b>	<b>0</b>
<b>PROPERTY</b>									
<b>Buildings</b>									
Don Road Pavilion Redevelopment, Healesville	300	60	120	60	60	0	0	0	300
Seville Recreation Reserve Community Pavilion Redevelopment	3,800	760	1,520	760	760	3,800	0	0	0
Aquatic Facilities Minor Works	1,200	0	960	0	240	0	0	1,200	0



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Building Improvements</b>									
Council Building Minor Works	3,533	0	2,473	1,060	0	0	0	3,533	0
<b>PROPERTY Total</b>	<b>8,833</b>	<b>820</b>	<b>5,073</b>	<b>1,880</b>	<b>1,060</b>	<b>3,800</b>	<b>0</b>	<b>4,733</b>	<b>300</b>
<b>INFRASTRUCTURE</b>									
<b>Bridge</b>									
Bridge decks various	50	0	50	0	0	0	0	50	0
Bridge inspections level 2 and 3	50	0	50	0	0	0	0	50	0
Mercer Bridge	72	0	72	0	0	0	0	72	0
Warburton Swing Bridge	90	0	90	0	0	0	0	90	0
<b>Car Park</b>									
Car Park Rehabilitation	200	0	200	0	0	0	0	0	200
<b>Drainage</b>									
Wandana Crescent, Mooroolbark	40	20	0	20	0	0	0	40	0
Kerr Crescent, Montrose	140	70	0	70	0	0	0	140	0
Arbor Avenue, Belgrave	330	165	0	165	0	0	0	0	330
Chapel Street, Lilydale	386	193	0	193	0	0	0	0	386
Cobden Crescent, Lilydale	400	200	0	200	0	0	0	400	0
Dalkeith Crescent, Belgrave	250	125	0	125	0	0	0	0	250
Edinburgh Road, Lilydale	50	25	0	25	0	0	0	50	0
George Road and Lalors Road, Healesville	314	157	0	157	0	0	0	174	140
Hazford Street, Healesville	400	200	0	200	0	0	0	400	0
Hillcrest Drive, McMahons Creek	250	0	250	0	0	0	0	250	0
Hunter Road Outfall Drain (Monbulk Road, Silvan)	130	65	0	65	0	0	0	130	0
Lanning Crescent, Seville	100	50	0	50	0	0	0	100	0
Lilydale Tennis Court Upgrade	80	80	0	0	0	0	0	80	0
Main Street, Upwey	350	175	0	175	0	0	0	350	0
Morrison Reserve, Mount Evelyn	300	150	0	150	0	0	0	300	0
Ridge Road, Mount Dandenong	100	50	0	50	0	0	0	100	0
Stuart Reserve, Lilydale	300	300	0	0	0	0	0	300	0
<b>Footpaths</b>									
Best Street, Belgrave	61	61	0	0	0	0	0	0	61



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Edward Ped. Row, Chirnside Park	29	0	29	0	0	0	0	29	0
Badger Creek Road, Healesville	369	0	369	0	0	0	0	369	0
Cornish Road, Healesville	18	0	18	0	0	0	0	18	0
Kingswood Drive, Chirnside Park	200	200	0	0	0	0	0	0	200
Ellen Road, Mooroolbark	26	0	26	0	0	0	0	26	0
Everton Road, Mount Evelyn	82	0	82	0	0	0	0	82	0
Irvine Street, Mount Evelyn	247	0	247	0	0	0	0	247	0
MacGregor Court, Mount Evelyn	31	0	31	0	0	0	0	31	0
Newgrove Road and Crowley Road, Healesville	158	158	0	0	0	0	0	0	158
Riverside Drive/ Horners Road, Warburton	110	110	0	0	0	0	0	0	110
Amanda Court, Seville	90	0	90	0	0	0	0	90	0
Ashley Court, Seville	45	0	45	0	0	0	0	45	0
Belair Close, Seville	37	0	37	0	0	0	0	37	0
Ducol Court, Seville	35	0	35	0	0	0	0	35	0
Summit Road, Lilydale	160	160	0	0	0	0	0	0	160
Sophia Grove, Tecoma	18	0	18	0	0	0	0	18	0
Kallista-Emerald Road, The Patch	64	0	64	0	0	0	0	64	0
Farrar Way, Wandin North	16	0	16	0	0	0	0	16	0
Galera Court, Wandin North	40	0	40	0	0	0	0	40	0
Keith Court, Wandin North	23	0	23	0	0	0	0	23	0
Mayo Court, Wandin North	28	0	28	0	0	0	0	28	0
Sirocco Court, Wandin North	35	0	35	0	0	0	0	35	0
Riverside Drive, Warburton	18	0	18	0	0	0	0	18	0
Upper Blackwood Avenue, Warburton	18	0	18	0	0	0	0	18	0
Windsor Park Rise, Mooroolbark	40	40	0	0	0	0	0	0	40
Glen Innes Close, Wonga Park	15	0	15	0	0	0	0	15	0
Miriam Drive, Yarra Glen	25	0	25	0	0	0	0	25	0
Peppercorn Place, Yarra Junction	32	0	32	0	0	0	0	32	0
Yarra Street, Yarra Glen	198	198	0	0	0	0	0	0	198
Kallista Missing Links, Kallista	350	350	0	0	0	0	0	0	350
School Road, Menzies Creek	200	200	0	0	0	0	0	200	0
Footpath Design Investigations	40	40	0	0	0	0	0	28	12



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Open Space</b>									
Cambridge Road, Mooroolbark Improvements	300	150	0	150	0	0	0	300	0
Common Boundary Fencing	110	0	110	0	0	0	0	110	0
Coronation Park Dog off leash upgrades, Healesville	453	227	0	227	0	276	0	177	0
Corporate Reserve Signage	35	0	35	0	0	0	0	35	0
Green Street Open Space Improvements, Healesville	250	250	0	0	0	0	0	250	0
Indigenous Heritage Visibility	37	37	0	0	0	0	0	0	37
Lillydale Lake Community Improvements	1,076	538	0	538	0	431	0	646	0
McDermott Reserve, Mooroolbark Open Space Improvements	350	0	0	350	0	0	0	350	0
Park and Trail Culvert Renewal	12	0	12	0	0	0	0	12	0
Park and Trail Furniture Renewal	95	0	95	0	0	0	0	95	0
Park Barriers/Fencing	166	0	166	0	0	0	0	166	0
Park Drinking Fountain Renewal	22	0	22	0	0	0	0	22	0
Park Lighting Renewals	30	0	30	0	0	0	0	30	0
Parks and Trail Retaining Walls	80	0	80	0	0	0	0	80	0
Wesburn Park Dog Fence	75	38	0	38	0	0	0	75	0
<b>Playspace</b>									
Bimbadeen Reserve, Mooroolbark	258	0	129	65	65	0	0	258	0
Kemp Reserve, Mount Evelyn	258	0	129	65	65	0	0	258	0
Mount Evelyn Recreation Reserve	258	0	129	65	65	0	0	258	0
Various Playspaces Renewal	100	0	50	25	25	0	0	100	0
<b>Road Rehab</b>									
Cambridge Road, Mooroolbark	1,175	0	1,175	0	0	0	0	1,175	0
Edward Road (Switchback to Paynes), Chirnside Park	975	0	975	0	0	0	0	975	0
Lower Homestead Road, Wonga Park	60	0	60	0	0	0	0	60	0
Retaining wall rehabilitation (Road Reserves)	300	0	300	0	0	0	0	300	0
Road Pavement Rehabilitation (Design)	300	0	300	0	0	0	0	300	0
Swales Road, Macclesfield	1,340	0	1,340	0	0	0	0	1,340	0
Traffic Works & Improvements	229	115	0	115	0	0	0	0	229
Victoria Road, Coldstream (Kingsburgh Lane to Flowerfield Drive)	2,080	0	2,080	0	0	2,080	0	0	0
Victoria Road, Coldstream (Switchback Road to Kingsburgh Lane)	554	0	554	0	0	554	0	0	0
<b>Road Reseal</b>									
Reseal & Resurfacing Local Roads	4,496	0	4,496	0	0	0	0	4,496	0



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Roads</b>									
Edward Road and Paynes Road, Chirnside Park	732	0	0	512	220	732	0	0	0
Local Roads Design Costs	76	76	0	0	0	0	0	0	76
Road Sealing Program	3,200	0	0	1,600	1,600	1,600	1,600	0	0
Safer Local Roads and Street Program	2,340	0	0	1,170	1,170	2,340	0	0	0
<b>Shared Paths</b>									
Belgrave Rail Trail	230	0	161	0	69	80	0	0	150
<b>Sports Reserves</b>									
Various Sports Reserves Renewal	251	0	251	0	0	100	0	0	151
Capital Development Grants Program	185	130	0	0	56	0	0	0	185
Sports Court Rehabilitation	346	0	346	0	0	150	0	0	196
Mt Evelyn Recreation Reserve Sports Reserves Fence Replacement	75	0	75	0	0	0	0	75	0
Upwey Main Oval Sportsfield Rehab	650	0	650	0	0	0	0	650	0
Upwey Main Oval Sportsfield Synthetic Surface Renewal	75	0	75	0	0	0	0	75	0
<b>Township</b>									
PJ Mould Community Park, Wandin North - Stage 2	100	50	0	50	0	0	0	0	100
Township Minor Improvements	900	450	0	225	225	0	0	0	900
Upwey Main Street Revitalisation	50	50	0	0	0	0	0	0	50
<b>Trails</b>									
Hedwig Reserve, Chirnside Park	100	0	100	0	0	0	0	100	0
ngurrak barring / RidgeWalk	2,101	2,101	0	0	0	2,101	0	0	0
Park Trails Improvements/Connectivity	76	0	0	38	38	0	0	0	76
Doongalla Pinic Ground, The Basin	100	0	100	0	0	0	0	100	0
Warburton Mountain Bike Destination	2,478	2,478	0	0	0	696	0	0	1,782
Warburton Rail Trail	150	0	150	0	0	0	0	150	0
Yarra Valley Trail, Stage 1	2,000	2,000	0	0	0	826	0	0	1,174
Yarra Valley Trail, Stage 2A	1,950	1,950	0	0	0	1,950	0	0	0
Spadonis Reserve, Yerring	100	0	100	0	0	0	0	100	0
<b>Other Infrastructure</b>									
Advanced Design Program	379	379	0	0	0	0	0	379	0
Project Management	4,808	1,394	2,164	865	385	0	0	4,808	0



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>INFRASTRUCTURE Total</b>	<b>46,165</b>	<b>15,952</b>	<b>18,491</b>	<b>7,741</b>	<b>3,980</b>	<b>13,916</b>	<b>1,600</b>	<b>22,949</b>	<b>7,700</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>58,298</b>	<b>16,772</b>	<b>26,344</b>	<b>10,141</b>	<b>5,040</b>	<b>17,716</b>	<b>1,600</b>	<b>30,982</b>	<b>8,000</b>

#### 4.5.4 Works Carried Forward from 2024-25 Year

Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowing
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>									
<b>Building Improvements</b>									
Public Toilet Renewal - Sassafras	400	0	400	0	0	0		400	0
<b>Buildings</b>									
Pinks Reserve Stadium, Kilsyth Improvements	100	0	0	100	0	0		0	100
Kallista Community House	204	0	204	0	0	0		204	0
Mt Evelyn Library and Community Room	40	0	40	0	0	0		40	0
<b>TOTAL PROPERTY</b>	<b>744</b>	<b>0</b>	<b>644</b>	<b>100</b>	<b>0</b>	<b>0</b>		<b>644</b>	<b>100</b>
<b>PLANT AND EQUIPMENT</b>									
<b>Plant, Machinery and Equipment</b>									
Plant Replacement	-62	0	-62	0	0	0		-62	0
<b>TOTAL PLANT AND EQUIPMENT</b>	<b>-62</b>	<b>0</b>	<b>-62</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>-62</b>	<b>0</b>
<b>INFRASTRUCTURE</b>									
<b>Drainage</b>									
Britton Road, Seville	340	340	0	0	0	0		1	339
Carmen Reserve, Lilydale	90	90	0	0	0	0		0	90
Cobden Crescent, Lilydale	15	15	0	0	0	0		15	0
North Avenue, Mt Evelyn	264	264	0	0	0	0		0	264
Station Street, Coldstream	469	469	0	0	0	0		455	14
<b>Other Infrastructure</b>									



Capital Work Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Funding	Borrowing
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Advanced Design Program	200	200	0	0	0	0		200	0
<b>Parks, Open Space and Streetscapes</b>									
Master Plan Program	51	51	0	0	0	0		51	0
McKenzie King Adventure Playground, Millgrove Playspace	10	0	10	0	0	0		10	0
Morrison Recreation Reserve, Mt Evelyn Youth Activation and Bike Park	888	888	0	0	0	649		0	240
Mountain Bike Destination, Warburton	2,986	2,986	0	0	0	556		0	2,430
Park Signage - Healesville	9	9	0	0	0	0		9	0
Park Signage - Kilsyth	18	18	0	0	0	0		18	0
Park Signage - Mooroolbark	23	23	0	0	0	0		23	0
Yarra Valley Trail	-821	-821	0	0	0	0		-821	0
Yarra Valley Trail - Stage 2A	535	535	0	0	0	0		535	0
Yarra Valley Trail Northern Loop	1,317	1,317	0	0	0	0		1,317	0
<b>Recreational, Leisure &amp; Community Facilities</b>									
Kilsyth Recreation Reserve Playspace - Stage 2	270	270	0	0	0	0		270	0
<b>Roads</b>									
Alfred St and John St, Wandin North	100	0	0	100	0	0		100	0
Alpine Street Group, Warburton	80	0	0	80	0	0		80	0
Arthurs Road, Chum Creek	423	0	0	423	0	0		423	0
Cedar Court Road Group, Monbulk	200	0	0	200	0	0		200	0
Climate Resilient Buildings for our Community	58	0	0	58	0	0		58	0
Maddens Lane, Gruyere	130	0	130	0	0	0		130	0
<b>TOTAL INFRASTRUCTURE</b>	<b>7,655</b>	<b>6,654</b>	<b>140</b>	<b>860</b>	<b>0</b>	<b>1,205</b>		<b>3,073</b>	<b>3,376</b>
<b>TOTAL CARRIED FORWARD CAPITAL WORKS 2024/25</b>	<b>8,337</b>	<b>6,654</b>	<b>722</b>	<b>960</b>	<b>0</b>	<b>1,205</b>	<b>0</b>	<b>3,655</b>	<b>3,476</b>



#### 4.5.5 Summary of Planned Capital Works Expenditure, years ending 30 June 2027, 2028, 2029

2026/27 Capital Works	Asset Expenditure Types					Summary of Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Funding
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>									
Building - Aquatic	1,224	0	979	245	0	1,224	0	0	1,224
Buildings	8,870	1,953	3,310	1,655	1,953	8,870	8,575	0	295
Capital Building Improvements	3,020	0	2,114	0	906	3,020	0	0	3,020
<b>TOTAL PROPERTY</b>	<b>13,114</b>	<b>1,953</b>	<b>6,403</b>	<b>1,900</b>	<b>2,859</b>	<b>13,114</b>	<b>8,575</b>	<b>0</b>	<b>4,539</b>
<b>PLANT &amp; EQUIPMENT</b>									
Plant, Machinery and Equipment	2,500	0	2,000	0	500	2,500	0	0	2,500
Computers and Telecommunications	300	0	300	0	0	300	0	0	300
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>2,800</b>	<b>0</b>	<b>2,300</b>	<b>0</b>	<b>500</b>	<b>2,800</b>	<b>0</b>	<b>0</b>	<b>2,800</b>
<b>INFRASTRUCTURE</b>									
Bridge	0	262	0	0	0	262	0	0	262
Carpark	0	400	0	0	0	400	0	0	400
Drainage	1,233	200	0	1,233	1,233	2,665	0	0	2,665
Footpaths	886	1,349	0	0	0	2,235	243	0	1,992
Open Space	1,038	553	0	1,338	1,338	2,930	1,076	0	1,853
Playspace	0	373	186	186	186	745	0	0	745
Roads	117	10,526	1,000	1,117	117	12,760	5,360	1,000	6,400
Sports Reserves	133	482	57	0	0	672	0	0	672
Township	500	0	125	375	375	1,000	0	0	1,000
Trails	2,682	414	0	0	0	3,096	2,682	0	414
Other Infrastructure	3,867	2,228	396	891	891	7,383	0	0	7,383
<b>TOTAL INFRASTRUCTURE</b>	<b>10,456</b>	<b>16,787</b>	<b>1,765</b>	<b>5,140</b>	<b>4,140</b>	<b>34,148</b>	<b>9,362</b>	<b>1,000</b>	<b>23,787</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>50,062</b>	<b>12,409</b>	<b>25,490</b>	<b>3,664</b>	<b>8,499</b>	<b>50,062</b>	<b>17,937</b>	<b>1,000</b>	<b>31,126</b>



2027/28 Capital Works	Asset Expenditure Types					Summary of Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Funding
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>									
Building - Aquatic	1,250	0	1,000	250	0	1,250	0	0	1,250
Buildings	4,066	1,641	720	360	1,345	4,066	1,970	0	2,096
Capital Building Improvements	3,080	0	2,156	0	924	3,080	0	0	3,080
<b>TOTAL PROPERTY</b>	<b>8,396</b>	<b>1,641</b>	<b>3,876</b>	<b>610</b>	<b>2,269</b>	<b>8,396</b>	<b>1,970</b>	<b>0</b>	<b>6,426</b>
<b>PLANT &amp; EQUIPMENT</b>									
Plant, Machinery and Equipment	3,100	0	2,480	0	620	3,100	0	0	3,100
Computers and Telecommunications	300	0	300	0	0	300	0	0	300
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>3,400</b>	<b>0</b>	<b>2,780</b>	<b>0</b>	<b>620</b>	<b>3,400</b>	<b>0</b>	<b>0</b>	<b>3,400</b>
<b>INFRASTRUCTURE</b>									
Bridge	300	0	300	0	0	300	0	0	300
Carpark	400	0	400	0	0	400	0	0	400
Drainage	2,593	1,172	250	0	1,172	2,593	0	0	2,593
Footpaths	3,383	2,008	1,376	0	0	3,383	221	0	3,163
Open Space	1,628	550	528	0	550	1,628	0	0	1,628
Playspace	698	0	349	174	174	698	0	0	698
Roads	12,042	120	9,802	1,000	1,120	12,042	2,466	1,000	8,576
Sports Reserves	655	137	460	59	0	655	0	0	655
Township	826	413	0	207	207	826	0	0	826
Trails	397	0	397	0	0	397	0	0	397
Other Infrastructure	8,211	4,589	2,295	408	918	8,211	2,388	0	5,823
<b>TOTAL INFRASTRUCTURE</b>	<b>31,133</b>	<b>8,988</b>	<b>16,157</b>	<b>1,847</b>	<b>4,141</b>	<b>31,133</b>	<b>5,074</b>	<b>1,000</b>	<b>25,058</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>42,929</b>	<b>10,629</b>	<b>22,813</b>	<b>2,457</b>	<b>7,030</b>	<b>42,929</b>	<b>7,044</b>	<b>1,000</b>	<b>34,884</b>



2028/29 Capital Works	Asset Expenditure Types					Summary of Funding Sources			
	Total	New	Renewal	Upgrade	Expansion	Total	Grants	Contributions	Council Funding
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>PROPERTY</b>									
Building - Aquatic	2,500	0	2,000	500	0	2,500	0	0	2,500
Buildings	1,804	942	150	75	638	1,804	0	0	1,804
Capital Building Improvements	3,141	0	2,199	0	942	3,141	0	0	3,141
<b>TOTAL PROPERTY</b>	<b>7,445</b>	<b>942</b>	<b>4,349</b>	<b>575</b>	<b>1,580</b>	<b>7,445</b>	<b>0</b>	<b>0</b>	<b>7,445</b>
<b>PLANT &amp; EQUIPMENT</b>									
Plant, Machinery and Equipment	3,400	0	2,720	0	680	3,400	0	0	3,400
Computers and Telecommunications	300	0	300	0	0	300	0	0	300
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>3,700</b>	<b>0</b>	<b>3,020</b>	<b>0</b>	<b>680</b>	<b>3,700</b>	<b>0</b>	<b>0</b>	<b>3,700</b>
<b>INFRASTRUCTURE</b>									
Bridge	300	0	300	0	0	300	0	0	300
Carpark	400	0	400	0	0	400	0	0	400
Drainage	3,091	1,171	750	0	1,171	3,091	0	0	3,091
Footpaths	3,075	1,672	1,403	0	0	3,075	0	0	3,075
Open Space	1,749	605	539	0	605	1,749	0	0	1,749
Playspace	698	0	349	174	174	698	0	0	698
Roads	13,449	123	10,003	1,600	1,723	13,449	2,766	1,600	9,084
Sports Reserves	668	139	469	60	0	668	0	0	668
Township	1,119	560	0	280	280	1,119	0	0	1,119
Trails	407	0	407	0	0	407	0	0	407
Other Infrastructure	8,233	4,502	2,364	420	946	8,233	2,373	0	5,859
<b>TOTAL INFRASTRUCTURE</b>	<b>33,189</b>	<b>8,772</b>	<b>16,984</b>	<b>2,534</b>	<b>4,898</b>	<b>33,189</b>	<b>5,139</b>	<b>1,600</b>	<b>26,450</b>
<b>TOTAL NEW CAPITAL WORKS</b>	<b>44,334</b>	<b>9,713</b>	<b>24,353</b>	<b>3,109</b>	<b>7,158</b>	<b>44,334</b>	<b>5,139</b>	<b>1,600</b>	<b>37,595</b>



## 5 Performance indicators

### 5.1 Targeted performance indicators

The following tables highlight Council's current and projected performance across a selection of targeted service and financial performance indicators. These indicators provide a useful analysis of Council's intentions and performance and should be interpreted in the context of the organisation's objectives.

The targeted performance indicators below are the prescribed performance indicators contained in Schedule 4 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators and targets will be reported in Council's Performance Statement included in the Annual Report.

#### Targeted performance indicators - Service

Indicator	Measure	Notes	Actual 2023/24	Forecast 2024/25	Target 2025/26	Target Projections			Trend
						2026/27	2027/28	2028/29	+/-
<b>Governance</b>									
Satisfaction with community consultation and engagement	Community satisfaction rating out of 100 with the consultation and engagement efforts of Council	1	45	46	50	54	57	60	o
<b>Roads</b>									
Sealed local roads below the intervention level	Number of kms of sealed local roads below the renewal intervention level set by Council / Kms of sealed local roads	2	96.0%	97.0%	98.5%	98.5%	98.5%	98.5%	+
<b>Statutory planning</b>									
Planning applications decided within the relevant required time	Number of planning application decisions made within the relevant required time / Number of decisions made	3	61.8%	62.0%	64.0%	66.0%	68.0%	70.0%	+
<b>Waste management</b>									
Kerbside collection waste diverted from landfill	Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins	4	67.3%	65.2%	65.5%	66.0%	66.5%	67.0%	+



## Targeted performance indicators - Financial

Indicator	Measure	Notes	Actual 2023/24	Forecast 2024/25	Target 2025/26	Target Projections			Trend +/-
Liquidity									
Working Capital	Current assets / current liabilities	5	104.2%	123.4%	105.1%	102.5%	97.9%	99.0%	-
Obligations									
Asset renewal	Asset renewal and upgrade expense / Asset depreciation	6	130.4%	126.0%	106.4%	97.6%	84.6%	86.9%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	7	82.9%	74.7%	77.9%	77.3%	76.8%	76.8%	+
Efficiency									
Expenditure level	Total expenses / no. of property assessments	8	\$3,522	\$3,669	\$3,562	\$3,610	\$3,650	\$3,675	+



## 5.2 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

The financial performance indicators below are the prescribed financial performance indicators contained in Part 3 of Schedule 3 of the Local Government (Planning and Reporting) Regulations 2020. Results against these indicators will be reported in Council's Performance Statement included in the Annual Report.

Indicator	Measure	Notes	Actual 2023/24	Forecast 2024/25	Target 2025/26	Target Projections 2026/27	2027/28	2028/29	Trend +/-
<b>Operating position</b>									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	9	(11.5%)	(3.5%)	(1.0%)	(0.2%)	1.0%	1.5%	+
<b>Liquidity</b>									
Unrestricted cash	Unrestricted cash / current liabilities	10	2.8%	15.8%	11.1%	9.9%	7.8%	5.5%	-
<b>Obligations</b>									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	11	0.4%	20.9%	21.0%	16.6%	12.6%	8.7%	-
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		1.5%	1.6%	4.3%	4.3%	4.1%	4.0%	o
Indebtedness	Non-current liabilities / own source revenue		13.0%	29.6%	28.2%	21.6%	15.5%	12.0%	-
<b>Stability</b>									
Rates effort	Rate revenue / CIV of rateable properties in the municipality	12	0.3%	0.3%	0.3%	0.3%	0.3%	0.3%	o
<b>Efficiency</b>									
Revenue level	General rates and municipal charges / no. of property assessments	13	\$2,619	\$2,691	\$2,746	\$2,823	\$2,869	\$2,901	+



# Appendix A

## Fees and charges schedule

This attached schedule presents the fees and charges which will be charged in respect to various goods and services during the financial year 2025/26.

Note that this schedule only includes fees set by Council. There are other fees in addition to this listing that are set in accordance with legislative requirements and charged by Council. These fees are updated as of 1 July 2025 and will be reflected on Council's website.





## Fees & Charges

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Yarra Ranges Shire Council



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## YARRA RANGES COUNCIL

### PLANNING, DESIGN AND DEVELOPMENT SERVICES

#### WRITTEN ADVICE – CONFIRMATION OF PERMIT REQUIREMENT ETC.

General	N	Y	\$172.82	\$205.00	18.62%	\$32.18
Archive retrieval fee (1st box)	N	Y	\$60.62	\$62.40	2.94%	\$1.78
Archive retrieval fee (each additional box)	N	Y	\$5.32	\$5.50	3.38%	\$0.18

#### COPIES OF PERMITS & PLANS

Category 1 permits - permit only	N	Y	\$60.50	\$62.50	3.31%	\$2.00
Category 2 permit - (permit only)	N	Y	\$60.50	\$62.50	3.31%	\$2.00
Category 2 permits - additional permits (for the same property) - per permit	N	Y	\$300.00	\$309.00	3.00%	\$9.00
Copies of permits & plans - Residential (max 2 permits & plans)	N	Y	\$173.00	\$220.00	27.17%	\$47.00
Category 1 permits – additional permits (for the same property) – per permit	N	Y	\$60.50	\$62.50	3.31%	\$2.00
Copies of Plans and Permits Commercial/Industrial – per permit & plan	N	Y	\$300.00	\$360.00	20.00%	\$60.00

#### PHOTOCOPYING FEES

A4 – 1st 5 pages	N	Y	\$0.00	\$0.00	0.00%	\$0.00
A4 – each page >5	N	Y	\$0.64	\$0.67	4.69%	\$0.02
A3 – per page	N	Y	\$1.18	\$1.21	2.54%	\$0.04
A1 – per sheet	N	Y	\$5.85	\$6.03	3.08%	\$0.17

## PLANNING SERVICES

### PLANNING SERVICE

Plans for endorsement resubmission fee (Category 1 applications)	N	Y	\$0.00	\$100.00		\$100.00
Plans for endorsement resubmission fee (Category 2 applications)	N	Y	\$200.00	\$206.00	3.00%	\$6.00
Pre Application Fee - Significant Applications	N	Y	\$0.00	\$800.00		\$800.00
Pre-application fee - Major Development	N	Y	\$0.00	\$445.00		\$445.00
Reinspection Fee (Residential Subdivisions 11 lots & over, and any other subdivision type)	N	Y	\$300.00	\$309.00	3.00%	\$9.00
Reinspection Fee (Residential Subdivisions up to and including 10 lots, and other use / development)	N	Y	\$150.00	\$154.50	3.00%	\$4.50
Secondary Consent Category 2 applications	N	Y	\$558.50	\$615.00	10.12%	\$56.50
Third Extension of Time (Category 1 applications)	N	Y	\$0.00	\$551.20		\$551.20
Planning Application Fees	Y	N				
						\$226.94 - \$65,458.14
						<b>Last year fee</b> \$195.95 - \$56,870.20
Pre-application fee - Minor	N	Y	\$273.84	\$282.05	3.00%	\$8.21
Secondary Consent Category 1 applications	N	Y	\$358.50	\$369.50	3.07%	\$11.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## ADVERTISING FEES

1-10 notices	N	Y	\$110.06	\$113.37	3.01%	\$3.30
11+ (base fee + per notice fee) – each additional notice (to max \$1,500)	N	Y	\$6.92	\$7.13	3.03%	\$0.21
Each additional notice (to max \$1,500)	N	Y	\$6.92	\$7.13	3.03%	\$0.21
Advertising Sign – A1	N	Y	\$218.00	\$224.54	3.00%	\$6.54
Advertising Sign – 1.2m x 1.8m	N	Y	\$357.86	\$368.60	3.00%	\$10.74
Newspaper Advertising	N	Y	\$577.00 – \$988.00			
Valuations and revaluation for open space valuation for subdivisions	N	Y	\$442.40	\$455.67	3.00%	\$13.27

## EXTENSION OF TIME

First Extension of Time (Category 2 applications)	N	Y	\$457.00	\$470.70	3.00%	\$13.71
Forth ( and beyond) Extension of Time ( Category 1 application)	N	Y	\$0.00	\$643.10		\$643.10
Forth ( and beyond) Extension of Time ( Category 2 application)	N	Y	\$0.00	\$823.40		\$823.40
Second Extension of Time (Category 1 applications)	N	Y	\$0.00	\$459.40		\$459.40
Second Extension of Time (Category 2 applications)	N	Y	\$557.00	\$588.10	5.58%	\$31.10
Third Extension of Time (Category 1 applications)	N	Y	\$0.00	\$551.20		\$551.20
Third Extension of Time (Category 2 applications)	N	Y	\$657.00	\$705.80	7.43%	\$48.80
Extension of Time (Category 1 applications)	N	Y	\$357.00	\$367.50	2.94%	\$10.50

## STRATEGIC PLANNING

Combined permit application and planning scheme amendment Fee Structure:

As the list does not specifically pick up combined permit and planning scheme amendment applications, the sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications had been made. If the application includes a number of matters included in the table to regulation 7, the fee for the planning permit for the purpose of calculating the above is, the highest amount of fees that would have applied if separate applications for the planning permit had been made.

## TO CONSIDER AN AMENDMENT REQUEST (STAGE 1)

Fee	Y	N	\$3,363.93	\$3,464.85	3.00%	\$100.92
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## TO CONSIDER SUBMISSIONS WHICH SEEK A CHANGE TO THE AMENDMENT (STAGE 2)

Up to and including 10 submissions	Y	N	\$16,672.93	\$17,173.01	3.00%	\$500.08
11-20 submissions	Y	N	\$33,313.20	\$34,292.40	2.94%	\$979.20
Anything over 20 submissions	Y	N	\$44,531.91	\$45,840.39	2.94%	\$1,308.48

## OTHER STRATEGIC PLANNING FEES

To meet all direct fees and costs charged by the Panel in relation to its hearing of submissions	Y	Y	As required			
To adopt an amendment or a part of an amendment (stage 3)	Y	N	\$530.72	\$546.64	3.00%	\$15.92



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## OTHER STRATEGIC PLANNING FEES [continued]

To submit the amendment for approval (service included in amendment approval submission) (stage 4)	Y	N	\$530.72	\$546.64	3.00%	\$15.92
Request under Section 29A of the Building Act 1993 for report and consent on proposed demolition	Y	N	\$93.90	\$96.72	3.00%	\$2.82

## BUILDING SERVICES

### BUILDING SERVICE

Standard of Habitation Fee - additional inspection fee	N	Y	\$202.00	\$208.00	2.97%	\$6.00
Standard of Habitation Fee - Including one inspection	N	Y	\$691.00	\$711.50	2.97%	\$20.50
Transfer of function Documentation Fee for PBS - (to obtain all documents for Category 1 permits)	N	Y	\$173.00	\$178.19	3.00%	\$5.19
Transfer of function Documentation Fee for PBS - (to obtain all documents for Category 2 permits)	N	Y	\$300.00	\$309.00	3.00%	\$9.00
Sale of Property Information (Form 10)	Y	N	\$52.00	\$53.60	3.08%	\$1.60
Information Requests (Private Building Surveyors)	Y	N	\$52.00	\$53.60	3.08%	\$1.60
Lodgement Fee (Private Building Surveyors)	Y	N	\$133.50	\$138.30	3.60%	\$4.80
Council consent applications	Y	N	\$318.80	\$329.60	3.39%	\$10.80
Council consent Hoarding	Y	N	\$323.70	\$334.50	3.34%	\$10.80
Building surveying services per hour	N	Y	\$139.50per hour/\$209.50min fee			
Transfer of Function' role from Private Building Surveyors to Municipal Building Surveyor	N	Y	\$5,536 min fee			
			<b>Last year fee</b> \$5,375 min fee			
Temporary Occupancy Permits	N	Y	\$639 min fee			
			<b>Last year fee</b> \$620 min fee			

### BUILDING PERMIT SERVICES

Building permit Dwelling	N	Y	\$3,738.61	\$3,850.80	3.00%	\$112.19
Building permit Demolition	N	Y	\$1,514.91	\$1,560.40	3.00%	\$45.49
Building permit Units	N	Y	\$4000 minimum fee			
			Min. Fee excl. GST: \$4,000.00			
Building permit Dwelling Additions, Decks, etc.	N	Y	\$2,804.34	\$2,888.50	3.00%	\$84.16
Building permit Outbuildings/Swimming Pools	N	Y	\$1,803.63	\$1,857.70	3.00%	\$54.07

### RE-ACTIVATE LAPSED BUILDING PERMITS – DWELLINGS

Re-Activate Lapsed Building Permits – Dwellings < \$100,000	N	Y	\$662.53	\$682.40	3.00%	\$19.87
Re-Activate Lapsed Building Permits – Dwellings \$100,001 – \$175,000	N	Y	\$735.92	\$758.00	3.00%	\$22.08
Re-Activate Lapsed Building Permits – Dwellings \$175,001 – \$250,000	N	Y	\$807.70	\$831.90	3.00%	\$24.20



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## RE-ACTIVATE LAPSED BUILDING PERMITS – DWELLINGS [continued]

Re-Activate Lapsed Building Permits – Dwellings \$250,001 – \$350,000	N	Y	\$991.14	\$1,020.90	3.00%	\$29.76
Re-Activate Lapsed Building Permits – Dwellings \$350,001 – \$500,000	N	Y	\$1,397.40	\$1,439.30	3.00%	\$41.90
Re-Activate Lapsed Building Permits – Dwellings > \$500,001	N	Y	Cost divided by 344  Last year fee Cost divided by 334			
Re-Activate Lapsed Building Permits – Dwellings Demolition	N	Y	\$735.92	\$758.00	3.00%	\$22.08
Re-Activate Lapsed Building Permits – Units	N	Y	Cost divided by 334			

## RE-ACTIVATE LAPSED BUILDING PERMITS – DWELLING ADDITIONS, DECKS, ETC.

Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. < \$10,000	N	Y	\$373.81	\$385.00	2.99%	\$11.19
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. \$10,001 – \$50,000	N	Y	\$547.69	\$564.10	3.00%	\$16.41
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. \$50,001 – \$100,000	N	Y	\$591.82	\$609.60	3.00%	\$17.78
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. \$100,001 – \$175,000	N	Y	\$721.02	\$742.70	3.01%	\$21.68
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. \$175,001 – \$250,000	N	Y	\$806.64	\$830.80	3.00%	\$24.16
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. \$250,000 – \$350,000	N	Y	\$991.14	\$1,020.90	3.00%	\$29.76
Re-Activate Lapsed Building Permits – Dwelling Additions, Decks, etc. > \$350,001	N	Y	Cost divided by 344  Last year fee Cost divided by 334			

## RE-ACTIVATE LAPSED BUILDING PERMITS – OUTBUILDINGS/SWIMMING POOLS

Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools < \$10,000	N	Y	\$374.87	\$386.10	3.00%	\$11.23
Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools \$10,001 – \$25,000	N	Y	\$446.12	\$459.50	3.00%	\$13.38
Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools \$25,001 – \$50,000	N	Y	\$517.91	\$533.50	3.01%	\$15.59
Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools \$50,001 – \$100,000	N	Y	\$575.86	\$593.10	2.99%	\$17.24
Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools \$100,001 – \$250,000	N	Y	\$635.42	\$654.50	3.00%	\$19.08
Re-Activate Lapsed Building Permits – Outbuildings/Swimming Pools > \$250,001	N	Y	Cost divided by 172  Last year fee Cost divided by 167			

## RE-ACTIVATE LAPSED BUILDING PERMITS – COMMERCIAL/PUBLIC BUILDINGS

Re-Activate Lapsed Building Permits – Commercial/Public Buildings < \$10,000	N	Y	\$517.91	\$533.50	3.01%	\$15.59
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## RE-ACTIVATE LAPSED BUILDING PERMITS – COMMERCIAL/PUBLIC BUILDINGS [continued]

Re-Activate Lapsed Building Permits – Commercial/Public Buildings \$10,001 – \$50,000	N	Y	\$591.82	\$609.60	3.00%	\$17.78
Re-Activate Lapsed Building Permits – Commercial/Public Buildings \$50,001 – \$100,000	N	Y	\$1,020.39	\$1,051.00	3.00%	\$30.61
Re-Activate Lapsed Building Permits – Commercial/Public Buildings \$100,001 – \$175,000	N	Y	\$1,423.97	\$1,466.70	3.00%	\$42.73
Re-Activate Lapsed Building Permits – Commercial/Public Buildings \$175,001 – \$250,000	N	Y	\$1,825.96	\$1,880.80	3.00%	\$54.84
Re-Activate Lapsed Building Permits – Commercial/Public Buildings > \$250,001	N	Y	\$2,415.13	\$2,487.60	3.00%	\$72.47
Re-Activate Lapsed Building Permits – Commercial/Public Buildings – Additional Inspection Fee	N	Y	\$202.00	\$208.10	3.02%	\$6.10
Extension of Time	N	Y	\$325.95	\$335.70	2.99%	\$9.75

## RETRIEVAL OF PLAN AND FINAL INSPECTION

Building permit issued after July 1994	N	Y	\$334.98	\$345.00	2.99%	\$10.02
Building permit issued prior July 1994	N	Y	\$502.49	\$517.60	3.01%	\$15.11
Checking amendments / variations to Permits	N	Y	\$138 per hour / \$209 min fee			
			Last year fee \$134per hour/\$203 min fee			
Modification Fee	N	Y	\$473.25	\$487.40	2.99%	\$14.15

## PERMIT FOR PLACES OF PUBLIC ENTERTAINMENT FEES

\*Late Fee is applicable to any application made less than 10 business days before the commencement of the event

500m2 – 1,000m2 (including 2 inspections)	N	Y	\$615.22	\$1,110.00	80.42%	\$494.78
500m2 – 1,000m2 – Late Fee*	N	N	\$279.70	\$288.09	3.00%	\$8.40
1,001m2 – 5,000m2 (including 2 inspections)	N	Y	\$1,231.50	\$2,200.00	78.64%	\$968.50
1,001m2 – 5,000m2 – Late Fee*	N	N	\$559.92	\$576.72	3.00%	\$16.80
5,001m2 – 10,000m2 (including 2 inspections)	N	Y	\$1,847.77	\$3,330.00	80.22%	\$1,482.23
5,001m2 – 10,000m2 – Late Fee*	N	N	\$839.60	\$864.79	3.00%	\$25.19
Greater than 10,001m2 (including 2 inspections)	N	Y	\$2,464.04	\$4,440.00	80.19%	\$1,975.96
Greater than 10,001m2 – Late Fee*	N	N	\$1,119.83	\$1,153.42	3.00%	\$33.59
Additional Inspections – Per Inspection	N	Y	\$202.07	\$260.00	28.67%	\$57.93

## POOL REGISTRATIONS

\*Late Fee is applicable to any application made less than 10 business days before the commencement of the event

Registration pool or spa	Y	N	\$34.90	\$36.10	3.44%	\$1.20
Information search fee pool or spa	Y	N	\$51.90	\$53.60	3.28%	\$1.70
Lodgement fee for certificate of pool or spa barrier compliance	Y	N	\$22.40	\$23.20	3.57%	\$0.80
Lodgement of certificate of pool or spa barrier non-compliance	Y	N	\$422.70	\$437.00	3.38%	\$14.30



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## COMMUNITY WELLBEING

### EMERGENCY MANAGEMENT

Fire Hazard Clearance Admin Charge	N	N	\$244.50	\$252.00	3.07%	\$7.50
Fire Hazard Infringement Notice – Legislated fine under the CFA Act	N	N	\$1,923.00	\$1,923.00	0.00%	\$0.00

## PET REGISTRATIONS

### DOG REGISTRATION

#### DOG REGISTRATION – DANGEROUS, MENACING & RESTRICTED BREEDS FEES

Dangerous Dog	Y	N	\$320.00	\$335.00	4.69%	\$15.00
Restricted Breed Dog	N	N	\$320.00	\$335.00	4.69%	\$15.00
Menacing Dog	N	N	\$320.00	\$335.00	4.69%	\$15.00

#### DOG REGISTRATION – MAXIMUM FEES

Fertile (Non Desexed) Dog	N	N	\$165.00	\$192.00	16.36%	\$27.00
Fertile (Non Desexed) Dog – Pensioner Concession	N	N	\$58.00	\$69.00	18.97%	\$11.00
Dangerous Dog as Guard Dog – for Non Residential Premises	N	N	\$320.00	\$192.00	-40.00%	-\$128.00
Dangerous Dog that has undergone Protective Training	N	N	\$320.00	\$192.00	-40.00%	-\$128.00

#### DOG REGISTRATION – REDUCED FEES

Dog Kept in Foster care by Registered Foster carer	N	N	\$8.00	\$8.24	3.00%	\$0.24
Desexed Dog	N	N	\$55.00	\$64.00	16.36%	\$9.00
Dog over 10 years old	N	N	\$55.00	\$64.00	16.36%	\$9.00
Farm Working Dog	N	N	\$55.00	\$64.00	16.36%	\$9.00
Breeding Dog associated with a registered DAB	N	N	\$55.00	\$64.00	16.36%	\$9.00
Obedience Trained Dog	N	N	\$55.00	\$64.00	16.36%	\$9.00
Dog and owner registered with the same applicable organisation	N	N	\$55.00	\$64.00	16.36%	\$9.00
Hound registered with the GMA that is microchipped	N	N	\$55.00	\$64.00	16.36%	\$9.00
Dog Registration – Reduced Fees – Pensioner Concession	N	N	\$19.00	\$23.00	21.05%	\$4.00

#### DOG REGISTRATION – LEGISLATED DISCOUNT FEES

Approved Assistance Dog	N	N	\$0.00	\$0.00	0.00%	\$0.00
Dog (not dangerous) in care of VEFC (first 12 months)	N	N	\$8.00	\$8.00	0.00%	\$0.00
Guide Dog	N	N	\$0.00	\$0.00	0.00%	\$0.00
Government Authority Working Dog	N	N	\$0.00	\$0.00	0.00%	\$0.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## CAT REGISTRATION

### CAT REGISTRATION – MAXIMUM FEES

Fertile (Non Desexed) Cat – with Vet Exemption	N	N	\$150.00	\$180.00	20.00%	\$30.00
Fertile (Non Desexed) Cat – with Vet Exemption – Pensioner Concession	N	N	\$52.00	\$62.00	19.23%	\$10.00

### CAT REGISTRATION – REDUCED FEES

Cat Kept in Foster care by Registered Foster carer	N	N	\$8.00	\$8.24	3.00%	\$0.24
Desexed Cat	N	N	\$50.00	\$60.00	20.00%	\$10.00
Cat over 10 years old	N	N	\$50.00	\$60.00	20.00%	\$10.00
Breeding Cat associated with a registered DAB	N	N	\$50.00	\$60.00	20.00%	\$10.00
Cat and owner registered with the same applicable organisation	N	N	\$50.00	\$60.00	20.00%	\$10.00
Cat Registration – Reduced Fees – Pensioner Concession	N	N	\$16.00	\$20.00	25.00%	\$4.00

### CAT REGISTRATION – LEGISLATED DISCOUNT FEES

Cat in care of VEFC (first 12 months)	N	N	\$8.00	\$8.00	0.00%	\$0.00
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## ANIMAL OTHER

Accessing Pet Register Information	N	N	\$15.00	\$15.50	3.33%	\$0.50
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## DOMESTIC ANIMAL BUSINESS REGISTRATION

Domestic Animal Business Registration – Catteries, Boarding Kennels, Shelters, Pounds, Pet Shops, Breeding establishments with more than 3 fertile females	N	N	\$400.00	\$412.00	3.00%	\$12.00
Domestic Animal Business Registration – Dog Training Establishments	N	N	\$250.00	\$257.50	3.00%	\$7.50

## IMPOUNDMENT FEES

### STOCK IMPOUNDMENT FEES

Livestock Sustenance fee (per animal/per day)	N	Y	\$0.00	\$30.00		\$30.00
Cows (per animal)	N	Y	\$220.00	\$226.50	2.95%	\$6.50
Horses (per animal)	N	Y	\$220.00	\$226.50	2.95%	\$6.50
Pigs (per animal)	N	Y	\$145.00	\$149.50	3.10%	\$4.50
Alpacas (per animal)	N	Y	\$145.00	\$149.50	3.10%	\$4.50
Llamas (per animal)	N	Y	\$145.00	\$149.50	3.10%	\$4.50
Sheep (per animal)	N	Y	\$145.00	\$149.50	3.10%	\$4.50
Goats (per animal)	N	Y	\$145.00	\$149.50	3.10%	\$4.50
Any animal exceeding 14 days of being held in Council's Stock Pound	N	Y	\$170.00	\$175.00	2.94%	\$5.00

### IMPOUND & RELEASE FEES

Heavy haulage tow / Skip bin / Bulk waste / Shipping container / or other large item	N	Y	\$800.00	\$880.00	10.00%	\$80.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## IMPOUND & RELEASE FEES [continued]

Vehicles	N	Y	\$800.00	\$693.00	-13.38%	-\$107.00
Other	N	Y	\$60.00	\$62.00	3.33%	\$2.00

## LOCAL LAWS SERVICES

### EXCESS ANIMAL PERMIT

Animal Permit – Application	N	N	\$205.00	\$211.00	2.93%	\$6.00
Animal Permit – Application – Pensioner Concession	N	N	\$90.00	\$92.70	3.00%	\$2.70
Animal Permit – Renewal	N	N	\$155.00	\$159.50	2.90%	\$4.50
Animal Permit – Renewal – Pensioner Concession	N	N	\$47.00	\$48.41	3.00%	\$1.41

### ROADSIDE TRADING

Roadside Trading Permit – 1 Day Trading – Application	N	N	\$159.00	\$164.00	3.14%	\$5.00
Roadside Trading Permit – 1 Day Trading – Application – Not for Profit Group	N	N	\$78.00	\$80.50	3.21%	\$2.50
Roadside Trading Permit (Fixed Location) – Application – Not for Profit Group	N	N	\$0.00	\$994.00		\$994.00
Roadside Trading Permit (Fixed Location) – Application	N	N	\$0.00	\$2,004.50		\$2,004.50
Roadside Trading Permit (Fixed Location) – Renewal	N	N	\$0.00	\$2,004.50		\$2,004.50
Roadside Trading Permit (Fixed Location) – Renewal – Not for Profit Group	N	N	\$0.00	\$994.50		\$994.50
Roadside Trading Permit (Flexible Location) – Application	N	N	\$1,975.00	\$2,034.50	3.01%	\$59.50
Roadside Trading Permit (Flexible Location) – Application – Not for Profit Group	N	N	\$980.00	\$1,009.50	3.01%	\$29.50
Roadside Trading Permit (Flexible Location) – Renewal	N	N	\$1,975.00	\$2,034.50	3.01%	\$59.50
Roadside Trading Permit (Flexible Location) – Renewal – Not for Profit Group	N	N	\$980.00	\$1,009.50	3.01%	\$29.50

### FOOTPATH TRADING

Footpath Trading Permit – Application	N	N	\$205.00	\$211.00	2.93%	\$6.00
Footpath Trading Permit – Application – Not for Profit Group	N	N	\$105.00	\$108.00	2.86%	\$3.00
Footpath Trading Permit – Renewal	N	N	\$160.00	\$165.00	3.13%	\$5.00
Footpath Trading Permit – Renewal – Not for Profit Group	N	N	\$80.00	\$82.50	3.13%	\$2.50

### CLOTHING BINS

Clothing Bins Permit – Application – Not for Profit Group	N	N	\$100.00	\$103.00	3.00%	\$3.00
Clothing Bins Permit – Renewal – Not for Profit Group	N	N	\$80.00	\$82.50	3.13%	\$2.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## OPEN AIR BURNING OFF

Open Air Burning/Burning Off Permit	N	N	\$205.00	\$211.00	2.93%	\$6.00
Open Air Burning/Burning Off Permit – Pension Concession	N	N	\$94.00	\$96.82	3.00%	\$2.82
Open Air Burning Change of Category	N	N	\$300.00	\$309.00	3.00%	\$9.00
Open Air Burning Change of Category – Pension Concession	N	N	\$138.50	\$142.66	3.00%	\$4.16

## ADVERTISING BOARDS

Real Estate Advertising Board	N	N	\$205.00	\$211.00	2.93%	\$6.00
Community Advertising Board	N	N	\$100.00	\$103.00	3.00%	\$3.00
Electoral Signage Board	N	N	\$205.00	\$211.00	2.93%	\$6.00

## OTHER LOCAL LAWS SERVICES

Bulk Rubbish Container/Skip Bin Permit	N	N	\$70.00	\$72.00	2.86%	\$2.00
Storage/Shipping Container Permit	N	N	\$205.00	\$211.00	2.93%	\$6.00
Fireworks Display Permit	N	N	\$205.00	\$211.00	2.93%	\$6.00

## HEALTH SERVICES

### REGISTERED PREMISES ENQUIRIES

Pre-Purchase Inspection & Report (per premises)	N	N	\$255.00	\$262.50	2.94%	\$7.50
Registered Premises – Plans Assessment	N	N	\$170.00	\$175.00	2.94%	\$5.00

## FIXED FOOD PREMISES

### ESTABLISHMENT FEES

Establishment Fee (per registration)	N	N	\$265.00	\$273.00	3.02%	\$8.00
Establishment Fee – Not for Profit Groups (per registration)	N	N	\$265.00	\$273.00	3.02%	\$8.00

### FIXED FOOD PREMISES – CLASS 1

Class 1 – Food Registration & Renewal	N	N	\$680.00	\$700.50	3.01%	\$20.50
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### FIXED FOOD PREMISES – CLASS 2

Class 2 – Supermarket Food Registration & Renewal	N	N	\$2,500.00	\$2,575.00	3.00%	\$75.00
Class 2 – Food Registration & Renewal	N	N	\$680.00	\$700.50	3.01%	\$20.50
Class 2 – Food Registration & Renewal – Not for Profit Groups	N	N	\$340.00	\$350.00	2.94%	\$10.00

### FIXED FOOD PREMISES – CLASS 3

Class 3 – Large Convenience Store – Food Registration & Renewal	N	N	\$1,250.00	\$1,287.50	3.00%	\$37.50
Class 3A – Food Registration & Renewal	N	N	\$483.00	\$497.50	3.00%	\$14.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## FIXED FOOD PREMISES – CLASS 3 [continued]

Class 3A – Food Registration – Not for Profit Groups	N	N	\$250.00	\$257.50	3.00%	\$7.50
Class 3 – Food Registration & Renewal	N	N	\$420.00	\$432.50	2.98%	\$12.50
Class 3 – Food Registration – Not for Profit Groups	N	N	\$210.00	\$216.50	3.10%	\$6.50

## FIXED FOOD PREMISES – CLASS 4

Class 4 – Notifications	N	Y	\$0.00	\$0.00	0.00%	\$0.00
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## FOODTRADER PREMISES

### FOODTRADER – ESTABLISHMENT FEES

FoodTrader Establishment Fee (per registration)	N	N	\$265.00	\$273.00	3.02%	\$8.00
FoodTrader Establishment Fee – Not for Profit Groups (per registration)	N	N	\$265.00	\$273.00	3.02%	\$8.00

### FOODTRADER – CLASS 2

Class 2 – Mobile Premises – Registration & Renewal (per mobile premises)	N	N	\$340.00	\$350.00	2.94%	\$10.00
Class 2 – Mobile Premises – Registration & Renewal – Not for Profit Groups (per mobile premises)	N	N	\$170.00	\$175.00	2.94%	\$5.00
Class 2 – Temporary Premises – Registration & Renewal (per registration)	N	N	\$340.00	\$350.00	2.94%	\$10.00
Class 2 – Temporary Premises – Registration & Renewal – Not for Profit Groups (per registration)	N	N	\$170.00	\$175.00	2.94%	\$5.00
Class 2 – Vending Machine – Registration & Renewal (per machine)	N	N	\$320.00	\$329.50	2.97%	\$9.50

### FOODTRADER – CLASS 3

Class 3 – Mobile Premises – Registration & Renewal (per mobile premises)	N	N	\$210.00	\$216.50	3.10%	\$6.50
Class 3 – Mobile Premises – Registration & Renewal – Not for Profit Groups (per mobile premises)	N	N	\$105.00	\$108.00	2.86%	\$3.00
Class 3 – Temporary Premises – Registration & Renewal (per registration)	N	N	\$210.00	\$216.50	3.10%	\$6.50
Class 3 – Temporary Premises – Registration & Renewal – Not for Profit Groups (per registration)	N	N	\$105.00	\$108.00	2.86%	\$3.00
Class 3 – Vending Machine – Registration & Renewal (per machine)	N	N	\$210.00	\$216.50	3.10%	\$6.50
Class 3 – Water Carter – Registration & Renewal (per water vehicle)	N	N	\$210.00	\$216.50	3.10%	\$6.50
Class 3 – Water Carter – Registration & Renewal – Not for Profit Groups (per water vehicle)	N	N	\$105.00	\$108.00	2.86%	\$3.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## FOODTRADER – CLASS 4

FoodTrader Class 4 – Notifications	N	Y	\$0.00	\$0.00	0.00%	\$0.00
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## FOODTRADER – OTHER FEES

Additional Inspection Fee	N	Y	\$160.00	\$165.00	3.13%	\$5.00
Change of Food Class or Proprietor Details	N	Y	\$160.00	\$165.00	3.13%	\$5.00

## HEALTH PREMISES REGISTRATION

### HEALTH & BEAUTY PREMISES REGISTRATIONS

Establishment Fee – PHWB Act Premises	N	N	\$210.00	\$216.50	3.10%	\$6.50
High Risk Activities – Health Registration & Renewal	N	N	\$310.00	\$319.50	3.06%	\$9.50
Medium Risk Activities – Health Registration & Renewal	N	N	\$260.00	\$268.00	3.08%	\$8.00
Low Risk Activities – Ongoing Registration	N	N	\$310.00	\$319.50	3.06%	\$9.50

### PRESCRIBED ACCOMMODATION PREMISES REGISTRATIONS

Accommodation (4 – 20 Persons) – Health Registration & Renewal	N	N	\$350.00	\$360.50	3.00%	\$10.50
Accommodation (21 – 40 Persons) – Health Registration & Renewal	N	N	\$530.00	\$546.00	3.02%	\$16.00
Accommodation (41+ Persons) – Health Registration & Renewal	N	N	\$700.00	\$721.00	3.00%	\$21.00

### CARAVAN PARK REGISTRATIONS

Additional Inspection Fee (new)	N	N	\$160.00	\$164.80	3.00%	\$4.80
Caravan Park – Registration & Renewal (3 yearly)	N	Y	Set by Formula			
Caravan Park – Transfer	N	Y	Set by Formula			

### AQUATIC REGISTRATIONS

Aquatic (1 – 2 systems) – Registration & Renewal	N	N	\$300.00	\$309.00	3.00%	\$9.00
Aquatic (3+ systems) – Registration & Renewal	N	N	\$390.00	\$401.50	2.95%	\$11.50

### HEALTH PREMISES – OTHER FEES

Additional Inspection Fee	N	Y	\$125.00	\$129.00	3.20%	\$4.00
Change of Health Class or Proprietor Details	N	Y	\$125.00	\$129.00	3.20%	\$4.00
Transfer of Health Registration	N	Y	\$210.00	\$216.50	3.10%	\$6.50

### SEPTIC TANK PERMITS AND SERVICES

Additional Assessment Time for Exemption fee	N	N	100 per hour over 2.6			
Additional Assessment Time Major Alteration fee	N	N	100 per hour over 8.2			
Additional Assessment Time Minor Alteration fee	N	N	\$0.00	\$0.00	0.00%	\$0.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## SEPTIC TANK PERMITS AND SERVICES [continued]

Wastewater Written Advice (new)	N	Y	\$80.00	\$82.40	3.00%	\$2.40
Permit to Install a Septic System	N	N	\$750.00	\$750.00	0.00%	\$0.00
Permit to Alter (Major) a Septic System	N	N	\$750.00	\$750.00	0.00%	\$0.00
Permit to Alter (Minor) a Septic System	N	N	\$580.00	\$580.00	0.00%	\$0.00
Transfer a Permit to Install/Alter a Septic System	N	N	\$155.00	\$155.00	0.00%	\$0.00
Amend a Permit to Install/Alter a Septic System	N	N	\$160.00	\$160.00	0.00%	\$0.00
Renew a Permit to Install/Alter a Septic System	N	N	\$130.00	\$130.00	0.00%	\$0.00
Exemption	N	N	\$202.98	\$209.07	3.00%	\$6.09
Additional inspection fee	N	N	\$100.00	\$103.00	3.00%	\$3.00
Pre Application Site Consultation	N	Y	\$100.00	\$103.00	3.00%	\$3.00
File Search and Copy of Plans	N	Y	\$75.00	\$77.50	3.33%	\$2.50

## SUSTAINABLE ENVIRONMENT AND FACILITIES

### PROPERTY AND FACILITIES MANAGEMENT / RECREATION – AQUATIC OPERATIONS

#### BELGRAVE POOL

##### BELGRAVE POOL ADMISSION

Belgrave Pool Adult admission	N	Y	\$6.50	\$7.00	7.69%	\$0.50
Belgrave Pool Concession	N	Y	\$4.50	\$5.00	11.11%	\$0.50
Belgrave Pool Child	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Belgrave Pool Pensioner	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Belgrave Pool Adult 10-use pass	N	Y	\$54.00	\$57.00	5.56%	\$3.00
Belgrave Pool Concession 10-use pass	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Belgrave Pool Child 10-use pass	N	Y	\$38.00	\$40.50	6.58%	\$2.50
Belgrave Pool Pensioner 10-use pass	N	Y	\$36.00	\$38.00	5.56%	\$2.00

##### BELGRAVE POOL SCHOOL GROUPS

Belgrave Pool School groups – School Groups (per head)	N	Y	\$3.00	\$3.50	16.67%	\$0.50
Belgrave Pool School groups – Swim Teacher 30min	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Belgrave Pool School groups – Swim Teacher 45min	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Belgrave Pool School groups – Swim Teacher 60min	N	Y	\$56.00	\$59.00	5.36%	\$3.00
Belgrave Pool School groups – Lane Hire – Operating hours + entry	N	Y	\$56.50	\$59.50	5.31%	\$3.00
Belgrave Pool School groups – Pool Hire – half pool per hour + entry	N	Y	\$111.50	\$118.00	5.83%	\$6.50
Belgrave Pool School groups – Pool Hire – whole pool per hour	N	Y	\$239.50	\$253.00	5.64%	\$13.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## BELGRAVE POOL SMALL GROUP OR COMMUNITY BENEFIT GROUP

Belgrave Pool Pool Hire (Small Group or Community Benefit Group) – Whole pool per hour	N	Y	\$129.00	\$136.00	5.43%	\$7.00
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## BELGRAVE POOL SEASON PASSES – EARLY BIRD

Belgrave Pool Season Passes – early bird Adult Single	N	Y	\$180.00	\$188.00	4.44%	\$8.00
Belgrave Pool Season Passes – early bird Concession Single	N	Y	\$139.00	\$144.00	3.60%	\$5.00
Belgrave Pool Season Passes – early bird Family	N	Y	\$361.50	\$382.00	5.67%	\$20.50

## BELGRAVE POOL SEASON PASSES – STANDARD

Belgrave Pool Season Passes – standard Adult Single	N	Y	\$189.00	\$200.00	5.82%	\$11.00
Belgrave Pool Season Passes – standard Concession Single	N	Y	\$147.00	\$156.00	6.12%	\$9.00
Belgrave Pool Season Passes – standard Family	N	Y	\$382.50	\$400.00	4.58%	\$17.50

## HEALESVILLE POOL

### HEALESVILLE POOL ADMISSION

Healesville Pool Adult admission	N	Y	\$6.00	\$6.50	8.33%	\$0.50
Healesville Pool Concession	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Healesville Pool Child	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Healesville Pool Pensioner	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Healesville Pool Adult 10-use pass	N	Y	\$49.00	\$52.00	6.12%	\$3.00
Healesville Pool Concession 10-use pass	N	Y	\$38.00	\$40.50	6.58%	\$2.50
Healesville Pool Child 10-use pass	N	Y	\$34.00	\$36.00	5.88%	\$2.00
Healesville Pool Pensioner 10-use pass	N	Y	\$31.00	\$33.00	6.45%	\$2.00

### HEALESVILLE POOL SCHOOL GROUPS

Healesville Pool – School Groups (per head)	N	Y	\$3.00	\$3.50	16.67%	\$0.50
Healesville Pool School groups – Swim Teacher 30min	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Healesville Pool School groups – Swim Teacher 45min	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Healesville Pool School groups – Swim Teacher 60min	N	Y	\$56.00	\$59.00	5.36%	\$3.00
Healesville Pool School groups Lane Hire – Operating hours + entry	N	Y	\$56.50	\$59.50	5.31%	\$3.00
Healesville Pool School groups Pool Hire – half pool per hour + entry	N	Y	\$111.50	\$118.00	5.83%	\$6.50
Healesville Pool School groups Pool Hire – whole pool per hour	N	Y	\$239.50	\$253.00	5.64%	\$13.50

### HEALESVILLE POOL SMALL GROUP OR COMMUNITY BENEFIT GROUP

Healesville Pool Pool Hire (Small Group) – Whole pool per hour	N	Y	\$129.00	\$136.00	5.43%	\$7.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## HEALESVILLE POOL SEASON PASSES – EARLY BIRD

Healesville Pool Season Passes – early bird Adult Single	N	Y	\$83.50	\$88.50	5.99%	\$5.00
Healesville Pool Season Passes – early bird Concession Single	N	Y	\$66.50	\$70.50	6.02%	\$4.00
Healesville Pool Season Passes – early bird Family	N	Y	\$195.00	\$206.00	5.64%	\$11.00

## HEALESVILLE POOL SEASON PASSES – STANDARD

Healesville Pool Season Passes – standard Adult Single	N	Y	\$94.50	\$100.00	5.82%	\$5.50
Healesville Pool Season Passes – standard Concession Single	N	Y	\$72.50	\$76.50	5.52%	\$4.00
Healesville Pool Season Passes – standard Family	N	Y	\$217.00	\$230.00	5.99%	\$13.00

## LILYDALE POOL

### LILYDALE POOL ADMISSION

Lilydale Pool Admission Adult admission	N	Y	\$6.00	\$6.50	8.33%	\$0.50
Lilydale Pool Admission Concession	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Lilydale Pool Admission Child	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Lilydale Pool Admission Pensioner	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Lilydale Pool Admission Adult 10-use pass	N	Y	\$49.00	\$52.00	6.12%	\$3.00
Lilydale Pool Admission Concession 10-use pass	N	Y	\$38.00	\$40.50	6.58%	\$2.50
Lilydale Pool Admission Child 10-use pass	N	Y	\$34.00	\$36.00	5.88%	\$2.00
Lilydale Pool Admission Pensioner 10-use pass	N	Y	\$31.00	\$33.00	6.45%	\$2.00

### LILYDALE POOL SCHOOL GROUPS

Lilydale Pool School groups – School Groups (per head)	N	Y	\$3.00	\$3.50	16.67%	\$0.50
Lilydale Pool School groups – Swim Teacher 30min	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Lilydale Pool School groups – Swim Teacher 45min	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Lilydale Pool School groups – Swim Teacher 60min	N	Y	\$56.00	\$59.00	5.36%	\$3.00
Lilydale Pool School groups Lane Hire – Operating hours + entry	N	Y	\$56.50	\$59.50	5.31%	\$3.00
Lilydale Pool School groups Pool Hire – half pool per hour + entry	N	Y	\$111.50	\$118.00	5.83%	\$6.50
Lilydale Pool School groups Pool Hire – whole pool per hour	N	Y	\$239.50	\$253.00	5.64%	\$13.50

### LILYDALE POOL SMALL GROUP OR COMMUNITY BENEFIT GROUP

Lilydale Pool Pool Hire (Small Group) – whole pool per hour	N	Y	\$129.00	\$136.00	5.43%	\$7.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## LILYDALE POOL SEASON PASSES – EARLY BIRD

Lilydale Pool Season Passes – early bird Adult Single	N	Y	\$83.50	\$88.50	5.99%	\$5.00
Lilydale Pool Season Passes – early bird Concession Single	N	Y	\$66.50	\$70.50	6.02%	\$4.00
Lilydale Pool Season Passes – early bird Family	N	Y	\$195.00	\$206.50	5.90%	\$11.50

## LILYDALE POOL SEASON PASSES – STANDARD

Lilydale Pool Season Passes – standard Adult Single	N	Y	\$94.50	\$100.00	5.82%	\$5.50
Lilydale Pool Season Passes – standard Concession Single	N	Y	\$72.50	\$76.50	5.52%	\$4.00
Lilydale Pool Season Passes – standard Family	N	Y	\$217.00	\$230.00	5.99%	\$13.00

## MONBULK POOL

### MONBULK POOL ADMISSION

Monbulk Pool Admission Adult Swim	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Monbulk Pool Admission Concession	N	Y	\$6.00	\$6.50	8.33%	\$0.50
Monbulk Pool Admission Pensioner	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Monbulk Pool Admission Child swim (2 – 15 years)	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Monbulk Pool Admission Family	N	Y	\$21.00	\$22.00	4.76%	\$1.00
Monbulk Pool Admission Swim Club	N	Y	\$3.00	\$3.50	16.67%	\$0.50

### MONBULK POOL SWIM TICKETS

Monbulk Pool Swim Tickets Adult 20 visit	N	Y	\$136.00	\$145.00	6.62%	\$9.00
Monbulk Pool Swim Tickets Family 20 visit	N	Y	\$375.00	\$397.50	6.00%	\$22.50
Monbulk Pool Swim Tickets Child 20 visit	N	Y	\$98.00	\$103.00	5.10%	\$5.00
Monbulk Pool Swim Tickets Concession 20 visit	N	Y	\$104.00	\$111.00	6.73%	\$7.00
Monbulk Pool Swim Tickets Pensioner 20 visit	N	Y	\$92.50	\$98.00	5.95%	\$5.50

### MONBULK POOL SWIM MEMBERSHIPS

Monbulk Pool Swim Memberships Start-up Fee	N	Y	\$62.00	\$65.50	5.65%	\$3.50
Monbulk Pool Swim Memberships Start-up Concession	N	Y	\$48.00	\$50.00	4.17%	\$2.00
Monbulk Pool Swim Memberships DD Monthly Aquatic – Adult	N	Y	\$48.00	\$50.00	4.17%	\$2.00
Monbulk Pool Swim Memberships DD Monthly Aquatic – Concession	N	Y	\$35.00	\$37.00	5.71%	\$2.00
Monbulk Pool Swim Memberships 12 months	N	Y	\$643.00	\$682.00	6.07%	\$39.00
Monbulk Pool Swim Memberships Swim Club monthly	N	Y	\$48.50	\$51.50	6.19%	\$3.00

### MONBULK POOL GROUP ENTRY

Monbulk Pool Group Entry Junior 14 years & under	N	Y	\$4.50	\$5.00	11.11%	\$0.50
Monbulk Pool Group Entry Senior 15 years & over	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Monbulk Pool Group Entry Leaders	N	Y	\$3.00	\$3.50	16.67%	\$0.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## MONBULK POOL SCHOOL SWIM LESSONS

Monbulk Pool School Swim Lessons – School Groups (per head)	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Monbulk Pool School Swim Lessons Swim teachers 30min	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Monbulk Pool School Swim Lessons Swim teachers 45min	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Monbulk Pool School Swim Lessons Swim teachers 60min	N	Y	\$56.00	\$59.00	5.36%	\$3.00

## MONBULK POOL SWIM LESSONS

Monbulk Pool Swim Lessons SAWS – Swim & Water Safety	N	Y	\$21.00	\$22.00	4.76%	\$1.00
Monbulk Pool Swim Lessons Baby Play – 12mth – 3years	N	Y	\$14.00	\$15.00	7.14%	\$1.00
Monbulk Pool Swim Lessons Pre & After School	N	Y	\$18.00	\$19.00	5.56%	\$1.00
Monbulk Pool Swim Lessons Squad	N	Y	\$17.50	\$18.50	5.71%	\$1.00
Monbulk Pool Swim Lessons Adults (15years +)	N	Y	\$17.00	\$18.00	5.88%	\$1.00
Monbulk Pool Swim Lessons Private – PWD (30 min)	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Monbulk Pool Swim Lessons Private	N	Y	\$68.00	\$72.00	5.88%	\$4.00
Monbulk Pool Swim Lessons Bronze	N	Y	\$27.00	\$28.50	5.56%	\$1.50

## MONBULK POOL AQUA CLASSES

Monbulk Pool Aqua Classes Casual	N	Y	\$18.00	\$19.00	5.56%	\$1.00
Monbulk Pool Aqua Classes Concession	N	Y	\$13.50	\$14.50	7.41%	\$1.00
Monbulk Pool Aqua Classes Pension	N	Y	\$12.00	\$13.00	8.33%	\$1.00
Monbulk Pool Aqua Classes Aqua Adult – 10 visit	N	Y	\$160.00	\$170.00	6.25%	\$10.00
Monbulk Pool Aqua Classes Aqua Concession – 10 visit	N	Y	\$123.50	\$130.50	5.67%	\$7.00
Monbulk Pool Aqua Classes Aqua Pension- 10 visit	N	Y	\$107.00	\$113.50	6.07%	\$6.50

## MONBULK POOL GYMNASIUM

Monbulk Pool Gymnasium Casual Gym – Adult	N	Y	\$18.50	\$19.50	5.41%	\$1.00
Monbulk Pool Gymnasium Start-up Fee	N	Y	\$103.00	\$109.00	5.83%	\$6.00
Monbulk Pool Gymnasium Start-up Fee – Concession/Pension	N	Y	\$59.00	\$62.50	5.93%	\$3.50
Monbulk Pool Gymnasium DD Monthly Fee	N	Y	\$98.00	\$103.00	5.10%	\$5.00
Monbulk Pool Gymnasium DD Monthly Fee Concession/Pension	N	Y	\$77.00	\$81.50	5.84%	\$4.50
Monbulk Pool Gymnasium DD Monthly Fee – Corporate	N	Y	\$80.50	\$85.00	5.59%	\$4.50
Monbulk Pool Gymnasium DD Monthly Fee – Seniors	N	Y	\$76.00	\$80.00	5.26%	\$4.00
Monbulk Pool Gymnasium Personal Training – 1/2 hour Session	N	Y	\$50.50	\$53.50	5.94%	\$3.00
Monbulk Pool Gymnasium Fitness Classes – Casual	N	Y	\$18.00	\$19.00	5.56%	\$1.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## MONBULK POOL GYMNASIUM [continued]

Monbulk Pool Gymnasium Fitness Classes – Concession	N	Y	\$12.50	\$13.50	8.00%	\$1.00
Monbulk Pool Gymnasium Older exercise group	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Monbulk Pool Gymnasium WorkCover Rehab Membership	N	Y	\$445.00	\$470.00	5.62%	\$25.00
Monbulk Pool Gymnasium 12 Month – Gold	N	Y	\$1,291.00	\$1,369.00	6.04%	\$78.00
Monbulk Pool Gymnasium 12 Month – Gold Concession/Pension	N	Y	\$985.00	\$1,044.00	5.99%	\$59.00
Monbulk Pool Gymnasium 3 Term – Gold	N	Y	\$328.00	\$347.00	5.79%	\$19.00

## MONBULK POOL BIRTHDAY PARTIES

Monbulk Pool Birthday Parties General x 10	N	Y	\$247.50	\$262.50	6.06%	\$15.00
Monbulk Pool Birthday Parties Add Children	N	Y	\$24.50	\$26.00	6.12%	\$1.50
Monbulk Pool Birthday Parties Games only x10	N	Y	\$150.00	\$159.00	6.00%	\$9.00
Monbulk Pool Birthday Parties Games Add Children	N	Y	\$15.00	\$16.00	6.67%	\$1.00

## MONBULK POOL FUN DAYS

Monbulk Pool Fun Days Adult	N	Y	\$9.00	\$9.50	5.56%	\$0.50
Monbulk Pool Fun Days Concession	N	Y	\$7.00	\$7.50	7.14%	\$0.50
Monbulk Pool Fun Days Child	N	Y	\$6.50	\$7.00	7.69%	\$0.50
Monbulk Pool Fun Days Pool hire (per hour)	N	Y	\$256.00	\$271.50	6.05%	\$15.50
Monbulk Pool Fun Days Pool Hire (Small Group) – Whole pool per hour	N	Y	\$129.00	\$137.00	6.20%	\$8.00

## MONBULK POOL CRECHE

Monbulk Pool Creche Casual	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Monbulk Pool Creche Members	N	Y	\$4.50	\$5.00	11.11%	\$0.50

## YARRA RECREATION CENTRE

### YARRA RECREATION CENTRE DRY PROGRAMS

Yarra Recreation Centre Dry programs Court hire – peak	N	Y	\$49.50	\$52.50	6.06%	\$3.00
Yarra Recreation Centre Dry programs Court hire – off peak	N	Y	\$37.50	\$40.00	6.67%	\$2.50
Yarra Recreation Centre Dry programs Badminton – court hire	N	Y	\$25.50	\$27.00	5.88%	\$1.50
Yarra Recreation Centre Dry programs Badminton – per person	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Yarra Recreation Centre Dry programs Group Fitness – casual	N	Y	\$18.00	\$19.00	5.56%	\$1.00
Yarra Recreation Centre Dry programs Group Fitness – concession	N	Y	\$12.50	\$13.50	8.00%	\$1.00
Yarra Recreation Centre Dry programs Prime Movers	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Yarra Recreation Centre Dry programs Gym – casual	N	Y	\$18.50	\$19.50	5.41%	\$1.00
Yarra Recreation Centre Dry programs Teen Gym	N	Y	\$9.00	\$9.50	5.56%	\$0.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## YARRA RECREATION CENTRE DRY PROGRAMS [\[continued\]](#)

Yarra Recreation Centre Dry programs Multi purpose room (per hour)	N	Y	\$34.50	\$36.50	5.80%	\$2.00
Yarra Recreation Centre Dry programs Schools – court hire off peak	N	Y	\$34.00	\$36.00	5.88%	\$2.00
Yarra Recreation Centre Dry programs Schools – court hire peak	N	Y	\$49.50	\$52.50	6.06%	\$3.00

## YARRA RECREATION CENTRE GOLD MEMBERSHIPS

Yarra Recreation Centre Gold Memberships Start-up Fee	N	Y	\$103.00	\$109.00	5.83%	\$6.00
Yarra Recreation Centre Gold Memberships Start-up Fee – Concession/Pension	N	Y	\$59.00	\$62.50	5.93%	\$3.50
Yarra Recreation Centre Gold Memberships DD Monthly Fee	N	Y	\$98.00	\$103.00	5.10%	\$5.00
Yarra Recreation Centre Gold Memberships DD Monthly Fee Concession/Pension	N	Y	\$77.00	\$81.50	5.84%	\$4.50
Yarra Recreation Centre Gold Memberships DD Monthly Fee – Seniors	N	Y	\$76.00	\$80.00	5.26%	\$4.00
Yarra Recreation Centre Gold Memberships 12 Term – Gold	N	Y	\$1,291.00	\$1,369.00	6.04%	\$78.00
Yarra Recreation Centre Gold Memberships 12 Term – Concession/Pension	N	Y	\$985.00	\$1,044.00	5.99%	\$59.00
Yarra Recreation Centre Gold Memberships 3 Term – Gold	N	Y	\$328.00	\$347.00	5.79%	\$19.00

## YARRA RECREATION CENTRE WET PROGRAMS ADMISSION

Yarra Recreation Centre Wet programs admission Adult (16+) admission	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Yarra Recreation Centre Wet programs admission Concession (15+)	N	Y	\$6.00	\$6.50	8.33%	\$0.50
Yarra Recreation Centre Wet programs admission Child (3 – 15years)	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Yarra Recreation Centre Wet programs admission Pensioner	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Yarra Recreation Centre Wet programs admission Family	N	Y	\$21.00	\$22.00	4.76%	\$1.00
Yarra Recreation Centre Wet programs admission Locker hire	N	Y	\$0.00	\$0.00	0.00%	\$0.00

## YARRA RECREATION CENTRE WET PROGRAMS GROUP ENTRY – 10 OR MORE

Yarra Recreation Centre Wet programs Group entry – 10 or more Junior 14 years & under	N	Y	\$4.50	\$5.00	11.11%	\$0.50
Yarra Recreation Centre Wet programs Group entry – 10 or more Senior 15 years & over	N	Y	\$6.00	\$6.50	8.33%	\$0.50
Yarra Recreation Centre Wet programs Group entry – 10 or more Leaders and spectators	N	Y	\$3.00	\$3.50	16.67%	\$0.50

## YARRA RECREATION CENTRE GENERAL MEMBERSHIPS 20 VISIT PASS

Yarra Recreation Centre General Memberships 20 visit pass Adult	N	Y	\$138.00	\$145.00	5.07%	\$7.00
Yarra Recreation Centre General Memberships 20 visit pass Concession	N	Y	\$106.00	\$111.00	4.72%	\$5.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## YARRA RECREATION CENTRE GENERAL MEMBERSHIPS 20 VISIT PASS [continued]

Yarra Recreation Centre General Memberships 20 visit pass Child	N	Y	\$98.00	\$103.00	5.10%	\$5.00
Yarra Recreation Centre General Memberships 20 visit pass Pensioner	N	Y	\$94.00	\$99.50	5.85%	\$5.50
Yarra Recreation Centre General Memberships 20 visit pass Family	N	Y	\$378.50	\$397.50	5.02%	\$19.00

## YARRA RECREATION CENTRE AQUATIC MEMBERSHIPS

Yarra Recreation Centre Aquatic Memberships Start-up Fee	N	Y	\$62.00	\$65.00	4.84%	\$3.00
Yarra Recreation Centre Aquatic Memberships Start-up Fee Concessions	N	Y	\$35.50	\$37.50	5.63%	\$2.00
Yarra Recreation Centre Aquatic Memberships DD Monthly Fee	N	Y	\$54.00	\$55.00	1.85%	\$1.00
Yarra Recreation Centre Aquatic Memberships DD Monthly Fee Concession/Child	N	Y	\$41.50	\$44.00	6.02%	\$2.50

## YARRA RECREATION CENTRE SCHOOL GROUPS

Yarra Recreation Centre School Groups – School Groups (per head)	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Yarra Recreation Centre School Groups – Swim Teacher 30min	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Yarra Recreation Centre School Groups – Swim Teacher 45min	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Yarra Recreation Centre School Groups – Swim Teacher 60min	N	Y	\$56.00	\$59.00	5.36%	\$3.00

## YARRA RECREATION CENTRE SWIM LESSONS

Yarra Recreation Centre Swim Lessons SAWS – Swim & Water Safety	N	Y	\$21.00	\$22.00	4.76%	\$1.00
Yarra Recreation Centre Swim Lessons Baby Play – 12mth – 3years	N	Y	\$14.00	\$15.00	7.14%	\$1.00
Yarra Recreation Centre Swim Lessons Pre & After School	N	Y	\$18.00	\$19.00	5.56%	\$1.00
Yarra Recreation Centre Swim Lessons Squad	N	Y	\$17.50	\$18.50	5.71%	\$1.00
Yarra Recreation Centre Swim Lessons Private PWD (30 min)	N	Y	\$42.00	\$44.50	5.95%	\$2.50
Yarra Recreation Centre Swim Lessons Private (30 min)	N	Y	\$66.50	\$70.50	6.02%	\$4.00
Yarra Recreation Centre Swim Lessons Bronze	N	Y	\$27.00	\$28.50	5.56%	\$1.50
Yarra Recreation Centre Swim Lessons Junior Lifeguard	N	Y	\$22.00	\$23.50	6.82%	\$1.50

## YARRA RECREATION CENTRE AQUA CLASSES

Yarra Recreation Centre Aqua Lessons Casual	N	Y	\$18.00	\$19.00	5.56%	\$1.00
Yarra Recreation Centre Aqua Lessons Concession	N	Y	\$13.50	\$14.50	7.41%	\$1.00
Yarra Recreation Centre Aqua Lessons Pension	N	Y	\$12.00	\$13.00	8.33%	\$1.00
Yarra Recreation Centre Aqua Lessons Adult x 10 pass	N	Y	\$160.00	\$170.00	6.25%	\$10.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## YARRA RECREATION CENTRE AQUA CLASSES [continued]

Yarra Recreation Centre Aqua Lessons Concession x 10 pass	N	Y	\$123.50	\$130.50	5.67%	\$7.00
Yarra Recreation Centre Aqua Lessons Pension x 10 pass	N	Y	\$107.00	\$113.50	6.07%	\$6.50

## YARRA RECREATION CENTRE BIRTHDAY PARTIES

Yarra Recreation Centre Birthday Parties General x 10	N	Y	\$247.50	\$262.50	6.06%	\$15.00
Yarra Recreation Centre Birthday Parties Add Children	N	Y	\$24.50	\$26.00	6.12%	\$1.50
Yarra Recreation Centre Birthday Parties Games only x10	N	Y	\$150.00	\$159.00	6.00%	\$9.00
Yarra Recreation Centre Birthday Parties Games Extra Children per head	N	Y	\$15.00	\$16.00	6.67%	\$1.00

## YARRA RECREATION CENTRE FUN DAYS

Yarra Recreation Centre Fun Days Adult	N	Y	\$9.00	\$9.50	5.56%	\$0.50
Yarra Recreation Centre Fun Days Concession	N	Y	\$8.00	\$8.50	6.25%	\$0.50
Yarra Recreation Centre Fun Days Child	N	Y	\$6.50	\$7.00	7.69%	\$0.50

## YARRA RECREATION CENTRE CRECHE

Yarra Recreation Centre Creche Casual	N	Y	\$5.50	\$6.00	9.09%	\$0.50
Yarra Recreation Centre Creche Members	N	Y	\$4.50	\$5.00	11.11%	\$0.50

## YARRA RECREATION CENTRE LANE HIRE (PER HOUR, PLUS ENTRY FEE)

Yarra Recreation Centre Lane Hire (per hour, plus entry fee) Normal Hours	N	Y	\$25.50	\$27.00	5.88%	\$1.50
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## YARRA RECREATION CENTRE POOL HIRE (CONDITIONS APPLY)

Yarra Recreation Centre Pool Hire (conditions apply) Whole indoor pool per hour	N	Y	\$278.00	\$294.00	5.76%	\$16.00
Yarra Recreation Centre Pool Hire (conditions apply) Pool Hire (Small Group) – Whole pool per hour	N	Y	\$129.00	\$137.00	6.20%	\$8.00

## YARRA RECREATION CENTRE ACCESS AND INCLUSION (AVAILABLE FOR CARE GROUPS)

Yarra Recreation Centre Access and Inclusion (available for care groups) 1 month membership	N	Y	\$55.00	\$58.50	6.36%	\$3.50
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## OLINDA POOL

### OLINDA POOL ADMISSION

Olinda Pool Season Passes – early bird Adult Single	N	Y	\$0.00	\$110.00		\$110.00
Olinda Pool Season Passes – early bird Concession Single	N	Y	\$0.00	\$85.00		\$85.00
Olinda Pool Season Passes – early bird Family	N	Y	\$0.00	\$200.00		\$200.00
Olinda Pool Season Passes – standard Adult Single	N	Y	\$0.00	\$130.00		\$130.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## OLINDA POOL ADMISSION [continued]

Olinda Pool Season Passes – standard Concession Single	N	Y	\$0.00	\$95.00		\$95.00
Olinda Pool Season Passes – standard Family	N	Y	\$0.00	\$230.00		\$230.00
Olinda Pool Admission Family (2 adults, 4 children)	N	Y	\$13.50	\$14.00	3.70%	\$0.50
Olinda Pool Admission Adult admission	N	Y	\$5.00	\$5.50	10.00%	\$0.50
Olinda Pool Admission Concession	N	Y	\$4.00	\$4.50	12.50%	\$0.50
Olinda Pool Admission Child	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Olinda Pool Admission Pensioner	N	Y	\$3.50	\$4.00	14.29%	\$0.50
Olinda Pool Admission Spectator	N	Y	\$2.50	\$3.00	20.00%	\$0.50
Olinda Pool Admission School Groups (per head)	N	Y	\$2.50	\$3.00	20.00%	\$0.50
Olinda Pool Admission Family 10-use pass (2 adults, 4 children)	N	Y	\$187.50	\$198.00	5.60%	\$10.50
Olinda Pool Admission Adult 10-use pass	N	Y	\$41.00	\$43.00	4.88%	\$2.00
Olinda Pool Admission Concession 10-use pass	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Olinda Pool Admission Pensioner 10-use pass	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Olinda Pool Admission Child 10-use pass	N	Y	\$29.00	\$31.00	6.90%	\$2.00
Olinda Pool Admission Pool Hire – half pool per hour + entry	N	Y	\$102.50	\$108.00	5.37%	\$5.50
Olinda Pool Admission Parties – 10 children	N	Y	\$187.50	\$198.00	5.60%	\$10.50
Olinda Pool Admission Pool Hire – whole pool per hour	N	Y	\$210.50	\$222.00	5.46%	\$11.50

## ENVIRONMENTAL STEWARDSHIP

### ENVIRONMENTAL STEWARDSHIP CHARGES

Environmental Volunteer Support (courses & events)	N	Y				\$10 to \$50
Discontinued:Biodiversity Equivalent Unit (GBEU) Offset	N	Y	\$371,167.50	\$0.00	-100.00%	- \$371,167.50
Discontinued:Habitat Hectare (remnant vegetation protected and improved)	N	Y	\$122,485.50	\$0.00	-100.00%	- \$122,485.50
Discontinued:per recruit (plant successfully established)	N	Y	\$48.40	\$0.00	-100.00%	-\$48.40
Discontinued:Large Old Tree protected	N	Y	\$2,474.50	\$0.00	-100.00%	-\$2,474.50
Discontinued:Very Large Old Tree protected	N	N	\$2,845.50	\$0.00	-100.00%	-\$2,845.50
General Habitat Units (GHU) offsets	N	Y	\$148,500.00	\$195,800.00	31.85%	\$47,300.00
Species Habitat Units (SHU) offsets	N	Y	\$160,600.00	\$195,800.00	21.92%	\$35,200.00

## WASTE MANAGEMENT

### GENERAL WASTE

General Waste 120 Litre Bin Service	N	N	\$0.00	\$155.00		\$155.00
General Waste 240 Litre Bin Service	N	N	\$0.00	\$242.00		\$242.00
General Waste 80 Litre Bin Service	N	N	\$0.00	\$126.00		\$126.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## RECYCLING

Recycling 120 Litre Bin Service	N	N	\$0.00	\$55.00		\$55.00
Recycling 240 Litre Bin Service	N	N	\$0.00	\$69.00		\$69.00
Recycling 80 Litre Bin Service	N	N	\$0.00	\$51.00		\$51.00

## FOOD ORGANICS, GARDEN ORGANICS (FOGO)

FOGO 120 Litre Bin Service	N	N	\$0.00	\$157.00		\$157.00
FOGO 240 Litre Bin Service	N	N	\$0.00	\$201.00		\$201.00
FOGO 80 Litre Bin Service	N	N	\$0.00	\$142.00		\$142.00

## WASTE MANAGEMENT BASE CHARGES

Minimum Base Charge - Non Residential	N	N	\$0.00	\$48.00		\$48.00
Minimum Base Charge - Residential	N	N	\$0.00	\$128.00		\$128.00

## DISCONTINUED FEES

Discontinued: Additional FOGO 120L (Inc Full Year FOGO)	N	N	\$175.00	\$0.00	-100.00%	-\$175.00
Discontinued: Additional FOGO 240L (Inc Full Year FOGO)	N	N	\$190.00	\$0.00	-100.00%	-\$190.00
Discontinued: Additional Recycling 240L	N	N	\$80.00	\$0.00	-100.00%	-\$80.00
Discontinued: Additional Rubbish 120L	N	N	\$135.00	\$0.00	-100.00%	-\$135.00
Discontinued: Minimal Waste Charge	N	N	\$112.00	\$0.00	-100.00%	-\$112.00
Discontinued: Non-Residential Waste Service 1 (Inc Full Year FOGO) 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin	N	N	\$419.00	\$0.00	-100.00%	-\$419.00
Discontinued: Non-Residential Waste Service 2 (Inc Full Year FOGO) 240L FOGO bin, 240L Recycling bin, 80L Rubbish bin	N	N	\$404.00	\$0.00	-100.00%	-\$404.00
Discontinued: Non-Residential Waste Service 3 (Inc Full Year FOGO) 120L FOGO bin, 240L Recycling bin, 120L Rubbish bin	N	N	\$394.00	\$0.00	-100.00%	-\$394.00
Discontinued: Non-Residential Waste Service 4 (Inc Full Year FOGO) 120L FOGO bin, 240L Recycling bin, 80L Rubbish bin	N	N	\$389.00	\$0.00	-100.00%	-\$389.00
Discontinued: Non-Residential Waste Service 5 (Inc Full Year FOGO) -120L FOGO, 120L Recycling bin, 80L Rubbish bin	N	N	\$374.00	\$0.00	-100.00%	-\$374.00
Discontinued: Non-Residential Waste Service 6 (Inc Full Year FOGO) -120L FOGO, 120L Recycling bin, 120L Rubbish bin	N	N	\$389.00	\$0.00	-100.00%	-\$389.00
Discontinued: Non-Residential Waste Service 7 (Inc Full Year FOGO) -240L FOGO, 120L Recycling bin, 80L Rubbish bin	N	N	\$389.00	\$0.00	-100.00%	-\$389.00
Discontinued: Non-Residential Waste Service 8 (Inc Full Year FOGO) -240L FOGO, 120L Recycling bin, 120L Rubbish bin	N	N	\$404.00	\$0.00	-100.00%	-\$404.00
Discontinued: Residential Waste Service 1 - (Incl Full Year FOGO) - 240L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection,	N	N	\$507.00	\$0.00	-100.00%	-\$507.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## DISCONTINUED FEES [continued]

Discontinued: Residential Waste Service 2 -(Incl Full Year FOGO) -240L FOGO, 240 Recycling, 80L Rubbish bin, Hard & Green Waste Collection	N	N	\$492.00	\$0.00	-100.00%	-\$492.00
Discontinued: Residential Waste Service 3 -(Incl Full Year FOGO) -120L FOGO bin, 240L Recycling bin, 120L Rubbish bin, Hard & Green Waste Collection	N	N	\$492.00	\$0.00	-100.00%	-\$492.00
Discontinued: Residential Waste Service 4 -(Incl Full Year FOGO)- 120L FOGO bin, 240L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	N	N	\$477.00	\$0.00	-100.00%	-\$477.00
Discontinued: Residential Waste Service 5 (Retirement Village) (Inc Full Year FOGO) -120L FOGO bin, 120L Recycling bin, 80L Rubbish bin, Hard & Green Waste Collection	N	N	\$462.00	\$0.00	-100.00%	-\$462.00
Discontinued: Residential Waste Service 6 (Inc Full Year FOGO) - 120L FOGO, 120L Recycling bin, 120L Rubbish bin	N	N	\$477.00	\$0.00	-100.00%	-\$477.00
Discontinued: Residential Waste Service 7 (Inc Full Year FOGO) -240L FOGO, 120L Recycling bin, 80L Rubbish bin	N	N	\$477.00	\$0.00	-100.00%	-\$477.00
Discontinued: Residential Waste Service 8 (Inc Full Year FOGO) -240L FOGO, 120L Recycling bin, 120L Rubbish bin	N	N	\$492.00	\$0.00	-100.00%	-\$492.00

## RECREATION, PROJECTS AND PARKS

### RECREATION – PROPERTY MANAGEMENT

#### GROUND MAINTENANCE CONTRIBUTION FEES – CLASS 1 SPORTS FIELD

##### CLASS 1 ADULT USE

Class 1 Adult use Australian Rules	N	Y	\$2,383.50	\$2,502.50	4.99%	\$119.00
Class 1 Adult use Cricket	N	Y	\$1,185.50	\$1,245.00	5.02%	\$59.50
Class 1 Adult use Soccer	N	Y	\$1,658.00	\$1,741.00	5.01%	\$83.00

##### CLASS 1 JUNIOR/CONCESSION USE

Class 1 Junior/concession use Junior Australian Rules	N	Y	\$1,185.50	\$1,245.00	5.02%	\$59.50
Class 1 Junior/concession use Junior Cricket	N	Y	\$593.00	\$622.50	4.97%	\$29.50
Class 1 Junior/concession use Junior Soccer	N	Y	\$834.00	\$875.50	4.98%	\$41.50

##### CLASS 1 FINALS GROUND MAINTENANCE FEES

Class 1 Finals ground maintenance fees Australian Rules	N	Y	\$724.50	\$760.50	4.97%	\$36.00
Class 1 Finals ground maintenance fees Soccer	N	Y	\$241.00	\$253.00	4.98%	\$12.00

##### CLASS 1 CASUAL USER GROUND MAINTENANCE FEES – COMMERCIAL USE

Class 1 Casual user ground maintenance fees – commercial use 1 Hour	N	Y	\$234.00	\$241.00	2.99%	\$7.00
Class 1 Casual user ground maintenance fees – commercial use Half Day	N	Y	\$1,185.50	\$1,221.00	2.99%	\$35.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## CLASS 1 CASUAL USER GROUND MAINTENANCE FEES – COMMERCIAL USE [continued]

Class 1 Casual user ground maintenance fees – commercial use Full Day	N	Y	\$2,383.50	\$2,455.00	3.00%	\$71.50
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## CLASS 1 CASUAL USER GROUND MAINTENANCE FEES – COMMUNITY USE

Class 1 Casual user ground maintenance fees – community use 1 Hour	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Class 1 Casual user ground maintenance fees – community use Half Day	N	Y	\$483.00	\$497.50	3.00%	\$14.50
Class 1 Casual user ground maintenance fees – community use Full Day	N	Y	\$724.50	\$746.00	2.97%	\$21.50

## GROUND MAINTENANCE CONTRIBUTION FEES – CLASS 2 SPORTS FIELD

### CLASS 2 ADULT USE

Class 2 Adult use Australian Rules	N	Y	\$1,910.50	\$2,006.00	5.00%	\$95.50
Class 2 Adult use Cricket	N	Y	\$955.00	\$1,003.00	5.03%	\$48.00
Class 2 Adult use Soccer	N	Y	\$1,427.50	\$1,499.00	5.01%	\$71.50

### CLASS 2 JUNIOR/CONCESSION USE

Class 2 Junior/concession use Junior Australian Rules	N	Y	\$955.00	\$1,003.00	5.03%	\$48.00
Class 2 Junior/concession use Junior Cricket	N	Y	\$483.00	\$507.00	4.97%	\$24.00
Class 2 Junior/concession use Junior Soccer	N	Y	\$724.50	\$760.50	4.97%	\$36.00

### CLASS 2 FINALS GROUND MAINTENANCE FEES

Class 2 Finals ground maintenance fees Australian Rules	N	Y	\$483.00	\$507.00	4.97%	\$24.00
Class 2 Finals ground maintenance fees Soccer	N	Y	\$241.00	\$253.00	4.98%	\$12.00

## CLASS 2 CASUAL USER GROUND MAINTENANCE FEES – COMMERCIAL USE

Class 2 Casual user ground maintenance fees – commercial use 1 Hour	N	Y	\$197.50	\$203.50	3.04%	\$6.00
Class 2 Casual user ground maintenance fees – commercial use Half Day	N	Y	\$944.00	\$972.50	3.02%	\$28.50
Class 2 Casual user ground maintenance fees – commercial use Full Day	N	Y	\$1,910.50	\$1,968.00	3.01%	\$57.50

## CLASS 2 CASUAL USER GROUND MAINTENANCE FEES – COMMUNITY USE

Class 2 Casual user ground maintenance fees – community use 1 Hour	N	Y	\$43.50	\$45.00	3.45%	\$1.50
Class 2 Casual user ground maintenance fees – community use Half Day	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Class 2 Casual user ground maintenance fees – community use Full Day	N	Y	\$483.00	\$497.50	3.00%	\$14.50

## GROUND MAINTENANCE CONTRIBUTION FEES – CLASS 3 SPORTS FIELD

### CLASS 3 ADULT USE

Class 3 Adult use Australian Rules	N	Y	\$1,427.50	\$1,470.50	3.01%	\$43.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### CLASS 3 ADULT USE [continued]

Class 3 Adult use Cricket	N	Y	\$713.50	\$735.00	3.01%	\$21.50
Class 3 Adult use Soccer	N	Y	\$944.00	\$972.50	3.02%	\$28.50

### CLASS 3 JUNIOR/CONCESSION USE

Class 3 Junior/concession use Junior Australian Rules	N	Y	\$724.50	\$746.00	2.97%	\$21.50
Class 3 Junior/concession use Junior Cricket	N	Y	\$361.50	\$372.50	3.04%	\$11.00
Class 3 Junior/concession use Junior Soccer	N	Y	\$483.00	\$497.50	3.00%	\$14.50

### CLASS 3 FINALS GROUND MAINTENANCE FEES

Class 3 Finals ground maintenance fees Australian Rules	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Class 3 Finals ground maintenance fees Soccer	N	Y	\$120.00	\$123.50	2.92%	\$3.50

### CLASS 3 CASUAL USER GROUND MAINTENANCE FEES – COMMERCIAL USE

Class 3 Casual user ground maintenance fees – commercial use 1 Hour	N	Y	\$142.00	\$146.50	3.17%	\$4.50
Class 3 Casual user ground maintenance fees – commercial use Half Day	N	Y	\$724.50	\$746.00	2.97%	\$21.50
Class 3 Casual user ground maintenance fees – commercial use Full Day	N	Y	\$1,427.50	\$1,470.50	3.01%	\$43.00

### CLASS 3 CASUAL USER GROUND MAINTENANCE FEES – COMMUNITY USE

Class 3 Casual user ground maintenance fees – community use 1 Hour	N	Y	\$43.50	\$45.00	3.45%	\$1.50
Class 3 Casual user ground maintenance fees – community use Half Day	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Class 3 Casual user ground maintenance fees – community use Full Day	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Class 3 Casual user ground maintenance fees – community use Auskick groups-flat rate	N	Y	\$373.50	\$384.50	2.95%	\$11.00

### SCHOOL GROUND MAINTENANCE FEES

School ground maintenance fees 1 hour	N	Y	\$43.50	\$45.00	3.45%	\$1.50
School ground maintenance fees 2 hours	N	Y	\$87.50	\$90.00	2.86%	\$2.50
School ground maintenance fees 3 hours	N	Y	\$120.00	\$123.50	2.92%	\$3.50
School ground maintenance fees Half day	N	Y	\$175.00	\$180.50	3.14%	\$5.50
School ground maintenance fees Full day	N	Y	\$241.00	\$248.00	2.90%	\$7.00

### PAVILION MAINTENANCE CONTRIBUTION FEES

Pavilion Maintenance Contribution Fees A Grade Pavilion	N	Y	\$1,185.50	\$1,221.00	2.99%	\$35.50
Pavilion Maintenance Contribution Fees B Grade Pavilion	N	Y	\$955.00	\$983.50	2.98%	\$28.50
Pavilion Maintenance Contribution Fees C Grade Pavilion	N	Y	\$713.50	\$735.00	3.01%	\$21.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## FINALS PAVILION USE

Finals Pavilion use A Grade Pavilion	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Finals Pavilion use B Grade Pavilion	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Finals Pavilion use C Grade Pavilion	N	Y	\$120.00	\$123.50	2.92%	\$3.50

## SCHOOL PAVILION USE

School pavilion use 1 hour	N	Y	\$21.00	\$21.50	2.38%	\$0.50
School pavilion use 2 hours	N	Y	\$43.50	\$45.00	3.45%	\$1.50
School pavilion use 3 hours	N	Y	\$54.50	\$56.00	2.75%	\$1.50
School pavilion use Half day	N	Y	\$87.50	\$90.00	2.86%	\$2.50
School pavilion use Full day	N	Y	\$120.00	\$123.50	2.92%	\$3.50

## CASUAL USE – PAVILIONS – COMMERCIAL

### COMMERCIAL USE A GRADE PAVILION

Commercial Use A Grade Pavilion 1 hour	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Commercial Use A Grade Pavilion Half day	N	Y	\$593.00	\$611.00	3.04%	\$18.00
Commercial Use A Grade Pavilion Full day	N	Y	\$1,196.50	\$1,232.50	3.01%	\$36.00

### COMMERCIAL USE B GRADE PAVILION

Commercial Use B Grade Pavilion 1 hour	N	Y	\$98.00	\$101.00	3.06%	\$3.00
Commercial Use B Grade Pavilion Half day	N	Y	\$483.00	\$497.50	3.00%	\$14.50
Commercial Use B Grade Pavilion Full day	N	Y	\$955.00	\$983.50	2.98%	\$28.50

### COMMERCIAL USE C GRADE PAVILION

Commercial Use C Grade Pavilion 1 hour	N	Y	\$76.50	\$79.00	3.27%	\$2.50
Commercial Use C Grade Pavilion Half day	N	Y	\$351.00	\$361.50	2.99%	\$10.50
Commercial Use C Grade Pavilion Full day	N	Y	\$724.50	\$746.00	2.97%	\$21.50

## CASUAL USE – PAVILIONS – COMMUNITY

### COMMUNITY USE A GRADE PAVILION

Community Use A Grade Pavilion 1 hour	N	Y	\$98.00	\$101.00	3.06%	\$3.00
Community Use A Grade Pavilion Half day	N	Y	\$483.00	\$497.50	3.00%	\$14.50
Community Use A Grade Pavilion Full day	N	Y	\$944.00	\$972.50	3.02%	\$28.50

### COMMUNITY USE B GRADE PAVILION

Community Use B Grade Pavilion 1 hour	N	Y	\$54.50	\$56.00	2.75%	\$1.50
Community Use B Grade Pavilion Half day	N	Y	\$175.00	\$180.50	3.14%	\$5.50
Community Use B Grade Pavilion Full day	N	Y	\$351.00	\$361.50	2.99%	\$10.50

### COMMUNITY USE C GRADE PAVILION

Community Use C Grade Pavilion 1 hour	N	Y	\$21.00	\$21.50	2.38%	\$0.50
Community Use C Grade Pavilion Half day	N	Y	\$54.50	\$56.00	2.75%	\$1.50
Community Use C Grade Pavilion Full day	N	Y	\$120.00	\$123.50	2.92%	\$3.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## RESERVES

Reserves School Use (hourly rate)	N	Y	\$43.50	\$45.00	3.45%	\$1.50
Reserves School Use (2 hours)	N	Y	\$87.50	\$90.00	2.86%	\$2.50
Reserves School Use (3 hours)	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Reserves School Use (half day)	N	Y	\$175.00	\$180.50	3.14%	\$5.50
Reserves School Use (full day)	N	Y	\$241.00	\$248.00	2.90%	\$7.00

## MINOR OVAL

Minor Oval Community Rate (per hour)	N	Y	\$43.50	\$45.00	3.45%	\$1.50
Minor Oval Community Rate (half day)	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Minor Oval Community Rate (full day)	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Minor Oval Commercial Rate (per hour)	N	Y	\$142.00	\$146.50	3.17%	\$4.50
Minor Oval Commercial Rate (half day)	N	Y	\$724.50	\$746.00	2.97%	\$21.50
Minor Oval Commercial Rate (full day)	N	Y	\$1,427.50	\$1,470.50	3.01%	\$43.00

## SECONDARY OVAL

Secondary Oval Community Rate (per hour)	N	Y	\$43.50	\$45.00	3.45%	\$1.50
Secondary Oval Community Rate (half day)	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Secondary Oval Community Rate (full day)	N	Y	\$471.50	\$485.50	2.97%	\$14.00
Secondary Oval Commercial Rate (per hour)	N	Y	\$197.50	\$203.50	3.04%	\$6.00
Secondary Oval Commercial Rate (half day)	N	Y	\$944.00	\$972.50	3.02%	\$28.50
Secondary Oval Commercial Rate (full day)	N	Y	\$1,888.50	\$1,945.00	2.99%	\$56.50

## TOWNSHIP OVAL

Township Oval Community Rate (per hour)	N	Y	\$120.00	\$123.50	2.92%	\$3.50
Township Oval Community Rate (half day)	N	Y	\$471.50	\$485.50	2.97%	\$14.00
Township Oval Community Rate (full day)	N	Y	\$724.50	\$746.00	2.97%	\$21.50
Township Oval Commercial Rate (per hour)	N	Y	\$241.00	\$248.00	2.90%	\$7.00
Township Oval Commercial Rate (half day)	N	Y	\$1,185.50	\$1,221.00	2.99%	\$35.50
Township Oval Commercial Rate (full day)	N	Y	\$2,383.50	\$2,455.00	3.00%	\$71.50

## SMALL EVENTS – BOND

Small events – Bond	N	N	\$285.00	\$293.50	2.98%	\$8.50
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## LARGE EVENTS

Large events (Agricultural shows, Bike Rallies etc.) – Fee	N	Y	Various			
Large events (Agricultural shows, Bike Rallies etc.) – Bond	N	N	\$1,000 – \$2,000			

## NEW COMMUNITY BASED LEASES FEE FOR COUNCIL BUILDINGS

New Community Based Leases fee for Council Buildings per annum	N	Y	\$334.50	\$344.50	2.99%	\$10.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## COMMUNITY TENNIS CLUB LEASE FEE

Community Tennis Club Lease Fee per Court	N	Y	\$94.50	\$97.50	3.17%	\$3.00
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## COMMUNITY BOWLING CLUB FEE

Community Bowling Club Fee per bowling green	N	Y	\$504.50	\$519.50	2.97%	\$15.00
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## PONY CLUB LEASE FEE

Pony Club Lease Fee Small Capacity Club	N	Y	\$835.00	\$860.00	2.99%	\$25.00
Pony Club Lease Fee Large Capacity Club	N	Y	\$1,113.50	\$1,147.00	3.01%	\$33.50

## PARKS AND BUSHLAND

### KARWARRA GARDEN

#### PLANTS

15 cm pots	N	Y	\$5.10 – \$21.00			
Tubes	N	Y	\$2.10 – \$4.50			

#### BIRDSLAND FACILITY

Discontinued: 2025-26: Birdslan – horse agistment (monthly)	N	Y	\$121.00	\$0.00	-100.00%	-\$121.00
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### KARWARRA GARDEN

Commercial – Room per hour & minimum charge	N	Y	\$49.00	\$50.50	3.06%	\$1.50
Community Use – Room per hour & minimum charge	N	Y	\$24.00	\$24.50	2.08%	\$0.50
Public Liability Insurance fee for casual bookings	N	Y	\$29.50	\$30.50	3.39%	\$1.00
Karwarra Garden Bonds	N	N	\$0 – \$1,000			
Karwarra Garden Parkland hire	N	Y	\$0 – \$1,025			

### EDUCATION CENTRE ROOM HIRE

Education Centre Room hire Commercial – Room per hour	N	Y	\$35.00	\$36.00	2.86%	\$1.00
Education Centre Room hire Community Use – Room per hour	N	Y	\$18.50	\$19.00	2.70%	\$0.50
Education Centre Room hire Internal / Council use – Room per hour	N	Y	\$18.50	\$19.00	2.70%	\$0.50
Education Centre Room hire Bonds	N	N	\$0 – \$1,000			
Education Centre Room hire Parkland hire	N	Y	\$102.50 – \$1,025			

## INFRASTRUCTURE

### ROAD OPENING PERMITS

Full Road Closure	N	N	\$0.00	\$130.00		\$130.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## WORKS IN ROAD RESERVES

### CROSSOVERS, MINOR WORKS & UTILITIES – INCLUDING TRENCHING UP TO 30 METRES

Crossovers, minor works & utilities – including trenching up to 30 metres – 1 permit	N	N	\$326.00	\$336.00	3.07%	\$10.00
Crossovers, minor works & utilities – including trenching up to 30 metres – combination of 2 permits	N	N	\$595.00	\$613.00	3.03%	\$18.00
Crossovers, minor works & utilities – including trenching up to 30 metres – combination of 3 permits	N	N	\$866.00	\$892.00	3.00%	\$26.00
Crossovers, minor works & utilities – including trenching up to 30 metres – combination of 4 permits	N	N	\$1,135.00	\$1,169.00	3.00%	\$34.00

### TRENCHING OVER 30 METRES – ADDITIONAL CHARGE/METRE

Crossovers, minor works & utilities – including trenching up to 30 metres Trenching over 30 metres – additional charge/metre	N	N	\$4.00	\$4.00	0.00%	\$0.00
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### BOND – TRENCHING OVER 30 METRES

Bond	N	N	Min of \$1,500 or value based on potential asset damage			
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### BOND – MAXIMUM (SUBJECT TO WORKS)

Bond	N	N	Min of \$1,500 or value based on potential asset damage			
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## ASSET PROTECTION

### ASSET PROTECTION – COMMERCIAL

Asset Protection – Commercial FEE – Sealed Road	N	N	\$537.00	\$553.00	2.98%	\$16.00
Asset Protection – Commercial BOND – Sealed Road	N	N	Min of \$2,500 or value based on potential asset damage			
Asset Protection – Commercial FEE – Unsealed Road	N	N	\$537.00	\$553.00	2.98%	\$16.00
Asset Protection – Commercial BOND – Unsealed Road	N	N	Min of \$2,500 or value based on potential asset damage			

### ASSET PROTECTION – RESIDENTIAL

Asset Protection – Residential FEE – Sealed Road	N	N	\$326.00	\$336.00	3.07%	\$10.00
Asset Protection – Residential BOND – Sealed Road (Minimum)	N	N	Min of \$1,500 or value based on potential asset damage			
Asset Protection – Residential FEE – Unsealed Road	N	N	\$326.00	\$336.00	3.07%	\$10.00
Asset Protection – Residential BOND – Unsealed Road (Minimum)	N	N	Min of \$1,500 or value based on potential asset damage			

## SIGNAGE

Tourism Signage Application Fee (one sign)	N	N	\$150.00	\$154.50	3.00%	\$4.50
Tourism Signage Application Fee (Council Roads)	N	N	\$150.00	\$154.50	3.00%	\$4.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## SIGNAGE [continued]

Tourism Signage Application Fee (Arterial Roads)	N	N	\$150.00	\$154.50	3.00%	\$4.50
Installation of New Tourism Signage	N	N	Cost plus 15% admin fee			

## CIVIL DEVELOPMENT SERVICES

### SALE OF RESEARCHED INFORMATION

Approved discharge points (Fee subject to change upon a change in relevant Regulations)	N	N	\$157.00	\$161.50	2.87%	\$4.50
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### SALE OF MAPS & PLANS

Scanned reprints at A3/A4 size	N	N	\$2.00	\$2.00	0.00%	\$0.00
Individual plans	N	N	\$6.00	\$6.00	0.00%	\$0.00

### SET OF PLANS

Set of plans First plan	N	N	\$6.00	\$6.00	0.00%	\$0.00
Set of plans Additional plans (up to 5)	N	N	\$4.00	\$4.00	0.00%	\$0.00
Set of plans Additional plans (6 or more)	N	N	\$2.00	\$2.00	0.00%	\$0.00
Set of plans LP/CP plans	N	N	\$4.00	\$4.00	0.00%	\$0.00

### REPRINTS AT A1 (OR LARGER) VIA INKJET PLOTTER

Reprints at A1 (or larger) via inkjet plotter First plan	N	N	\$25.00	\$26.00	4.00%	\$1.00
Reprints at A1 (or larger) via inkjet plotter Additional plans	N	N	\$25.00	\$26.00	4.00%	\$1.00

### RETRIEVAL OF ARCHIVED ORIGINAL PLANS

Retrieval of archived original plans First plan or set of plans	N	N	\$25.00	\$26.00	4.00%	\$1.00
Retrieval of archived original plans Additional individual plans or set of plans	N	N	\$6.00	\$6.00	0.00%	\$0.00
Retrieval of archived original plans A3/A4 photocopies of original plans	N	N	\$4.00	\$4.00	0.00%	\$0.00
Retrieval of archived original plans A1 reprint of original plan	N	N	\$6.00	\$6.00	0.00%	\$0.00

### PLAN PRINTING (OFFICE STORED PLANS)

Plan Printing (office stored plans) A1/B1 reprints	N	N	\$6.00	\$6.00	0.00%	\$0.00
Plan Printing (office stored plans) Standard drawings / specifications	N	N	\$68.00	\$70.00	2.94%	\$2.00

### DEVELOPMENT STORMWATER DRAINAGE

Development Stormwater Drainage Up to 2 dwellings	N	Y	\$381.00	\$392.50	3.02%	\$11.50
Development Stormwater Drainage 3 – 5 dwellings	N	Y	\$531.00	\$547.00	3.01%	\$16.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## DEVELOPMENT STORMWATER DRAINAGE [continued]

Development Stormwater Drainage 6 – 10 dwellings	N	Y	\$737.00	\$759.00	2.99%	\$22.00
Development Stormwater Drainage 10 – 20 dwellings	N	Y	\$942.00	\$970.50	3.03%	\$28.50
Development Stormwater Drainage 21 or more dwellings	N	Y	\$1,313.00	\$1,352.50	3.01%	\$39.50
Development Stormwater Drainage Industrial development	N	Y	\$900.00	\$927.00	3.00%	\$27.00
Development Stormwater Drainage Mixed use development	N	Y	\$900.00	\$927.00	3.00%	\$27.00
Development Stormwater Drainage Commercial Development	N	Y	\$900.00	\$927.00	3.00%	\$27.00
Development Stormwater Drainage Build over Easement	N	N	\$300.00	\$309.00	3.00%	\$9.00

## CHECKING FEES – DEVELOPMENTS

Checking Fees – Developments Maintenance Bond	N	N	5% of estimated cost of all Council works or \$5,000.00			
Checking Fees – Developments Surveillance Fee	N	N	2.5% of estimated cost of all Council works or \$500.00			
Checking Fees – Developments Special Charge Schemes – Landowner contribution ceiling for domestic properties involved in road construction projects	N	N	\$17,812.00	\$18,346.50	3.00%	\$534.50

## FAMILY AND CHILDREN'S SERVICES

### CHILDREN SERVICES – SHERBROOKE CHILDREN CENTRE

Daily Fee Children 0-5 years inclusive	N	N	\$137.00	\$142.00	3.65%	\$5.00
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### SHERBROOKE FAMILY & CHILDREN CENTRE HIRE (INCLUDES UPWEY COMMUNITY HALL)

#### COMMERCIAL AND PRIVATE HIRE

Upwey Community Hall (incl Community Kitchen) – hourly	N	Y	\$66.50	\$68.50	3.01%	\$2.00
Community kitchen only – hourly	N	Y	\$32.50	\$33.50	3.08%	\$1.00
Sun Court – hourly	N	Y	\$53.00	\$54.50	2.83%	\$1.50
Large Multi-purpose Room – hourly	N	Y	\$66.50	\$68.50	3.01%	\$2.00
Consulting Room – hourly	N	Y	\$26.00	\$27.00	3.85%	\$1.00
Upwey Community Hall (incl Community Kitchen) – sessional	N	Y	\$232.00	\$239.00	3.02%	\$7.00
Community kitchen only – sessional	N	Y	\$116.00	\$119.50	3.02%	\$3.50
Sun Court – sessional	N	Y	\$185.50	\$191.00	2.96%	\$5.50
Large Multi-purpose Room – sessional	N	Y	\$232.00	\$239.00	3.02%	\$7.00
Consulting Room – sessional	N	Y	\$93.00	\$96.00	3.23%	\$3.00
Upwey Community Hall (incl Community Kitchen) - Weekday Daily	N	Y	\$396.50	\$408.50	3.03%	\$12.00
Community kitchen only - Weekday Daily	N	Y	\$199.50	\$205.50	3.01%	\$6.00
Sun Court - Weekday Daily	N	Y	\$318.50	\$328.00	2.98%	\$9.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## COMMERCIAL AND PRIVATE HIRE [\[continued\]](#)

Large Multi-purpose Room - Weekday Daily	N	Y	\$396.50	\$408.50	3.03%	\$12.00
Consulting Room - Weekday Daily	N	Y	\$158.00	\$162.50	2.85%	\$4.50
Upwey Community Hall (incl Community Kitchen) - Sat or Sun Daily	N	Y	\$531.00	\$547.00	3.01%	\$16.00
Sun Court - Sat or Sun Daily	N	Y	\$424.00	\$436.50	2.95%	\$12.50
Large Multi-purpose Room - Sat or Sun Daily	N	Y	\$531.00	\$547.00	3.01%	\$16.00
Consulting Room - Sat or Sun Daily	N	Y	\$212.50	\$219.00	3.06%	\$6.50

## COMMUNITY, ORGANISATION AND LICENSED/PARTNER HIRE

Organisation hire - Rate for organisation hire are 50% of the rates specified for commercial and private hire as above

Community hire - Rate for community hire are 15% of the rates specified for commercial and private hire as above

Licensee or Partner hire - Rate for licensee or partner hire are 15% of the rates specified for commercial and private hire as above (a discount of 20% on applicable rates is available to licensees / partners making 10 or more weekly bookings)

## FUNCTION PACKAGES

Upwey Community Hall and Community Kitchen – Individual hire	N	Y	\$490.00	\$504.50	2.96%	\$14.50
Sun Court – Individual hire	N	Y	\$392.00	\$404.00	3.06%	\$12.00
Upwey Community Hall, Community Kitchen and Sun Court	N	Y	\$613.00	\$631.50	3.02%	\$18.50
Sun Court and Kitchen hire	N	Y	\$459.50	\$473.50	3.05%	\$14.00
Community Group Function Rate	N	Y	\$337.00	\$347.00	2.97%	\$10.00

## BOND

Bond - Function hire of Upwey Community Hall, Kitchen an Sun Court	N	N	\$1,196.50	\$1,232.50	3.01%	\$36.00
Bond - General hire of Upwey Community Hall, Kitchen an Sun Court	N	N	\$359.50	\$370.50	3.06%	\$11.00
Bond - Large Multi purpose room Function hire	N	N	\$598.00	\$616.00	3.01%	\$18.00

## OTHER CHARGES

Induction and security fee (one off)	N	Y	\$24.50	\$25.00	2.04%	\$0.50
Lost security card fee	N	Y	\$122.50	\$126.00	2.86%	\$3.50
Out of hours call out fee (minimum)	N	Y	\$122.50	\$126.00	2.86%	\$3.50

## ROLLING HILLS EARLY YEARS CENTRE

### COMMERCIAL RATE

#### COMMERCIAL PLAYGROUP ROOM 1

Commercial Playgroup Room 1 hourly	N	Y	\$52.50	\$54.00	2.86%	\$1.50
Commercial Playgroup Room 1 sessional	N	Y	\$182.00	\$187.50	3.02%	\$5.50
Commercial Playgroup Room 1 full day	N	Y	\$314.50	\$324.00	3.02%	\$9.50

#### COMMERCIAL PLAYGROUP ROOM 2

Commercial Playgroup Room 2 hourly	N	Y	\$52.50	\$54.00	2.86%	\$1.50
Commercial Playgroup Room 2 sessional	N	Y	\$182.00	\$187.50	3.02%	\$5.50
Commercial Playgroup Room 2 full day	N	Y	\$314.50	\$324.00	3.02%	\$9.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## ORGANISATION RATE

### ORGANISATION PLAYGROUP ROOM 1

Organisation Playgroup Room 1 hourly	N	Y	\$26.00	\$27.00	3.85%	\$1.00
Organisation Playgroup Room 1 sessional	N	Y	\$91.50	\$94.00	2.73%	\$2.50
Organisation Playgroup Room 1 full day	N	Y	\$155.50	\$160.00	2.89%	\$4.50

### ORGANISATION PLAYGROUP ROOM 2

Organisation Playgroup Room 2 hourly	N	Y	\$26.00	\$27.00	3.85%	\$1.00
Organisation Playgroup Room 2 sessional	N	Y	\$92.00	\$95.00	3.26%	\$3.00
Organisation Playgroup Room 2 full day	N	Y	\$155.50	\$160.00	2.89%	\$4.50

## COMMUNITY RATE

### COMMUNITY PLAYGROUP ROOM 1

Community Playgroup Room 1 hourly	N	Y	\$7.00	\$8.00	14.29%	\$1.00
Community Playgroup Room 1 sessional	N	Y	\$27.00	\$28.00	3.70%	\$1.00
Community Playgroup Room 1 full day	N	Y	\$48.00	\$49.50	3.13%	\$1.50

### COMMUNITY PLAYGROUP ROOM 2

Community Playgroup Room 2 hourly	N	Y	\$7.00	\$8.00	14.29%	\$1.00
Community Playgroup Room 2 sessional	N	Y	\$27.00	\$28.00	3.70%	\$1.00
Community Playgroup Room 2 full day	N	Y	\$48.00	\$49.50	3.13%	\$1.50

## IMMUNISATION

Flu immunisation services to private businesses	N	N	\$27.00	\$30.00	11.11%	\$3.00
Meningococcal B Vaccine	N	N	\$142.00	\$145.00	2.11%	\$3.00
Community Sale of Boostrix Vaccine	N	N	\$61.00	\$61.00	0.00%	\$0.00
Community Sale of Flu vaccine	N	N	\$26.00	\$26.00	0.00%	\$0.00
Community Sale of Chicken Pox Vaccine	N	N	\$80.00	\$80.00	0.00%	\$0.00
Community Sale of Meningococcal ACWY	N	N	\$85.00	\$85.00	0.00%	\$0.00

## CREATIVE COMMUNITIES

### CULTURAL FACILITIES

Staff costs apply to all Cultural Facilities venues, where applicable.

Minimum of one staff member costed for each hour of hire. Additional staff costed as required.

Staff costs are based on relevant Band 4C pay rate with 25% added to cover on costs.

These fees & charges apply by calendar year and will be effective for period 1st January 2026 to 31st December 2026.

### CULTURAL FACILITIES STAFF COSTS

Support Staff – within operating hours (per hour)	N	Y	\$51.00	\$52.50	2.94%	\$1.50
Support Staff – outside operating hours T1/2 (per hour)	N	Y	\$76.50	\$79.00	3.27%	\$2.50
Support Staff – outside operating hours DT (per hour)	N	Y	\$103.00	\$106.00	2.91%	\$3.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## MOOROOLBARK COMMUNITY CENTRE

Auditorium – MCC (per hour)	N	Y	\$89.50	\$92.00	2.79%	\$2.50
Front Auditorium (per hour)	N	Y	\$42.50	\$44.00	3.53%	\$1.50
Back Auditorium (per hour)	N	Y	\$42.50	\$44.00	3.53%	\$1.50
Stage (per hour)	N	Y	\$37.50	\$38.50	2.67%	\$1.00
Dressing Rooms (per hour)	N	Y	\$25.50	\$26.50	3.92%	\$1.00
Red Earth Gallery Floor (per hour)	N	Y	\$37.50	\$38.50	2.67%	\$1.00
Art Studio (per hour)	N	Y	\$21.50	\$22.00	2.33%	\$0.50
Pottery Studio (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Red Earth Gallery Walls (4-6 week exhibition)	N	Y	\$553.00	\$569.50	2.98%	\$16.50
Mooroolbark Community Centre Kitchen (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Mooroolbark Community Centre Foyer (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00

## MONTROSE TOWN CENTRE

Auditorium – MTC (per hour)	N	Y	\$143.50	\$148.00	3.14%	\$4.50
Montrose Town Centre Meeting Room (per hour)	N	Y	\$46.00	\$47.50	3.26%	\$1.50
Community Room (per hour)	N	Y	\$73.50	\$75.50	2.72%	\$2.00
MCH Room (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Kitchen (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Foyer 1 (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Foyer 2 (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Montrose Town Centre Forecourt (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Library (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00

## THE MEMO, HEALESVILLE

Auditorium – Memo (per hour)	N	Y	\$108.50	\$112.00	3.23%	\$3.50
Nan Francis Room (per hour)	N	Y	\$47.50	\$49.00	3.16%	\$1.50
Billiard Room (per hour)	N	Y	\$47.50	\$49.00	3.16%	\$1.50
Meeting Room (per hour)	N	Y	\$47.50	\$49.00	3.16%	\$1.50
Gallery Floor (per hour)	N	Y	\$31.00	\$32.00	3.23%	\$1.00
The Memo Foyer (per hour)	N	Y	\$11.50	\$12.00	4.35%	\$0.50
The Memo Dressing Room (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
The Memo Kitchen (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Gallery Walls (4-6 week exhibition)	N	Y	\$782.00	\$805.50	3.01%	\$23.50

## ART CENTRE, Warburton

Mecca Theatre (per hour)	N	Y	\$77.00	\$79.50	3.25%	\$2.50
Mechanics Hall (per hour)	N	Y	\$77.00	\$79.50	3.25%	\$2.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## ART CENTRE, WARBURTON [continued]

Studio Floor (per hour)	N	Y	\$48.50	\$50.00	3.09%	\$1.50
Library Room (per hour)	N	Y	\$31.00	\$32.00	3.23%	\$1.00
Supper Room (per hour)	N	Y	\$35.50	\$36.50	2.82%	\$1.00
Foyer (per hour)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Dressing Rooms (space included in hire at no additional cost)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Studio Walls (4-6 week exhibition)	N	Y	\$398.00	\$410.00	3.02%	\$12.00

## YARRA RANGES REGIONAL MUSEUM

Resource Room (per hour)	N	Y	\$35.50	\$36.50	2.82%	\$1.00
The Chambers Floor (per hour)	N	Y	\$46.00	\$47.50	3.26%	\$1.50
The Chambers Walls (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Box Gallery Walls (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Box Gallery Floor (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Connections Gallery Floor (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
Foyer (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00
The Bridge (programmable only, not for hire)	N	Y	\$0.00	\$0.00	0.00%	\$0.00

## TECHNICAL EQUIPMENT

LX House (per hire)	N	Y	\$15.00	\$15.50	3.33%	\$0.50
LX Standard (per hire)	N	Y	\$63.00	\$65.00	3.17%	\$2.00
LX Performance (per hire)	N	Y	\$188.50	\$194.00	2.92%	\$5.50
PA House (per hire)	N	Y	\$31.00	\$32.00	3.23%	\$1.00
PA Standard (per hire)	N	Y	\$31.00	\$32.00	3.23%	\$1.00
PA Performance (per hire)	N	Y	\$63.00	\$65.00	3.17%	\$2.00
Cinema Projector (per hire)	N	Y	\$46.00	\$47.50	3.26%	\$1.50

## EVENT SET UP

Seating Pit – set up (per hire)	N	Y	\$77.50	\$80.00	3.23%	\$2.50
Flat Floor – set up (per hire)	N	Y	\$46.00	\$47.50	3.26%	\$1.50
Table Hire – banquet tables (per unit)	N	Y	\$9.00	\$9.50	5.56%	\$0.50
Table Hire – trestle (per unit)	N	Y	\$3.50	\$3.50	0.00%	\$0.00
Chair Hire (per unit)	N	Y	\$1.50	\$1.50	0.00%	\$0.00
Table cloths (per unit)	N	Y	\$13.00	\$13.50	3.85%	\$0.50
Supply Tea and Coffee (per head)	N	Y	\$2.50	\$2.50	0.00%	\$0.00
Ticketing Fee (per ticket sold)	N	Y	\$2.70	\$2.80	3.70%	\$0.10
Ticketing Fee – Free event (per ticket sold)	N	Y	\$1.00	\$1.00	0.00%	\$0.00
Photocopying B&W (per page)	N	Y	\$0.10	\$0.10	0.00%	\$0.00
Photocopying Colour (per page)	N	Y	\$0.20	\$0.20	0.00%	\$0.00

## CIVIC CENTRE

Bourdeet & Karrawun (per hour)	N	Y	\$0.00	\$47.50		\$47.50
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## CIVIC CENTRE [continued]

Bourdeet (per hour)	N	Y	\$0.00	\$36.50		\$36.50
Conference Room A (per hour)	N	Y	\$0.00	\$75.50		\$75.50
Conference Room B (per hour)	N	Y	\$0.00	\$75.50		\$75.50
Conference Rooms A&B (per hour)	N	Y	\$0.00	\$148.00		\$148.00
Karrawun (per hour)	N	Y	\$0.00	\$36.50		\$36.50

## COMMUNITY HALLS

Basic Hall	N	Y	\$22.10	\$23.00	4.07%	\$0.90
Basic Hall Bond	N	N	\$308.20	\$317.50	3.02%	\$9.30
Premium Hall	N	Y	\$41.50	\$41.50	0.00%	\$0.00
Premium Hall Bond	N	N	\$500.00	\$500.00	0.00%	\$0.00
Standard Hall	N	Y	\$31.50	\$31.50	0.00%	\$0.00
Standard Hall Bond	N	N	\$400.00	\$400.00	0.00%	\$0.00

## REGISTRATIONS

### BANNER POLE REGISTRATION

High Demand - more than 100 uses per year (weekly fee)	N	Y	\$0.00	\$40.00		\$40.00
Low Demand - between 20 to 50 uses per year (weekly fee)	N	Y	\$0.00	\$10.00		\$10.00
Medium Demand - between 50 to 100 uses per year (weekly fee)	N	Y	\$0.00	\$20.00		\$20.00
Very Low Demand - less than 20 uses per year (weekly fee)	N	Y	\$0.00	\$0.00	0.00%	\$0.00

### EVENT REGISTRATION

High Impact Event - 4k+ attendees, traffic impact, waste removal, POPE,	N	Y	\$0.00	\$950.00		\$950.00
Late Registration Fee - events that register with less than 12 weeks notice	N	Y	\$0.00	\$75.00		\$75.00
Low Impact Event - between 100 to 1k attendees, no traffic impact,	N	Y	\$0.00	\$250.00		\$250.00
Medium Impact Event - between 1k to 4k attendees, traffic impact, waste removal	N	Y	\$0.00	\$550.00		\$550.00

### FILMING REGISTRATION

High Impact - more than 50 crew & 10 trucks, large unit base (per day)	N	Y	\$0.00	\$695.00		\$695.00
Low Impact - 11 to 25 crew, max 4 trucks (first day)	N	Y	\$0.00	\$150.00		\$150.00
Low impact - additional days (per day)	N	Y	\$0.00	\$100.00		\$100.00
Medium Impact - 26 to 50 crew, max 10 trucks & vans (per day)	N	Y	\$0.00	\$350.00		\$350.00
No Impact - generally less than 10 crew, one camera, min equip, no traffic impact, student films	N	Y	\$0.00	\$0.00	0.00%	\$0.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## INFORMATION SERVICES

### RECORD SERVICES

#### RECORD SERVICE

FOI Application fee	N	N	\$31.98	\$32.94	3.00%	\$0.96
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#### FOI SEARCH FEES

1 Hour	N	N	\$23.85	\$24.57	3.02%	\$0.71
2 Hours	N	N	\$47.70	\$49.13	3.00%	\$1.43
3 Hours	N	N	\$71.55	\$73.70	3.00%	\$2.15
FOI Photocopying fees	N	N	\$0.22	\$0.23	4.55%	\$0.01

#### FOI SUPERVISION

1 Hour	N	N	\$23.85	\$24.57	3.02%	\$0.72
Up to 15 minutes	N	N	\$5.96	\$6.14	3.02%	\$0.18
15 – 30 minutes	N	N	\$11.88	\$12.24	3.03%	\$0.36
45 minutes – 1 Hour	N	N	\$17.88	\$18.42	3.02%	\$0.53

## FINANCIAL SERVICES

### RATING SERVICES

Land Information Certificates	N	N	\$28.72	\$29.58	2.99%	\$0.86
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## CUSTOMER AND COMMUNICATION

### COMMUNITY LINKS & CUSTOMER SERVICE

#### COMMUNITY LINKS ALL L OTHER FEES

Discontinued: After hours & weekends additional hourly rate	N	Y	\$36.00	\$0.00	-100.00%	-\$36.00
Storage Area (Rate per Term) *Requires Management Approval	N	Y	\$36.00	\$38.00	5.56%	\$2.00
Discontinued: Exhibition space-gallery (2 weeks maximum) hourly rate	N	Y	\$36.00	\$0.00	-100.00%	-\$36.00
Cleaning (if required – minimum 3 hours) hourly rate	N	Y	\$51.50	\$53.00	2.91%	\$1.50
Removal of excess rubbish	N	Y	\$51.50	\$53.00	2.91%	\$1.50
Security after hours callout	N	Y	\$103.00	\$106.00	2.91%	\$3.00
Loss of key/access card	N	Y	\$103.00	\$106.00	2.91%	\$3.00
Improper use of centre (loss of full bond)	N	Y	\$514.00	\$529.50	3.02%	\$15.50
Damage to centre and/or furnishings	N	Y	As per Quotation			
Bond (parties for 21 to 30 year old)	N	N	\$1,027.50	\$1,058.50	3.02%	\$31.00
Bond	N	N	\$514.00	\$529.50	3.02%	\$15.50
Discontinued: Operations Officer hourly fee	N	Y	\$51.50	\$0.00	-100.00%	-\$51.50

#### COMMUNITY LINKS ALL | PHOTOCOPYING/PRINTING PER SHEET

A4 1st 5 pages free	N	Y	\$0.00	\$0.00	0.00%	\$0.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## COMMUNITY LINKS ALL | PHOTOCOPYING/PRINTING PER SHEET [continued]

A4 > 5 pages per page	N	Y	\$0.60	\$0.60	0.00%	\$0.00
A3 per page	N	Y	\$1.20	\$1.20	0.00%	\$0.00

## HEALESVILLE COMMUNITY LINK– COMMUNITY MEETING ROOM, MULTI PURPOSE ROOM 1 & 2

### COMMUNITY ROOM (SEATS 20)

#### COMMERCIAL/PRIVATE RATES

Healesville Community Link - Commercial/ Private Hourly	N	Y	\$45.00	\$46.50	3.33%	\$1.50
Healesville Community Link - Commercial/ Private Half Day	N	Y	\$135.50	\$139.50	2.95%	\$4.00
Healesville Community Link - Commercial/ Private Full Day	N	Y	\$271.50	\$279.00	2.76%	\$7.50

#### ORGANISATION RATES

Healesville Community Link - Organisation Hourly	N	Y	\$22.50	\$23.50	4.44%	\$1.00
Healesville Community Link - Organisation Half Day	N	Y	\$68.00	\$70.00	2.94%	\$2.00
Healesville Community Link - Organisation Full day	N	Y	\$135.50	\$139.50	2.95%	\$4.00

#### COMMUNITY RATES

Healesville Community Link - Community Hourly rate	N	Y	\$11.50	\$11.50	0.00%	\$0.00
Healesville Community Link - Community Half Day	N	Y	\$34.00	\$35.00	2.94%	\$1.00
Healesville Community Link - Community Full Day	N	Y	\$68.00	\$70.00	2.94%	\$2.00

### HEALESVILLE COMMUNITY LINK - LICENSEE RATE

Discontinued: Healesville Hub Licensee Rate Hourly rate	N	Y	\$11.50	\$0.00	-100.00%	-\$11.50
Discontinued:Healesville Hub Licensee Rate Half day – 9.00am to 1.00pm or 1.00pm to 5.00pm	N	Y	\$34.00	\$0.00	-100.00%	-\$34.00
Discontinued: Healesville Hub Licensee Rate Full day – 9.00am to 5.00pm	N	Y	\$68.00	\$0.00	-100.00%	-\$68.00

### MULTIPURPOSE ROOM (SEATS 20)

#### COMMERCIAL/PRIVATE RATES

Healesville Community Link - Commercial/ Private Full Day	N	Y	\$0.00	\$279.00		\$279.00
Healesville Community Link - Commercial/ Private Half Day	N	Y	\$0.00	\$139.50		\$139.50
Healesville Community Link - Commercial/ Private Hourly	N	Y	\$5.00	\$46.50	830.00%	\$41.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### ORGANISATION RATES

Healesville Community Link - Organisation Full Day	N	Y	\$0.00	\$139.50		\$139.50
Healesville Community Link - Organisation Half Day	N	Y	\$0.00	\$70.00		\$70.00
Healesville Community Link - Organisation Hourly	N	Y	\$0.00	\$23.50		\$23.50

### COMMUNITY RATES

Healesville Community Link - Community Full Day	N	Y	\$0.00	\$70.00		\$70.00
Healesville Community Link - Community Half Day	N	Y	\$0.00	\$35.00		\$35.00
Healesville Community Link - Community Hourly	N	Y	\$0.00	\$11.50		\$11.50

### KITCHEN-COMMUNITY HIRE \*REQUIRES MANAGEMENT APPROVAL

#### COMMERCIAL/PRIVATE RATES

Healesville Community Link - Commercial/Private Full Day	N	Y	\$0.00	\$279.00		\$279.00
Healesville Community Link - Commercial/Private Half Day	N	Y	\$0.00	\$139.50		\$139.50
Healesville Community Link - Commercial/Private Hourly	N	Y	\$0.00	\$46.50		\$46.50

### ORGANISATION RATES

Healesville Community Link - Organisation Full day	N	Y	\$0.00	\$139.50		\$139.50
Healesville Community Link - Organisation Half Day	N	Y	\$0.00	\$70.00		\$70.00
Healesville Community Link - Organisation Hourly	N	Y	\$0.00	\$23.50		\$23.50

### COMMUNITY RATES

Healesville Community Link - Community Full Day	N	Y	\$0.00	\$70.00		\$70.00
Healesville Community Link - Community Half Day	N	Y	\$0.00	\$35.00		\$35.00
Healesville Community Link - Community Hourly	N	Y	\$0.00	\$11.50		\$11.50

### MEETING ROOMS

#### COMERCIAL/PRIVATE RATES

Healesville Community Link - Commercial/Private Full Day	N	Y	\$0.00	\$60.00		\$60.00
Healesville Community Link - Commercial/Private Half Day	N	Y	\$0.00	\$30.00		\$30.00
Healesville Community Link - Commercial/Private Hourly	N	Y	\$0.00	\$10.00		\$10.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### ORGANISATION RATES

Healesville Community Link - Organisation Full day	N	Y	\$0.00	\$45.00		\$45.00
Healesville Community Link - Organisation Half Day	N	Y	\$0.00	\$22.50		\$22.50
Healesville Community Link - Organisation Hourly	N	Y	\$0.00	\$7.50		\$7.50

### COMMUNITY RATES

Healesville Community Link - Community Full Day	N	Y	\$0.00	\$30.00		\$30.00
Healesville Community Link - Community Half Day	N	Y	\$0.00	\$15.00		\$15.00
Healesville Community Link - Community Hourly	N	Y	\$0.00	\$5.00		\$5.00

## MONBULK LIVING & LEARNING CENTRE HIRE

### MULTI PURPOSE SPACE \*AFTER HOURS ONLY (SEATS 30 & INCLUDES UPSTAIRS KITCHEN)

#### COMMERCIAL/PRIVATE RATES

MLLC - Commercial/Private Hourly	N	Y	\$51.50	\$53.00	2.91%	\$1.50
MLLC - Commercial/Private Half Day	N	Y	\$154.00	\$159.00	3.25%	\$5.00
MLLC - Commercial/Private Full Day	N	Y	\$308.00	\$318.00	3.25%	\$10.00

#### ORGANISATION RATES

MLLC - Organisation Hourly	N	Y	\$25.50	\$26.50	3.92%	\$1.00
MLLC - Organisation Half Day	N	Y	\$77.00	\$79.50	3.25%	\$2.50
MLLC - Organisation Full Day	N	Y	\$154.00	\$159.00	3.25%	\$5.00

#### COMMUNITY RATES

MLLC - Community Hourly	N	Y	\$13.00	\$13.50	3.85%	\$0.50
MLLC - Community Half Day	N	Y	\$38.50	\$40.00	3.90%	\$1.50
MLLC - Community Full day	N	Y	\$77.00	\$79.50	3.25%	\$2.50

### COMMUNITY HALL (SEATS 100 & INCLUDES COMMERCIAL KITCHEN)

#### COMMERCIAL/PRIVATE RATES

MLLC - Commercial/Private Hourly	N	Y	\$61.50	\$63.50	3.25%	\$2.00
MLLC - Commercial/Private Half Day	N	Y	\$185.00	\$190.50	2.97%	\$5.50
MLLC - Commercial/Private Full Day	N	Y	\$370.00	\$381.00	2.97%	\$11.00

#### ORGANISATION RATES

MLLC - Organisation Hourly	N	Y	\$31.00	\$32.00	3.23%	\$1.00
MLLC - Organisation Half day	N	Y	\$92.50	\$95.50	3.24%	\$3.00
MLLC - Organisation Full day	N	Y	\$185.00	\$190.50	2.97%	\$5.50

#### COMMUNITY RATES

MLLC - Community Hourly	N	Y	\$15.50	\$16.00	3.23%	\$0.50
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### COMMUNITY RATES *[continued]*

MLLC - Community Half Day	N	Y	\$46.00	\$47.50	3.26%	\$1.50
MLLC - Community Full Day	N	Y	\$92.50	\$95.50	3.24%	\$3.00

### MCH GROUP (SEATS 15)

#### COMMERCIAL/PRIVATE RATES

MLLC - Commercial/Private Hourly	N	Y	\$51.50	\$53.00	2.91%	\$1.50
MLLC - Commercial/Private Half Day	N	Y	\$154.00	\$159.00	3.25%	\$5.00
MLLC - Commercial/Private Full Day	N	Y	\$308.00	\$318.00	3.25%	\$10.00

#### ORGANISATION RATES

MLLC - Organisation Hourly	N	Y	\$25.50	\$26.50	3.92%	\$1.00
MLLC - Organisation Half Day	N	Y	\$77.00	\$79.50	3.25%	\$2.50
MLLC - Organisation Full Day	N	Y	\$154.00	\$159.00	3.25%	\$5.00

### COMMUNITY RATES

MLLC - Community Hourly	N	Y	\$13.00	\$13.50	3.85%	\$0.50
MLLC - Community Half Day	N	Y	\$38.50	\$40.00	3.90%	\$1.50
MLLC - Community Full Day	N	Y	\$77.00	\$79.50	3.25%	\$2.50

### BOARDROOM (SEATS 20)

#### COMMERCIAL/PRIVATE RATES

MLLC - Commercial/Private Full Day	N	Y	\$0.00	\$318.00		\$318.00
MLLC - Commercial/Private Half Day	N	Y	\$0.00	\$159.00		\$159.00
MLLC - Commercial/Private Hourly	N	Y	\$0.00	\$53.00		\$53.00

#### ORGANISATION RATES

MLLC - Organisation Full Day	N	Y	\$0.00	\$159.00		\$159.00
MLLC - Organisation Half Day	N	Y	\$0.00	\$79.50		\$79.50
MLLC - Organisation Hourly	N	Y	\$0.00	\$26.50		\$26.50

### COMMUNITY RATES

MLLC - Community Full Day	N	Y	\$0.00	\$79.50		\$79.50
MLLC - Community Half Day	N	Y	\$0.00	\$40.00		\$40.00
MLLC - Community Hourly	N	Y	\$0.00	\$13.50		\$13.50

### MEETING ROOM (SEATS 2)

#### COMMERCIAL/PRIVATE RATES

MLLC - Commercial/Private Full Day	N	Y	\$0.00	\$60.00		\$60.00
MLLC - Commercial/Private Half Day	N	Y	\$0.00	\$30.00		\$30.00
MLLC - Commercial/Private Hourly	N	Y	\$0.00	\$10.00		\$10.00

#### ORGANISATION RATES

MLLC - Organisation Full Day	N	Y	\$0.00	\$45.00		\$45.00
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Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### ORGANISATION RATES *[continued]*

MLLC - Organisation Half Day	N	Y	\$0.00	\$22.50		\$22.50
MLLC - Organisation Hourly	N	Y	\$0.00	\$7.50		\$7.50

### COMMUNITY RATES

MLLC - Community Full Day	N	Y	\$0.00	\$30.00		\$30.00
MLLC - Community Half Day	N	Y	\$0.00	\$15.00		\$15.00
MLLC - Community Hourly	N	Y	\$0.00	\$5.00		\$5.00

### KITCHEN (COMMERCIAL) DOWNSTAIRS \*REQUIRES MANAGER APPROVAL, UNLESS INCLUDED WITH COMMUNITY HALL

#### COMMERCIAL/PRIVATE RATES ONLY APPLY

MLLC - Commercial/Private Hourly	N	Y	\$37.00	\$38.00	2.70%	\$1.00
MLLC - Commercial/Private Half Day	N	Y	\$111.00	\$114.00	2.70%	\$3.00
MLLC - Commercial/Private Full Day	N	Y	\$222.00	\$228.00	2.70%	\$6.00
Discontinued: Main kitchen not available after hours or weekends unless booked with another room	N	Y	Discontinued 2025-26			
			Last year fee For information purposes only			
Discontinued: Data projector & screen, electronic white board, microphone, PA system, lectern and CD player – included with booking fee	N	Y	\$16.50	\$0.00	-100.00%	-\$16.50
Discontinued: Tea & coffee per head	N	Y	\$1.00	\$0.00	-100.00%	-\$1.00
Discontinued: Tea, coffee & biscuits per head	N	Y	\$2.00	\$0.00	-100.00%	-\$2.00

### AMPHITHEATRE \*REQUIRES MANAGEMENT APPROVAL

MLLC - Full Day	N	Y	\$0.00	\$0.00	0.00%	\$0.00
MLLC - Half Day	N	Y	\$0.00	\$0.00	0.00%	\$0.00
MLLC - Hourly	N	Y	\$0.00	\$0.00	0.00%	\$0.00

### UPPER YARRA FAMILY CENTRE HIRE

#### 'COMMUNITY ROOM (SEATS 30 & INCLUDES KITCHEN)

#### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$66.00	\$60.00	-9.09%	-\$6.00
UYFC - Commercial/Private Half Day	N	Y	\$197.50	\$180.00	-8.86%	-\$17.50
UYFC - Commercial/Private Full Day	N	Y	\$394.50	\$360.00	-8.75%	-\$34.50

### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$180.00		\$180.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$90.00		\$90.00
UYFC - Organisation Hourly	N	Y	\$0.00	\$30.00		\$30.00

### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$90.00		\$90.00
UYFC - Community Half Day	N	Y	\$0.00	\$45.00		\$45.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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#### COMMUNITY RATES *[continued]*

UYFC - Community Hourly	N	Y	\$0.00	\$15.00		\$15.00
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#### MEETING ROOMS MR1-11 (MEDIUM) \*EXCEPT MR4,MR6 & MR8

##### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$33.50	\$30.00	-10.45%	-\$3.50
UYFC - Commercial/Private Half Day	N	Y	\$100.00	\$90.00	-10.00%	-\$10.00
UYFC - Commercial/Private Full Day	N	Y	\$200.50	\$180.00	-10.22%	-\$20.50

##### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$90.00		\$90.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$45.00		\$45.00
UYFC - Organisation Hourly	N	Y	\$0.00	\$15.00		\$15.00

##### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$45.00		\$45.00
UYFC - Community Half Day	N	Y	\$0.00	\$22.50		\$22.50
UYFC - Community Hourly	N	Y	\$0.00	\$7.50		\$7.50

#### CONSULTING ROOMS 1-4

##### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$33.00	\$35.00	6.06%	\$2.00
UYFC - Commercial/Private Half Day	N	Y	\$98.50	\$105.00	6.60%	\$6.50
UYFC - Commercial/Private Full Day	N	Y	\$197.50	\$210.00	6.33%	\$12.50

##### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$105.00		\$105.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$52.50		\$52.50
UYFC - Organisation Hourly	N	Y	\$0.00	\$17.50		\$17.50

##### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$52.50		\$52.50
UYFC - Community Half Day	N	Y	\$0.00	\$26.50		\$26.50
UYFC - Community Hourly	N	Y	\$0.00	\$9.00		\$9.00

#### BOARDROOM (SEATS 20)

##### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$66.00	\$60.00	-9.09%	-\$6.00
UYFC - Commercial/Private Half Day	N	Y	\$197.50	\$180.00	-8.86%	-\$17.50
UYFC - Commercial/Private Full Day	N	Y	\$394.50	\$360.00	-8.75%	-\$34.50

##### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$180.00		\$180.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$90.00		\$90.00



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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### ORGANISATION RATES *[continued]*

UYFC - Organisation Hourly	N	Y	\$0.00	\$30.00		\$30.00
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### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$90.00		\$90.00
UYFC - Community Half Day	N	Y	\$0.00	\$45.00		\$45.00
UYFC - Community Hourly	N	Y	\$0.00	\$15.00		\$15.00

## PLAYROOM (SEATS 20)

### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$82.00	\$80.00	-2.44%	-\$2.00
UYFC - Commercial/Private Half Day	N	Y	\$246.50	\$240.00	-2.64%	-\$6.50
UYFC - Commercial/Private Full Day	N	Y	\$493.00	\$480.00	-2.64%	-\$13.00

### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$240.00		\$240.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$120.00		\$120.00
UYFC - Organisation Hourly	N	Y	\$0.00	\$40.00		\$40.00

### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$120.00		\$120.00
UYFC - Community Half Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Community Hourly	N	Y	\$0.00	\$20.00		\$20.00

## MCH GROUP ROOM

### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Hourly	N	Y	\$39.00	\$40.00	2.56%	\$1.00
UYFC - Commercial/Private Half Day	N	Y	\$117.00	\$120.00	2.56%	\$3.00
UYFC - Commercial/Private Full Day	N	Y	\$234.50	\$240.00	2.35%	\$5.50

### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$120.00		\$120.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Organisation Hourly	N	Y	\$0.00	\$20.00		\$20.00

### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Community Half Day	N	Y	\$0.00	\$30.00		\$30.00
UYFC - Community Hourly	N	Y	\$0.00	\$10.00		\$10.00

## UPPER YARRA FAMILY CENTRE COMMUNITY KITCHEN

Discontinued: Upper Yarra Family Centre Community Kitchen hourly	N	Y	\$17.50	\$0.00	-100.00%	-\$17.50
Discontinued: Upper Yarra Family Centre Community Kitchen sessional	N	Y	\$52.50	\$0.00	-100.00%	-\$52.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## UPPER YARRA FAMILY CENTRE COMMUNITY KITCHEN [continued]

Discontinued: Upper Yarra Family Centre Community Kitchen full day	N	Y	\$104.50	\$0.00	-100.00%	-\$104.50
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## MEETING ROOMS 4 & 6 (LARGE)

### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Full Day	N	Y	\$0.00	\$240.00		\$240.00
UYFC - Commercial/Private Half Day	N	Y	\$0.00	\$120.00		\$120.00
UYFC - Commercial/Private Hourly	N	Y	\$0.00	\$40.00		\$40.00

### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$120.00		\$120.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Organisation Hourly	N	Y	\$0.00	\$20.00		\$20.00

### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Community Half Day	N	Y	\$0.00	\$30.00		\$30.00
UYFC - Community Hourly	N	Y	\$0.00	\$10.00		\$10.00

## MEETING ROOM 8

### COMMERCIAL/PRIVATE RATES

UYFC - Commercial/Private Full Day	N	Y	\$0.00	\$60.00		\$60.00
UYFC - Commercial/Private Half Day	N	Y	\$0.00	\$30.00		\$30.00
UYFC - Commercial/Private Hourly	N	Y	\$0.00	\$10.00		\$10.00

### ORGANISATION RATES

UYFC - Organisation Full Day	N	Y	\$0.00	\$45.00		\$45.00
UYFC - Organisation Half Day	N	Y	\$0.00	\$22.50		\$22.50
UYFC - Organisation Hourly	N	Y	\$0.00	\$7.50		\$7.50

### COMMUNITY RATES

UYFC - Community Full Day	N	Y	\$0.00	\$30.00		\$30.00
UYFC - Community Half Day	N	Y	\$0.00	\$15.00		\$15.00
UYFC - Community Hourly	N	Y	\$0.00	\$5.00		\$5.00

## MCH OFFICE - DISCONTINUED

Discontinued: UYFC - Commercial/Private Hourly	N	Y	\$33.00	\$0.00	-100.00%	-\$33.00
Discontinued:UYFC - Commercial/Private Half Day	N	Y	\$98.50	\$0.00	-100.00%	-\$98.50
Discontinued:UYFC - Commercial/Private Full Day	N	Y	\$197.50	\$0.00	-100.00%	-\$197.50



Name	Statutory Fee	GST	Year 24/25 Fee (incl. GST)	Year 25/26 Fee (incl. GST)	Increase %	Increase \$
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## YOUTH DEVELOPMENT

## YOUTH DEVELOPMENT

## YOUTH DEVELOPMENT

Discontinued: Youth Holiday Program	N	Y	\$5.00 – \$20.00			
			Min. Fee excl. GST: \$5.00			
Discontinued: Freeza Program	N	Y	\$5.00 – \$25.00			



## REVENUE AND RATING PLAN 2025-2029 FOR ADOPTION

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Report Author: Manager Financial Services (CFO)

Responsible Officer: Director Corporate Services

Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

### SUMMARY

This report recommends that Council formally adopts the Revenue and Rating Plan 2025-2029 (the Plan) (Attachment 1).

The plan has now been updated and finalised following the public Hearing of Submissions Committee meeting on the 6 May 2025.

No material changes to the plan were undertaken.

### RECOMMENDATION

***That Council adopt the Yarra Ranges Council Revenue and Rating Plan 2025-2029 (Attachment 1) in compliance with section 93 of the Local Government Act 2020.***

### RELATED COUNCIL DECISIONS

Council endorsed the Draft Revenue and Rating Plan to be released for community exhibition at its meeting held on 25 March 2025.

### DISCUSSION

#### ***Purpose and Background***

Council is required to adopt a Revenue and Rating Plan prior to 30 June in the year following a general election, under section 93 of the *Local Government Act 2020*.

The purpose of the plan is to establish a rating and revenue strategy which is in conjunction with other income sources.



The plan outlines Council's most significant sources of income and provides a framework for informing the income projections in Council's Financial Plan.

## **FINANCIAL ANALYSIS**

The costs associated with the development of the plan, are accommodated within the operational budget.

## **APPLICABLE PLANS AND POLICIES**

The development of the plan aids in informing future financial documents/projections.

## **RELEVANT LAW**

Local Government Act 1989 and Local Government Act 2020.

## **SUSTAINABILITY IMPLICATIONS**

Council's financial sustainability is informed by the indicators set by the Victorian Auditor General's Office (VAGO). These indicators comprise of both short term and longer-term measures.

## **COMMUNITY ENGAGEMENT**

A process of formal community engagement and submissions to the Draft Revenue and Rating Plan 2025-2029 was open from Wednesday 26 March 2025 to Sunday 27 April 2025.

## **RISK ASSESSMENT**

There is inherent risk in developing a plan based on assumptions. Financial risks in conjunction with maintaining overall financial sustainability have been considered in the development of the plan.

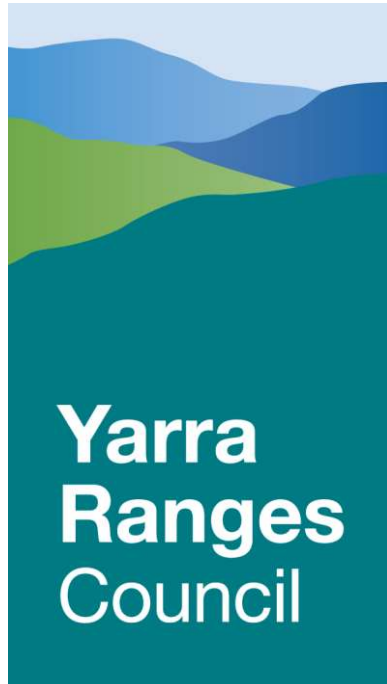
## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Yarra Ranges Council Revenue and Rating Plan 2025-2029





# **Yarra Ranges Council**

## **Revenue & Rating Plan 2025-2029**



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## Purpose

The *Local Government Act 2020* requires each council to prepare a Revenue and Rating Plan to cover a minimum period of four years following each Council election. The Revenue and Rating Plan establishes the revenue raising framework within which the Council proposes to work.

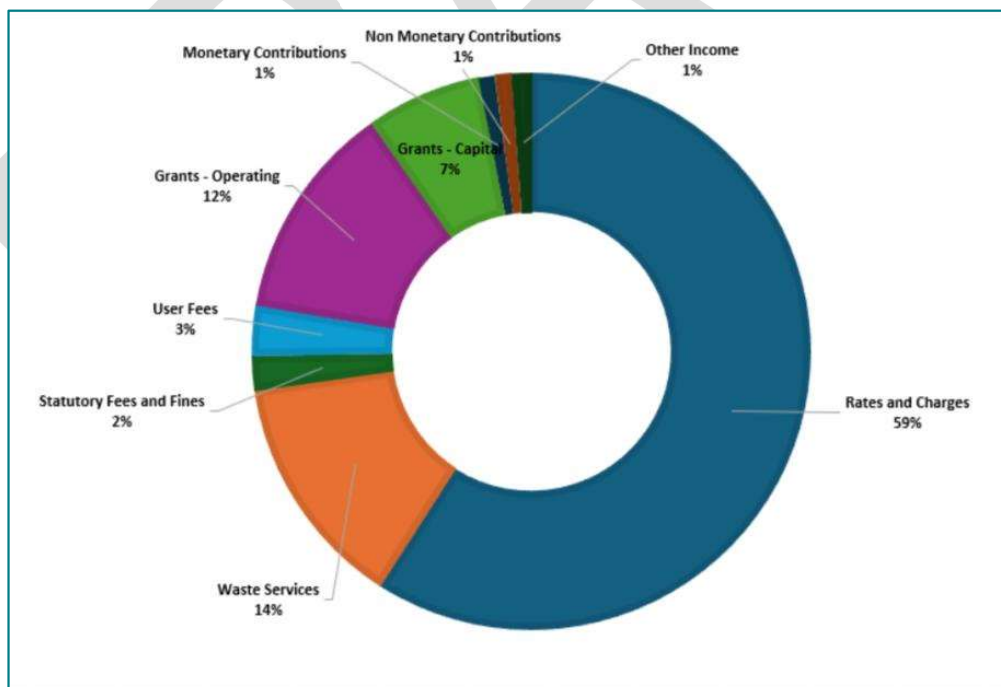
The purpose of the Revenue and Rating Plan is to determine the most appropriate and affordable revenue and rating approach for Yarra Ranges Council.

## Introduction

Council provides a number of services and facilities to our local community, and in doing so, must collect revenue to cover the cost of providing these services and facilities.

Council's revenue sources include:

- rates and charges
- waste and garbage charges
- grants from other levels of government
- statutory fees and fines
- user fees
- cash and non-cash contributions from other parties (ie developers, community groups)
- interest from investments
- sale of assets



Rates are the most significant revenue source for Council and in 2024/2025 made up roughly 59.11% of its annual income.



## Rates and charges

Rates are property taxes that allow Council to raise revenue to fund essential public services to cater to the population of Yarra Ranges. Importantly, it is a taxation system that includes flexibility for Council to utilise different tools in its rating structure to accommodate issues of equity and to ensure fairness in rating for all ratepayers.

Council has established a rating structure comprised of two key elements. These are:

- **General Rates** – based on property values (using the Capital Improved Valuation methodology), which are indicative of capacity to pay and form the central basis of rating under the Local Government Act 1989
- **Service Charges** - a 'user pays' component to use charges to reflect benefits provided by Council to ratepayers who benefit from a service.

Striking a proper balance between these elements improves equity in the distribution of the rate burden across residents.

A third rating element that is provided for by the Local Government Act 1989, but not charged by Yarra Ranges Council is the municipal charge. A municipal charge is a minimum rate per property and declared for the purpose of covering some of the administrative costs of Council.

The formula for calculating General Rates, excluding any additional charges, arrears or additional supplementary rates is:

- Valuation (Capital Improved Value) x Rate in the Dollar (Differential Rate Type).

The rate in the dollar for each rating differential category is included in Council's annual budget.

## Rating legislation

The legislative framework set out in the Local Government Act 1989 determines Council's ability to develop a rating system. The framework provides significant flexibility for Council to tailor a system that suits its needs.

Section 155 of the Local Government Act 1989 provides that Council may declare the following rates and charges on rateable land:

- general rates under Section 158
- municipal charges under Section 159
- differential Rates and Charges Section 161
- service rates and charges under Section 162
- special rates and charges under Section 163
- Cultural and Recreational Land Act 1963 (section 4).

## Preferred Valuation Method

Yarra Ranges Council applies a Capital Improved Valuation (CIV) to all properties within the municipality to take into account the fully developed value of the property. This accounts for the total market value of the land plus buildings and other improvements.

In accordance with Section 4(4) of the Cultural and Recreational Lands Act 1963, Council charges a Cultural and Recreational Land differential general rate to properties that fit certain criteria provided for in the legislation.



## Supplementary Valuations

Supplementary valuations are carried out for a variety of reasons including rezoning, subdivisions, amalgamations, renovations, new constructions, extensions, occupancy changes and corrections. The Victorian Valuer-General is tasked with undertaking supplementary revaluations and advises Council on a monthly basis of valuation and Australian Valuation Property Classification Code (AVPCC) changes.

Supplementary valuations bring the value of the affected property into line with the general valuation of other properties within the municipality. Objections to supplementary valuations can be lodged in accordance with Part 3 of the *Valuation of Land Act 1960*. Any objections must be lodged with Council within two months of the issue of the supplementary rate notice.

## Rating differentials

Under Section 161 of Local Government Act 1989 The use of CIV as the preferred rateable valuation allows Council to apply differential rates when charging the general rate.

The differential rates are currently set as follows:

- residential 100%
- vacant sub standard 100%
- commercial 150%
- industrial 150%
- farm land 70%
- cultural and recreational land 60%.

Each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

### Residential land

**Definition:** Residential land is any land which does not have the characteristics of Vacant Sub Standard land, Farm land, Commercial land or Industrial land, and which is:

- used, designed or adapted to be used primarily for residential purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme would, if developed, be or be likely to be used primarily for residential purposes or
- any other land which does not have the characteristics of Vacant Sub Standard land, Farm land, Commercial land or Industrial land.

### Vacant sub standard land

**Definition:** Vacant Sub Standard land is any land which does not have the characteristics of Residential land, Farm land, Commercial land or Industrial land, and which is vacant land on which, by reason of its locality and zoning under the relevant Planning Scheme, no building can be erected except in accordance with an adopted restructure plan.

### Commercial rate

**Definition:** Commercial land is any land which does not have the characteristics of Residential land, Vacant Sub Standard land, Farm land or Industrial land, and which is:



- used, designed or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.

The commercial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to Residential Land by applying a higher differential to Commercial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential land, that Commercial land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstay.

### Industrial rate

**Definition:** Industrial land is any land which does not have the characteristics of Residential land, Vacant Sub Standard land, Farm land or Industrial land, and which is:

- used, designed or adapted to be used primarily for the sale of goods or services or other commercial purposes or
- vacant land but which, by reason of its locality and zoning under the relevant Planning Scheme, would, if developed, be or be likely to be used primarily for the sale of goods or services or other commercial purposes.

The industrial rate is set at 150% of the residential rate and the reasons for the use and level of this differential rate are:

- to reduce the rate distribution to residential land by applying a higher differential to Industrial Land in recognition of the tax deductibility of rates that is not available to owners of most Residential Land
- in recognition of the extra services, when compared to Residential Land, that Industrial Land derives from Council, which include but are not limited to economic development activities for businesses, the impact that heavy vehicles (servicing businesses) have on road infrastructure, street cleaning and local laws monitoring car park overstay.

### Farm land rate

**Definition:** Farm Land is any land which does not have the characteristics of Residential Land, Vacant Sub Standard Land, Commercial Land or Industrial Land, and which is:

- 'farm land' within the meaning of section 2(1) of the Valuation of Land Act 1960 and
- approved by Council as farm land, following the receipt of an application by an owner of land in accordance with the rules and application process detailed on Council's website.

The farm rate is set at 70% of the residential rate and the reasons for the use and level of this differential rate are:

- to encourage the continuation of farming pursuits on rural land in support of the strategic objective to support the economic development of the agricultural sector
- in recognition that the size of the landholding required to conduct a farm business is far greater than other non-farm businesses with similar turnover and (pre-tax) profitability. Therefore, farms in comparison have a higher valuation and would pay higher rates if a lower differential rate was not applied



- in recognition that farm businesses' profitability is affected by weather, which means that their income is more susceptible and fragile than many other businesses.

### Cultural and recreational land

**Definition** – Under the Cultural and Recreational Lands Act 1963 Sect 2a Recreational land is considered land that is:

- vested in or occupied by any body corporate or unincorporate which exists for the purpose of providing or promoting cultural or sporting recreational or similar facilities or objectives and which applies its profits in promoting its objects and
- used for out-door sporting recreational or cultural purposes or similar out-door activities or
- lands which are used primarily as agricultural showgrounds or
- lands (whether or not otherwise rateable) which are declared by Order of the Governor in Council under section 2A to be recreational lands.

### Other charges under Legislation

#### Service rates and charges

Section 162 of the Local Government Act (1989) provides Council with the opportunity to raise service rates and charges for any of the following services:

- the provision of a water supply
- the collection and disposal of refuse
- the provision of sewerage services
- any other prescribed service.

Council currently applies compulsory waste service charges for the collection and disposal of refuse on residential properties with a dwelling and farming properties under 4 hectares.

The provision of waste services (and charges) on all other properties is optional.

Council retains the objective of setting the service charge for waste at a level that fully recovers the cost of the waste services, including providing for the cost of rehabilitation of the Council's Landfill once it reaches the end of its useful life.

Council intends to retain the existing waste service charge. Should Council elect not to have a waste service charge, this same amount would be required to be raised by way of an increased general rate – meaning that residents in higher valued properties would substantially pay for the waste service of lower valued properties.

Whilst this same principle applies for rates in general, the mix of having a single fixed charge combined with valuation driven rates for the remainder of the rate invoice provides a balanced and equitable outcome.

#### Victorian Government Levies

Council has legislative requirements to collect levies and taxes on behalf of the State Government.

Such charges include the landfill levy, which is incorporated in the calculation of waste service charges and the Fire Services Property Levy, which once legislated could be renamed the Emergency Services and Volunteers Fund from 1 July 2025.



The new levy is proposed to be expanded to further fund the State Emergency Service, Tripple Zero Victoria, the State Control Centre, Forest Fire Management Victoria and Emergency Recovery Victoria.

### Special Charge Schemes

Special Charge Schemes are charged under Section 163 of the Local Government Act 1989. Charges are used to recover all or part of the costs of a performance or function that be of benefit to the persons required to pay the rate. Most commonly the construction or upgrade of roads.

## Collection and administration of rates and charges

Rate payment options, penalty interest, payment plans, hardship agreements including deferment and waiver of rates and charges and rate recovery processes are all determined and detailed in Council's Rate recovery and Hardship Policy.

### Payment options

#### Four Instalments

Ratepayers must have the option of paying rates and charges by way of four instalments. Payments are due on the prescribed dates below. Direct Debit agreements can be made with Council to make these payments.

1st Instalment: 30 September  
2nd Instalment: 30 November  
3rd Instalment: 28 February  
4th Instalment: 31 May.

Direct debit agreements are also available to all ratepayers, allowing them to pay on a weekly fortnightly or monthly frequency over a twelve month period. Payment can be deducted by credit card or bank account.

If a customer elects to pay their rates in full, the amount must be paid by 30 September in the rating year.

Council offers a range of payment options including:

- in person at Council offices (cheques, money orders, EFTPOS, credit/debit cards and cash)
- online via Council's Payble ratepayer portal
- BPAY
- Australia Post (over the counter, over the phone via credit card and on the internet)
- by mail (cheques and money orders only).

### Interest on arrears and overdue rates

Interest is charged on all overdue rates in accordance with Section 172 of the Local Government Act 1989. The interest rate applied is fixed under Section 2 of the Penalty Interest Rates Act 1983, which is determined by the Minister and published by notice in the Government Gazette.



## Payment Plans

Council provides Payment Plans to customers who cannot meet the above payment options. Payment Plans are applied in accordance with Section 171B of the Local Government Act and Council's criteria established in the Rate recovery and Hardship Policy.

## Hardship Agreements

Where customers cannot meet payment options and the minimum requirements of a Payment Plan, they may apply for a hardship agreement. Applicable Hardship agreements may result in the deferment or waiver of Rates and charges (including interest)

## Debt recovery

Where ratepayers do not make the payment option and have not been accepted onto a payment plan or hardship agreement Council may commence debt recovery in accordance with sections 181 and 181A of the Local Government Act 1989.

## Other revenue items

### User fees and charges

User fees and charges are those that Council will charge for the delivery of services and use of community infrastructure.

Examples of User Fees and Charges include:

- kindergarten and childcare fees
- leisure centre, gym, and pool visitation and membership fees
- waste management fees
- aged and health care service fees
- leases and facility hire fees.

The provision of infrastructure and services form a key part of Council's role in supporting the local community. In providing these, Council must consider a range of 'Best Value' principles including service cost and quality standards, value-for-money, and community expectations and values. Council must also balance the affordability and accessibility of infrastructure and services with its financial capacity and in the interests of long-term financial sustainability.

Councils must also comply with the government's Competitive Neutrality Policy for significant business activities they provide and adjust their service prices to neutralise any competitive advantages when competing with the private sector.

In providing services to the community, Council must determine the extent of cost recovery for particular services consistent with the level of both individual and collective benefit that the services provide and in line with the community's expectations.

Services are provided on the basis of one of the following pricing methods:

- a. market price
- b. full cost recovery price
- c. subsidised price.

Market pricing (a) is where Council sets prices based on the benchmarked competitive prices of alternate suppliers. In general market price represents full cost recovery plus an allowance for profit. Market prices will be used when other providers exist in the given market, and Council needs meet its obligations under the government's Competitive Neutrality Policy.



It should be noted that if a market price is lower than Council's full cost price, then the market price would represent Council subsidising that service. If this situation exists, and there are other suppliers existing in the market at the same price, this may mean that Council is not the most efficient supplier in the marketplace. In this situation, Council will consider whether there is a community service obligation and whether Council should be providing this service at all.

Full Cost recovery price (b) aims to recover all direct and indirect costs incurred by Council. This pricing should be used in particular where a service provided by Council benefits individual customers specifically, rather than the community as a whole. In principle, fees and charges should be set at a level that recovers the full cost of providing the services unless there is an overriding policy or imperative in favour of subsidisation.

Subsidised pricing (c) is where Council subsidises a service by not passing the full cost of that service onto the customer. Subsidies may range from full subsidies (ie Council provides the service free of charge) to partial subsidies, where Council provides the service to the user with a discount. The subsidy can be funded from Council's rate revenue or other sources such as Commonwealth and state funding programs.

Full Council Subsidy Pricing and Partial Cost Pricing should always be based on knowledge of the full cost of providing a service.

As per the Victorian Auditor General's Office report "Fees and charges – cost recovery by local government" recommendations, Council has developed a user fee pricing policy to help guide the fair and equitable setting of prices. The policy outlines the process for setting fee prices and includes such principles as:

- both direct and indirect costs to be taken into account when setting prices
- accessibility, affordability and efficient delivery of services must be taken into account
- competitive neutrality with commercial providers.

Council will develop a table of fees and charges as part of its annual budget each year. Proposed pricing changes will be included in this table and will be communicated to stakeholders before the budget is adopted, giving them the chance to review and provide valuable feedback before the fees are locked in.

## Statutory fees and charges

Statutory fees and fines are those which Council collects under the direction of legislation or other government directives. The rates used for statutory fees and fines are generally advised by the state government department responsible for the corresponding services or legislation, and generally councils will have limited discretion in applying these fees.

Examples of Statutory Fees and Fines include:

- planning and subdivision fees
- building and inspection fees
- infringements and fines
- land information certificate fees.

Penalty and fee units are used in Victoria's Acts and Regulations to describe the amount of a fine or a fee.

## Penalty units

Penalty units are used to define the amount payable for fines for many offences. For example, the fine for selling a tobacco product to a person aged under 18 is four penalty units.



One penalty unit is currently \$197.59, from 1 July 2025 to 30 June 2026.

The rate for penalty units is indexed each financial year so that it is raised in line with inflation. Any change to the value of a penalty unit will happen on 1 July each year.

### Fee units

Fee units are used to calculate the cost of a certificate, registration or licence that is set out in an Act or Regulation. For example, the cost of depositing a Will with the supreme court registrar of probates is 1.6 fee units.

The value of one fee unit is currently \$16.33. This value may increase at the beginning of a financial year, at the same time as penalty units.

The cost of fees and penalties is calculated by multiplying the number of units by the current value of the fee or unit. The exact cost may be rounded up or down.

### Grants

Grant revenue represents income usually received from other levels of government. Some grants are singular and attached to the delivery of specific projects, whilst others can be of a recurrent nature and may or may not be linked to the delivery of projects.

Council will pro-actively advocate to other levels of government for grant funding support to deliver important infrastructure and service outcomes for the community. Council may use its own funds to leverage higher grant funding and maximise external funding opportunities.

When preparing its financial plan, Council considers its project proposal pipeline, advocacy priorities, upcoming grant program opportunities, and co-funding options to determine what grants to apply for. Council will only apply for and accept external funding if it is consistent with the Community Vision and does not lead to the distortion of Council Plan priorities.

Grant assumptions are then clearly detailed in Council's budget document. No project that is reliant on grant funding will proceed until a signed funding agreement is in place.

### Contributions

Contributions represent funds received by Council, usually from non-government sources, and are usually linked to projects.

Contributions can be made to Council in the form of either cash payments or asset hand-overs.

Examples of Contributions include:

- monies collected from developers under planning and development agreements
- monies collected under developer contribution plans and infrastructure contribution plans
- contributions from user groups towards upgrade of facilities
- assets handed over to council from developers at the completion of a subdivision, such as roads, drainage, and streetlights.

Contributions should always be linked to a planning or funding agreement. Council will not undertake any work on a contribution-funded project until signed agreement outlining the contribution details is in place.

Contributions linked to developments can be received well before any Council expenditure occurs. In this situation, the funds will be identified and held separately for the specific works identified in the agreements.



## Interest on investments

Council receives interest on funds managed as part of its investment portfolio, where funds are held in advance of expenditure, or for special purposes. The investment portfolio is managed per Council's investment policy, which seeks to earn the best return on funds, whilst minimising risk.

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## End of Revenue & Rating Plan

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## **AMENDMENT C225 - EROSION MANAGEMENT OVERLAY MAPPING SEEKING AUTHORISATION TO COMMENCE EXHIBITION**

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Report Author: Executive Officer Strategic Planning  
 Responsible Officer: Director Planning & Sustainable Futures  
 Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### **CONFIDENTIALITY**

This item is to be considered at a Council meeting that is open to the public.

### **SUMMARY**

The Yarra Ranges municipality has a history of landslip risk, with a number of identified landslip sites including Warburton and Montrose. Recent weather patterns, including increased rainfall and large storms, have heightened the risk of landslips over the past three years.

Council implements several measures to manage and mitigate the risk of landslip by working with Emergency Services to prepare for and respond to risk through municipal emergency risk assessments. Additionally, Council conducts regular inspections and maintenance of critical systems, including roads, stormwater, water supply, power, gas, and telecommunications. These steps help minimize potential impacts, alongside the proactive mitigation of risk through planning scheme overlays.

With the June 2021 storm causing significant tree loss and property damage, there was a need to review current planning provisions and address the increasing likelihood of landslip risk in the Yarra Ranges municipality.

Council received grant funding of \$300,000 under the National Emergency Management Agency's Preparing Australian Communities (PAC) Program – Local to engage a geotechnical consultant to undertake a comprehensive review of landslip risks. This has recommended updating the EMO mapping to inform a proposed planning scheme amendment.

Previous mapping of landslide risk was based on hand drawn maps which then informed the first version of the Erosion Management Overlay in the 1990s. The recent utilisation of advanced three-dimensional mapping technology, named Light Detection and Ranging (LiDAR), has more accurately identified historic landslips and landslip-prone areas in Yarra Ranges.

Council is required to review and update the Planning Scheme to ensure it is current and responds to new information and changes in circumstances. Updating



the Erosion Management Overlay (EMO) in the Yarra Ranges Planning Scheme is now needed to reflect this more accurate mapping and Council records of actual landslide events. This is proposed through Planning Scheme Amendment (C225) and will result in both adding and removing properties from the Overlay (a net increase of 1,987 properties added) while also proposing an additional Schedule specific to areas with higher risk of debris flow.

Concurrently it is proposed that the views of the Minister for Planning are sought on applying the EMO to new properties on an interim basis to ensure new and accurate mapping is included in the planning scheme and considered as part of planning applications, whilst Amendment C225 is exhibited.

The amendment proposes to introduce the EMO planning control to some properties that do not currently have it, which may be viewed with concern by these property owners. To assist with understanding the implications it is proposed that fact sheets be prepared when the amendment is exhibited to provide further information on the proposed changes for residents.

Emergency management arrangements are also being reviewed and updated to include specific protocols for landslip events, ensuring appropriate response and effective coordination among emergency services. Targeted community resilience activities have been delivered and will continue to support and inform residents about landslip risks, prevention and preparedness, as well as the impact of rainfall thresholds on landslip likelihood on private property.

## RECOMMENDATION

### *That Council*

- 1. Requests the Minister for Planning to authorise the preparation and exhibition of Amendment C225 to amend the current Erosion Management Overlay Mapping (EMO) and apply new EMO mapping as shown in Attachment 4.**
- 2. Requests the Minister for Planning to consider preparing, adopting and approving a separate amendment for the new EMO mapping on an interim basis while Amendment C225 is exhibited.**
- 3. Support writing to Minister for Planning to introduce the new controls in a more expeditious manner by requesting a Ministerial Amendment under section 20(4) of the Planning and Environment Act 1987.**
- 4. Subject to the Minister's authorisation, exhibit Amendment C225 to the Yarra Ranges Planning Scheme in accordance with the Planning and Environment Act 1987.**
- 5. That Council receive a further report considering submissions following the exhibition of Amendment C225.**

## RELATED COUNCIL DECISIONS



Ordinary Council meeting of 9 May 2023 – Council resolved to request the Minister for Planning to authorise the preparation and exhibition of Amendment C217.

Ordinary Council meeting of 12 September 2023 – Council resolved to request the Minister for Planning to appoint an Independent Planning Panel to consider unresolved submissions.

Ordinary Council meeting of 12 December 2023 – Council resolved to adopt the amendment with changes and submit Amendment C217 to the Minister for Planning for approval. The Minister subsequently approved the Amendment on 1 March 2024.

## **DISCUSSION**

### ***Purpose and Background***

#### ***Purpose***

The purpose of this report is to discuss a request to the Minister for Planning to authorise the preparation and exhibition of Amendment C225 to the Yarra Ranges Planning Scheme.

#### ***Background***

According to the 2024 Climate Council *Too Close to Home Report*, Yarra Ranges is the second most impacted municipality in the Country for declared events, and with that comes challenges for land use and development, particularly in the Dandenong Ranges. These areas are complex, as is reflected in the Yarra Ranges Planning Scheme, with several land management Overlays for flooding, bushfire and erosion. The Dandenong Ranges have significant legacy issues as a result of historic small land subdivisions in areas that have now been identified as high risk and inappropriate settlement pattern for the location. There are also dwellings in many locations without access to Council drainage or sewer connections which are important risk mitigation measures. Whilst landslides present a significant risk, landslides are more localised and pose a lesser risk than bushfires.

Previous mapping of landslide risk was based on hand drawn maps which then informed the first version of the Erosion Management Overlay in the 1990s. Recent utilisation of advanced three-dimensional mapping technology, named Light Detection and Ranging (LiDAR), has more accurately identified landslip-prone areas in Yarra Ranges.

A new geotechnical assessment was commissioned as a result of the June 2021 storm, which resulted in an estimated loss of more than 25,000 trees. Tree root zones have a binding and stabilising effect on soils while soaking up excess water in the soil, and low-level vegetation and ground covers assist in slowing the velocity of water flows, inhibiting erosion. This substantial loss of trees has exposed some areas to greater risk of landslide. The work undertaken is twofold: firstly, it helps identify where Council may need to undertake further work, i.e. maintaining Council assets; and secondly, where the community may need to be



informed of good practices for development and property maintenance for managing landslide risk.

### Erosion Management Overlay

The purpose of the Erosion Management Overlay (Clause 44.01 of the Yarra Ranges Planning Scheme) and schedule is to protect areas prone to erosion, landslip and other land degradation by minimising land disturbance and inappropriate development (refer to Attachment 2).

The EMO currently applies to 111.95 km<sup>2</sup> of the total 2,468.16 km<sup>2</sup> of land in Yarra Ranges. There are more properties in Yarra Ranges affected by the EMO than in other municipalities in Victoria.

Landslide management was first implemented by the former Shire of Lillydale in the early 1990's through changes to the planning scheme in response to property destruction caused by landslides through the 1980's and early 1990's. This forerunner to the current Yarra Ranges EMO was implemented in 2001 and was based on historic mapping undertaken using topographic information available at the time, mostly hand drawn 1960's contour plans by Melbourne Metropolitan Board of Works (MMBW) and through viewing aerial photography.

In December 2009, Amendment C40 to the Yarra Ranges Planning Scheme replaced the schedule to the EMO introduced in 2001, by including an updated landslip risk assessment process which enabled the consideration of development on land with serious risk characteristics. The objectives, decision guidelines, exemptions and information requirements were also updated to include more detail. One of the key changes was that geotechnical assessments submitted with a planning application had to be prepared by practitioners with a specified level of experience and expertise. Since the EMO Schedule was introduced in 2001, and further updated in 2009, there have been advances in the accuracy and methodology of landslide risk assessment in Australia. Notably the development of the Australian Geomechanics Society guidelines (AGS 2007) and technology developments, particularly high-resolution 3D scanning of topography (LiDAR).

It is imperative that Yarra Ranges, as one of the most significant EMO areas in Victoria, updates the overlay mapping to align with these improvements. There is also an obligation under the *Planning and Environment Act 1987* to keep planning controls up to date, which at the moment are not based on the latest information.

The EMO generally does not prohibit changes to a site or buildings, rather it requires a planning application process whereby landslip can be considered and responded to appropriately. Typically, the applicant will be required to obtain a geotechnical assessment prepared by a suitably qualified geotechnical practitioner. The geotechnical assessment assesses the risk and provides recommendations for appropriate measures to be put in place for the proposed building or works. This reduces the potential for future landslip and keeps residents and neighbours safe.



### Storm Event June 2021 and Preparing Australian Communities (PAC) Funding

The storm event of June 2021 damaged and destroyed many dwellings in Yarra Ranges. Many of the affected properties were in the Dandenong Ranges and its foothills. It was identified at that time that there was a need to review and update landslip and debris flow risks in Yarra Ranges, especially in light of the increased landslip risks arising from significant loss of trees which offer a degree of stabilising to the soil and removal of water. According to information collated by Council's Rebuilding Support Service (RSS), the storms were destructive and caused 71 properties to be uninhabitable and a further 51 properties were damaged but still habitable. A number of storm damaged dwellings needed to be demolished and rebuilt, with the majority of these located within the EMO which required reconstruction to a higher safer standard.

Council requested financial assistance for a number of matters arising from the storms including the need to bring forward a review of the EMO due to changed land conditions and significant loss of trees. Council received \$300,000 in grant funding under the National Emergency Management Agency's *Preparing Australian Communities (PAC) Program – Local* to undertake a comprehensive review of landslip risks in Yarra Ranges. Council engaged an expert geotechnical consultant to review and advise on changes required to the mapping and provisions of the EMO in the Yarra Ranges Planning Scheme. The report titled *Strategy for EMO Amendment and Resilience* (March 2023) also considered the potential impacts of climate change on landslip susceptibility and how this can be factored into decision-making.

Council received advice from the Department of Transport and Planning (DTP) to proceed with a two-stage process for making changes to the EMO provisions and associated mapping in the planning scheme (i.e. two planning scheme amendments). A two-stage amendment process had the benefit of prioritising and fast-tracking changes for properties affected by the EMO schedule, which were a priority, particularly those seriously affected by landslide and storm related damage which received extensive media coverage.

Accordingly, the report titled *Strategy for EMO Amendment and Resilience* (March 2023) was split into two reports to align with the technical focus for the separate planning scheme amendments. These reports are *Basis for Schedule Amendment, May 2023*, which was previously included in the Council report for the now-Gazetted Amendment C217, and *Basis for Mapping Amendment, April 2025* (Attachment 1), which is the basis for the current proposed Amendment C225. The reports provide a holistic review of the EMO in Yarra Ranges.

### Amendment C217

The purpose of the first planning scheme amendment (C217) was to implement the recommendations of the report *Basis for Schedule Amendment* (May 2023). It made changes to the provisions of the Schedule to the EMO, including changes to the exemptions and application requirements for proposed developments and the addition of an incorporated document. Importantly, the amendment updated the tolerable risk criteria from Low to Medium in particular circumstances, to bring the risk provisions in the Planning Scheme into line with



contemporary guidance provided in the *Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management* (AGS 2007).

Amendment C217 to the Yarra Ranges Planning Scheme was approved by the Minister for Planning on 1 March 2024.

Council officers are now seeking to proceed with the subsequent planning scheme amendment (C225) to update the EMO mapping based on the recommendations of the second report *Basis for Mapping Amendment, April 2025*.

## Issues

### Recent landslides in Yarra Ranges

There have been several impactful landslides in Yarra Ranges, demonstrating this is a very live issue with significant community impacts:

- Monbulk Road, Belgrave: Major impact while reconstruction works carried out, severing access between Monbulk and Belgrave.
- Warburton Highway, Warburton: Significant risk to Warburton community with major services rendered inaccessible during reconstruction works, including emergency services, and protracted impacts to traffic.
- Private property, Tremont: Resulted in the destruction of a house which fortunately was not occupied, and substantial live debris runout extending downslope by about 70 metres onto Mt Dandenong Tourist Road. Once again, fortunately no vehicles or people were impacted by the debris flow. Refer to Figure 1 below.
- Mount Dandenong Tourist Road, Sassafras: The investigations of this live disruption continue to raise further concerns in a highly visited corridor with potential high economic impacts. Continued reduced traffic flows while reconstruction works are planned.



**Figure 1: Mount Dandenong Tourist Road, Tremont**





**Figure 2: Mount Dandenong Tourist Road – down slope, Tremont**



Council's geotechnical consultant has advised that the changing weather patterns due to climate change may alter the landslide risk in Yarra Ranges. Whilst climate change forecasts suggest that overall rainfall is likely to decrease, there could be an increase in extreme weather events, such as storms with high intensity rainfall. Another outcome of changing weather patterns is more frequent bushfires, which consequently reduce vegetation cover and damage infrastructure such as timber retaining walls or PVC drainpipes. This can increase the possibility of landslides during subsequent rain events.

#### Recent Landslide in McCrae

A significant landslide occurred at McCrae in the Mornington Peninsula Shire on 14<sup>th</sup> January 2025. The landslide caused injury to a person, and the loss of one house and the evacuation of around 20 others. A number of these residents have not yet been able to return to their homes. This general location is not currently within an Erosion Management Overlay.

More information is available on the Mornington Peninsula Shire website via this link: <https://www.mornpen.vic.gov.au/Your-Property/Fire-Emergency/Emergency-Management-Information/McCrae-landslide>.



On 4<sup>th</sup> of February 2025, the State Government announced a Board of Inquiry would be established to investigate the landslide and identify measures to prevent similar incidences occurring in the future. The final report is expected to be delivered in the next couple of months. More information on the Inquiry is available via this link: <https://www.mccraeinquiry.vic.gov.au/>.

#### *Basis for Mapping Amendment Report - Findings and Recommendations*

The report *Basis for Mapping Amendment, April 2025* (Attachment 1) was prepared by qualified geotechnical consultants that have significant experience in advising on landslip matters in Yarra Ranges and across Australia.

Through an assessment of the major geology and geomorphology types in Yarra Ranges, various criteria were applied to land to review risk including:

- slope angle,
- underlying geology, and
- presence of an existing landslide.

High resolution LiDAR topographic information was also used to better identify previous landslides. This review found:

- New evidence of previous landslides has required updates to the inventory of sites for Yarra Ranges, which has been expanded from 167 mapped landslides to more than 1,100.
- That the existing criteria used to define land susceptible to landslide is reasonable and does provide a reasonable indication of land prone to landslide.
- That areas identified through the LiDAR mapping with medium to high landslide susceptibility be included in the EMO.
- That parts of Montrose included in the current EMO on the basis of being susceptible to debris flow along with other areas identified as susceptible to debris flow are included within the EMO.
- The current administration of the EMO appears to be largely effective, and it is recommended that current practices continue.

Table 1 identifies the number of properties affected by the updated EMO mapping. Attachment 4 shows the proposed EMO mapping across the municipality. More detailed mapping will be available when the amendment is authorised by the Minister for Planning for public exhibition. Affected property owners will be notified when the amendment is placed on public exhibition.



**Table 1: Number of properties affected by the updated EMO mapping (excluding debris flow)**

Source	Current EMO	Proposed EMO
Total approximate area affected (km2)	112	136
Total approximate number of properties (allotments) affected	11,447	13,434
Total number of properties (allotments) for which removal from EMO recommended	N/a	1,185 removed
Total number of properties (allotments) for which addition of EMO recommended	N/a	3,172 added
<b>Net change in the number of properties (allotments) affected</b>	<b>N/a</b>	<b>1,987 added</b>

The increase to the area affected by the EMO is largely due to areas affected by landslides that had not previously been mapped.

Due to the refinement in the EMO mapping there will be updates to how the EMO applies to properties already in the EMO. For example, the extent to which the overlay applies to a property in the EMO may either be increased, decreased or remain relatively the same.

The report identifies there are various types of landslides that occur in Yarra Ranges and historically have been broadly classified as “landslides” or “debris flows”. The characteristics of these are described as follows:

- “Landslide refers to the rotational or translational movement of soil down a slope whereby it slides along a plane. The mass of displaced soil may remain intact or somewhat disaggregate.
- A “debris flow” refers to the live flow of wet soil and debris downslope, usually channelled along a gully where the debris can travel long distances, and in some cases causing impact significantly remote from the initiation area.

The existing EMO mapping includes areas in Montrose which are susceptible to debris flow runout based on a 1991 study that only considered the Montrose area. The study identified these areas of Montrose as having a ‘medium’ or ‘high’ debris flow susceptibility.

A 2017 University of Melbourne statewide debris flow study, in conjunction with the LiDAR mapping, have identified other areas with debris flow susceptibility which are now also recommended for inclusion in the EMO.

Newly identified channels susceptible to debris flows have been identified in areas south of Warburton and to the east and south of The Basin, as well as more areas on Mount Dandenong and Montrose. These areas have a nominal 20 metres either side (40 metre total width) as being potentially susceptible

The location where a debris flow starts, or debris initiation areas, were mapped using a similar method to landslides, using the digital terrain information. The debris flow initiation areas have been included in the landslide susceptibility areas,



as the hazard to people and property would be similar to a landslide i.e. generally related to ground subsidence from below. Therefore, the report recommends that these areas to be included in the EMO mapping.

The runout paths, where people or property could be impacted by material travelling down from upslope, has also been included in the debris flow susceptibility map. These areas have a higher risk to property and life.

Table 2 below provides a summary of proposed mapping changes for debris flow.

Attachment 4 shows the proposed EMO mapping across the municipality. More detailed mapping will be available when the amendment is authorised by the Minister for Planning for public exhibition.

**Table 2: Number of properties affected by the proposed EMO mapping for debris flow susceptibility areas (Proposed EMO – Schedule 2)**

Source	Current EMO*	Proposed EMO*
Total approximate area affected (km2)	0.5	1.1
Total approximate number of properties (allotments) affected	293	498

*\* Does not include debris flow source areas, which are treated as landslide areas, and does not include land owned by government department or agencies.*

The report advises that whilst the areas identified as susceptible to debris flow and landslide can be combined into the one schedule under the EMO, there may be benefit of introducing separate planning controls for each hazard type due to debris flow hazards carrying higher risk to life than the more gradual landslide hazards. These benefits include the following:

- Debris flows involve the rapid flow of material downslope and typically present a significant risk to life. Landslides within Yarra Ranges more often involve slower movement which presents a risk to property, but less of a risk to life. As such, differentiating the two will prevent properties not susceptible to debris flow from being held to the higher risk requirements. This could be achieved by applying separate planning controls and management to debris flow properties.
- Debris flows can travel large distances from their source, which can stretch to several kilometres. A property may be on flat ground with no indication within the proximity of the property that it might be susceptible to impact from debris flow. Where a property is susceptible to debris flow, assessment of the risk the debris flow might present to the property may need to take in areas remote from the site. Currently the geotechnical practitioner who undertakes the assessment is informed only that the EMO applies, and not why the EMO applies in a particular area. A separate schedule for debris flow susceptibility areas could reduce the occurrence of these oversights and assist to attain appropriate outcomes from the assessment, including appropriate risk mitigation measures.



Amendment C225

Amendment C225 proposes to make the following changes to the Yarra Ranges Planning Scheme:

- Renumber the current Schedule to Clause 44.01 Erosion Management Overlay to Schedule 1.
- Amend Schedule 1 to correct grammatical errors and introduce a new planning permit exemption for repair and maintenance works to existing assets by public authorities or utility service providers.
- Introduce Schedule 2 to Clause 44.01 Erosion Management Overlay.
- Amend Planning Scheme Maps to delete the Erosion Management Overlay from various properties where it is no longer required, make changes to existing EMO mapping and introduce the Erosion Management Overlay to new properties based on the findings of the report *Basis for Mapping Amendment, April 2025*.
- Amend the Planning Scheme Maps to introduce Schedule 1 to the Erosion Management Overlay to the applicable properties.
- Amend the Planning Scheme Maps to introduce Schedule 2 to the Erosion Management Overlay to the applicable properties.
- Amend the Schedule to Clause 72.03 What does this Planning Scheme consist of to amend the EMO maps comprised in the planning scheme.
- Amend the Schedule to Clause 72.04 Documents Incorporated in the Planning Scheme with an updated Incorporated Document titled *Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay* (Yarra Ranges Shire Council, 2025).
- Amend the Schedule to Clause 72.08 Background Documents to include *Erosion Management Overlay - Basis for Mapping Amendment, April 2025* as a background document in the Planning Scheme.

In order to commence the amendment process, Council must seek authorisation from the Minister for Planning to prepare and exhibit the amendment.

#### Schedule 2 – Debris Flow

Currently there is one schedule to the EMO in the Yarra Ranges Planning Scheme which does not distinguish the level of risk on a property until an expert geotechnical report is commissioned as part of a planning application. The proposal to include two separate schedules to the EMO will differentiate the level of risk and be transparent for prospective purchasers.



The purpose of Schedule 2 to the EMO is to clearly identify the presence of debris flow risk upfront, providing more accurate information about the type of hazard for landowners, prospective landowners, geotechnical practitioners, Council and decision makers.

The current Schedule to the EMO would be re-numbered Schedule 1 and give reassurance of a more manageable risk level.

Some properties may have both schedules applied if both hazards, debris flow and landslide, have been identified and mapped accordingly.

The planning permit exemptions for Schedule 1 and Schedule 2 are proposed to be more tailored to the type of risk present. For example, under the current Schedule to the EMO, a planning permit is required to remove, destroy or lop vegetation (unless an exemption applies) as this can lead to an increased amount of water in the ground and remove the stabilising effects of roots in areas prone to landslip.

However, a planning permit would not be required to remove, destroy or lop vegetation in the proposed Schedule 2, as the debris flow risk typically originates outside the property.

A draft copy of Schedule 2 is provided at Attachment 2. If Schedule 2 is introduced, the current incorporated document in the planning scheme (*Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay*) would require some minor updates to reference considerations specifically relating to debris flow. There would be only one incorporated document, but it would be referenced in each of the schedules to the EMO.

Schedule 2 may create concern from affected landowners as it clearly identifies the presence of higher risk on their property, could limit their ability to develop or rebuild, and may negatively impact property value. However, Council has an obligation under the *Planning and Environment Act 1987* to accurately identify hazards through planning scheme controls.

This is similar to when new flood modelling occurs and properties are identified as being within an area at risk of flooding and the Land Subject to Inundation Overlay is applied, or a Bushfire Management Overlay is applied to properties where there is a bushfire risk. If a property in the Bushfire Management Overlay has been assessed by a qualified bushfire consultant or CFA to be in a similar higher risk category of 'Flame Zone', the risk is too significant for a dwelling to be built or rebuilt if it were destroyed.

Proposed Schedule 2 more clearly identifies the type of hazard, i.e. debris flow or landslide, that applies to the land. This provides greater transparency and provides more accurate information about the type of hazard for landowners, and prospective property buyers, geotechnical practitioners, Council and decision makers. In addition, two schedules enable planning permit exemptions to be tailored specifically to the type of hazard that applies.



Schedule 2 does not introduce any greater risk, as geotechnical practitioners are already required to check whether a property is subject to a debris flow and assess risk to life and property.

However, it should be noted the introduction of new mapped areas of debris flow susceptibility (beyond areas that have already been identified to be subject to this type of hazard) potentially increases the number of properties that cannot be developed if a tolerable risk to human life and property cannot be achieved.

### Planning Scheme Amendment pathways

#### Ministerial Amendment

The urgency for undertaking the EMO mapping amendment has been heightened by the significant landslide at McCrae as discussed above. Council's geotechnical consultant has provided written advice that emphasises the importance of introducing new mapping as efficiently as possible (Attachment 1).

The most efficient and expeditious pathway for a planning scheme amendment to be approved is through an amendment undertaken by the Minister for Planning (ministerial amendment) under section 20(4) of the *Planning and Environment Act* 1987. A ministerial amendment can be prepared and approved without public notice, meaning community have no opportunity to make a submission. However, Council would still provide thorough community information on its website to assist with understanding the amendment and landslide more generally.

Council officers have contacted the Department of Transport and Planning (DTP) to determine whether a ministerial amendment could be supported based on reasons of urgency. Council officers believe the amendment would meet the criteria for undertaking a ministerial amendment (as set out in the Ministerial Powers of Intervention in Planning and Heritage Matters, General Practice Note, Department of Sustainability and Environment, November 2004). To date representatives from DTP have indicated it is unlikely this approach would be supported, however officers recommend continuing to advocate for Ministerial intervention by writing to the Minister for Planning seeking support for a ministerial amendment.

Using the Ministerial amendment pathway would be consistent with previous similar amendments and has been used to apply the Bushfire Management Overlay (BMO) which, like the EMO, is a hazard overlay that has a purpose of protecting human life and ensuring development is only permitted where the risk to life and property can be reduced to an acceptable level.

There is an urgency for the mapping of the EMO to be updated, as there are no certainties about when the next significant rainfall event or landslide could occur, however given recent weather patterns and high instance of emergencies in Yarra Ranges it is reasonable to consider this likely and imminent. In the event that a landslide occurs that results in damage to property, injury or loss of life this may have significant implications if there is accurate mapping of the EMO which has not yet been introduced into the planning scheme.



The EMO ensures that development within areas susceptible to landslide achieves a tolerable risk level and are appropriately sited, designed and constructed to safeguard existing and future residents and neighbours.

#### *Request for Interim Controls*

If a Ministerial Amendment to introduce permanent controls is not supported by DTP, a request could be made to the Department for consideration of introducing an interim EMO on land where the overlay does not already apply, but it has been identified that an EMO is required. Seeking interim controls concurrently with an exhibited Amendment is not an uncommon practice.

This would enable the EMO to be introduced on an interim basis while the formal Council led planning scheme amendment is completed. Even the shortest and most straightforward planning scheme amendment process will take close to 12 months due to the consideration of submissions and the likely appointment of an independent planning panel.

If this approach is supported by DTP, it would once again require a Ministerial Amendment to introduce the interim EMO and minimise the risk of inappropriate development and earthworks occurring in areas where an EMO is required. (Request for interim controls are common amongst Councils when introducing new planning controls.) The request for an interim EMO could be included in the letter to the Minister for Planning that also requests an amendment under section 20(4) of the *Planning and Environment Act 1987* (Ministerial Amendment).

#### *Council-led Amendment*

A Council-led planning scheme amendment is a more consultative process and provides the community with an opportunity to be notified of the planning scheme amendment through a public exhibition period and provide feedback before it is implemented.

The community can make a submission if they support or have any concerns regarding the amendment. Given the scale of the proposed EMO mapping changes and number of impacted properties it is anticipated that there is likely to be a large number of submissions which would result in a lengthy Panel Hearing, with costs to be met by Council.

It would be strongly advised that any submitter presenting at a Panel Hearing engages a geotechnical engineer to present given that the amendment is of a technical nature. The LiDAR imaging shows clear evidence of historic landslides, and the incline is much more accurately assessed, rendering much of the basis of the decision to be empirical rather than subjective. As the amendment is based on technical considerations, it is unlikely that any submissions, unless prepared by a geotechnical consultant, will have an impact on the application of the EMO. This may mean community have unreasonably expended personal funds even though their efforts are unlikely to change the current expert assessment.

Regardless of the pathway used to progress Amendment C225, the amendment does provide an opportunity to educate the community, particularly residents



already in the EMO, as well as residents in the proposed EMO mapped areas, of the risks of landslides and what action they can take to reduce risk of landslide. Through the PAC funding, Council officers have prepared a factsheet that provides further information on landslides and how they can be prevented (refer to Attachment 3).

This 'Inform' approach to community would be relevant and useful to any of the amendment pathways.

### Emergency Management

The EMO mapping supports broader emergency planning by:

- Enabling identification of high-risk corridors and assets requiring protection or upgrades.
- Supporting the targeting of educational materials, including tailored fact sheets for residents, contractors, and emergency responders.
- Facilitating risk-based prioritisation in infrastructure investment and capital works planning.
- Informing Municipal Emergency Management Planning Committee (MEMPC) strategies and integration into VICSES Community Emergency Risk Assessments (CERA).
- Enhancing internal preparedness through improved coordination between Emergency Management, Infrastructure Services, and Planning teams.

With the new mapping embedded in Council's GIS and emergency planning platforms, teams can better anticipate risk, reduce reliance on reactive responses, and build a more climate-resilient municipality.

The Emergency Management team have also prepared updated fact sheets that provide guidance on building community resilience to landslide hazards and have undertaken several sessions with the community.

### ***Options considered***

#### *Option 1 – Write to the Minister for Planning consideration of a Ministerial Amendment under section 20(4) of the Planning and Environment Act 1987*

The first option is to write to the Minister for Planning to seek application of the EMO mapping as a Ministerial amendment on the grounds of urgency and introducing an interim EMO on land where the overlay does not already apply as discussed under Ministerial Amendment above.

#### *Option 2 - Seek authorisation to commence Amendment C225 and concurrently seek interim controls (Council-led amendment)*

The second option is to seek authorisation from the Minister for Planning to commence Amendment C225 as a Council-led amendment and ask the Minister to also consider applying the proposed mapping changes on an interim basis whilst



Amendment C225 is exhibited as discussed under Request for Interim controls above.

### Option 3 – Not proceeding with Amendment C225

The third option is to not proceed with Amendment C225 to introduce updated EMO mapping into the Planning Scheme. This poses a significant risk to Council, as there is potential for litigation and reputational damage if a landslide was to occur in an area identified in the April 2025 report and associated mapping as being susceptible to landslides.

### ***Recommended option and justification***

Option 1 and 2 are recommended.

A Ministerial Amendment could apply the EMO mapping in an expeditious manner as there have been numerous recent incidents that have highlighted potential impacts, and it is likely there will be continued substantial landslide incidents as storm and rain events continue to occur more frequently

It is recommended that in tandem with seeking the Minister's support to prepare a Ministerial amendment, Council also proceed with seeking authorisation for a Council led amendment and also seek interim controls.

## **FINANCIAL ANALYSIS**

Council has received \$300,000 in grant funding under the National Emergency Management Australia (NEMA) *Preparing Australian Communities (PAC) Program – Local* which has been partly used to fund the EMO review by a geotechnical consultant and obtain the relevant LiDAR data and landslip fact sheets.

The costs associated with a Council led planning scheme amendment are covered by the recurring operational budget for Strategic Planning and a summary of likely costs is as follows:

• Mail to property owner/occupier (nom. 20,000)	\$35,000
• Advertisement in all Local newspapers	\$5,000
• Consultant attendance at information sessions	\$7,000-\$10,000
• DTP amendment fees	\$530.70
• Planning Panel fees (2 members, 4 days)	\$45,000
• Expert witness (geotechnical consultant)	\$15,000
<b>Total</b>	<b>\$107,530.70 - \$110,530.70</b>

If a ministerial amendment is supported by the DTP, the amendment costs would be vastly reduced and would only incur a fee (currently \$3,364) for the Minister to



consider the amendment request plus any discretionary community education support delivered by Council.

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan:

- Council Plan (2021-25): Quality Infrastructure and Liveable Places and Protected & Enhanced Natural Environment,
- Yarra Ranges Planning Scheme (Clause 02.03-3 Environmental risks and amenity and Clause 13.04-2S Erosion and Landslip), and
- Clause 44.01 Erosion Management Overlay the purpose of which is to protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development.

## **RELEVANT LAW**

The proposed planning scheme amendment would be prepared in accordance with the legislative requirements of the *Planning and Environment Act 1987*.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Implications***

The amendment may have some adverse economic effects to individual landowners such as perceived loss of house value, possible impact on insurability and costs associated with preparing expert reports and building work. While these concerns are noted they do not constitute a planning consideration which is focused on risk to life and property. Most insurance companies already do not cover landslide, and property values have not been demonstrated to be detrimentally impacted over the long term when equivalent planning controls have been applied.

Inclusion of a property within the EMO generally does not prohibit changes to that site or buildings, rather it requires a planning application process whereby landslip can be considered and responded to appropriately. In most cases an applicant would need to engage a geotechnical practitioner to conduct a geotechnical assessment and landslip risk assessment, unless deemed not required by Council (the responsible authority). Any proposed development or works would need to be engineered to reduce risk levels to within the tolerable limit.

In a small number of cases some properties may not be able to rebuild if the landslip risk is too great. Properties currently in the EMO which are also in a debris flow susceptibility area may not be able to rebuild due to the risk to human life and property. The introduction of Schedule 2 would not alter this, as geotechnical practitioners can already identify if a property is within a debris flow area and



assess whether or not the development can be undertaken at a tolerable risk to human life and property from debris flow.

Landslides across Yarra Ranges have caused damage to the road network, buildings and infrastructure, which results in a significant cost to undertake repairs, as well as having other indirect costs to the community. This can include full or partial road closures, which also has implications on emergency services and businesses.

It is considered that economic impacts on future development will be offset by protection of landslide and debris flow hazard areas by minimising land disturbance from inappropriate development for the protection of all of the community.

### ***Social Implications***

The proposed changes to the planning scheme will make it clear to residents and the community what the intended outcomes are for properties impacted by an EMO and identify whether it is within a landslip or debris flow susceptibility area, or both in some instances.

The historic debris flow event in Montrose has been well documented and in the past Council had publicly available information sheets to inform residents and the community. The information sheets (last provided to affected residents in early 2000 when the current EMO was introduced into the planning scheme) included background history of the Montrose debris. These will be updated and republished for community during this process.

The extent of the community's current awareness and knowledge of the landslide risks, debris flow and associated risks are unknown but is anticipated to be low. There is potential for residents within new mapped debris flow areas and existing EMO areas to be concerned about their ability to rebuild their dwelling if it was destroyed, for example by a fire. This is a current risk for residents in existing mapped areas.

Council has assessed and identified the risks to residents in the affected areas and carries both an obligation and associated liability to act on this knowledge. In the event that a landslide occurs and there is damage to property, injury or loss of life there would be significant potential for reputational damage and potential litigation if it is demonstrated Council had not acted in accordance with its findings and obligations.

Recent media coverage of the McCrae landslide has been a good indication of the extent of coverage if a similar incident were to occur in Yarra Ranges. The recent landslide and house destruction and loss in Tremont indicates future landslides are likely and should be planned for.

Conversely, it is also likely that the proposed new planning controls will be challenging for some residents and may attract negative reactions. This will be managed through clear and accessible information and communication explaining the need as well as the implications of not carrying out the works. It is



acknowledged this still may not alleviate the concerns of some community members.

### ***Environmental Implications***

The primary environmental implication of the proposed changes will be to further reduce the risk of landslip in the affected areas of Yarra Ranges in locations that currently lack planning controls. Applying Schedule 1 and 2 to the EMO to properties will more accurately identify the type of risk.

Council's geotechnical consultant has advised that the frequency of landslides has increased in the past five years. Climate change forecasts suggest that whilst rainfall totals in Victoria might reduce in response to climate change, whereas the magnitude and frequency of extreme weather and climate events is expected to increase. Accordingly landslide frequency is expected to increase in response to the predicted climate trends.

## **COMMUNITY ENGAGEMENT**

### **Amendment C225**

If Council supports the amendment proposal and resolves to seek authorisation from the Minister for Planning to prepare and exhibit an amendment, and the Minister grants authorisation, the amendment will be subject to standard notification requirements for planning scheme amendments as required under the *Planning and Environment Act 1987*, including:

- Notification in a local newspaper,
- Letters to affected landowners and occupiers and other key stakeholders in the community,
- Information available on Council's website and Council offices, and
- Direct notification to relevant government agencies and departments.

It is also proposed that additional consultation be undertaken for the amendment: This includes:

- A dedicated page on Shaping Yarra Ranges,
- Frequently Asked Questions,
- Face to face and online meeting opportunities with affected landowners and key stakeholders,
- Updated information on Council's website that already contains useful links, a map viewer of the proposed maps, videos and factsheets on landslip,
- Preparing other communication material that is concise and easy for the community to understand including the Fact Sheet at Attachments 3, and



- Social media and other media releases.

A further report would be prepared for Council to consider all submissions made during exhibition of the amendment.

#### Interim Amendment

If Council supports the application of an interim EMO, and the Minister supports this approach, the interim control will be introduced by a Ministerial Amendment under Section 20(4) of the *Planning and Environment Act 1987* and the Minister for Planning may exempt herself from the notice requirements of the Act and the amendment would be prepared, adopted and approved by the Minister without any public notice.

The effect of the exemption is that third parties will not receive notice of the interim amendment and will not have the opportunity to make a submission or be heard by an independent planning panel.

However, the exhibition of Amendment C225 to apply permanent controls to the properties will provide the opportunity for the community and affected parties to make submissions on the proposal.

#### Ministerial Amendment

If a ministerial amendment to apply permanent controls is supported by the DTP, the level of community engagement undertaken by Council would be significantly less and would likely not involve notification to landowners seeking their thoughts on the amendment proposal. However, Council would still have a comprehensive communications plan that informs and supports landowners of the issue and amendment subsequent to changes being approved and introduced in the Yarra Ranges Planning Scheme.

Through the PAC funding, Council's officers have prepared a community booklet (factsheet) titled *Managing landslide risk - good practice for development in Yarra Ranges* (refer to Attachment 3). The purpose of this booklet is to provide information to residents about landslips, what causes them and what can be done to manage landslide risk. This community booklet will be made available on Council's website. A local joint agency approach to communicating emergency risks related to landslips will be an additional step in fostering a shared understanding of the potential impact on the community.

### **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

Discussions were undertaken with the DTP throughout the duration of the initial Amendment C217, and they are aware of this subsequent Amendment C225 for updating the EMO mapping in the Yarra Ranges Planning Scheme.

Communication has commenced with officers from DTP in relation to whether a ministerial amendment could be supported. In addition, a letter to the Minister for Planning seeking support for a ministerial amendment will be prepared.



Amendments to the EMO planning scheme controls will contribute towards continuous improvement of the Yarra Ranges Planning Scheme by accurately reflecting landslip and debris flow hazards in order to appropriately guide land use and development.

An internal group at Council was formed in response to the *Preparing Australian Communities (PAC) Program – Local* funding. The teams within Council that received PAC Program funding met every month to discuss projects and their progress.

## **RISK ASSESSMENT**

Some areas in Yarra Ranges are known to be susceptible to landslide and debris flow currently lack planning controls and there is potential for inappropriate development to occur in those areas that could increase the risk to life and property from landslides. The purpose of implementing updated EMO mapping is to identify land that is susceptible to landslip and debris flow and to reduce the associated risk to property and human life as a direct consequence.

The purpose of the Schedule 2 to the EMO would minimise the risk of debris flow areas not being correctly identified by a geotechnical practitioner when completing a geotechnical assessment.

Given the new EMO mapping has already been prepared, but not yet introduced into the planning scheme, there is a risk to Council if a landslide occurs within one of these areas, similar to the landslide at McCrae. The recent Board of Inquiry hearing identified that the McCrae landslide location is not covered by an EMO, however a 2012 report concluded this area had high susceptibility to landslide.

It is documented that landslide frequency is expected to increase in response to the predicted climate trends of extreme weather. Therefore, the new EMO mapping needs to be efficiently implemented into the Yarra Ranges Planning Scheme.

Amendment authorisation and approval of Council-led amendments is currently taking a significant amount of time. Therefore, the EMO mapping amendment could potentially take up to 12-24 months to be included in the Planning Scheme.

Should a Ministerial Amendment be supported by the DTP, there is a risk that DTP may only support the EMO mapping updates and not the introduction of Schedule 2 to the EMO. In this scenario, it is recommended that a Council led amendment is undertaken to implement Schedule 2 subsequent to an EMO mapping amendment and interim controls for these areas be sought from the Minister to apply to these areas while an amendment is considered through a public exhibition process.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.



## **ATTACHMENTS TO THE REPORT**

1. Background Technical Report
  - Yarra Ranges Erosion Management Overlay: Basis for Mapping Amendment, WSP, April 2025
2. Planning Scheme Amendment Documents
  - Explanatory Report
  - Instruction Sheet
  - Current Clause 44.01 Erosion Management Overlay
  - Current Schedule to Clause 44.01 Erosion Management Overlay
  - Proposed Schedule 1 to Clause 44.01 Erosion Management Overlay
  - Proposed Schedule 2 to Clause 44.01 Erosion Management Overlay
  - Proposed Schedule to Clause 72.03
  - Proposed Schedule to Clause 72.04
  - Proposed Schedule to Clause 72.08
  - Proposed updates to the Incorporated Document
  - Strategic Assessment Guidelines
3. Community Information and Engagement Material
  - Community Factsheet for Managing Landslide Risk
4. Proposed Mapping
  - EMO – Proposed map



**REPORT**

# Yarra Ranges Erosion Management Overlay

## *Basis for Mapping Amendment*

Submitted to:

**Yarra Ranges Shire Council**

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## List of Abbreviations

AGS	Australian Geomechanics Society
DEM	Digital Elevation Model
EMO	Erosion Management Overlay
GIS	Geospatial Information System
GSV	Geological Survey of Victoria
LIDAR	Laser imaging, detection, and ranging
LGA	Local Government Area – area administered by Yarra Ranges Council
MMBW	Melbourne Metropolitan Board of Works
NGOs	Non-Government Organisations (NGOs)
UYVDRA	Upper Yarra Valley and Dandenong Ranges Authority
YRC	Yarra Ranges Council

### Geological Units

Qa1	Alluvium	Dvm	Mt Evelyn Rhyodacite
Qc1	Colluvium	Dvc	Coldstream Rhyolite
Tvo	Oligocene Volcanics	DIwn	Norton Gully Sandstone
Dug	Devonian Granite/Granodiorite	DIh	Humevale Siltstone
Dcd	Donna Buang Rhyodacite	Sud	Dargile Formation
Dvf	Ferny Creek Rhyodacite	Sla	Anderson Creek Formation
Dvk	Kalorama Rhyodacite		



## Executive Summary

Amendment C217 to the Yarra Ranges Council Planning scheme was gazetted on 1 March 2024. That amendment included changes to the provisions of the Schedule to the Yarra Ranges Erosion Management Overlay (EMO) including changes to the exemptions and submission requirements for proposed developments, the addition of an incorporated document and changes to the risk thresholds applicable for risk to property. The amendment did not include changes to the mapped extents of the EMO.

The current mapped extents of the EMO are based on topographic maps developed in the 1960's. Modern digital elevation models based on airborne LiDAR are now available which allow a more detailed assessment of landslide susceptibility than was available when the current EMO extents were developed. A review of landslide susceptibility has been undertaken for the Yarra Ranges local government area with the objective of updating the mapped extents of the EMO.

The term landslides generally refers to the movement of rock or soil down a slope, however, landslides can be classified as a range of different types. Whilst there are various types of landslides that occur in Yarra Ranges, they have historically been broadly classified as either "landslides" or "debris flows"<sup>1</sup>, where:

- Landslide refers to the rotational or translational movement of soil down slope whereby it slides along a plane. The mass of displaced soil may remain intact, or somewhat disaggregate
- A debris flow refers to the flow of wet soil and debris downslope, usually channelised along a gully whereby the debris can travel long distances, causing an impact in some cases significantly remote from its source. Landslides can initiate debris flows.

The initial stage of updating the mapping was to update the Yarra Ranges landslide inventory which is a database that includes all known landslides within Yarra Ranges, including those for which their occurrence is a matter of historical record and those inferred from geomorphological indicators (landforms). The landslide inventory was updated to increase the number of landslides in the inventory from 167 to more than 1,100. Most of those were identified on the basis of geomorphological indicators evident within LiDAR derived digital elevation models.

This report sets out the methods by which the EMO mapping was revised. A review was undertaken of the criteria which form the basis of the current EMO by checking the criteria conditions against the spatial prevalence of landslides in the revised landslide inventory. The review indicated that the existing criteria are reasonably consistent with the extent and occurrence of landslides and do not need to be changed.

The criteria used to identify areas susceptible to landslide under the current EMO, which are based on the underlying geology, slope angle and whether the site has been affected by a landslide in the past were applied to the digital terrain model and updated geological mapping. The resulting rasterized mapping was then manually checked and edited to remove anomalous results and to rationalise the mapping in some areas.

The existing EMO includes areas in Montrose which are susceptible to debris flow runout based on a 1992 study which only considered the Montrose area.

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<sup>1</sup> Generally consistent with the terminology recommended in AGS 2007c Australian Geomechanics Society Guidelines for Landslide Risk Management, Vol 42, No.1 March 2007.



A 2017 University of Melbourne statewide debris flow study was used in conjunction with the digital elevation models to identify other areas with debris flow susceptibility which are also recommended for inclusion in the EMO.

The revised EMO extents applied to YRSC supplied cadastre maps, results in:

- The removal of approximately 1185 allotments (either partially or fully affected) from the existing EMO.
- The addition of 3172 allotments not previously affected by the existing EMO.
- Net increase of 1987 allotments added to the EMO.
- An overall increase in the area affected by the EMO from approximately 112 km<sup>2</sup> to 136 km<sup>2</sup>.

The increase to the area affected by the EMO is largely due to the identification of new areas affected by landslides that had not previously been recognized, noting that most of the EMO area increase is in rural areas.



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## **APPENDICES**

### **APPENDIX A**

Inventory of digital GIS information accompanying this report

### **APPENDIX B**

Important Information



## 1.0 INTRODUCTION

Yarra Ranges Council (Council) has engaged WSP Australia Pty Ltd (WSP Golder), to undertake a review of the mapping component of the Erosion Management Overlay (EMO) within the Yarra Ranges Local Government Area (LGA). The key strategic intent for updating the EMO mapping is to improve the accuracy of the mapping using recently acquired LiDAR derived digital elevation information and knowledge of landslides that have occurred within Yarra Ranges since the original EMO mapping was undertaken in the 1990's.

This report sets out the basis to amend the mapping provisions associated with Schedule 1 to the Yarra Ranges Erosion Management Overlay (C217yan, dated 1 March 2024). Part of the recommendation is to separately delineate hazards associated with debris flow and landslides on the basis of the different consequences arising from those hazards and to allow the mapping to be split out and treated separately in future ordinance or amendments.

The mapping which forms the current Yarra Ranges Council EMO is based was compiled in the late 1990's. At that time, the best available topographical information available with which to undertake the mapping was topographic maps compiled in the 1960's by the Melbourne Metropolitan Board of Works (MMBW). Current technologies, including digital topographic information based on data acquired using airborne LiDAR techniques between 2015 and 2017 allows a more detailed assessment of the areas and extents of the Yarra Ranges that have been affected by landslides in the past and a more accurate application of criteria that indicate where landslides could occur in the future.

The methods adopted to review and revise the extent of the EMO mapping within the LGA are discussed in this report. The mapping arising from the study, including a revised landslide inventory, susceptibility maps and recommended EMO extent are provided as separate GIS deliverables as summarised in Appendix A.

## 2.0 OBJECTIVES OF THE REVIEW

The objectives of this report are to:

- Describe the process by which the criteria for the current mapped extent of the EMO were reviewed.
- Provide recommendations for revision of the EMO mapping, including revised criteria for inclusion as appropriate.
- Generate updated landslide susceptibility maps using recently acquired LiDAR derived digital terrain information using existing criteria (or amended criteria as appropriate) and recent debris flow studies.
- Recommend a revised mapping extent of the EMO.



### 3.0 GENERAL METHODOLOGY

Broadly, the following tasks have been undertaken to review the criteria upon which the existing EMO (Table 1) is based and to recommend revised mapping:

- 1) Review the background to the development of the current EMO and mapping. This task and its outcomes are set out in Section 4.0.
- 2) Review of relevant data and information pertaining to landslides in the Yarra Ranges, including LiDAR derived digital elevation models. Based on this information, expansion of the existing landslide inventory using remote mapping techniques to identify previously unrecognized landslides across the Yarra Ranges. Furthermore, update the landslide inventory with landslides known to have occurred since it was last updated in 2018 and consider recent studies into debris flow hazard in Victoria. This task and its outcomes are summarized in Section 5.0.
- 3) Undertake ground truthing to confirm and further refine landslide indications observed in the remote mapping. This task is summarized in Section 6.0.
- 4) Compare the updated landslide inventory with the existing criteria for inclusion in the EMO and critically review. Recommend revisions to the criteria for inclusion in the EMO if required. This task is summarized in Section 7.0.
- 5) Generate new landslide susceptibility maps based on the revised criteria (if applicable based on the review described in Task 4 above) and using recently acquired LiDAR derived digital elevation models and the updated landslide inventory. The revised EMO extent was then developed from the susceptibility maps. This task is summarized in Section 8.0.



## 4.0 BACKGROUND INFORMATION RELEVANT TO THE CURRENT YARRA RANGES EMO

This section sets out background information and previous studies that have informed the mapping and criteria for inclusion in the current EMO. Whilst landslide generally refers to the movement downslope of soil and rock and there are a range classifications for landslides, historically in Yarra Ranges, landslides have been categorised as “landslide” or “debris flow”. Landslide refers generally to the movement of soil or rock downslope. However, in some circumstances within the Yarra Ranges, landslides can develop into debris flow, which involves the channelisation and flow of debris derived from a landslide over what are sometimes long distances. Debris flow can entrain further debris and trees as they flow down steep gullies and can have significant impact at some distance from its landslide source. In Yarra Ranges, this is known to be more than 1.5 km. This section sets out background information and previous studies that have informed the mapping and criteria for identifying areas susceptible to landslide and debris flow and for their inclusion in the current EMO.

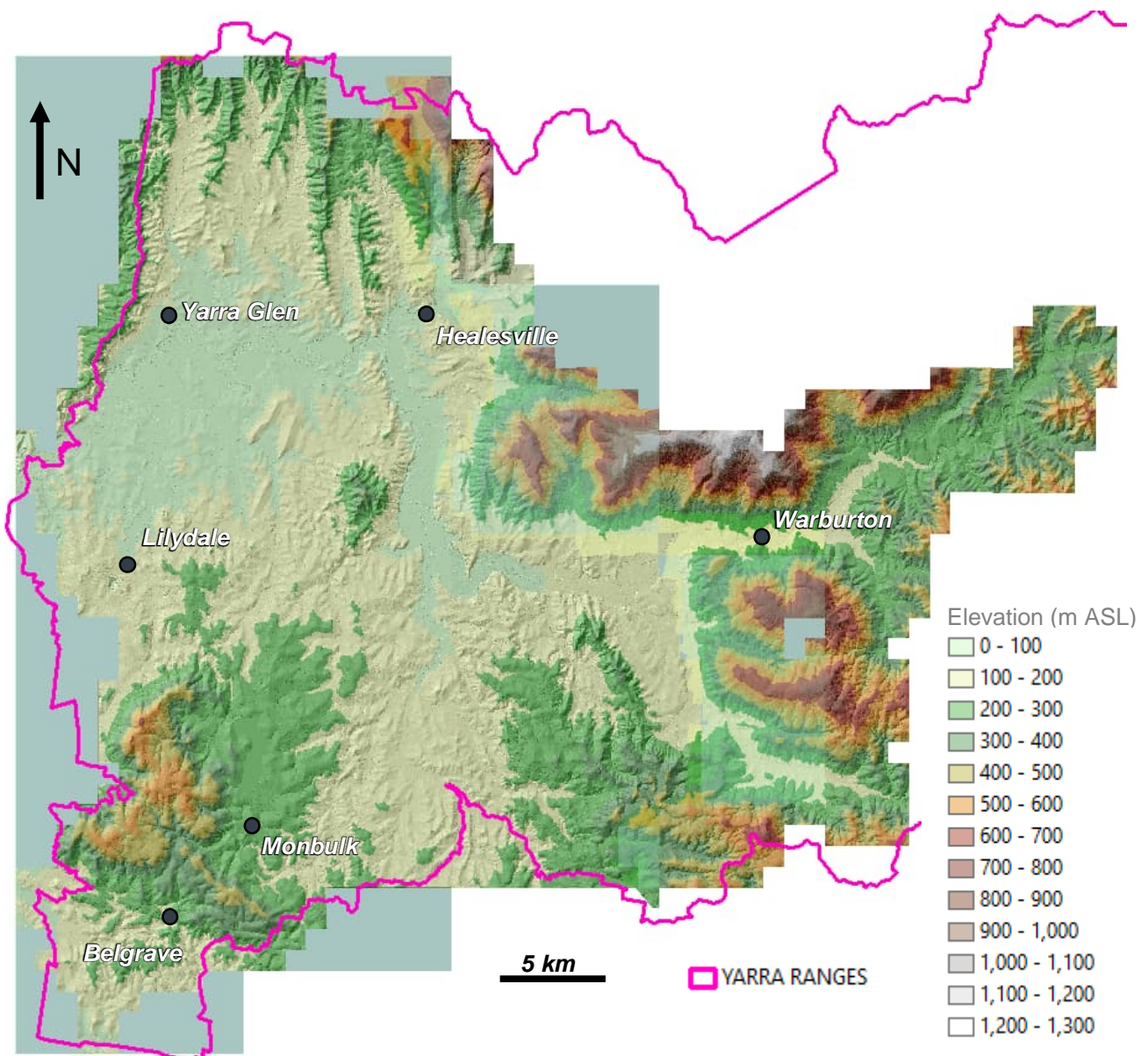
### 4.1 Topography

The topography in the Yarra Ranges is generally characterized by two broad terrains, the Yarra River valley and the surrounding mountainous areas. The Yarra River valley runs generally from east to west through the LGA, changing from a narrow V-shaped valley where it runs through the eastern, mountainous areas before emerging onto a broad valley with alluvial flats to west of Warburton. To the west of Warburton, the alluvial flats are surrounded by relatively low, rolling hills. The base of the river valley and its tributaries are generally underlain by alluvium, which overlies Silurian and Devonian Sedimentary rocks. The surrounding rolling hills are underlain by sedimentary rocks with some of the hills having a capping of Oligocene Volcanics. Geological conditions are discussed in further detail in Section 4.2.

The mountainous areas include the Dandenong Ranges, an isolated mountain range in the south-western part of the LGA, to the south of the Yarra River valley. Dissected mountainous areas are prevalent in the eastern part of the LGA, to the east, north and south of Warburton and to the east and north of Healesville. The mountainous areas are generally underlain by Devonian Volcanics and Granites, discussed in Section 4.2.

Slope angles in the Yarra River valley vary from generally below 5° in the alluvial flats of the river and its tributaries to more than 20° in the Dandenong Ranges and dissected mountainous areas, however the slope angles are generally less than 10° in the LGA. In the mountainous areas, slope angles are up to 35°, but more typically do not exceed 28°. Very steep slopes greater than 45° are rare and cliffs and gorges are not a feature of the landscape. A relief map of the assessment area based on the LiDAR derived digital elevation model is provided in Figure 1.



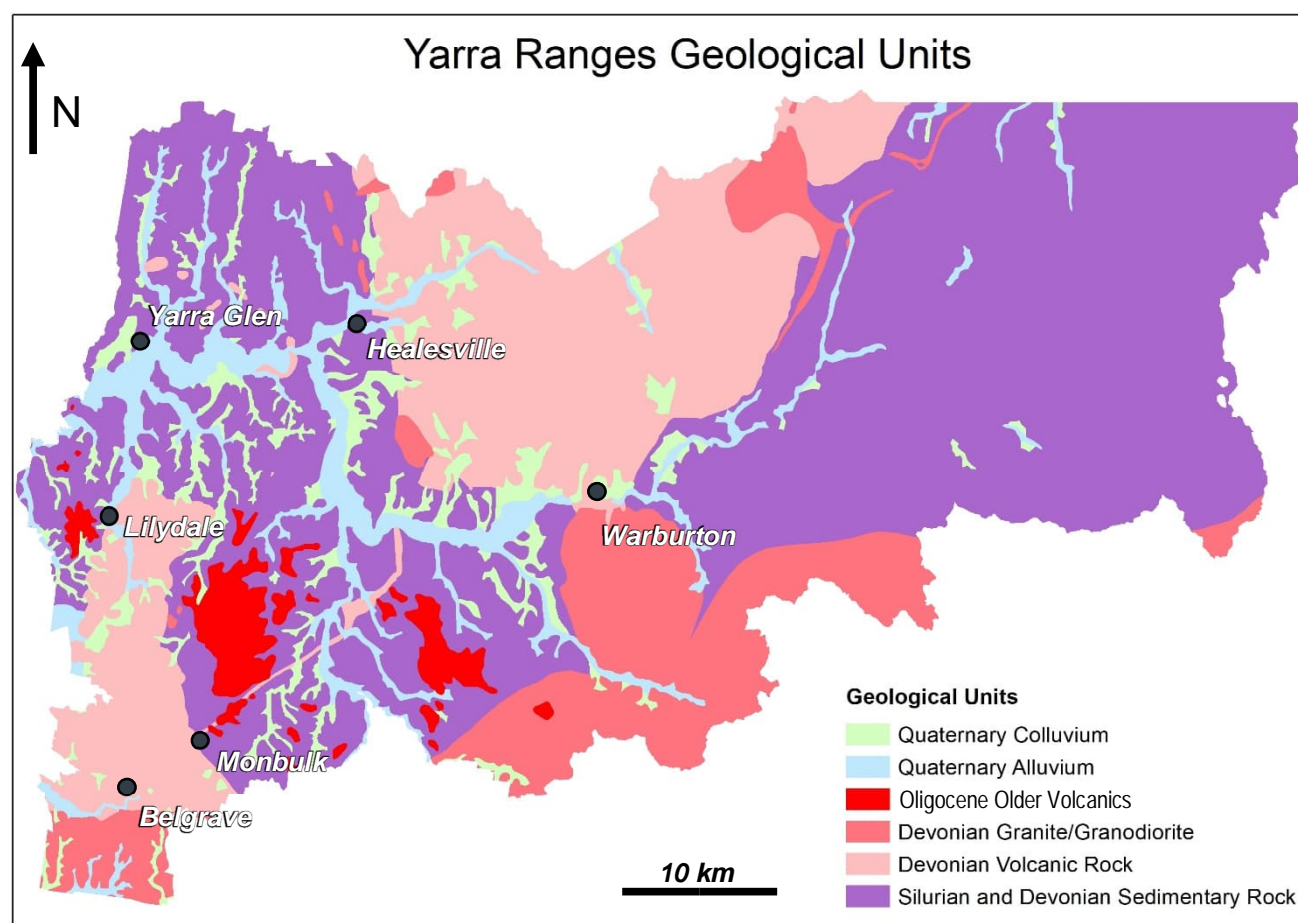


**Figure 1: Relief map of the assessment area**

## 4.2 Geology and Geomorphology

The distribution of the major geological units underlying the Yarra Ranges are presented in Figure 2. The geological data has been sourced from the publicly available 1:250 000 Geological Map Series of Victoria. For the purposes of this study, the geological units have been grouped into six major units that are consistent with those used for the landslide susceptibility criteria in the 1999 study on which the current EMO is based (Coffey, 1999) (see Section 4.3). A brief summary of the geological units is provided below from oldest to youngest.





**Figure 2: Geological map of the Yarra Ranges Shire, showing grouped geological units used for landslide susceptibility criteria. Geological data sourced from the 1:250 000 Geological Map Series of Victoria.**

### Silurian and Devonian Sedimentary Rocks

Silurian and Devonian sedimentary rocks form the surface geology across approximately 50% of the Yarra Ranges and underlie the Oligocene volcanic rocks. The sedimentary sequence includes interbedded sandstones, siltstones and mudstones of the Norton Gully Sandstone (Dlwn), Humevale Siltstone (Dlh), Dargile Formation (Sud) and Anderson Creek Formation (Sla). The rocks were folded and occasionally faulted during the Mid-Devonian. Adjacent to Devonian granite/granodiorite and Devonian volcanic intrusions, the rocks are locally metamorphosed to hornfels.

The rocks generally form gentle to moderately steep hilly terrain and usually have a thin soil cover 1 m to 3 m thick overlying weathered rock. Landslides are generally less prevalent in terrain underlain by sedimentary rocks, with creep movement of steeper, south facing slopes comprising thicker residual soils being the most common landslide type in this material. Significant landslides have previously been identified in areas where according to the geological map the underlying geology is sedimentary rock but based on field assessment, the landslides have occurred in unmapped Older Volcanics materials that are present as a relatively thin surficial layer over the sedimentary rock. The landslide at Monbulk-Seville Road (see Section 6.1) is an example of this circumstance.

### Devonian Volcanic Rock

The Devonian volcanic rocks form the Dandenong Ranges and the mountainous country to the east of Healesville and north of Warburton. They include rhyolites, rhyodacites and ignimbrites such as the



Coldstream Rhyolite (Dvc), Mt Evelyn Rhyodacite (Dvm), Kalorama Rhyodacite (Dvk), Ferny Creek Rhyodacite (Dvf) and the Donna Buang Rhyodacite (Dcd).

These volcanic rocks form moderate to steep mountainous areas and often have a thick mantle of residual soil. Numerous landslides have been identified in the Kalorama and Ferny Creek Rhyodacites underlying the Dandenong Ranges and very large landslide complexes have been identified in the Donna Buang Rhyodacite north of Warburton. Landslides within the Devonian volcanic rocks differ from the Oligocene volcanic rocks in terms of their size and typical failure mechanisms. Landslides in both geological units can be spatially extensive. The landslides in the Devonian volcanic rocks are generally deeper seated and based on the morphology observed, the initial landslides are likely to have a relatively rapid velocity. Landslides in Oligocene volcanic rocks are generally shallower and have a much slower velocity, typically occurring as a complex of creep landslides.

### **Devonian Granite and Granodiorite**

Areas of granite and granodiorite occur at the southern extent of the Yarra Ranges around Belgrave as well as south of Warburton. Smaller areas occur locally elsewhere in the LGA. Granitic magma intruded into the sedimentary basement rocks during the Devonian period, forming the plutons which following millions of years of weathering and erosion are now exposed at the ground surface.

The granitic subsurface materials are highly variable, with massive high strength rock close to the surface in some locations and with other areas having deep soil profiles. Perched groundwater within the deep soil profiles have been known to adversely impact slope stability in the area.

### **Oligocene Volcanics**

The Oligocene Volcanics, also commonly referred to as the Older Volcanics, comprise basalt rock. The basalt is typically deeply weathered to a plastic clay with a thick surface soil layer. The Oligocene Volcanics generally occur as a capping layer of clay soil and extremely or highly weathered rock on hilltops in the Wandin-Silvan, Hoddles Creek and Lilydale areas, as well as other smaller areas. Field observations indicate that the Oligocene Volcanics are generally more extensive than what is represented on the publicly available geological mapsheets, which has implications for landslide susceptibility in the LGA.

The Oligocene Volcanics typically form rolling hills and undulating landscapes. Extensive creep landslide complexes are common in the deep soil profiles, particularly in the Wandin-Silvan and Hoddles Creek areas.

### **Quaternary Colluvium and Alluvium**

Quaternary Colluvium has been identified as underlying some of the larger landslides in the study area. It is also common in the upper reaches of gullies and the surrounding steep slopes. Deposits include poorly sorted gravel, sand, silt and clay with cobble to boulder sized rocks. Landslides can be more common in these transported soils compared to in situ (residual) soils as the transported soils are often poorly consolidated and do not have the relict rock and mineral structure that residual soils can have.

Quaternary Alluvium deposits occur in the base of valleys, with the most extensive deposits in the low-lying areas of the Yarra River valley and its tributaries. Deposits include mixtures of sand, silt, clay, and gravel. The terrain in these areas is gently sloping to flat and is consequently not usually prone to landslides. Elevated terraces of alluvium can occur in the valleys and can be susceptible to landslides, particularly where oversteepening occurs due to erosion.



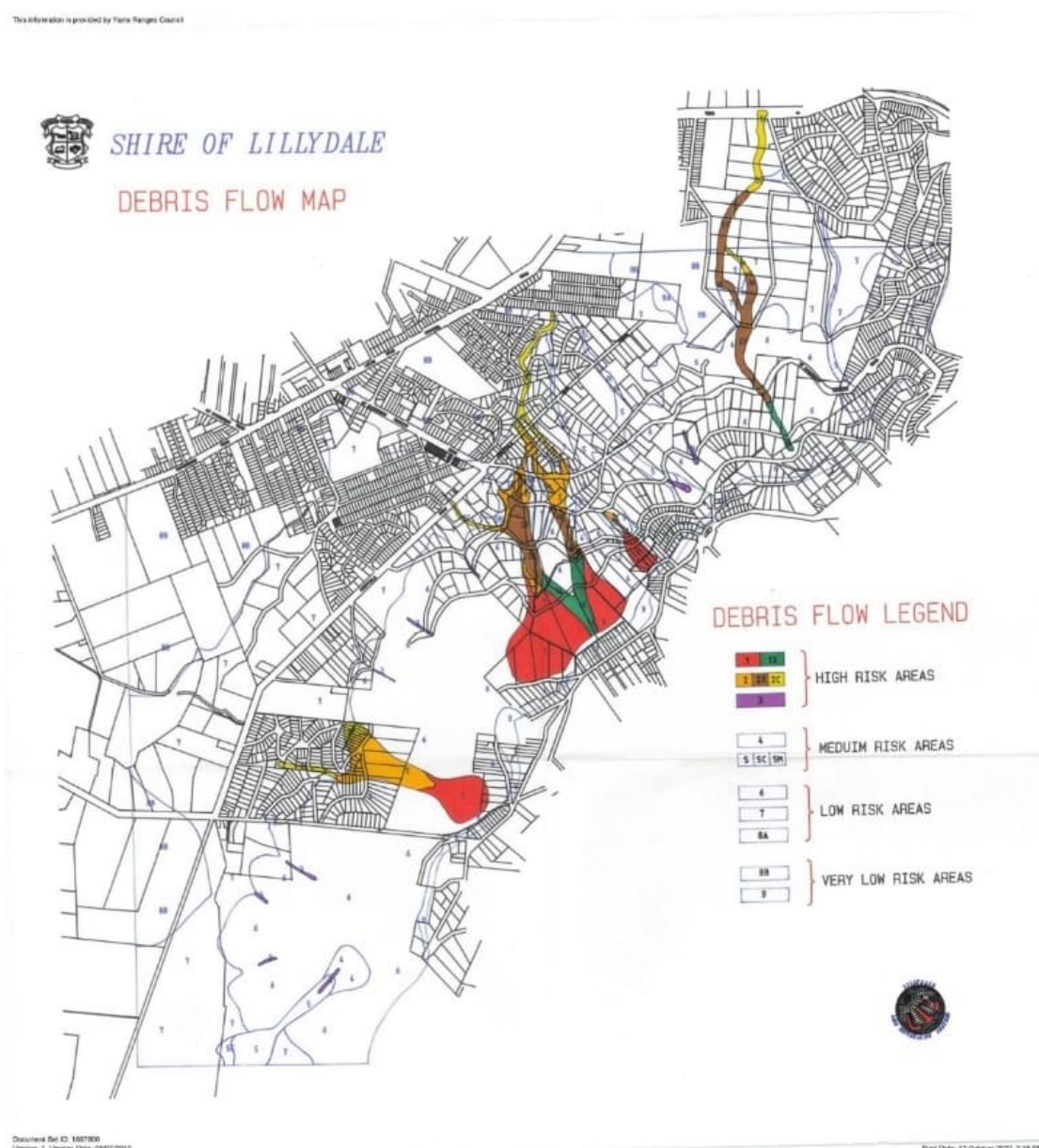
### 4.3 History of Landslide Planning Controls

Landslide risk management in relation to development planning has occurred in various forms in the LGA and preceding LGA's since 1981. The evolution of the different landslide planning controls over time is set out below:

- 1981 - The first systematic landslide study and associated planning scheme within the Yarra Ranges area was undertaken for the Upper Yarra Valley and Dandenong Ranges Authority (UYVDRA) (Soil Conservation Authority 1981). Limitations to residential development were based on 5 classes of "Land Capability" which ranged from Very High to Very Low, based on attributes such as slope angle, geology, annual rainfall, and soil type. Landslides were identified using aerial photographs and site observations. Areas identified as restricted for residential development included slopes greater than 25% (slope angle of 14°), areas known to be prone to landslides or subsidence, and areas prone to inundation or flooding.
- 1988 - Coffey undertook a subsequent aerial photo study for UYVDRA which identified many more landslides in the area than were identified in 1981 (Coffey, 1998).
- 1990 - Coffey undertook a landslide study for the Shire of Lillydale (Coffey, 1991), which is now part of the Yarra Ranges LGA. The study allocated a landslide risk level of low, medium or high based on the geology and the slope angle of the land. The study identified that the most likely places where future slope instability could occur is within old landslips, and that specific geological conditions were more susceptible to landslides at lower slope angles, such as the soils formed over the Older Volcanics. All non-public land was classified into landslide risk zones for which different planning controls were recommended.
- 1994 - the same zoning principles were applied by Coffey to the urban policy areas of Healesville and Yarra Glen, and by Golder to the Woori Yallock Township. A modified version of the zoning principles was applied to the former Shire of Sherbrooke on the recommendations of Mitford Engineering Pty Ltd in 1992.
- 1992 - Coffey produced a debris flow risk map (Figure 3) for the Montrose area which indicated areas of very low to high risk. Note that under current landslide management terminology, the appropriate term would be "susceptibility" rather than "risk". This is because the mapping does not specifically take account of the consequence of a debris flow event. The 'risk' level was assessed based on factors such as the topography, slope angle, size of the basal colluvium fan, and evidence of modern landslides. The risk that debris flows posed was highly relevant considering a debris flow in Montrose in 1891 destroyed a house, buried at least one person and killed two horses.

The Coffey 1991 debris flow study at Montrose included detailed field mapping of geomorphic features indicating past debris flow source areas and runout extents on the north west faces of Mount Dandenong, including the recorded event of 1891. That work found evidence of older debris flows that have previously occurred in that area, some of which were larger than the 1891 event. The risk zones were designated on the basis of that mapping, to include areas where debris flows could initiate, the likely travel path which is typically along gullies, and where the debris is likely to be deposited. Following the study, debris flow planning controls were implemented in relation to debris flow in the Montrose area and areas identified as subject to high or medium risk are incorporated into the current EMO.





**Figure 3: Debris flow risk map for the Montrose area, based on study by Coffey in 1991 and presented in Heine 1992**

- 2001 - The current EMO and mapping extent is implemented, with its extent based on the key studies undertaken in 1992 for the Montrose debris flow and the 1999 landslide susceptibility study:
  - Coffey Partners International Pty. Ltd. (1991), *Study of Risk of Debris Flows and Other Landslips, Montrose, Victoria, Vol 1 – 3*. Unpublished report to Shire of Lillydale.
  - Coffey Partners International Pty. Ltd. (1999), *Landslip Zoning of the Shire of Yarra Ranges*, Unpublished report to Shire of Yarra Ranges.

Whilst there have been minor amendments to the EMO mapping that was introduced in 2001, it is largely unchanged since its implementation at that time. For the Coffey 1999 study, undertaken five years after the amalgamation of the former Shires of Healesville, Lillydale, Upper Yarra and Sherbrooke, landslide susceptibility criteria were developed and landslide susceptibility maps were produced covering the Yarra



Ranges LGA. Coffey also recommended planning and development controls in areas susceptible to landslide. Landslide generally refers to the movement of soil or rock down slope, but unlike debris flow, landslides are generally not fluid and travel less distance than debris flows. The Coffey 1999 study included review of historical landslide records and the development of a landslide inventory which informed the development of a series of criteria to indicate landslide susceptibility, with the criteria based on slope angle, the underlying geology and whether a landslide has previously occurred at the site. The criteria presented in the Coffey 1999 report built upon indications of landslide susceptibility set out in an earlier 1988 study undertaken by Coffey for the Upper Yarra Valley and Dandenong Ranges Authority (Coffey, 1988).

On the basis of the Coffey 1999 study, landslide susceptibility across Yarra Ranges was zoned into three main categories, Low, Medium and High, with Medium subdivided into three further categories, M0, M1 and M2 to give 5 categories overall. This system was a bespoke system developed for Yarra Ranges, noting that at the time of the study in 1999, guidance for a study of this kind was limited, with AGS 2000 and AGS 2007 which provide current guidance on landslide susceptibility assessment in Australia yet to be published. Furthermore, the tools available to apply these criteria to the maps were limited to the use of scale rules on hard copy maps, whereas modern GIS systems allow the application of terrain criteria to be automated and undertaken with significantly less effort, greater accuracy and precision.

The study for the Montrose debris flow (Coffey, 1991) was referenced in the Coffey 1999 report, however the 1999 report did not investigate areas susceptible to debris flow in detail and not beyond what was studied in 1992. The assessment of debris flow susceptibility beyond the Montrose area was not undertaken. The areas indicated to be exposed to medium or high debris flow risk in 1991 were incorporated into the Yarra Ranges EMO in 2001 along with those areas assessed as having a Medium 2 (M2) or High (H) classification in the 1999 study.

In 2009, Council discontinued the use of the susceptibility levels set out by Coffey in 1999 and adopted the current approach whereby areas are not zoned but are either included or excluded from the EMO simply on the basis of their having susceptibility to landslide or debris flow. The shaded boxes in Table 1 are the susceptibility criteria which define the current mapped extent of the EMO, based on geology, slope angle, past occurrence of landslide and the medium and high risk areas identified in the Coffey 1991 debris flow study.



**Table 1: Summary of the existing landslide susceptibility criteria produced by Coffey in 1991 and 1999, used for development of the current EMO.**

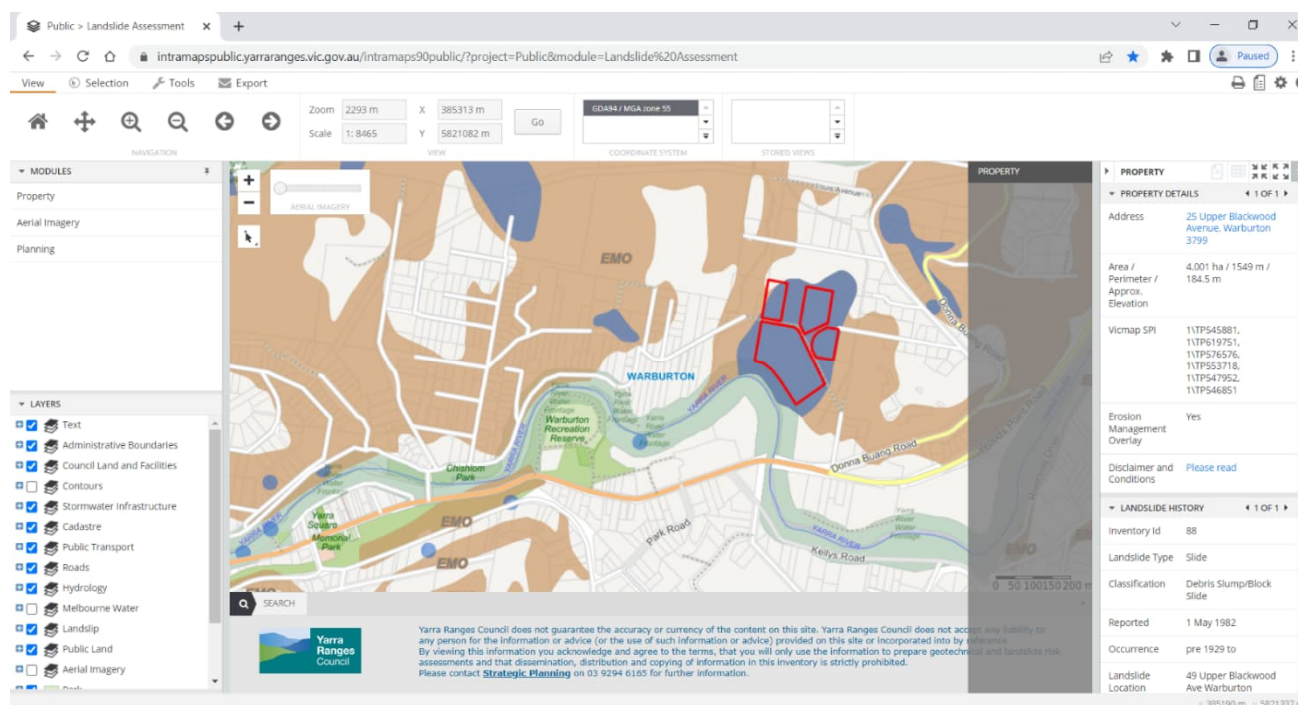
Geology	Slope Angle (Shaded boxes are the susceptibility criteria which define the current extent of the EMO).					
	0° to 3° (0% to 5%)	>3° to 9° (>5% to 15%)	>9° to 11° (>15% to 20%)	>11° to 22° (>20% to 40%)	>22° to 26° (>40% to 50%)	>26° (>50%)
Silurian and Devonian Sedimentary Rock	Not susceptible	Low	Low	Medium (M1)	Medium (M2)	Medium (M2)
Devonian Granite/Granodiorite	Not susceptible	Low	Low	Medium (M0)	Medium (M2)	Medium (M2)
Devonian Volcanic Rock (Dvc, Dvm, Dcl, Dvt)	Not susceptible	Low	Low	Medium (M1)	Medium (M2)	Medium (M2)
Devonian Volcanic Rock (Dcd, Dvk, Dvf, Ddh, Ddr, Dcw)	Not susceptible	Low	Low	Medium (M2)	Medium (M2)	High
Oligocene Older Volcanics	Not susceptible	Low	Medium (M2)	Medium (M2)	Medium (M2)	Medium (M2)
Quaternary Colluvium/Alluvium	Not susceptible	Low	Low	Medium (M2)	Medium (M2)	Medium (M2)
Past Landslide (any geology)	High	High	High	High	High	High
High or Medium Debris Flow Risk (Coffey 1991)	Included in EMO, but delineated with separate debris flow classification, Medium or High debris flow risk.					

To inform update of the current EMO, a review was undertaken of the criteria upon which the EMO is currently based, with a view to checking whether those criteria are reasonable to apply to a revised EMO.

#### 4.4 Existing YRC Landslide Inventory

In 2016 Golder Associates Pty. Ltd. prepared a digital landslide inventory for YRC which was made available to geotechnical practitioners via an online portal. The inventory was updated in 2018 and has recently been updated as part of this study. The landslide inventory conveys Council's knowledge of areas where landslides have previously occurred to geotechnical practitioners who undertake work within the LGA. An example screen shot of the online inventory is provided in Figure 4.





**Figure 4: Example screen shot of the Yarra Ranges Council online Landslide Inventory**

Prior to this study, the inventory comprised a total of 301 landslides in the inventory including 167 landslide extents that have been mapped as GIS polygons using aerial photos, site walkovers or contour plans, and 134 points where a landslide boundary was unable to be mapped due to small scale or lack of data, but the approximate location is known. The following sources have contributed to the Landslide Inventory:

- The Coffey 1999 study identified 94 landslides across the LGA. Approximately 80 of the landslides have been mapped as polygons and the remainder are points in the inventory. The size of the landslide, geology, street address and comments are generally included. There are limitations to the spatial accuracy of the extent of the landslides as the mapping was undertaken using aerial photography with some site walkovers.
- The Coffey 1991 debris flow study at Montrose produced records of landslides and debris flows on the western slopes of Mount Dandenong. The landslides and debris flows were mapped in the field in detail, including debris flow source zones and runout extents.
- Landslides and records of slope instability from the Golder Associates archives, which includes information obtained while working within the Yarra Ranges area for over 50 years. Information includes geotechnical investigations and site walkovers of naturally occurring landslides within the LGA as well as landslides that have occurred within earthworks.
- Council has maintained asset management records from 2003 to the present which includes information about landslide events that have been reported by members of the public. In most cases, information on the location is limited to an address and is in the database as a location point with low accuracy. Limited information is recorded about the landslide and most of them have not been described by a geotechnical practitioner. Additional landslides were added to the inventory during this study, as described in Section 5.0.



## 5.0 INFORMATION REVIEW AND UPDATE OF LANDSLIDE INVENTORY

The information reviewed, tasks undertaken and results of the update to the landslide inventory are set out in the following sections.

### 5.1 Information Reviewed

The following available information relating to landslide processes and identification within the was collated and reviewed:

- Publicly available geological information, including maps and memoirs from the Geological Survey of Victoria. The geological maps used were in electronic GIS format.
- The existing Landslide Inventory for the LGA, last updated in 2018.
- Topographical information including maps and recently acquired LiDAR elevation data.
- Slope stability records within the YRC asset management register.
- Relevant historical publications and photographs including newspapers, historical maps or documented histories for the study area.
- State level studies, including recent work undertaken by The Department of Environment, Land, Water and Planning (DELWP) and the University of Melbourne to map areas that are predicted to be susceptible to debris flow hazards across the state, including within the Yarra Ranges LGA.

Descriptions of pertinent information reviewed is provided in the sections below.

#### 5.1.1 Existing Landslide Inventory

The Landslide Inventory is a live register of observed landslides in Yarra Ranges which is provided to geotechnical practitioners who perform geotechnical assessments and landslide risk assessments within Yarra Ranges (it is not available to the public). The inventory comprises landslides compiled from sources described in Section 4.4. The landslides mapped in the existing inventory were reviewed against the digital terrain model and the extents of previously mapped landslides updated. The existing landslide inventory formed the basis for the expanded landslide inventory which has arisen from this study.

#### 5.1.2 LiDAR Information

LiDAR ground elevation data provides the opportunity to undertake detailed desktop mapping of terrain features that could indicate locations subject to previous landslides, including subtle features that are difficult to observe by other means. The LiDAR information was not available during the development of the current EMO and subsequent amendments, having been acquired between 2015 and 2017.

The following LiDAR data sets were available for the assessment set out in this report:

- 1 m resolution elevation grid generated from LiDAR data acquired in 2015 and 2016 of the Warburton and Healesville areas and surrounds, supplied by Yarra Ranges Council and sourced from DELWP.
- 1 m resolution elevation grid generated from LiDAR data acquired in 2017 of the western part of Yarra the LGA, supplied by YRC and sourced from DELWP.



LiDAR information is not available for the entire LGA. Areas that do not have LiDAR information are:

- relatively small areas near the western LGA boundary between Kilsyth and Chirnside Park and to the south of Belgrave, which have been assessed without the aid of LiDAR, and;
- much of the eastern parts of the LGA, to the east of Warburton and Healesville. However, most of this area is Parks Victoria managed land and as such will not be subject to local planning controls.

The LiDAR data was used to interpret the topography within Yarra Ranges, with a series of derivative maps including hillshade and slope angle generated. The extent of the available LiDAR data, represented as elevation relief, in comparison to the LGA boundaries, represented in pink outline, is shown in Figure 1.

### 5.1.3 Spatial Datasets

Other electronic GIS datasets that have been used in the desktop landslide mapping process include:

- Geoscience Victoria (GSV) Seamless Geology at 1:250,000 scale
- VicMap 2022 Property Boundaries and Addresses
- VicMap 2022 Road Network

### 5.1.4 Yarra Ranges Asset Management Register

The Council maintains an asset management register which includes the time and location of landslides and earthworks failures as reported by local residents and observed by Council workers. WSP Golder was provided with the asset management register for the period January 2018 to July 2022. The register was reviewed by an engineering geologist and 54 relevant landslide records were added to the Landslide Inventory. The majority of the landslides added from this source register are small cut and embankment failures which have typically occurred in the Ferny Creek Rhyodacite and Donna Buang Rhyodacite at slope angles greater than 30°.

Further to landslides captured in the asset register, landslides within Yarra Ranges that WSP Golder is aware of due to having assisted Council with assessment and mitigation were added to the inventory, with a further 110 landslides added from this source. This includes a major landslide that occurred in January 2024 on Mount Dandenong Tourist Road in Tremont (see Section 6.1.7).

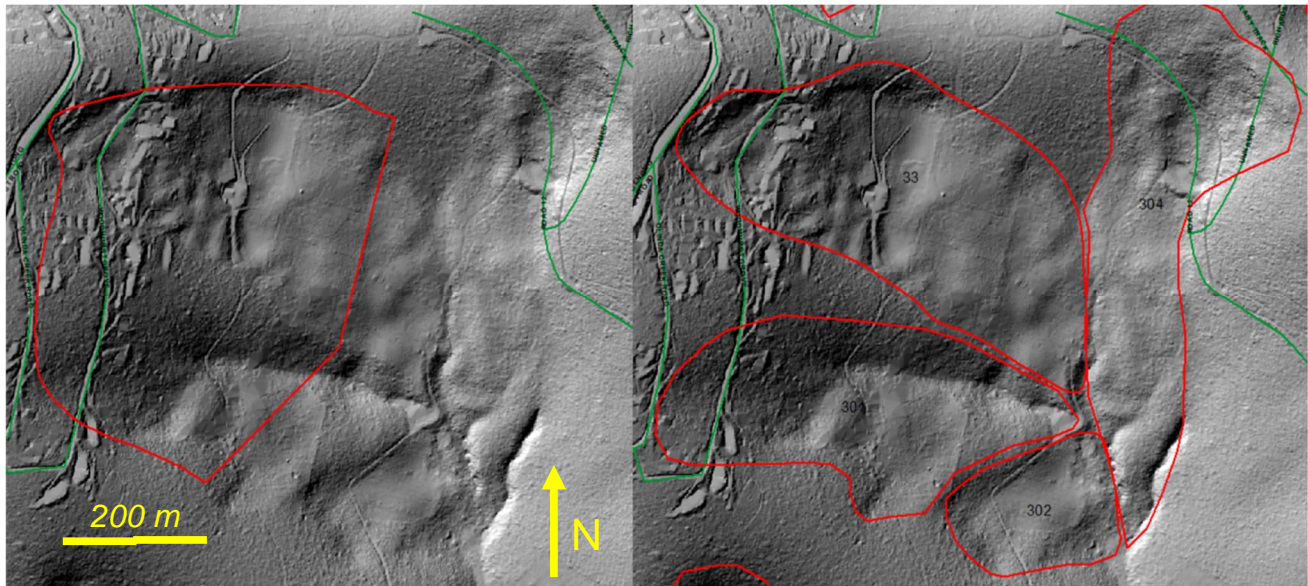
### 5.1.5 Publicly Available Landslide Records

A review of landslides that have occurred within the LGA was undertaken using online resources such as Trove and other media databases. These records often lack an accurate spatial reference but do give an indication of the approximate area or town the landslides occurred in. These records also provide an indication of the triggering mechanism of the landslides, with heavy or prolonged rainfall often preceding the landslide event. A total of 18 landslides were added to the inventory from that source.



## 5.2 Landslide review and identification by LiDAR

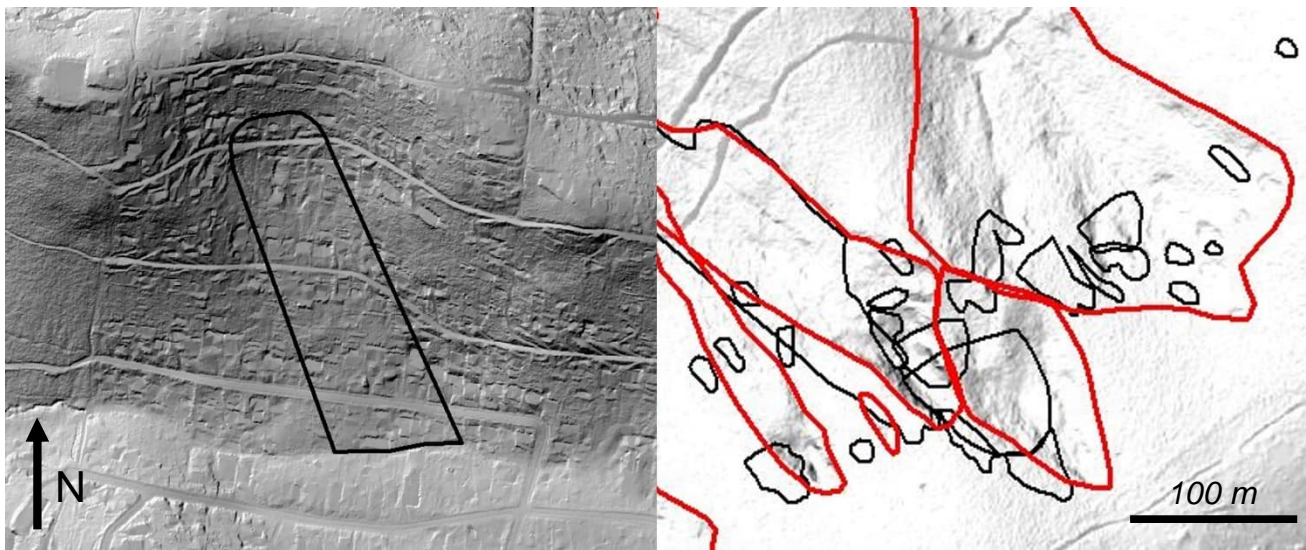
The landslide mapping on which the current inventory and EMO are based was undertaken between 1980 and 2000, based on air photo interpretation, historical observations and limited ground truthing. The boundaries of the existing mapped landslides within the landslide inventory have been reviewed using the LiDAR terrain information. The boundaries of the previously mapped landslides were found to be approximate compared to the mapping accuracy that can be achieved from the LiDAR desktop mapping. During the review process 70 existing polygons delineating landslides were edited to better define the landslide extents. An example of remapped landslide boundaries is presented in Figure 5.



**Figure 5: Example of comparison between existing mapped landslide boundaries (left) and revised boundaries identified using LiDAR information (right). Woodhurst Grove, Kalorama**

Eighteen previously mapped landslide polygons were confirmed to provide a reasonable representation of the landslide boundaries and approximately 80 landslide polygons were removed from the inventory or combined with other landslide polygons to capture a larger landslide complex than initially identified. An example of landslides removed from the inventory based on the digital terrain information is present in Figure 6.





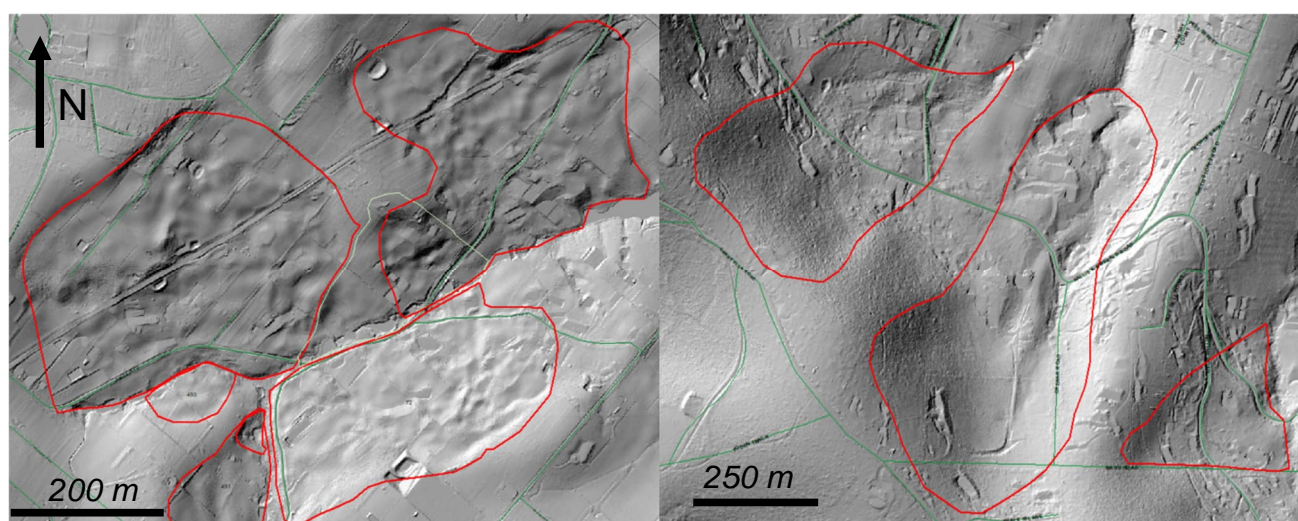
**Figure 6: Left: Landslide polygon (black) removed from inventory based on reduced confidence in terrain evidence. Right: Landslide polygons (black) superseded by a new polygon (red) that encompasses a larger landslide area.**

Numerous previously unidentified landslides have been observed and mapped based on the digital elevation model. The current inventory includes 167 mapped landslide polygons, including collated information from additional sources other than detailed desktop mapping, covering a total area of 24.4 km<sup>2</sup>. The LiDAR derived digital terrain mapping, including consolidation of some of the landslides in the current inventory, has resulted in the addition of 825 landslide polygons, taking the total number of polygons to 912 as of 1 August 2024 covering a total area of 62.5 km<sup>2</sup>.

Mapping using the LiDAR derived digital terrain information allows for an assessment of the relative age of landslides. More recent landslides tend to have sharper, more defined features compared to the more subdued features in what are inferred to be older landslides, where the original sharper features would have eroded over time. Without records of the landslide occurrence, the estimation of the age of the landslide has a high level of uncertainty and has not been attempted. As part of mapping landslides from the LiDAR information, a record of those landslides which appear more subdued and therefore are more likely to be relatively older was compiled.

A side-by-side comparison of landslides which have a clear terrain expression compared to a more subdued expression is shown in Figure 7.





**Figure 7: Side by side comparison of landslide expressions identified in LiDAR information. Left: Distinctive hummocky terrain and sharp scarp features indicating more recent landslides. Right: Subdued scarps and debris lobes indicating older landslides.**

Recent landslide activity across Monbulk-Seville Road in Seville indicates that landslide reactivation within the Tertiary volcanics can occur on subdued older landslides with low slope angles ( $<9^\circ$ ). Based on this observation, mapping subdued ancient landslides within the Tertiary volcanics was undertaken. Cases of landslide reactivation on ancient landslides with low slope angles have not been observed within other geological units such as the Devonian Volcanics. Consequently, highly subdued, inferred ancient landslides have not been included in the landslide inventory on the basis they are not prone to reactivation.

Previously unknown landslides identified from the remote mapping using LiDAR, provide valuable insight into the conditions which contribute to landslides within the LGA. The locations and inferred types of landslides identified by the mapping, observed in the field and collated from historical records were used to review the prevalence and characteristics of landslides compared to likely influence factors such as geological conditions and topography. This was taken as important input into the review of the landslide susceptibility criteria as described in Section 7.0.

### 5.3 Debris Flow

Debris flows initiated by rainfall are known to occur in acid igneous rocks of the Yarra Ranges, including on the western slopes of Mount Dandenong and are postulated to occur on the southern slopes of the Yarra River valley, to the south of Warburton based on the digital terrain mapping.

The debris flows tend to occur on slopes where the difference between precipitation and evaporation is greatest, typically slopes with a northerly to north westerly aspect. These soils maintain strength due to the preservation of suction stresses (similar to a sandcastle). If the suction stresses are lost due to rapid water infiltration, this can lead to a rapid loss of soil strength and ensuing landslide. The debris arising from the landslide can be fluid and flow downslope into channels, scouring out the channels and entraining debris such as soil, rocks and trees as it flows downslope. The debris flow runs out until the solid material is deposited in the channel and the slurry becomes more of a water flow or the slurry fans out on the flatter areas below and loses energy.

The University of Melbourne has spent several years developing a predictive post bushfire generated debris flow model (Nyman 2013, 2017). The statewide model predicts post bushfire debris flow source zones and runout paths using input factors such as initial location, slope angle, geology, gully fall angle and gully



sinuosity (meander). The model also predicts the likelihood of a debris flow occurring at each source location given that a bush fire event has occurred. Although the post bushfire debris flow scenario may only be partially applicable to the assessment of landslide generated debris flow susceptibility which is the subject of this report, the generated flow paths and run outs could be useful in assessing areas that may be within the runout path of a debris flow.

The LiDAR derived digital elevation information was also used to identify areas that have been subject to past debris flow. Evidence for debris flow was observed in the Montrose area on the north west facing slopes of Mount Dandenong, consistent with those identified by Coffey in 1991. However, several additional gullies in the Montrose area were identified as potential sources that were not previously identified by Coffey. Furthermore, in their 1991 study, Coffey indicate there are likely to be other areas within the Yarra Ranges susceptible to debris flow, but which were not assessed as part of that study.

Where terrain evidence for previous debris flows has been identified and mapped near the heads of north and north westerly facing gullies in susceptible geological conditions, the runout distance estimations developed by the University of Melbourne were used to estimate the travel distance of debris flow to confirm and supplement the extents mapped in the Coffey 1991 study. This includes areas to the south of Warburton and to the east and south of The Basin.

## 5.4 Summary of Landslide Inventory Updates

Based on the sources described above, as of 1 August 2024 a total of 1,016 landslides had been added to the landslide inventory from the asset management records, publicly available landslide records and the desktop LiDAR terrain mapping. The landslide inventory is considered a live document, with landslide events added as they occur. A summary of the landslide inventory updates is presented in Table 2.

**Table 2: Summary of identified landslides by source**

Source		No. of Landslides in Revised Inventory
Landslides within current inventory		167
Existing landslide polygons adjusted*		70
Existing landslide polygons removed or merged		-80
New landslide polygons mapped using LiDAR		825
Landslide points in the Yarra Ranges asset management register		134
Landslide points added from WSP Golder studies, investigations and reports		110
Landslide points added from publicly available information	Trove	18
	SES	6
	Bicycle Network	3
<b>TOTAL</b>		<b>1183</b>
No. of Landslides in Current Inventory		167
NET INCREASE		1016



## 6.0 GROUND TRUTHING

Several site visits were undertaken to ground truth features identified in the digital terrain mapping and to assess landslides with known historical and recent activity. Site visits were undertaken to assess landslides and to evaluate debris flow source zones and run out paths.

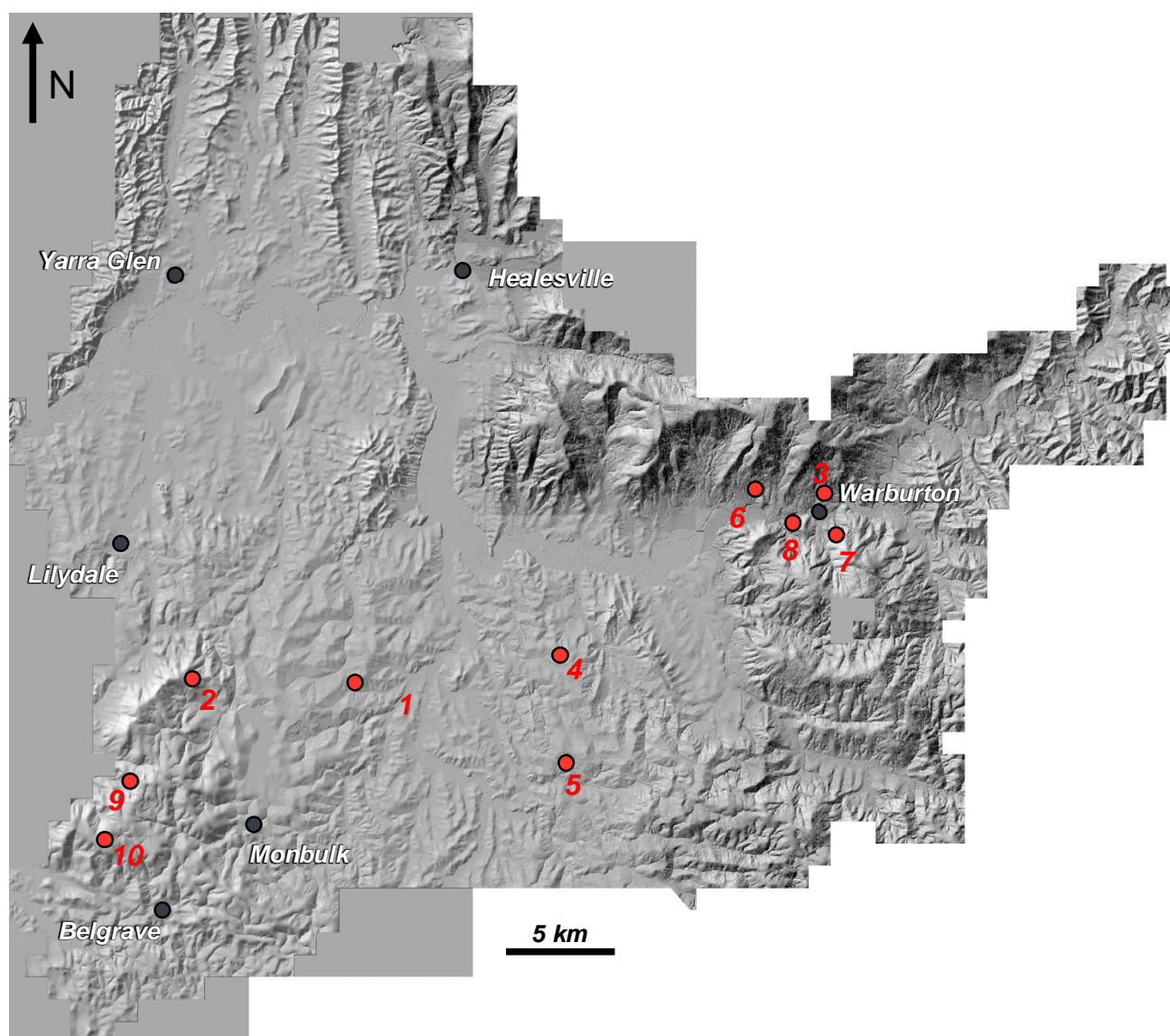
On 21 and 22 December 2023, engineering geologists from WSP Golder visited multiple landslide sites across Yarra Ranges, accompanied by a representative from Council. Field visits to targeted landslides were based on the following factors:

- Areas where recent landslide movement has been reported, such as adjacent to 205 Owens Road in Woori Yallock and 101 Monbulk-Seville Road in Wandin East.
- Documented landslides that have had physical impacts or planning impacts on properties, such as Blackwood Avenue in Warburton and Woodhurst Grove, Kalorama.
- New landslides that have been identified in the digital terrain which have the potential to include numerous additional properties within the revised EMO, such as at Eacotts Road, Hoddles Creek and parts of the Wandin-Seville area.
- Landslides that appear subdued in the digital terrain, to determine if reactivation of the landslide is sufficiently likely to warrant inclusion in the EMO, such as potential ancient landslide scars, that now appear as gullies in The Patch and Belgrave areas.
- Areas where potential features interpreted as debris flow source areas and run out paths were identified in Warburton and The Basin.

In addition to the site visits undertaken specifically for this study, it is important to note that WSP Golder has been providing landslide management services to Yarra Ranges Council for many years and in that time visited many landslide sites, including recent landslides that occurred during the 2019 to 2022 La Niña and storm events. This includes the January 2024 landslide on Mount Dandenong Road, Tremont which resulted in the destruction of a house and which has been considered as part of the ground truthing exercise.

A summary of the key findings and their applicability to the revision of the EMO for select site visits is presented below. A map indicating the locations visited is provided as Figure 8.





**Figure 8: Locations of sites visited. Numbers correspond with site numbers in descriptions in Sections 6.1 and 6.2.**

Sites visited with landslide and debris flow hazard were separately assessed as set out subsequently.

## 6.1 Existing Landslide Sites

The following existing landslide sites were visited as part of the ground truthing exercise.

### 6.1.1 Site 1 - Monbulk-Seville Road, Seville

A relatively large landslide occurred in October 2022 occurred across Monbulk – Seville Road in Seville which caused damage to the road, an adjacent house and a dam upslope of the road (Figure 9). The recent ground movement appears to have occurred on ground that could have previously been subject to landslide. However, based on LiDAR terrain information, the evidence for a previous landslide is subdued and had not previously been identified (Figure 10), nor was the area in which the landslide occurred within the extent of the current EMO. The overall slope angle at the site is about 5°, which is not steep enough to meet the requirements for inclusion in the EMO based on the existing slope angle criteria (Table 1).



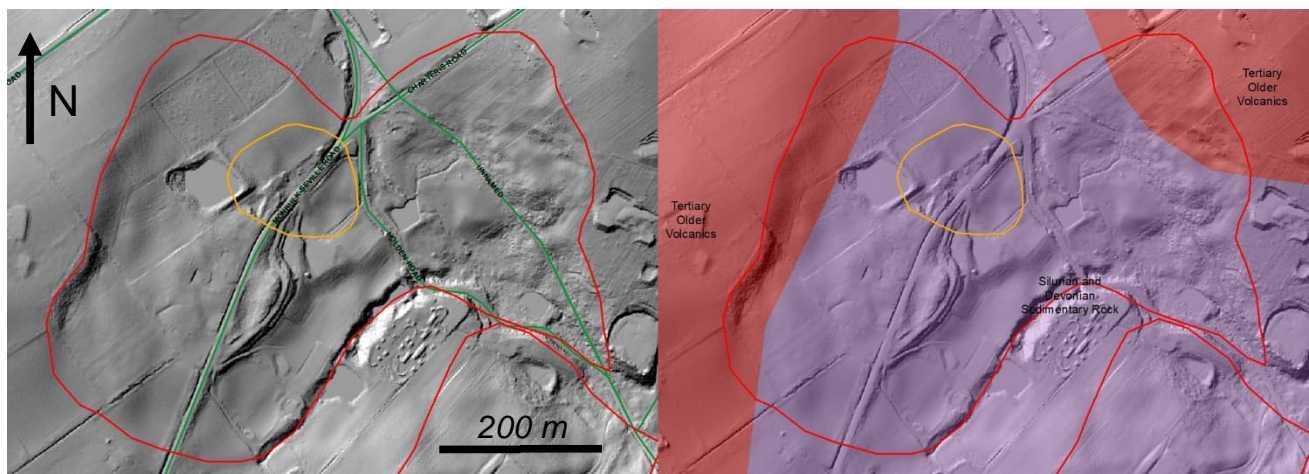
It is possible that the landslide is associated with nearby development including a dam and earthworks which triggered reactivation of the ancient landslide. It may also indicate that landslides in the Tertiary Older Volcanics are susceptible to remobilisation at lower slope angles than is assumed in the susceptibility mapping which informs the current EMO extent. Had this area been subject to the EMO, the dam and earthworks which are inferred to have contributed to the landslide reactivation may have been constructed differently or not at all, possibly preventing the damage that has occurred. This case provides evidence and a basis to include ancient subdued landslides within the Tertiary Older Volcanics within the EMO.

This case has provided an additional learning regarding the accuracy of the publicly available geological mapping that is used to develop the EMO. According to the 1:250,000 scale and the 1:50,000 scale geology maps, the majority of the landslide was mapped as being underlain by siltstone geology (Figure 10). Field observations and intrusive geotechnical investigations indicate that the landslide is actually within Tertiary Older Volcanics. This issue represents a limitation to landslide susceptibility mapping at a regional scale, as the process relies on applying slope angle criteria to specific geologies based on the published geological information. Further discussion on the methods used to address the uncertainty of the geological mapping, particularly with regard to Tertiary Older Volcanics, is provided in Section 7.0.



**Figure 9: Recent infrastructure damage, Monbulk-Seville Road, Seville. Left: Damage to road. Top right: Landslide scarp through dam wall. Bottom right: Damage to property.**

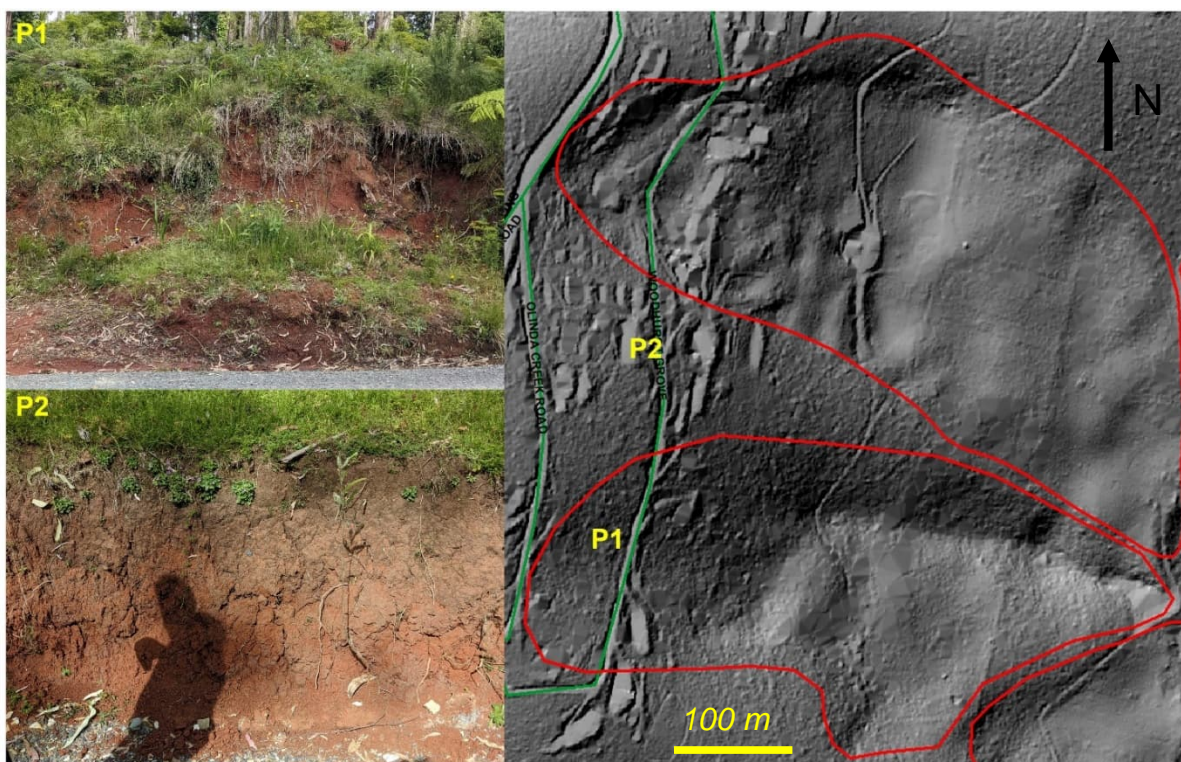




**Figure 10: Left: Digital Terrain Model showing inferred approximate extents of the recent landslide at Monbulk-Seville Road (orange line) within the extent of a subdued previous landslide area (red line). Right: 1:250,000 scale geology map placing majority of landslide in siltstone (purple) close to Tertiary Older Volcanics boundary (red).**

### 6.1.2 Site 2 - Woodhurst Grove, Kalorama

This is an example of a location at which revised mapping informed by LiDAR indicates the boundaries of existing landslides to be different to what had been previously assumed and mapped (Figure 5). The purpose of the site visit was to check whether the indications gained from the LiDAR appeared reasonable, noting that this is a residential and forested area. The site visit observations confirmed the new landslide boundaries. Along Woodhurst Grove, outcrops of colluvium materials were observed within the landslide polygons and outcrops of residual soil derived from in-situ rock were observed between the two landslides (Figure 11).



**Figure 11: Landslide mapping at Woodhurst Grove. Top left: colluvium outcrop with location shown as P1 in hill-shade (right). Bottom left: residual soil outcrop with location shown as P2 in hill-shade (right).**



### 6.1.3 Site 3 - Blackwood Avenue, Warburton

This is a site at which a landslide has occurred and the extent and recent activity of the landslide is well known and documented. The site visit was intended to verify that landslides interpreted from LiDAR information are reasonable based on comparison with surface observations and landslide events. The site visit confirmed that the landslide boundaries mapped using the digital terrain are consistent with those observed in the field and previously mapped (Figure 12).

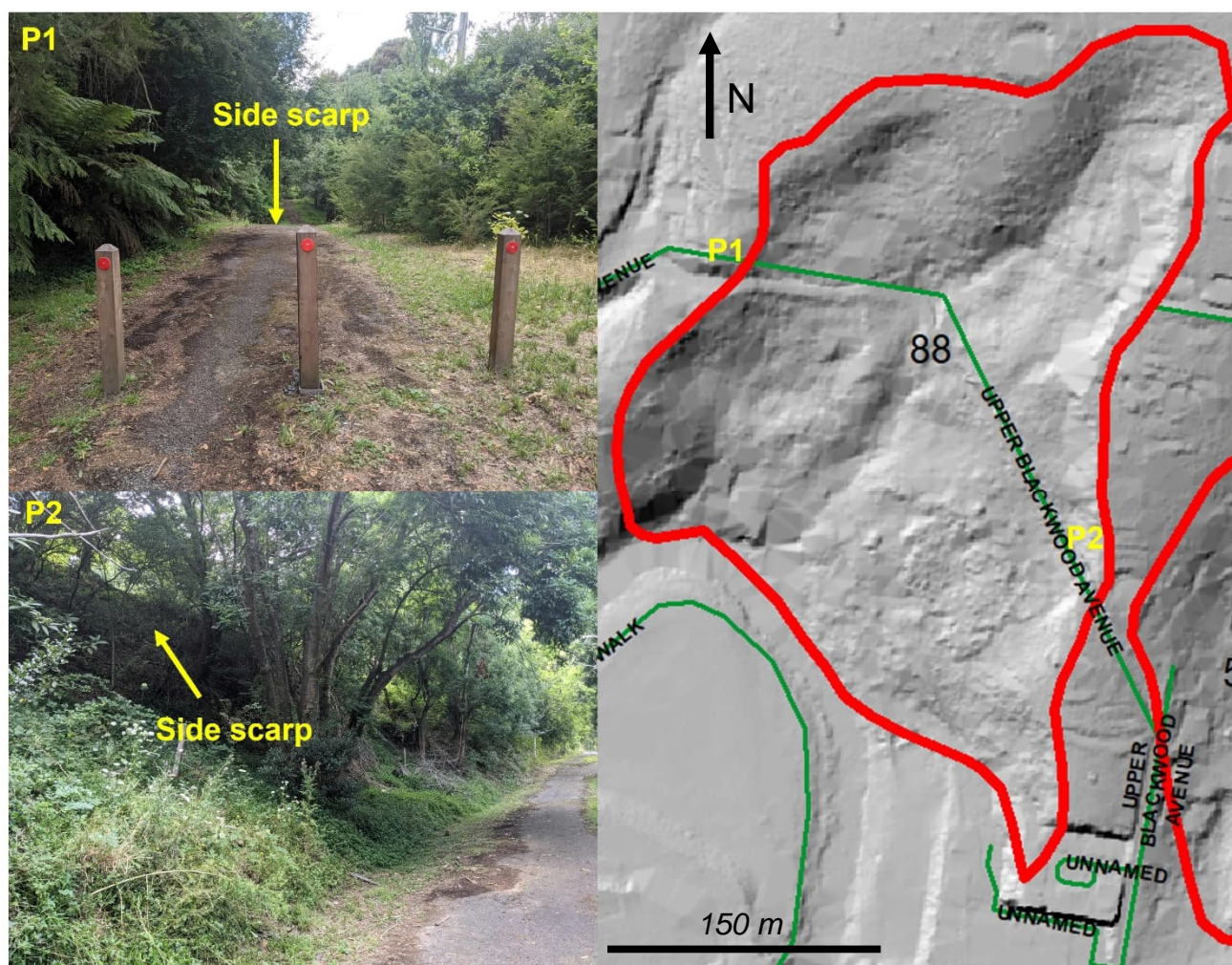
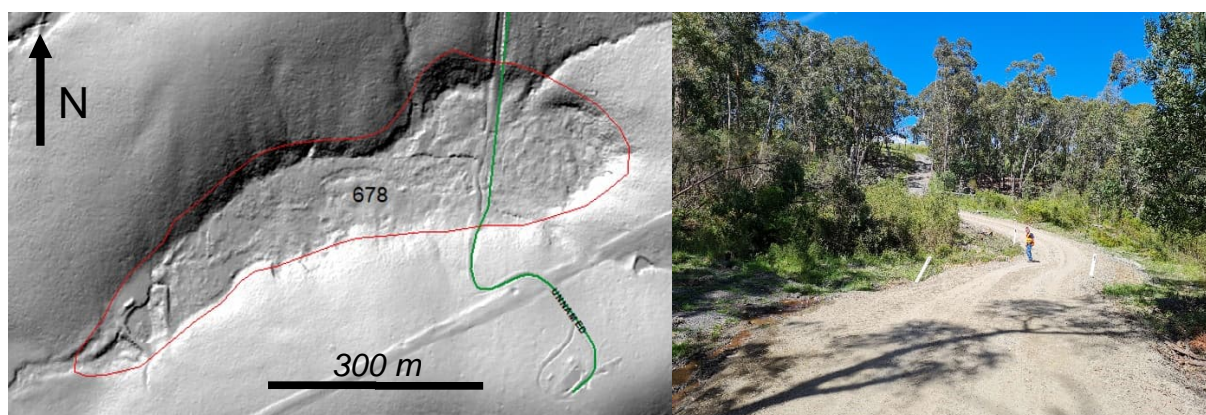


Figure 12: Landslide at Blackwood Avenue, Warburton. The location of the side scarps observed in the field (left) are consistent with the landslide boundaries mapped using the digital terrain (right)

### 6.1.4 Site 4 - Owens Road, Hoddles Creek

This site was visited due to the unusual appearance in the digital terrain and known issues with ground movement in the base of the valley (Figure 13). The landslide is known as a potential earth flow or swamp due to the relatively flat ground surface with rippling. Site observations confirmed this location is likely to be an earth flow – a fluid landslide whereby the ground ‘flows’ due to its high moisture content. Field observations such as these help to inform the landslide mechanism which then allows for the appropriate hazard management and planning controls to be implemented.

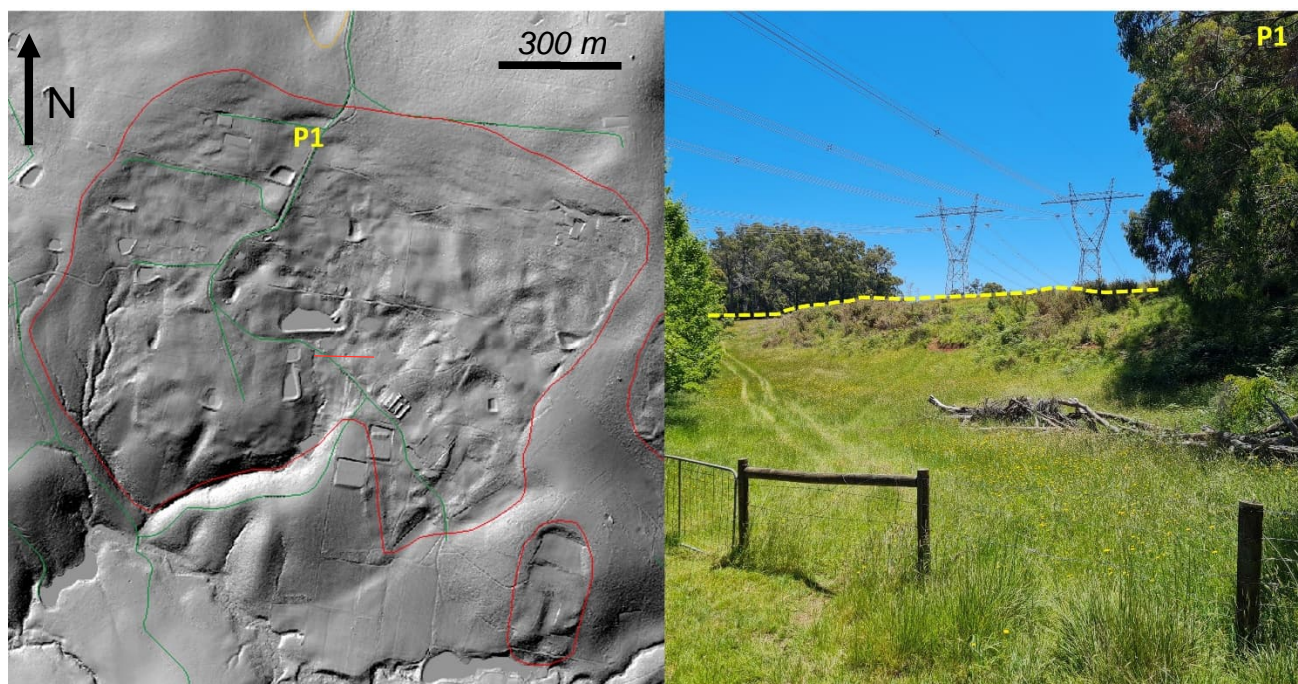




**Figure 13: Earth flow identified in the digital terrain model at Owens Road, Hoddles Creek. Left: Landslide boundaries mapped using the digital terrain. Right: Owens Road deviating due to slow earth flow movement.**

### 6.1.5 Site 5 - Eacotts Road, Hoddles Creek

This location was visited as it has the potential to add several properties into the EMO that are not within the current EMO. The landslide is clearly identifiable in the LiDAR terrain based on the hummocky ground surface and relatively prominent scarp features. However, this landslide has not been identified or reported on in previous studies. The field observations confirmed the presence of a headscarp (Figure 14) likely derived from landslide. The hummocky terrain was also apparent in the field. However, without the aid of the LiDAR terrain information, it would be difficult to assess this area as a landslide complex based only on surface observations alone, due to the large scale and gentle terrain. The site provides an example where the LiDAR terrain information facilitates a more comprehensive identification of landslide compared to physical mapping on the ground.



**Figure 14: Landslide in the Tertiary Older Volcanics at Eacotts Road, Hoddles Creek. Left: The extent of the landslide is clearly identifiable in the terrain, the location of the headscarp photographed (P1) is shown. Right: Field photo of the headscarp.**



### 6.1.6 Site 6 - Wonga Road, Millgrove

A site visit was undertaken at this location due to the relatively smooth features of this landslide in the digital terrain model indicating it is likely subdued. The visit was to assess whether the area is in fact underlain by a landslide or whether the features observed are the result of creek dissection. A colluvium outcrop was observed in a cut along Wonga Road which confirmed the likely presence of a landslide. Rock fragments were observed in an upturned tree root on the western side of the creek that appeared to be in situ rock rather than colluvium, inferring the mapped extents of the landslide (Figure 15).

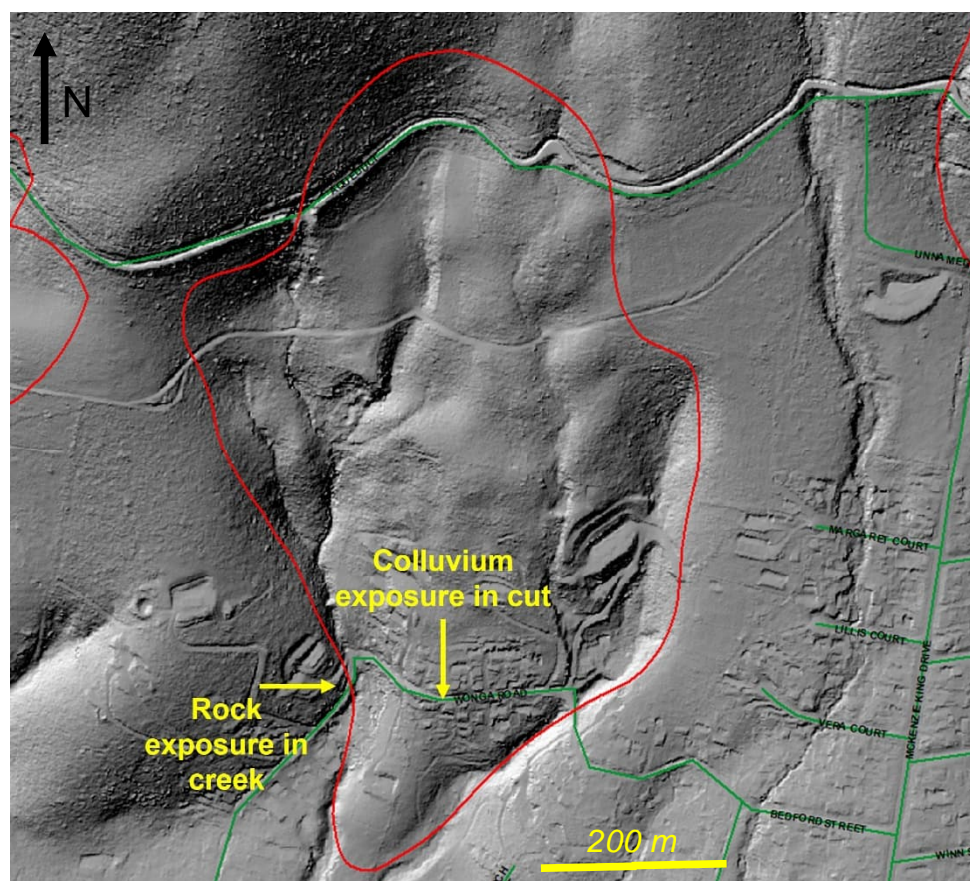


Figure 15: Subdued landslide at Wonga Road, Millgrove

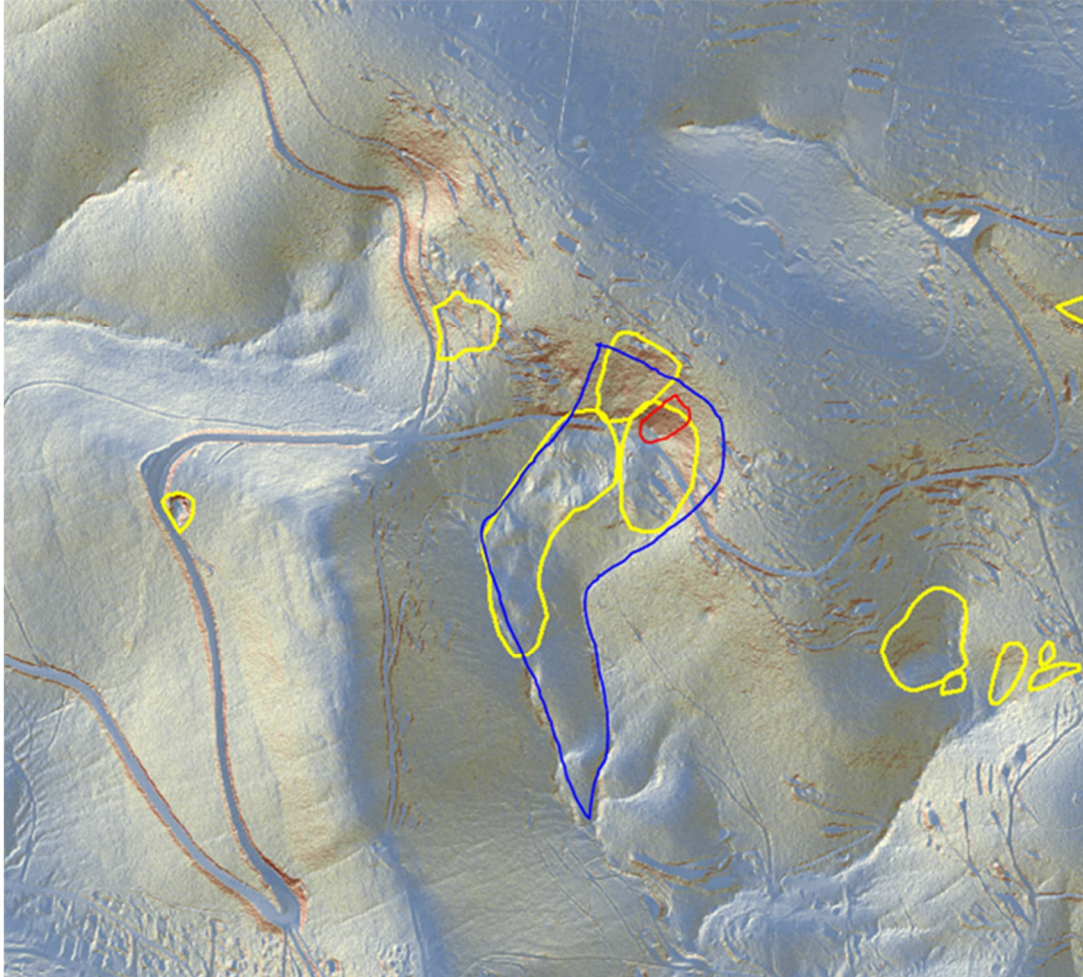
### 6.1.7 Site 10 – Mount Dandenong Tourist Road, Tremont

A landslide occurred at this location on 8 January 2024 which caused the complete destruction of a house and initiated an emergency response with which WSP Golder was involved. As part of the remote mapping to update the landslide inventory, which occurred prior to the landslide occurring, past landslides were identified at the location of the Tremont landslide, as indicated by the yellow polygons in Figure 16. The red polygon in this figure is the approximate extents of the January 2024 landslide.

The landslide was a shallow translational landslide which occurred on a steep slope with slope angle of up to 55°. The landslide source area has plan extent of about 20 m to 30 m wide and 20 m to 30 m upslope (Figure 17), with the debris runout extending downslope by about 70 m and being partially arrested through impact with a house. The maximum depth to the sliding plane is about 3 m, reducing to about 1 m on the periphery of the landslide, and with an estimated volume of between about 500 m<sup>3</sup> and 1000 m<sup>3</sup>. The landslides caused the toppling of several trees which exacerbated the consequences and was triggered by high rainfall, noting that the landslide source area was a point of surface water flow accumulation.

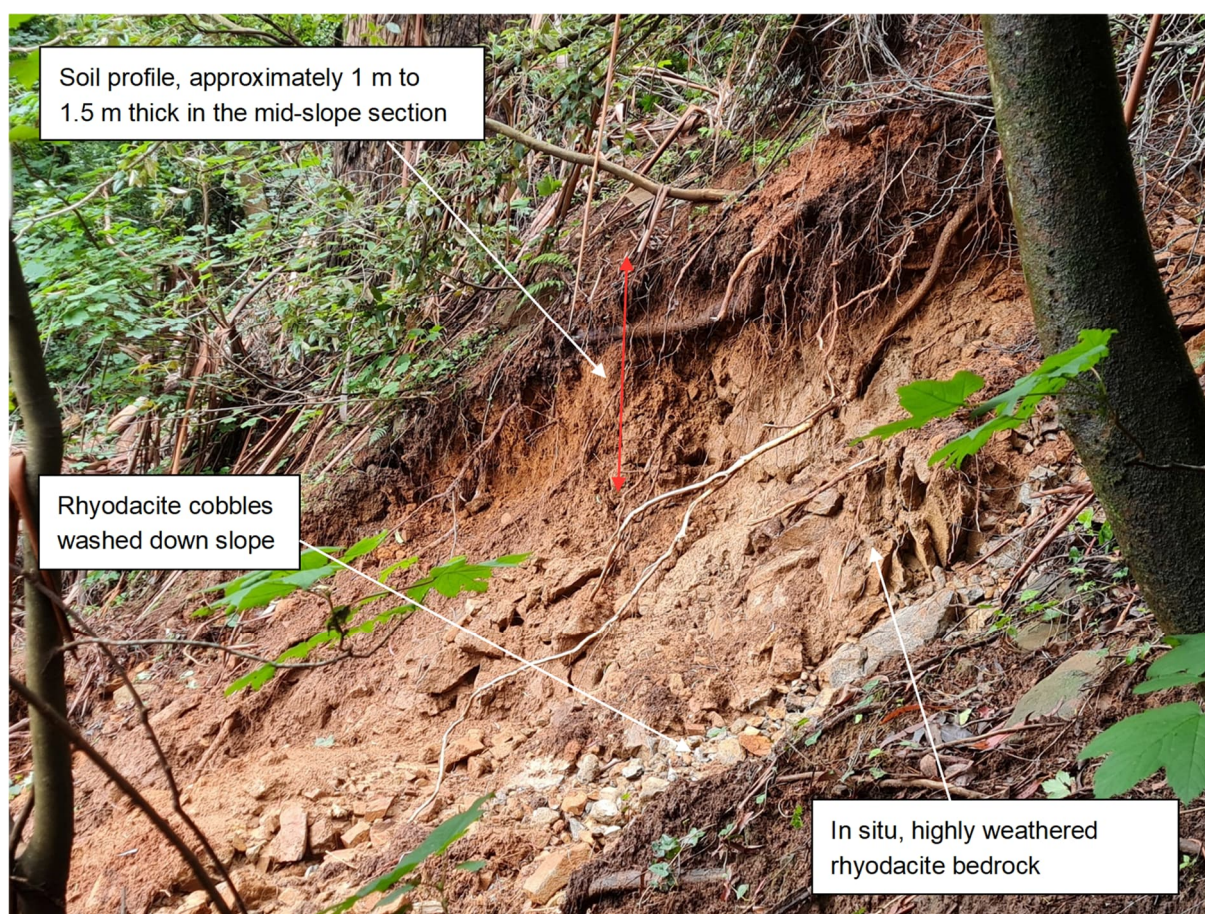


The plan extent of the January 2024 landslide lies within polygons previously mapped and identified as landslides. However, based on the observations of the 2024 landslides, the landslide inventory was revised by combining the three landslides mapped at this location and expanding the overall extent of the landslide as indicated in Figure 16.



**Figure 16: Extent of January 2024 landslide (red polygon) along with previously mapped landslides (yellow polygons) and revised extent of area affected by landsliding (blue polygon) following ground truthing**





**Figure 17: Headscarp of January 2024 landslide, Mt Dandenong Road, Tremont**

## 6.2 Debris Flow Site Visits

Features indicating previous debris flows have been observed in the Montrose area and are well documented by Coffey (1991 and 1992). However, debris flows in other parts of the LGA had not been assessed for the purposes of incorporating areas susceptible to debris flow into the EMO.

Two other areas were identified during the LiDAR terrain mapping as having potential for debris flows, the north facing hill slopes to the south of Warburton and the west facing hill slopes to the east of The Basin. It should be noted that if a debris flow initiated in the gullies in the hill slopes above The Basin, debris which travels down the gullies would impact properties that are located within the Knox City LGA.

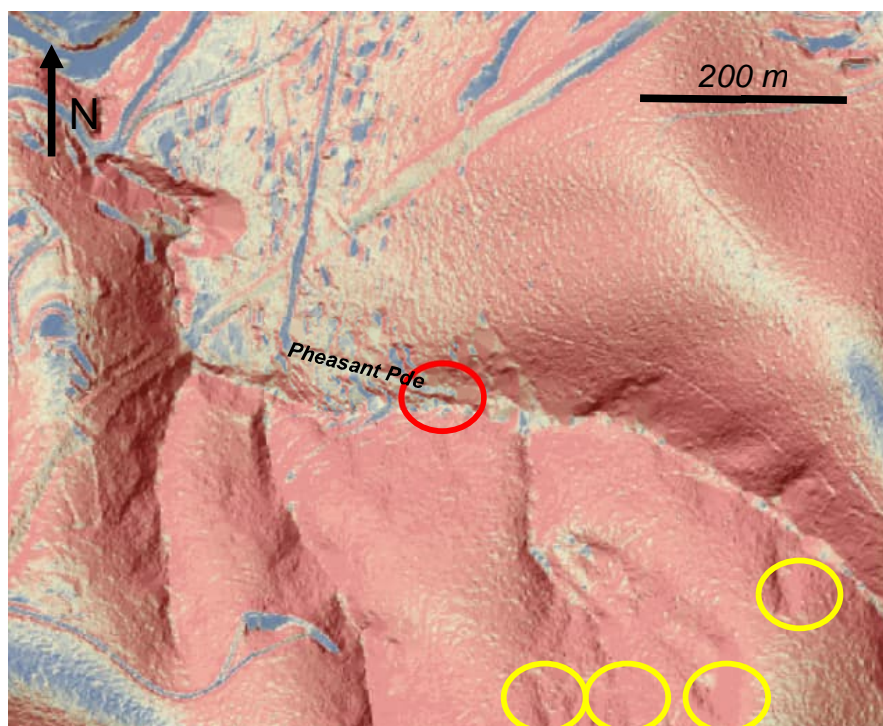
Signs of ancient debris flows may be more difficult to identify in the field compared to landslides, as the volume of material removed from the initiation area is typically lower, the debris is deposited downslope over a longer run out distance and the material deposited in the channel downslope that may remain after a significant period of time, typically boulders, may have come from other sources such as rockfalls.

### 6.2.1 Site 7 - Pheasant Parade, Warburton

A gully adjacent to Pheasant Parade, Warburton was visited to check for evidence of past debris flow events. Further up the gully, evidence of potential debris flow initiation areas was observed in the LiDAR terrain information. The gully is linear adjacent to Pheasant Parade, with relatively little vegetation as it is in a



residential block. Viewed from the road, in situ granodiorite rock outcrops were observed on the flanks of the gully, with some cobbles and small boulders present in the base and on the side slopes of the gully, near the outcrops. The source of the cobbles and small boulders is unclear, possibly deposited by a debris flow, formed in situ or transported a short distance down the adjacent slopes.



**Figure 18: Potential source locations of debris flows identified in the LiDAR information (circled yellow), downstream site visit observation location (circled red), Pheasant Parade, Warburton**

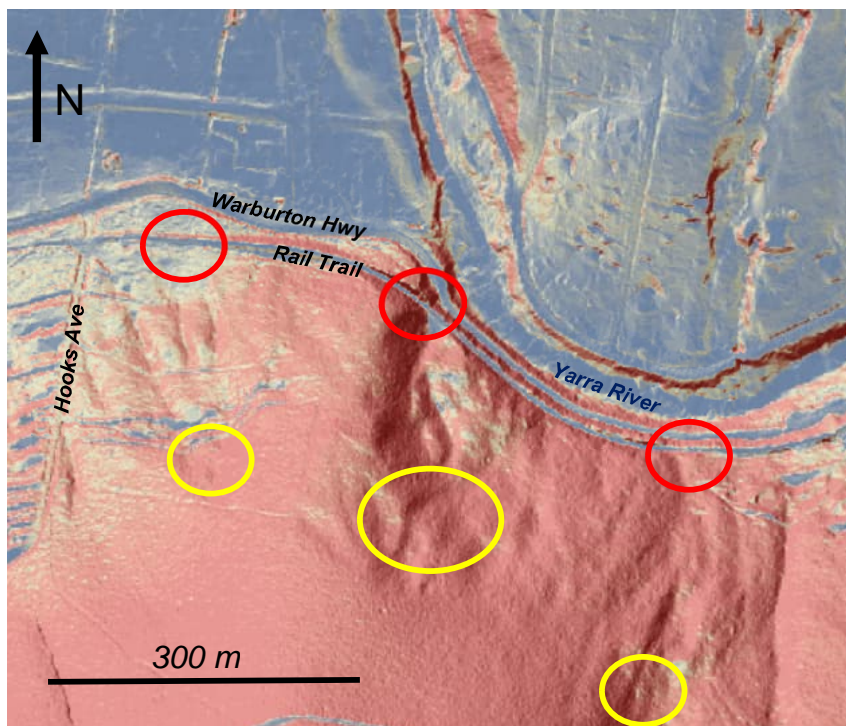
### 6.2.2 Site 8 - Warburton Rail Trail, west of Warburton

Landslides identified in the LiDAR derived terrain information in the hillslopes to the west of Warburton township were observed from the Lilydale-Warburton Rail Trail between Hooks Road and Scotchmans Creek Rd. The landslide scar features have a morphology that could be related to debris flows, with relatively narrow, direct travel paths down slope towards the Yarra River.

In the field it was assessed that the landslides are relatively shallow features comprised of soil and rock rather than debris flows, as signs of subsequent creep movement of the debris lobe at the toe of the landslide was observed.

In a cutting in the rail trail, consolidated colluvium with angular gravel and cobbles was observed, inferred to be landslide debris, which was assessed to not be material derived from debris flow. Evidence of previous landslides was observed upslope of the cutting. Considering the strength and degree of consolidation of the material, it is inferred that the landslide event depositing the material is likely pre-Holocene (>10,000 years).



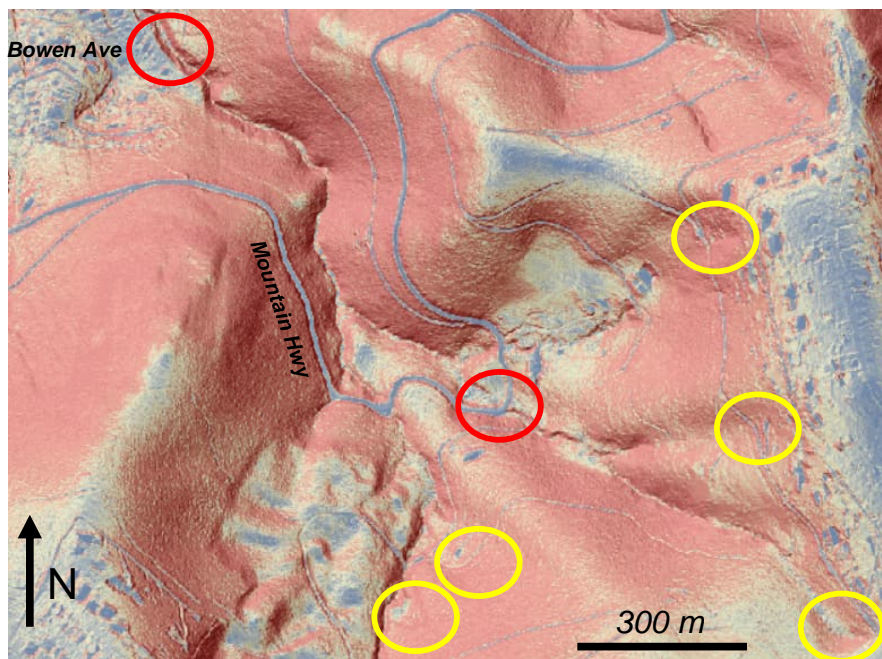


**Figure 19: Potential source locations of landslides/debris flows identified in the LiDAR information (circled yellow), downstream site visit observation locations (circled red), west of Warburton**

### 6.2.3 Site 9 - Mountain Highway, The Basin and Sassafras

Two locations of accessible gullies in The Basin area were assessed for signs of historic debris flows, one on Mountain Highway near Ferndale Road and one at the end of Bowen Avenue. The gullies are generally a V-shaped incision, which is different to the more typical U-shaped gullies formed by debris flow scour. A number of minor features have been identified and interpreted as possible debris flow initiation areas up the gullies from these locations. At the Mountain Highway location, geological features indicative of past debris flow such as transported boulders were not observed. At the Bowen Avenue location, subrounded rhyodacite boulders were observed in the base and lower slopes of the gully, adjacent to the creek. Similar to the Pheasant Parade site, the source of the boulders is uncertain, but debris flow cannot be precluded.





**Figure 20: Potential source locations of debris flows identified in the LiDAR information (circled yellow), downstream site visit observation locations (circled red), The Basin**



## 7.0 REVIEW OF LANDSLIDE INVENTORY AGAINST EXISTING CRITERIA

The expanded landslide inventory was reviewed to gain insights into landslides and landslide processes that have affected the LGA which are discussed in this section. Critical review of the existing criteria for inclusion within the EMO (Table 1) was undertaken by comparing the criteria with the landslide inventory. This section also sets out the work undertaken to review the landslide inventory and generate the landslide susceptibility maps.

### 7.1 Observed Landslide Characteristics

The landslide inventory features were observed in a GIS workspace which allowed mapped landslides to be compared to various likely influencing factors such as slope angle, geology and slope aspect. Analysis of the landslide inventory yields the following observations:

- A significant number of previously unidentified landslides have been mapped in the Wandin-Silvan-Seville area and the Hoddles Creek area, in areas the geological map indicates are underlain by Silurian sedimentary rock with some Tertiary Older Volcanics hilltop caps. Landslides have been identified in the mapped Silurian Sedimentary geological units which have similar morphology to the landslides in the adjacent Tertiary Older Volcanics areas and suggest inaccuracy of the geological map.
- Landslides in the Tertiary Older Volcanics often appear to form 'complexes' over large areas, with the morphology indicating different parts of the complexes may be active at different times. Areas that may have been previously active landslides can have very subtle terrain features. The recent Monbulk-Seville Road landslide (Section 6.1.7) is an indication that the landslide complexes could remobilize in sufficiently adverse conditions. No evidence was obtained for 'first time' landslides in the Older Volcanics having occurred within recorded history. The landslides in this material are inferred to have first occurred under different geological conditions to those at present and recent movement is inferred to be a reactivation of an older landslide.
- Significantly fewer landslides were identified in the area of Oligocene Older Volcanics immediately west of Lilydale compared to the Monbulk-Seville-Silvan area. The landslide morphology is also different, with large landslide complexes not observed.
- In the Dandenong Ranges, a significant number of landslides have been identified, generally on the steeper slopes at the base of valleys. The features appear to be subdued by erosion processes to varying amounts. Based on known landslide occurrences, landslides within the Dandenong Ranges are of different ages, up to the present. Many of the landslides identified and included in the landslide inventory occur in areas that are not applicable to the EMO i.e. Parks Victoria areas.
- Landslides were generally not identified in the areas to the south of Belgrave South, which is underlain by granodiorite.
- Few landslides were identified in areas underlain by Silurian sedimentary rocks to the north and south of the Yarra River, generally north of Seville and west of Healesville. Some localised areas of creep movement were identified on south facing slopes. Although historical reports indicate debris flows have occurred in the Myers Creek area in recorded history, geomorphological evidence for a prevalence of debris flows was not identified.
- The landslides identified on the southern slopes of Mount Donna Buang, to the north of the Warburton township, are much larger in number and scale than the current landslide inventory indicates. The intermittently active Blackwood Avenue landslide complex in Warburton indicates potential for reactivation of parts of the debris lobes of the landslides in sufficiently adverse conditions. The landslide initiation



areas are often in areas where the EMO is not applicable i.e. Parks Victoria areas. However, the debris lobes often extend downslope into areas where EMO controls could apply.

- Features potentially representing debris flow sources were identified in the upper part of gullies in the slopes to the south of Warburton. Although many of these features are in areas where the EMO is not applicable i.e. Parks Victoria areas, the debris flows could run out to the toe of the slope at the Warburton township and into the Yarra River or its major tributaries.
- Some landslides not in the current inventory were identified in locations where residential buildings are currently present.

Known landslide events which have been observed and documented in recorded history have been used to infer the potential frequency and probability of landslide reactivation to assist between identifying landslides that are ancient and unlikely to present a future hazard and those that could reactivate. Discussion of the characteristics of the landslide processes and hazards identified is provided subsequently, grouped based on the underlying geological conditions. A discussion of landslide triggers based on inventory indications is also provided.

### 7.1.1 Quaternary Alluvium

No significant landslides were observed within the alluvial deposit materials within the base of the Yarra River Valley, only small scale slumping of relatively low oversteep slopes formed by erosion of unconsolidated soils has been observed. The travel distance associated with the slumping is usually small and the slumping does not present a significant hazard.

The creep movement in flat base of the valley at Owens Road, Hoddles Creek (Section 6.1.4) appears to be within alluvium or mixed alluvium/colluvium deposit.

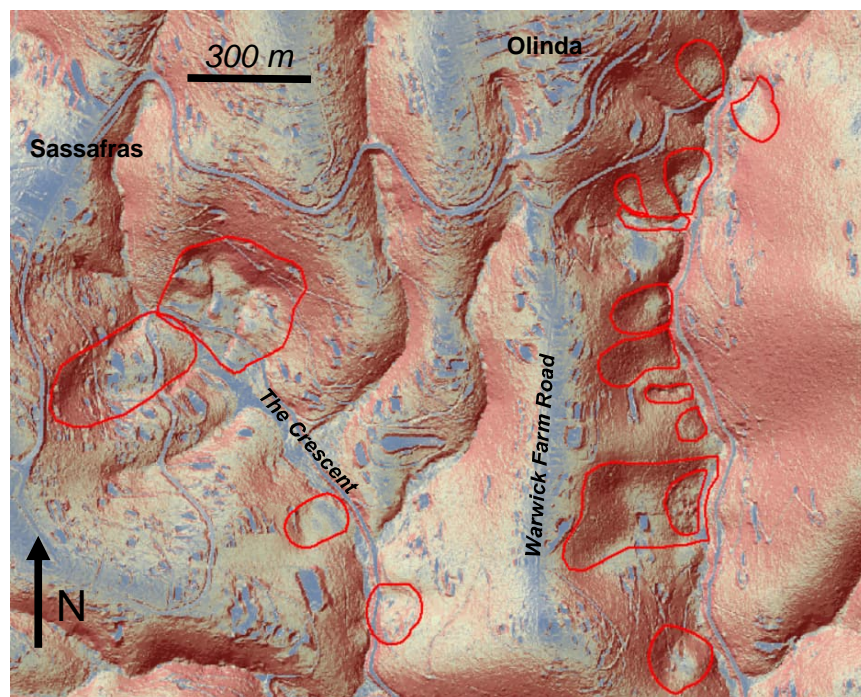
### 7.1.2 Devonian Volcanics, Dandenong Ranges

In the Devonian Volcanics of the Dandenong Ranges, a significant number of deep seated and shallow landslides were observed. Based on how subdued the landslide features appear to be within the digital terrain information, the landslides are inferred to have varying ages. Significant landslides have been documented over the last 150 years, for example at Woodhurst Grove and Barbers Road Kalorama, with high landslide frequency documented in the 1930's and 1950's. Notably, factors contributing to landslide may have been different at that time, for example less vegetation due to logging. However, the prevalence of the landslides observed that are inferred to be older than recorded history and the inferred range in the age of the landslides indicates that landslides have been occurring in these areas for tens of thousands of years and can be expected to continue to occur into the future. Source areas were generally observed to be in areas with slope angles of about 26° (2H:1V), the steepest naturally formed slopes within the Dandenong Ranges. There does not appear to be a significant prevalence of landslides on slopes with a particular aspect (i.e. the compass direction that the slope faces).

The size of the landslides in the Devonian Volcanics of the Dandenong Ranges could be considered as small to moderate, with a single landslide potentially affecting several urban residential blocks. Features indicative of partial reactivation were observed in some landslides, however many of the landslides involve a clear zone of depletion (zone from where material has detached) and clear zone of accumulation (zone in which material has travelled to and accumulated). The travel distance of the landslide debris is variable, with some landslides travelling to the base of the slope, some landslides not travelling a significant distance downslope and others developing into fluid, channelized debris flows which travel a significant distance downslope. It is likely that



multiple factors contribute to the travel distance, such as the moisture content of the soils and resulting debris, the volume of material mobilized, the depth of sliding i.e. whether underlying rock is included, and the slope angle. Examples of landslides identified in the digital terrain model are shown in Figure 21.

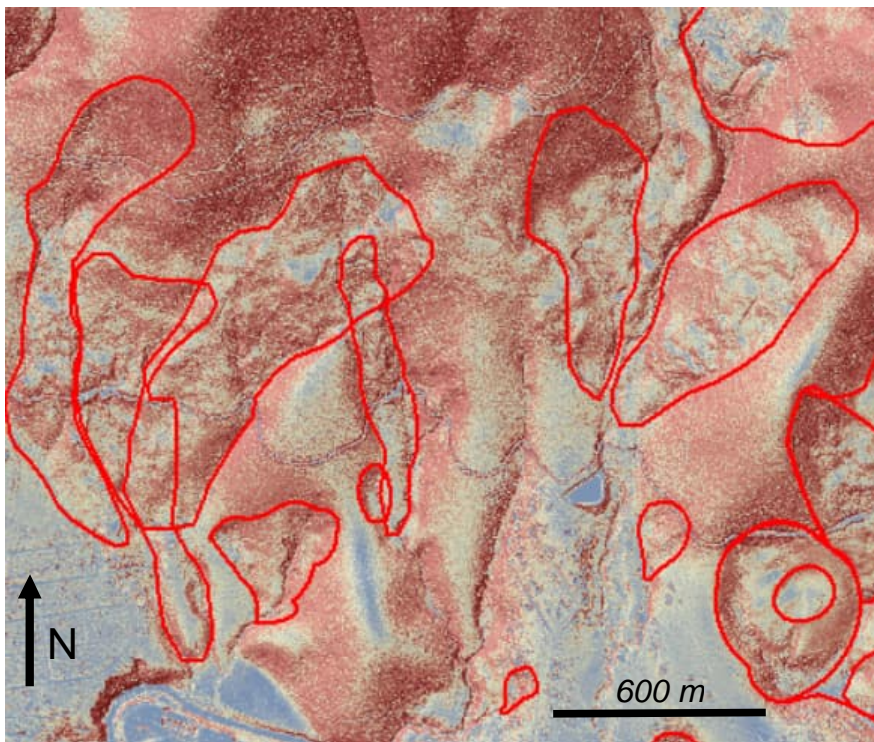


**Figure 21: Some landslides identified in the rhyodacite volcanic rocks in the Dandenong Ranges (red polygons), Sassafra.**

### 7.1.3 Devonian Volcanics, Warburton-Healesville area

In the Devonian Volcanics to the north of Warburton and to the east of Healesville, very large landslide complexes were observed, with features inferred to be signs of reactivation. Large scale landslides such as those observed in the digital terrain information have not been observed in recorded history and are inferred to be relatively ancient. However, reactivation of part of a lobe of material from a large scale landslide has occurred which has impacted numerous dwellings at Blackwood Avenue, Warburton. Smaller scale landslides have also been observed in the same landscape. Source areas were generally observed to be in areas with slope angles of greater than 26° or 2H:1V. However, partial reactivation of the original landslide materials could occur on flatter slopes, depending on site specific conditions. There does not appear to be a significant prevalence of landslides on slopes with a particular aspect. The travel distance of the observed landslides is typically relatively long, with evidence that at least some of the debris travelled hundreds of metres from the source slope areas to the north of Warburton to the toe of the slope.



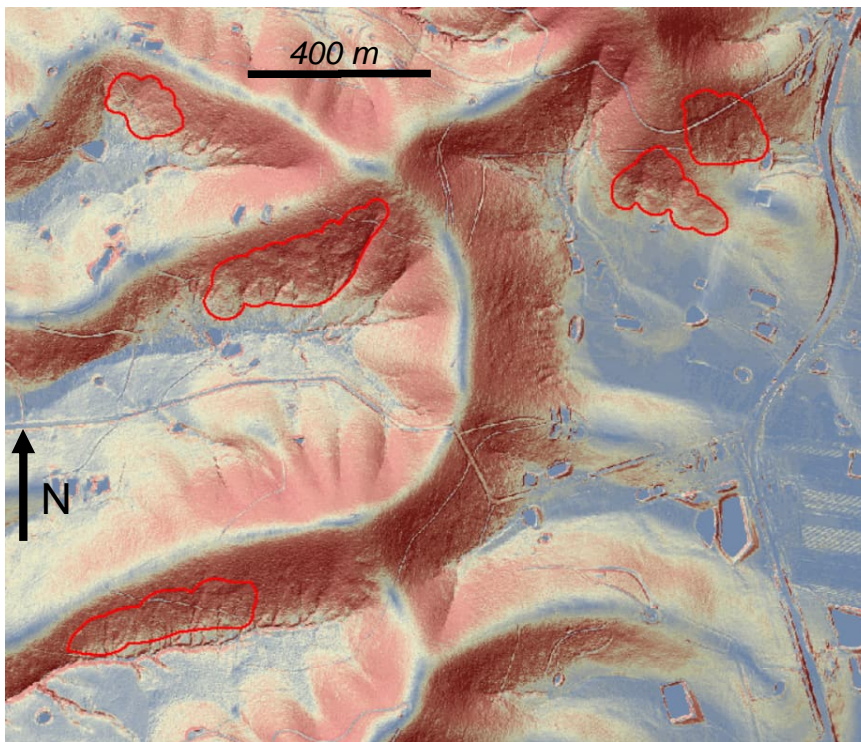


**Figure 22: Some large scale landslides identified in the rhyodacite volcanic rocks in the mountain ranges (red polygons), north west of Warburton.**

#### **7.1.4 Silurian and Devonian Sedimentary Rocks**

Landslides are less prevalent in the Silurian and Devonian sedimentary rocks compared to other units. The landslides identified are typically of small to moderate scale and shallow rather than deep seated, comprising surficial soils. Shallow small scale slumping of soils occurs where groundwater and slope conditions are conducive and where creep slope movement has been identified in the steeper slopes within the LiDAR terrain information, for example south facing slopes on the main ridgelines to the north of Yarra Glen, where higher soil moisture conditions are likely to prevail compared to north facing slopes that are exposed to more sunlight. The creep movement appears to mostly occur on slopes with angles greater than  $26^\circ$  or 2H:1V. An example is shown in Figure 23.

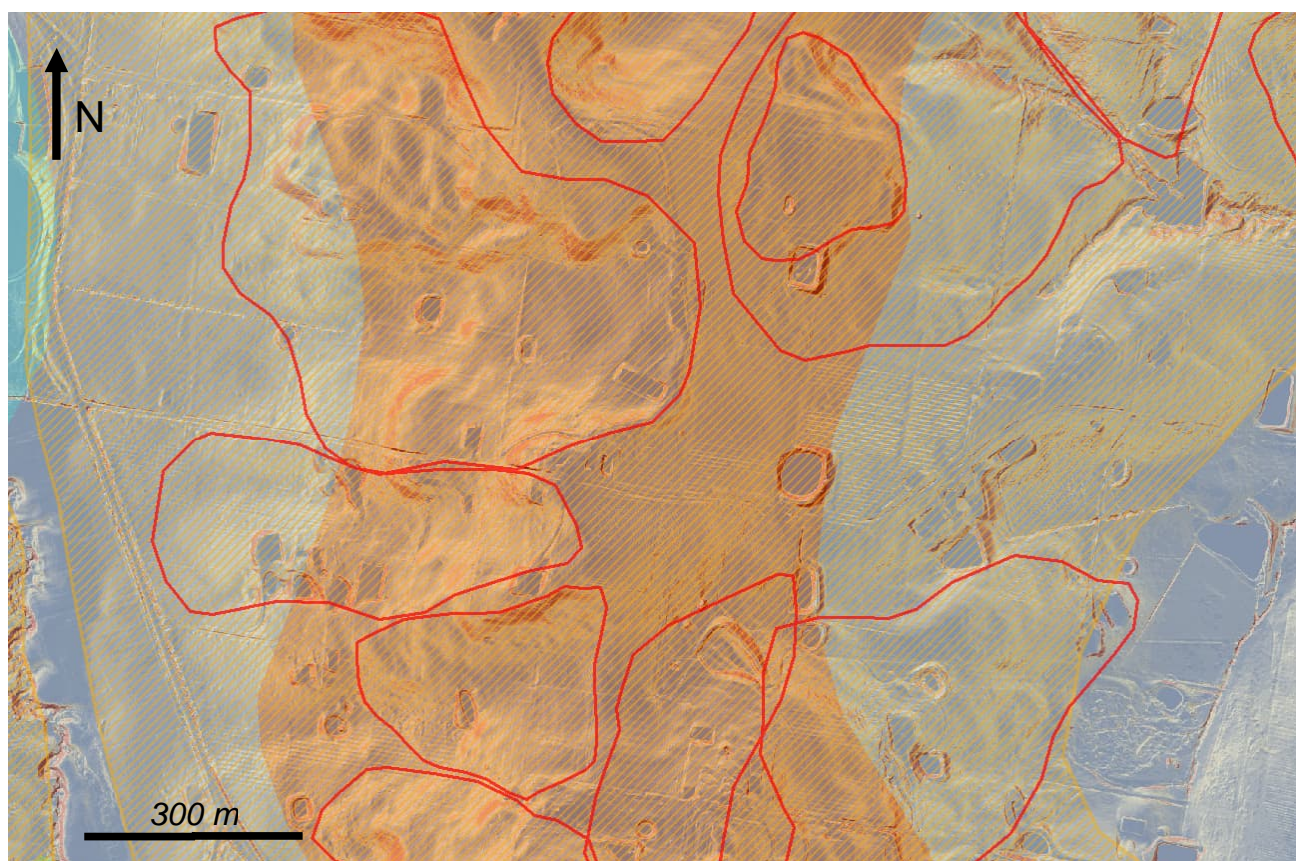




**Figure 23: Areas of slope creep movement (red polygons) in areas of siltstone geology identified by LiDAR terrain mapping, Steels Creek and Dixons Creek**

Landslides have been identified in areas that are mapped as underlain by Silurian and Devonian Sedimentary rocks, particularly in the Wandin-Seville-Silvan area and Hoddles Creek area. However, fieldwork observations indicate that the landslides may be related to the presence of Oligocene Older Volcanics at the landslide site rather than the sedimentary rocks, in which case the published geological mapping is not correct. Or, that the Oligocene Older Volcanics are located immediately upslope, in which case the landslide may be a consequence of conditions at the contact between the Older Volcanics and the underlying sedimentary rocks. A good example of the geological uncertainty is the Monbulk-Seville Road landslide site described in Section 6.1.1. An example of an area of uncertainty represented in Figure 24 which shows landslides within the capping of Older Volcanics (orange) extending to the nearest water courses. The hatched area on Figure 24 represents the interpreted likely extents of the Older Volcanics, which differs from geological map indications.





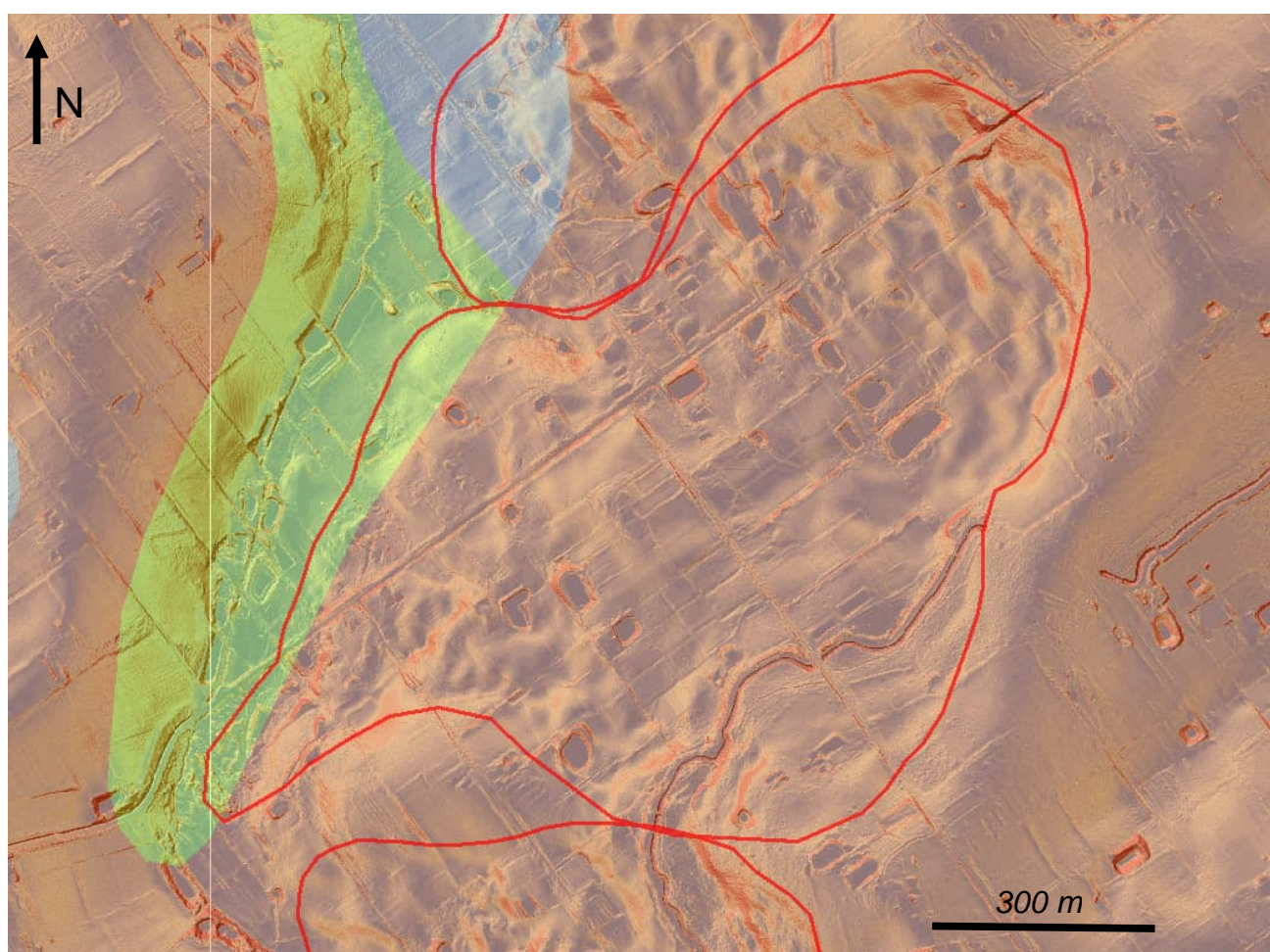
**Figure 24: Example of 'halo' area (orange hatched) mapped around the published mapped extents of the Tertiary Older Volcanics (Tov - solid orange) to account for uncertainty in the extents of the Tov and the likely influence on mapped landslides (red outlines).**

Areas underlain by sedimentary rocks have a higher susceptibility to post bushfire debris flow compared to areas underlain by Volcanic and granitic rocks (Nyman 2017). Whilst this study does not seek to map areas susceptible to post bushfire debris flow, the potential for post bushfire debris flow to originate in areas underlain by sedimentary rocks is noted here.

### 7.1.5 Tertiary Older Volcanics

A significant number of landslides has been identified in the deeply weathered soils of the Tertiary Older Volcanics. The landslides have been observed to occur by various mechanisms, with shallow soil landslides, deep seated landslides and soil creep movement observed. The landslides of all mechanisms can be extensive, with large parts of the Wandin-Seville-Silvan area underlain by Tertiary Older Volcanics identified as being underlain by large landslide creep complexes. As demonstrated by the October 2022 Monbulk-Seville Road landslide (Figure 10) which occurred in an area with an average slope angle of approximately 5°, partial reactivation of landslide areas is possible in areas with slope angles of less than 9°. The prevalence of landslides in Tertiary Older Volcanics does not appear to be influenced by slope aspect. An example of a creep landslide complex in the Tertiary Older Volcanics is presented in Figure 25.





**Figure 25: Example of creep landslide complex (red outline) in Tertiary Older Volcanics (orange), Silvan**

As described in Section 7.1.4 the boundary between the Oligocene Older Volcanics and underlying Devonian and Silurian sedimentary rocks is not consistent with indication gained from the LiDAR information. Many of the zones between the mapped extent of the Older Volcanics and the nearest water course to the boundary appear to either be underlain by Older Volcanics or the slope stability is influenced by nearby Older Volcanics (for example Older Volcanics colluvium on hillsides below Older Volcanics caps on hilltops). As described in Section 8.0 the mapped extents of Oligocene Older Volcanics were manually adjusted based on LiDAR information and the amended geological maps used to develop the landslide susceptibility maps and recommended EMO.

### 7.1.6 Quaternary Colluvium

Two types of colluvium are mapped in the LGA, slopewash colluvium which has been transported by erosion processes downslope and is mapped as present in the base of valleys in the upper Yarra Valley, and landslide colluvium. The mapped landslide colluvium in the LGA is at the location of very large landslides that have occurred on the southern slopes of Mount Donna Buang, to the north of Warburton such as Blackwood Avenue (Section 6.1.3).



The susceptibility of mapped Quaternary Colluvium to landsliding is typically dependent on the site conditions, including the parent rock type, thickness of the colluvium layer, slope angle and slope aspect. Landslides can occur in slopewash colluvium and reactivation of landslide colluvium can also occur, such as the Blackwood Avenue landslide. Colluvium is generally considered more susceptible to landsliding than residual soils at similar slope angles, as the relict parent rock structure is not present and the density and associated shear strength of the materials is less.

The landslide colluvium on the slopes north of Warburton shows signs of reactivation events having occurred in the past. Extensive erosion channelling of the landslide colluvium appears to have occurred, which is likely to be a significant factor in causing landslides by unfavourably changing the slope geometry. The currently intermittently active area at Blackwood Avenue appears to have occurred due to erosion undercutting of the toe of a lobe of landslide colluvium.

Where saturated or with high water pressures, slope wash or colluvium can cause low angle landslides (termed turf slides in the Coffey 1999 report), such as that at Owens Road, Hoddles Creek.

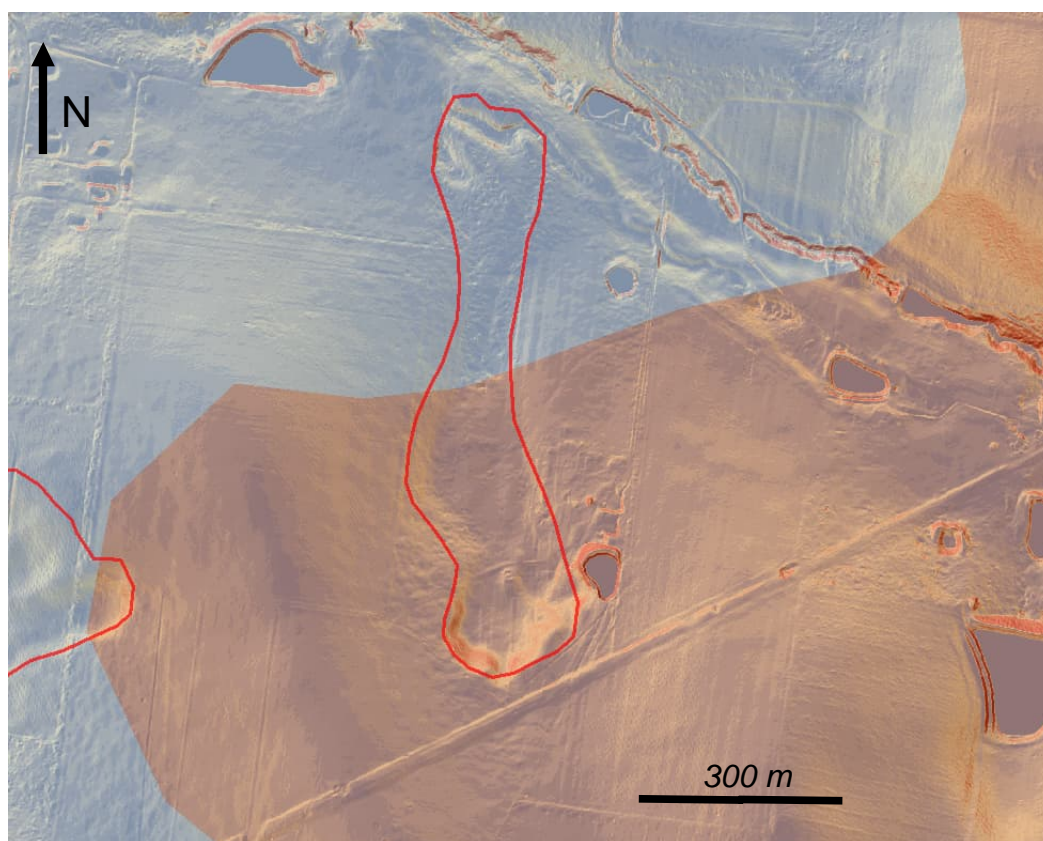
## 7.2 Landslide Triggers

A discussion on landslide triggers based on indications from the inventory is set out subsequently.

### Rainfall

A high proportion of documented landslides in Yarra Ranges are initiated by water infiltration which raises pore pressures within the ground and causes an associated loss of soil strength. Pore water pressures generally increase due to rising groundwater levels, or where the near surface soil layers saturate due to the infiltration of surface water from rainfall. Groundwater flow can be complex, with the ground having variable permeability. An example of groundwater driving landslides is in the Oligocene Older Volcanics where it overlies Silurian and Devonian sedimentary rocks. The fine grained sedimentary rocks are less permeable than the typically extremely weathered volcanic materials, with groundwater potentially forming a perched layer in the volcanics, which can drive slope instability in the volcanic materials, particularly where the layer of volcanics is relatively thin, such as near the surface contact of the geological units. At these locations a groundwater spring could erode the materials at the contact, oversteepening the slope. An example of this circumstance is presented in Figure 26.





**Figure 26: Regressive erosion and landsliding at the contact between Tertiary Older Volcanics and the underlying Silurian and Devonian Sedimentary Rocks, postulated to be driven by a groundwater spring at the contact.**

Rises in regional groundwater levels are typically associated with longer term prolonged rainfall periods where the inflow rate of water to the system exceeds the drainage rate over a period of time. Deeper seated landslides such as those within the Tertiary Older Volcanics are more likely to be triggered by higher regional groundwater levels.

Landslides in the Devonian volcanics can occur due to specific high rainfall events such as storms, where there is a sudden high rate of water infiltration which can cause a rapid loss of soil strength. Shallow landslides and debris flows are more likely in this scenario.

### Earthquakes

Earthquakes occur occasionally in the Yarra Ranges, however the level of seismicity is considered to be low, with nearly all earthquakes of a magnitude less than 2.0 but occasionally up to 6.0. A magnitude 5.9 earthquake which occurred in the Woods Point area in September 2021, caused some damage to road embankments including cracking and minor instability, however no significant landslides were triggered by this event.

## 7.3 Comparison between Landslide Inventory and Existing Criteria

The indications of the landslide inventory including the documented landslide processes were compared against the existing criteria for inclusion in the EMO to check whether the existing criteria reasonably highlight areas where landslides have and could occur. The methodology by which this was undertaken and the results of the comparison are set out subsequently.



### 7.3.1 Landslides

Comparison between the revised landslide inventory and the current susceptibility criteria (Table 1) included assessment of the causal factors for landslide in the LGA based on the expanded landslide inventory. The three current criteria variables; slope angle, underlying geology and the presence of an existing landslide were assessed for influence in landslide susceptibility and other potential variables such as slope aspect. The conclusion was reached that the available evidence does not support altering the existing landslide susceptibility criteria. The evidence for this conclusion is set out below.

The existing landslide susceptibility criteria were developed in 1999, generally on observational evidence and judgement. Landslides which have occurred since development of the existing landslide susceptibility maps in 1999 have generally occurred within areas mapped as susceptible to landslide and are consistent with the existing slope angle and geology criteria developed at that time and currently used to inform landslide susceptibility and the extent of the EMO. The identification of a significant number of previously unrecognized landslides arising from the LiDAR terrain mapping is also consistent with the existing criteria in that the new landslides mapped are generally within susceptible areas. Figure 27 to Figure 32 present slope angle data as histograms for areas both within and outside of mapped landslides across each geological unit.

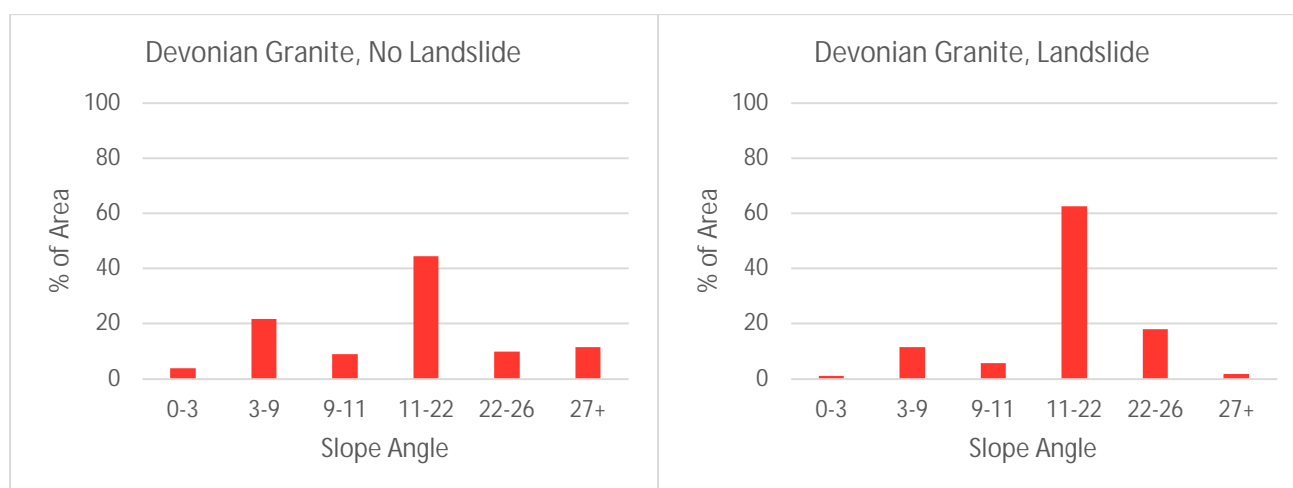


Figure 27: Slope angle distribution in Devonian Granite, outside and within landslides

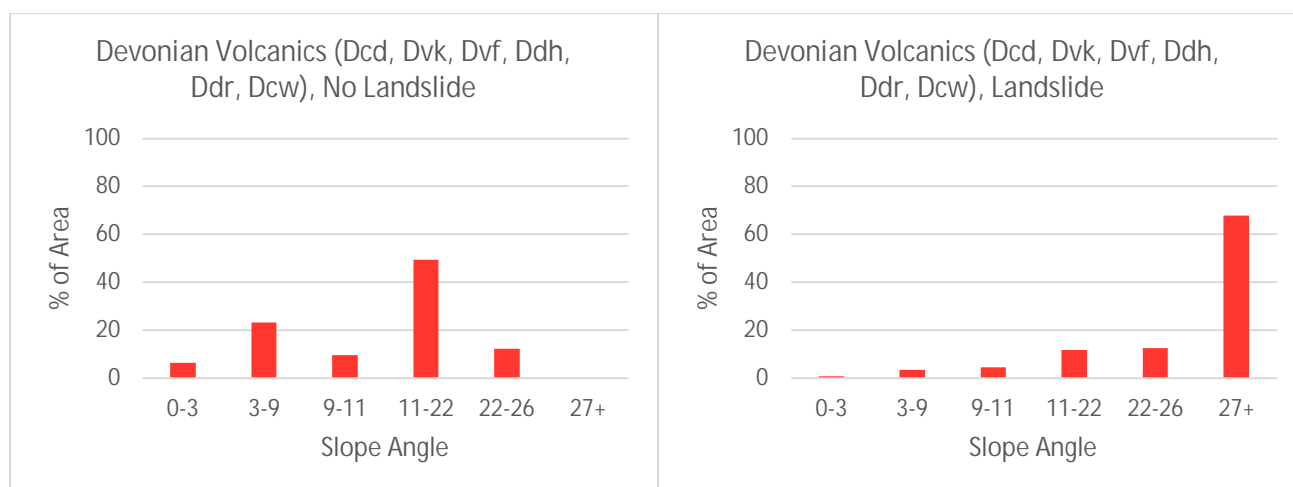
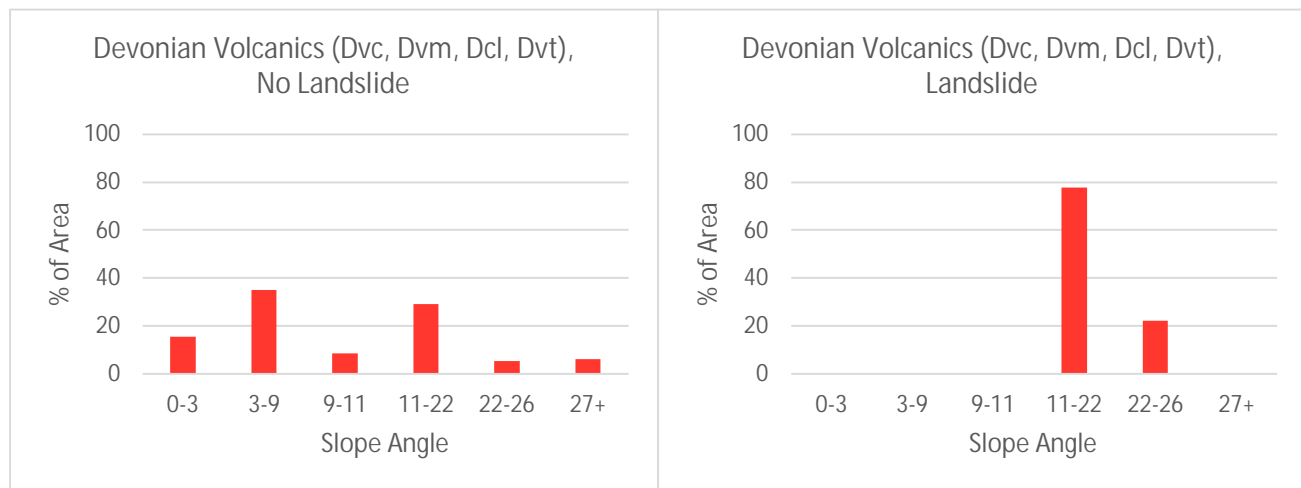
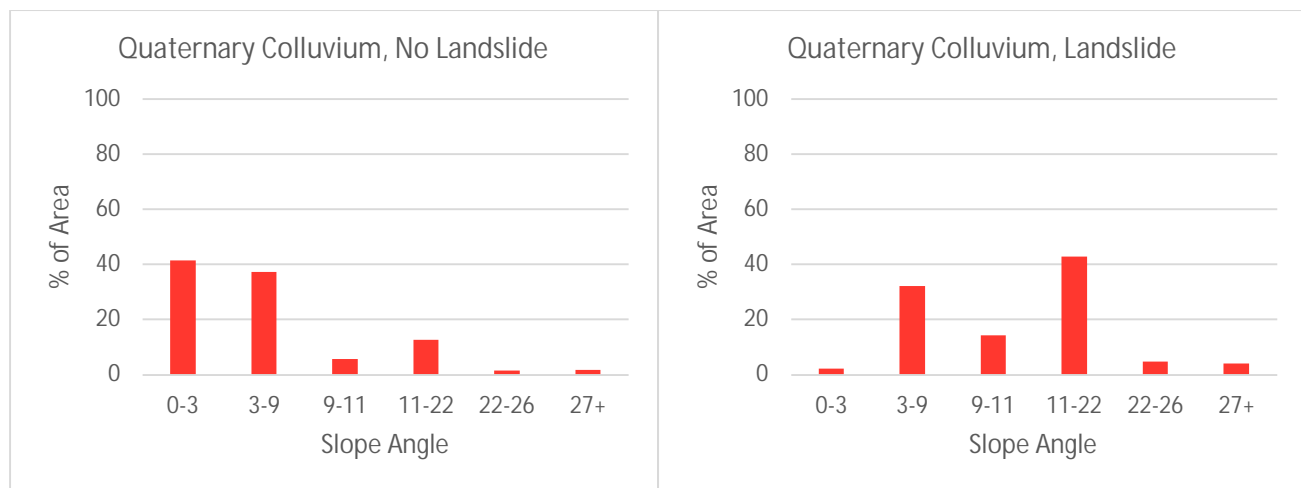


Figure 28: Slope angle distribution in Devonian Volcanics (Dcd, Dvk, Dvf, Ddh, Ddr, Dcw), outside and within landslides



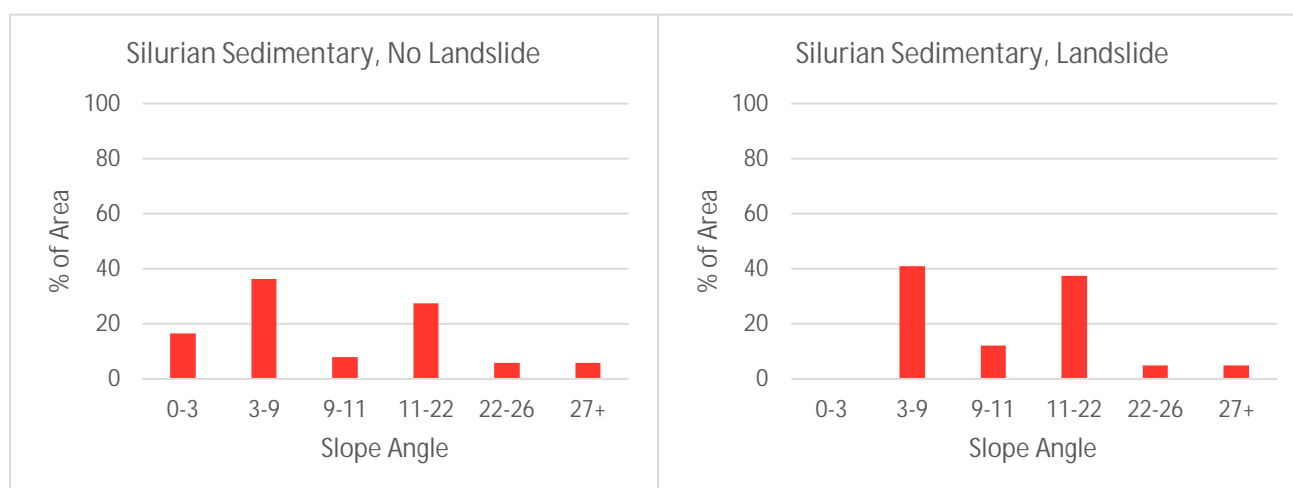


**Figure 29: Slope angle distribution in Devonian Volcanics (Dvc, Dvm, Dcl, Dvt), outside and within landslides**

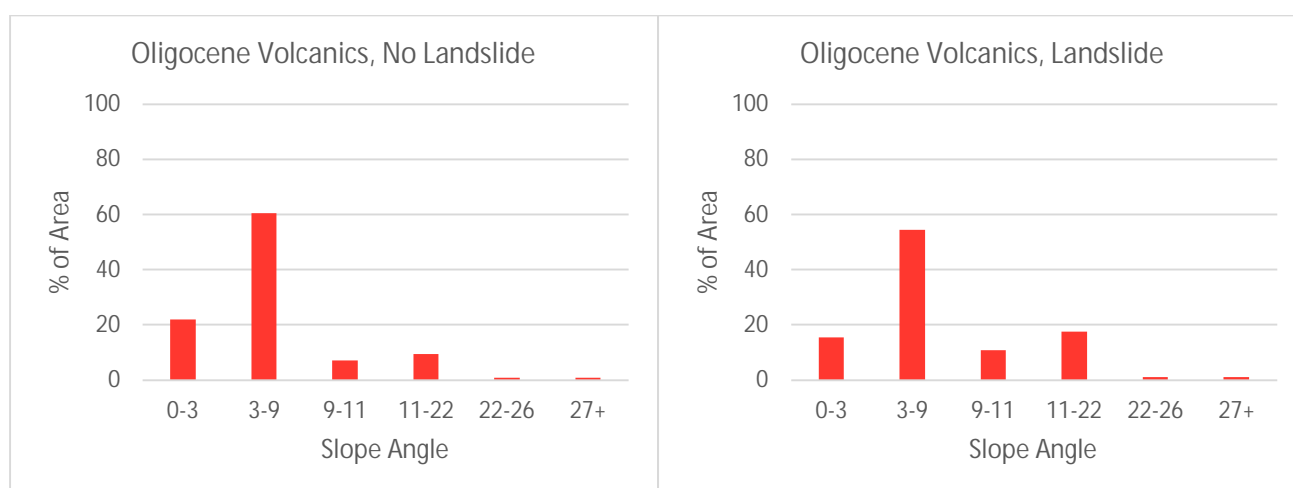


**Figure 30: Slope angle distribution in Quaternary Colluvium, outside and within landslides**





**Figure 31: Slope angle distribution in Silurian Sedimentary Rocks, outside and within landslides**



**Figure 32: Slope angle distribution in Oligocene Volcanics, outside and within landslides**

Figure 27 to Figure 32 indicate that:

- The distribution of slope angles within the Devonian Granites is similar for areas both affected by landslide and not affected by landslide. This observation coupled with the low number of landslides within the geological unit is consistent with it having a low susceptibility to landslide and the information supports the criteria used in the current EMO which does not identify this unit as susceptible to landslide.
- In the Devonian Volcanics, in particular the Dvf which is the geological unit with the greatest number of landslides identified, there is a distinct difference in the slope angle within areas affected by landslide and not affected. In areas unaffected by landslide, there is a high proportion of slope angles below 22° compared to areas affected by landslide in which slope angles are more than 22°. Based on this evidence, the slope angle prior to landslide is greater than 22° which is consistent with the existing landslide susceptibility criteria.
- In the Oligocene Volcanics, the similarity between the landslide affected and non-landslide affected areas is confirmed by the slope angle distribution. The high proportion of slope angles below 9° suggests that long term stability is generally achieved at slope angles at or below 9°, consistent with the current criteria.



- There is a low proportion of slope angles above 22° in the Silurian sedimentary rocks, indicating generally stable conditions below that slope angle. There is also a similar distribution between areas affected by landslide and not affected which is consistent with the low susceptibility of the Silurian sedimentary rocks and the existing EMO criteria.
- For Quaternary Colluvium, stable slope angles are less than about 11°, consistent with the existing EMO criteria. A higher proportion of steeper slope angles in the landslide areas is likely due to the undulations associated with the relatively chaotic placement of the landslide colluvium.

Whilst the data does not perfectly align with the existing susceptibility criteria, it is generally consistent and based on this information, there is no clear case or justification for altering the existing criteria.

There is a possible exception to the slope angle criteria currently used with respect to the Monbulk-Seville Road landslide, which has occurred on an average slope angle of approximately 5°. Based on updated geological information from recent investigations and the digital terrain mapping, this is assessed to be a reactivation of a previous landslide, possibly triggered by poor development and by the prolonged rainfall induced by the 2019 – 2022 La Niña events.

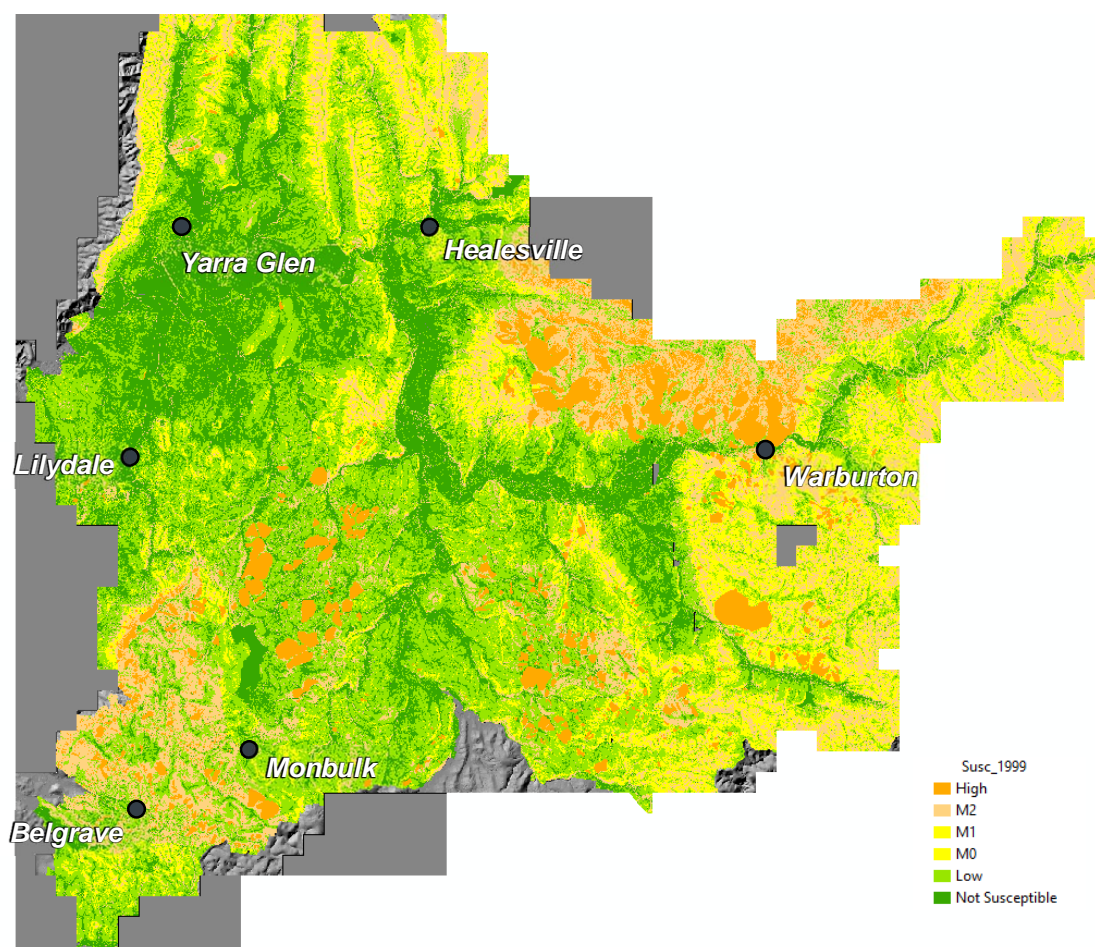
Consideration was given to reducing the medium susceptibility threshold in the Older Volcanics from 9° to 5° to reflect the slope angle on which the Monbulk-Seville landslide occurred. Based on the landslide inventory, all documented landslide movement within the Older Volcanics involves the reactivation of existing landslides. Rather than lowering the slope angle threshold everywhere in the Older Volcanics, it was decided to undertake detailed mapping of areas within and adjacent to the Older Volcanics to delineate all areas that appear to have been affected by landslide in the past. Landslide affected areas show good contrast in the LiDAR. All areas identified as having been impacted by landslide in the past are considered to have high susceptibility. However, first time landslides in the Older Volcanics are not known in recorded history and so a higher slope angle threshold was found to lower the slope angle susceptibility threshold where the Older Volcanics are not affected by landslide.

For the other geological units, although more landslides have been identified than were previously known, the relative prevalence of landslides within different geological units remains consistent as do the slope angles at which landslides have been observed to occur. On this basis, we conclude there is no compelling evidence to warrant changing the existing landslide susceptibility criteria.

A further comparison was made by producing landslide susceptibility maps based on the current criteria set out in Table 1 but using the LiDAR derived topography to derive slope angles and the 1:250,000 scale geological maps. This was done by:

- Importing the landslides mapped as part of the updated landslide inventory into a Geographical Information System (GIS).
- Importing the 1:250,000 Seamless Geology of Victoria provided by the Geological Survey of Victoria into the GIS workspace.
- Applying a 10 m raster grid across the area and calculating the maximum slope angle across each 10 m by 10 m raster grid square using the LiDAR elevation information.
- Applying the criteria as set out in Table 1 to assess each square as either Not susceptible, Low, Medium (M0, M1, M2) or High susceptibility. This results in a 'pixelated' landslide susceptibility map as indicated in Figure 33.





**Figure 33: Pixelated susceptibility map derived by applying criteria in Table 1 in a 10 m x 10 m grid**

The resultant susceptibility map was then reviewed and checked to assess whether it encompassed a high proportion of mapped landslides, and therefore that the current criteria for landslide susceptibility remains applicable. This was found to generally be the case, with the exception of some areas underlain by Oligocene Older Volcanics where there is an apparent discrepancy between geological map indications and landslide occurrence (see Sections 7.1.4 and 7.1.5).

### 7.3.2 Debris Flows

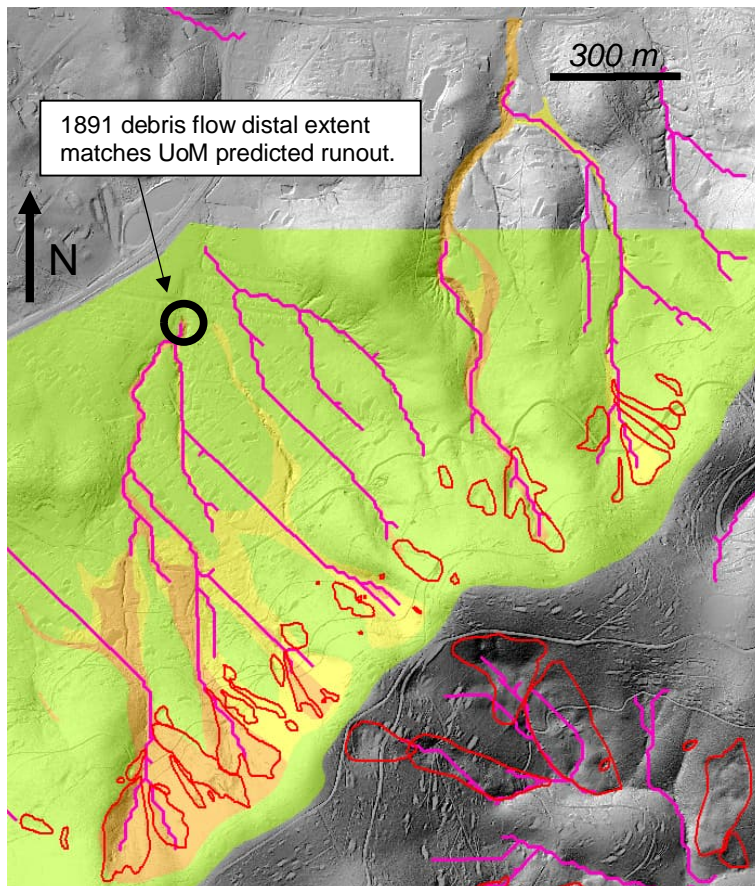
High and Medium debris flow risk areas in the Montrose area based on the Coffey 1991 study were incorporated into the Yarra Ranges EMO in 2001. The assessment of debris flow susceptibility beyond the Montrose area was not undertaken. Instances of significant debris flows in the populated areas of the Yarra Ranges have not been observed since the 1891 event. As such the amount of available field information on the frequency and distribution of debris flows has not changed since 1991 and there is no basis with which to revise the 1991 findings.

The suitability of the methods by which Coffey (1991) identified areas susceptible to debris flow were assessed for applicability in areas away from the Montrose area. Published literature and previous experience of debris flows was used to assess potential susceptibility of debris flows away from the Montrose area, including the University of Melbourne post bushfire debris flow study (refer Section 5.3). The methods by which debris flow run out extents were assessed in the University of Melbourne studies for post bushfire



debris flow were applied to estimate the run out extents of landslide induced debris flow, noting that this is probably a conservative approach because post bushfire debris flows are typically more fluid and flow further than landslide induced debris flow.

The comparison in Figure 34 shows consistency between the distal extents of the 1891 debris flow, which is known from historical records and the estimation from post bushfire debris flow based on the run out distances estimated in the University of Melbourne post bushfire debris flow study. On this basis, the University of Melbourne debris flow runout estimations appear to provide a reasonable representation of debris flow runout in the Yarra Ranges.



**Figure 34: Comparison between University of Melbourne estimated post-bushfire debris flow run out distances (magenta lines) and current EMO debris flow risk areas at Montrose. Orange = high risk, yellow = medium risk, green = low risk. 1891 debris flow distal extent circled.**



## 8.0 SUSCEPTIBILITY MAPPING REVISION

This section sets out the methodology to develop revised susceptibility maps and EMO mapping using the existing criteria as set out in Table 1, but incorporating the LiDAR digital elevation model, updated landslide inventory, University of Melbourne debris flow runout estimations and modified geological maps.

The maps described are provided as digital GIS compatible deliverables. See the register of digital deliverables set out in Appendix A.

### 8.1 Inputs to Susceptibility Maps

Whilst the existing criteria for inclusion within the EMO are unchanged, the terrain attributes to which they are applied have been updated from those to which they were applied when the current EMO was developed in the late 1990's. In summary, this includes:

- 2015 to 2017 LiDAR derived digital elevation model used to more accurately measure slope angles.
- 1:250,000 scale seamless digital geology produced by the geological survey of Victoria, with manual adjustments made to the boundaries between Oligocene Older Volcanics and Devonian/Silurian sedimentary rock. The adjustment to geological boundaries involved extending the mapped extent of Older Volcanics from hilltop caps down to the nearest water course if LiDAR indications showed terrain consistent with Older Volcanics underlying geology.
- Landslide polygons in the landslide inventory being areas previously affected by landslide.
- Previous debris flow mapping (Coffey 1991).
- New post bushfire debris flow run out mapping produced by University of Melbourne and applied where small landslides were identified at the head of gullies and there is terrain evidence of past debris flows.

### 8.2 Susceptibility Map Criteria

For completeness, the criteria used to develop the recommended landslide susceptibility maps as set out in Table 1 are shown in Table 3. Note that the now redundant M0 and M1 categories which were not included in the existing EMO have been designated Low susceptibility.



**Table 3: Proposed criteria to assess landslide susceptibility and include area within the EMO.**

Geology	Slope Angle (Shaded boxes are the susceptibility criteria which define the proposed extent of the EMO).					
	0° to 3° (0% to 5%)	>3° to 9° (>5% to 15%)	>9° to 11° (>15% to 20%)	>11° to 22° (>20% to 40%)	>22° to 26° (>40% to 50%)	>26° (>50%)
Landslide						
Silurian and Devonian Sedimentary Rock	Not susceptible	Low	Low	Low	Medium	Medium
Devonian Granite/Granodiorite	Not susceptible	Low	Low	Low	Medium	Medium
Devonian Volcanic Rock (Dvc, Dvm, Dcl, Dvt)	Not susceptible	Low	Low	Low	Medium	Medium
Devonian Volcanic Rock (Dcd, Dvk, Dvf, Ddh, Ddr, Dcw)	Not susceptible	Low	Low	Medium	Medium	High
Oligocene Older Volcanics	Not susceptible	Low	Medium	Medium	Medium	Medium
Quaternary Colluvium/Alluvium	Not susceptible	Low	Low	Medium	Medium	Medium
Past Landslide (any geology)	High	High	High	High	High	High
Debris Flow						
High or Medium Debris Flow Risk (Coffey 1991)	Included in EMO, High or Medium align with High and Medium risk assessed by Coffey in 1991.					
University of Melbourne 2017 debris flow study debris flow run out.	Medium					

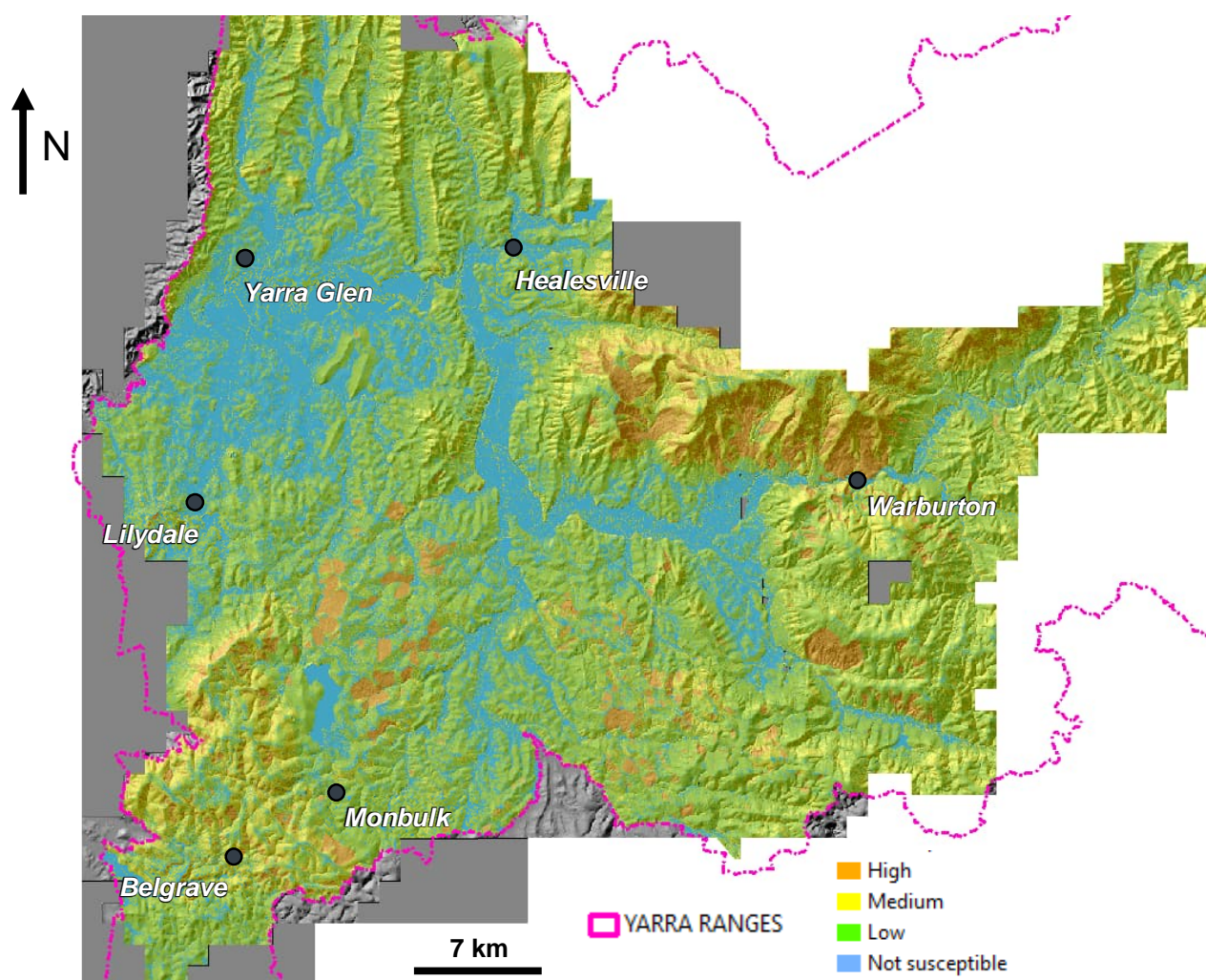
### 8.3 Development of Landslide Susceptibility Maps

For landslides, the spatial extents of the criteria for landslide susceptibility were combined in a GIS environment, including slope angle, mapped landslides and underlying geology. The slope angle dataset, which was generated from a LiDAR derived elevation grid with a 1 m point spacing, was converted to a 10 m point spacing with an average slope angle. Susceptibility maps using the 10 m point spacing dataset were checked against maps produced using the 1 m dataset and significant degradation in quality was not observed for the purposes of developing susceptibility maps.



Spatial areas were then assigned susceptibility levels based on the existing criteria as set out in Table 1. The result is a map with 10 m wide 'pixels' of different landslide susceptibility depending on the underlying geology and criteria in Table 4. By applying these criteria the overview map of landslide susceptibility presented in Figure 35 has been developed.

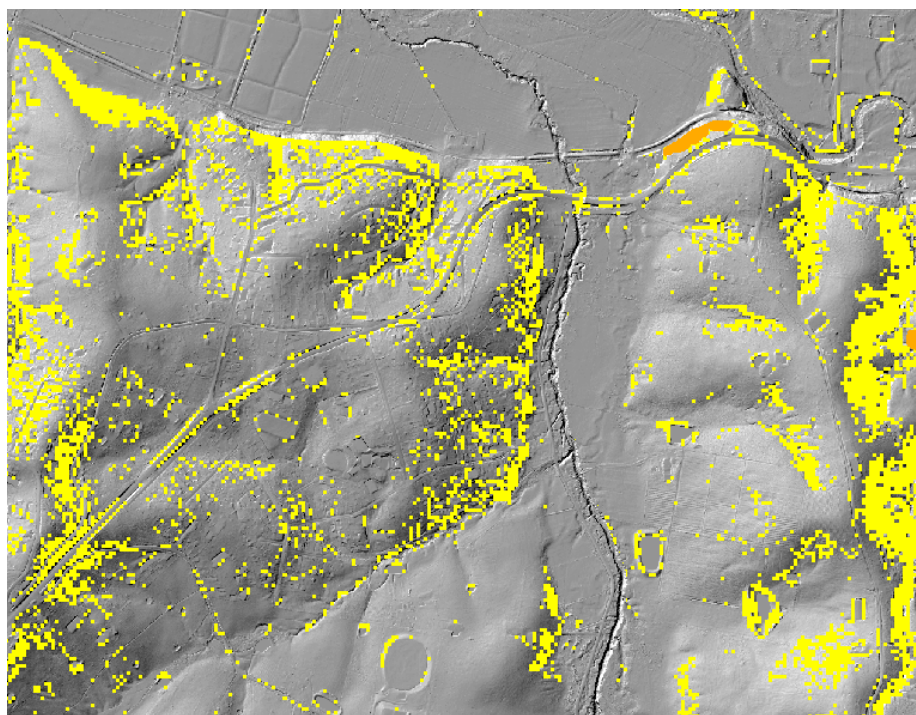
The area identified as susceptible to landslide has increased over that indicated in the current EMO, even though the susceptibility has been assessed using the same criteria that was originally used in 1999. This has occurred mainly because of the greater number of landslides identified than was previously known, but also because the digital terrain information facilitates more accurate measurement of slope angles.



**Figure 35: Overview of Yarra Ranges susceptibility mapping. Place locations are approximate.**

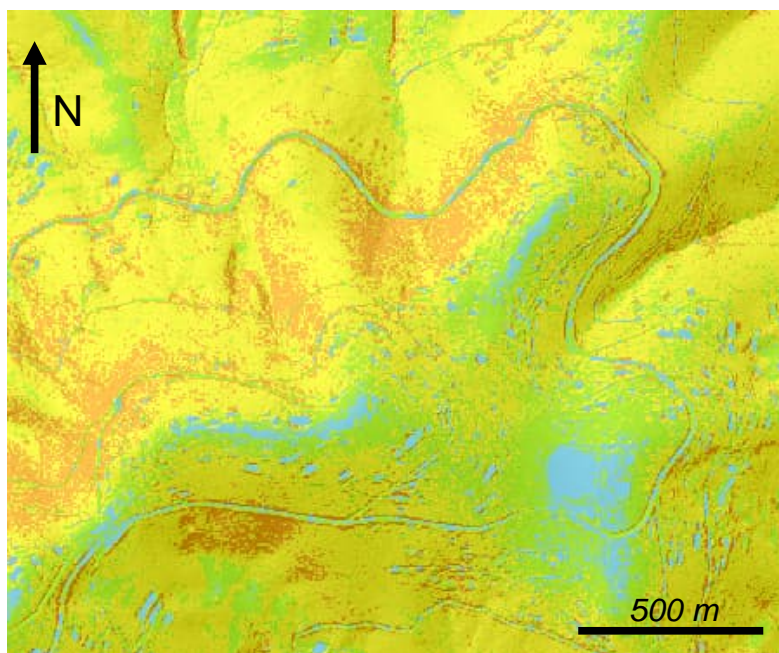
Digital assessment of landslide susceptibility using the raster and GIS based approach described here results in susceptibility being applied to some outlying 10 m by 10 m pixels that may not be within landslide susceptible areas. Typically, this occurs where non-natural slope angles are detected, for example road cuttings, quarries and other earthworks. These can occur as isolated or non-joined separate cells within the landscape which are non-continuous and do not justify inclusion as a landslide susceptible area within an EMO planning control. An example of the pixelated areas of medium and high susceptibility at Launching Place is provided in Figure 36.





**Figure 36: Example of pixelated areas of medium (yellow) and high (orange) landslide susceptibility generated by GIS using the susceptibility criteria, Launching Place.**

In order to adapt the susceptibility mapping to a planning overlay, the pixelated susceptibility map has been converted to a series of smoothed polygons, by using a GIS based algorithm which has been checked and amended using manual drawing where required. An example of the detailed, pixelated nature of the generated susceptibility maps at Kalorama is provided in Figure 37. The manual drawing process has removed the individual and smaller clusters of pixels that would be inconsequential to the assessment and administration of landslide risk.

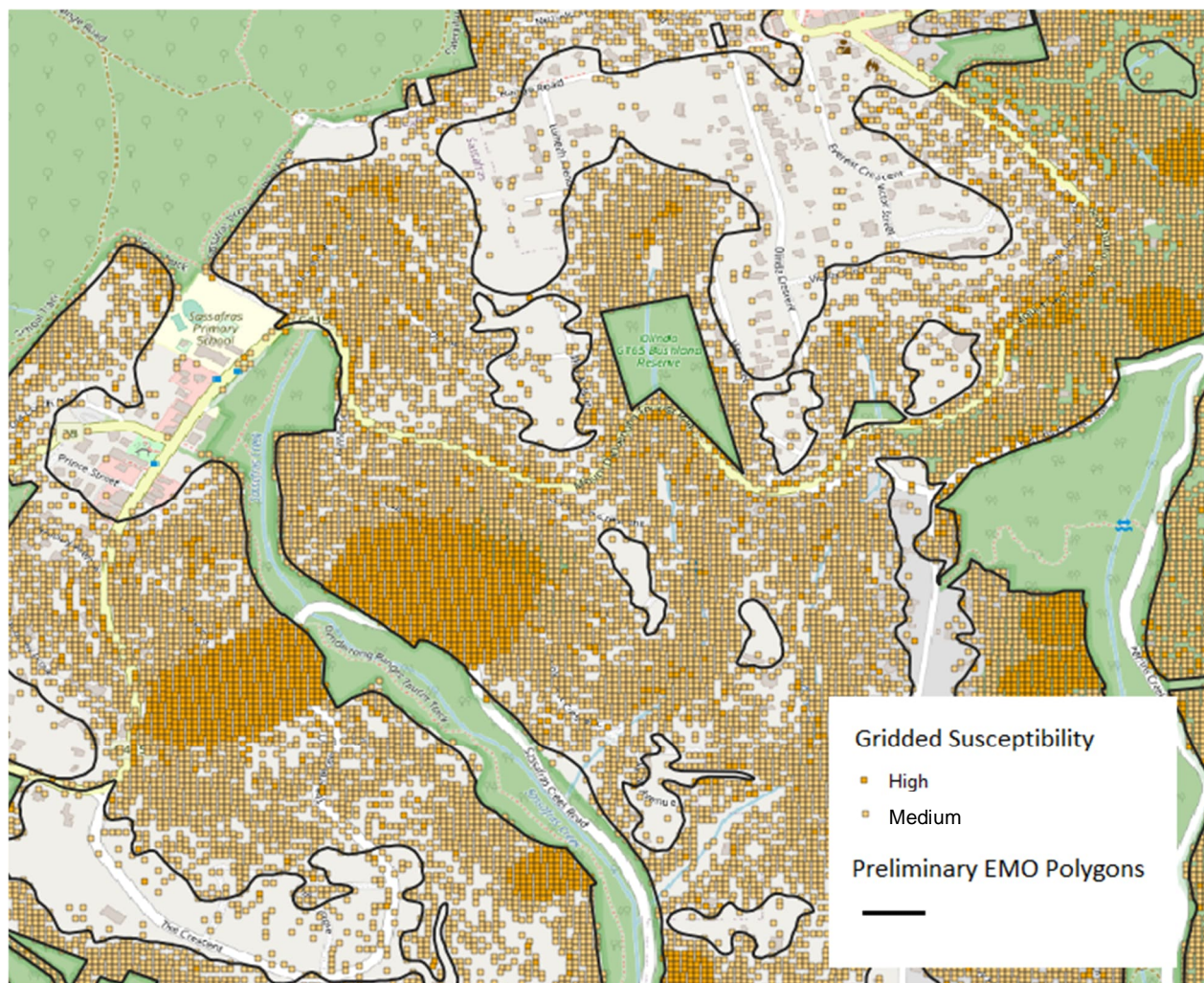


**Figure 37: Example of landslide susceptibility maps generated by combining slope angle and geology on a 10 m grid, Kalorama. Existing landslides (high susceptibility) have not been added to this version of the map. High susceptibility = orange, low susceptibility = blue.**



Further adjustments to refine the pixelated output of the GIS algorithm were undertaken as follows:

- Polygons were established around concentrations of grid squares classified as Medium or High. An example is provided in Figure 38. A customised script was used in the GIS software to assist in generating the consistent, smoothed polygons from the pixelated susceptibility areas.



**Figure 38: Example of smoothed polygons (black boundaries) generated around pixelated areas of Medium and High susceptibility**

- Isolated polygons with a proportion of M2 and High pixels of less than 50% were then removed, to allow for an average slope angle within the polygon that is less than the EMO susceptibility threshold for slope angle.
- Very small polygons, smaller than the smallest observed landslide in each geology (the area smaller than 95% of observed landslides in each geological unit) were removed. This resulted in the removal of some polygons with areas between 1084 m<sup>2</sup> and 6125 m<sup>2</sup> depending on the geological unit.
- The generated polygons were then manually checked and adjusted. This resulted in the removal of polygons that had arisen because of anthropogenic reasons, for example dam embankments, road cuttings and quarries, or other terrain features that would not be part of EMO planning controls. Polygons were also adjusted where the geological conditions inferred from the terrain features clearly differ from the publicly available large scale geological maps used in the assessment e.g. where mapped areas of



alluvium encroach on adjacent steep hillsides and where the boundary between the Oligocene Older Volcanics and Devonian Sedimentary rocks is not consistent with geological map indications.

- Land exempt to the EMO planning controls including national parks and catchment areas was then removed.

Table 4 provides a comparison between the existing and proposed extent of the EMO based on the area and properties affected.

**Table 4: Summary of impact of proposed EMO mapping changes - Landslide**

Source	Current EMO	Proposed EMO
Total approximate area affected (km <sup>2</sup> )	112	136
Total approximate number of properties affected	11447	13434
Total number of properties for which removal from EMO recommended	N/A	1185 removed
Total number of properties for which addition of EMO recommended	N/A	3172 added
Net change in number of properties affected	N/A	1987 added

## 8.4 Development of Debris Flow Susceptibility Maps

Debris flow initiation areas were mapped in areas to the south of Warburton and to the east and south of The Basin, as well as further initiation areas which were identified on the western slopes of Mount Dandenong above Montrose. The initiation areas were mapped in a similar manner to landslides, using the digital terrain information. It should be noted that the debris flow initiation areas have been included in the landslide susceptibility areas, as the hazard to people and property in the initiation areas would be similar to a landslide i.e. generally related to ground subsidence from below. The run out paths, where people or property could be impacted by material travelling down from upslope, has been included in the debris flow susceptibility map.

Given the reasonable comparison between the debris flow run out estimate based on the Melbourne University modelling and the 1891 debris flow, run out paths of debris flows from the initiation areas identified are assumed to follow the adjacent gully channels down slope and to have run out lengths as per the indications of the University of Melbourne study. This is probably a conservative approach because post bushfire debris flows are typically more fluid and flow further than landslide induced debris flow.

The areas of medium and high susceptibility to debris flow developed by Coffey (1991) (termed risk in that report) for the Montrose area have been adopted and carried forward. Where additional initiation areas have been identified and mapped (beyond those identified by Coffey in 1991), the associated run out areas have generally been assigned a susceptibility level of 'medium', considering that the mapping generally identified less prominent (i.e. smaller or more subdued, and therefore likely older) initiation areas without historical evidence of occurrence and uncertainty with respect to the frequency of debris flow events.

A nominal 20 m either side of newly identified channels (40 m total width) susceptible to debris flow has been nominated as potentially susceptible. Table 5 summarises the impact to the proposed EMO of the updates to debris flow mapping.



**Table 5: Summary of impact of proposed EMO mapping changes for Debris Flow**

Source	Current EMO*	Proposed EMO*
Total approximate area affected (km <sup>2</sup> )	0.5	1.1
Total number of properties affected (no.)	293	498

\*Does not include debris flow source areas, which are treated as landslide areas, and does not include areas exempt from EMO.

It should be noted that no properties will be removed from the debris flow areas associated with the EMO.

## 8.5 Recommended Erosion Management Overlay Extents

The susceptibility mapping previously described is based on a LiDAR derived digital elevation model which represents a significant improvement on the current mapping. The LiDAR has allowed improved identification of ground affected by landslide and better application of criteria to identify areas susceptible to landslide.

Based on the study undertaken here, the criteria currently used to define the extent of the EMO are considered to largely remain valid. However, with the benefit of LiDAR information, these criteria can be reapplied. Areas assessed as having a medium or high susceptibility to landslide or debris flow as described in Table 4 are recommended for inclusion within the revised EMO mapping. Owing to the significant increase in landslides identified and included in the landslide inventory, this approach is expected to result in an increase in the area affected by the EMO.

Separate susceptibility maps have been provided for landslide and debris flow which could either be combined into a single overlay or incorporated into the planning scheme as separate overlays. Whilst areas identified as susceptible to debris flow and landslide can be combined into a single EMO and managed under a single schedule, there may be benefit in maintaining separate susceptibility maps for each hazard with a view to maintaining the option of introducing separate planning controls for each hazard type at some stage in the future.

We note that from a planning and management perspective, debris flow hazards somewhat differ from landslide hazards in a number of key aspects:

- Debris flows can travel large distances from their source – up to several kilometres. A property may be on flat ground with no indication within the proximity of the property that it might be susceptible to impact from debris flow. Where a property is susceptible to debris flow, assessment of the risk the debris flow might present to the property may need to take in areas remote from the site. In our experience this assessment may not be undertaken because the geotechnical practitioner who undertakes the assessment is informed only that the EMO applies, and not why the EMO applies in a particular area, which may assist to attain appropriate outcomes from the assessment including appropriate risk mitigation measures. Separate schedules could reduce the occurrence of these oversights.
- Debris flows which involve the rapid flow of material downslope typically present a significant risk to life. Landslides within Yarra Ranges more often involve slower movement which presents a risk to property, but less of a risk to life. There may be a basis to apply separate planning controls and management to debris flow compared to landslides due to the higher consequences and risk to life that usually arise from debris flow.

The recommended revised EMO mapped extents are provided in GIS electronic format. An overall appreciation of comparison between the existing and proposed EMO extents is presented in Figure 39. This



example superimposes the existing EMO over the recommended revised EMO for comparative purposes. The new EMO areas shown include the areas with high and medium susceptibility to debris flow, as well as debris flow source areas, which are included as part of the landslide EMO. The EMO only covers council managed areas for the purposes of land development planning.

Figure 40 and Figure 41 show the existing and updated mapped areas that have medium and high susceptibility to debris flow for the Montrose and Warburton areas respectively. As noted above, debris flow source areas are included in the landslide EMO rather than the debris flow EMO, and the EMO only covers council managed areas.



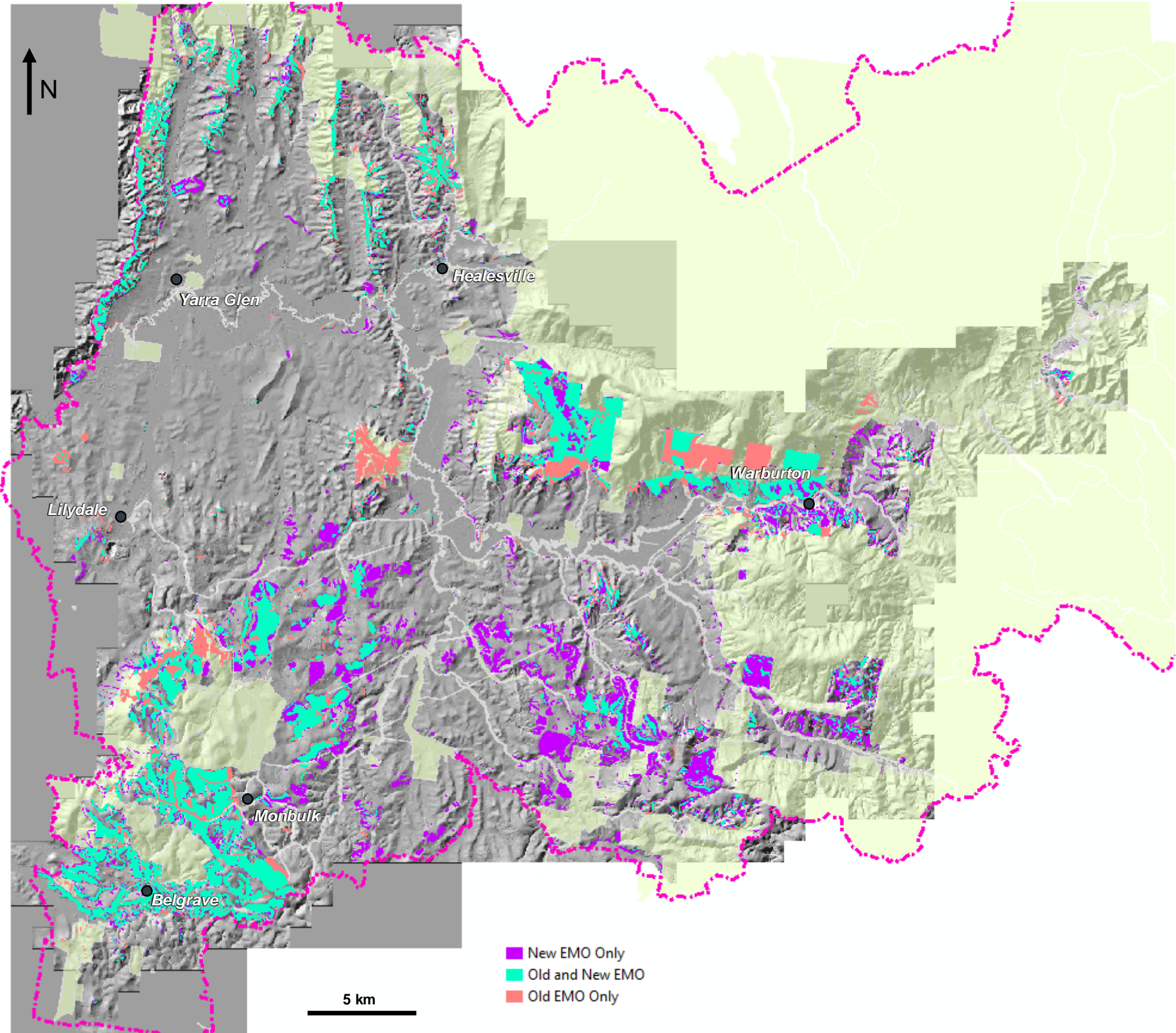
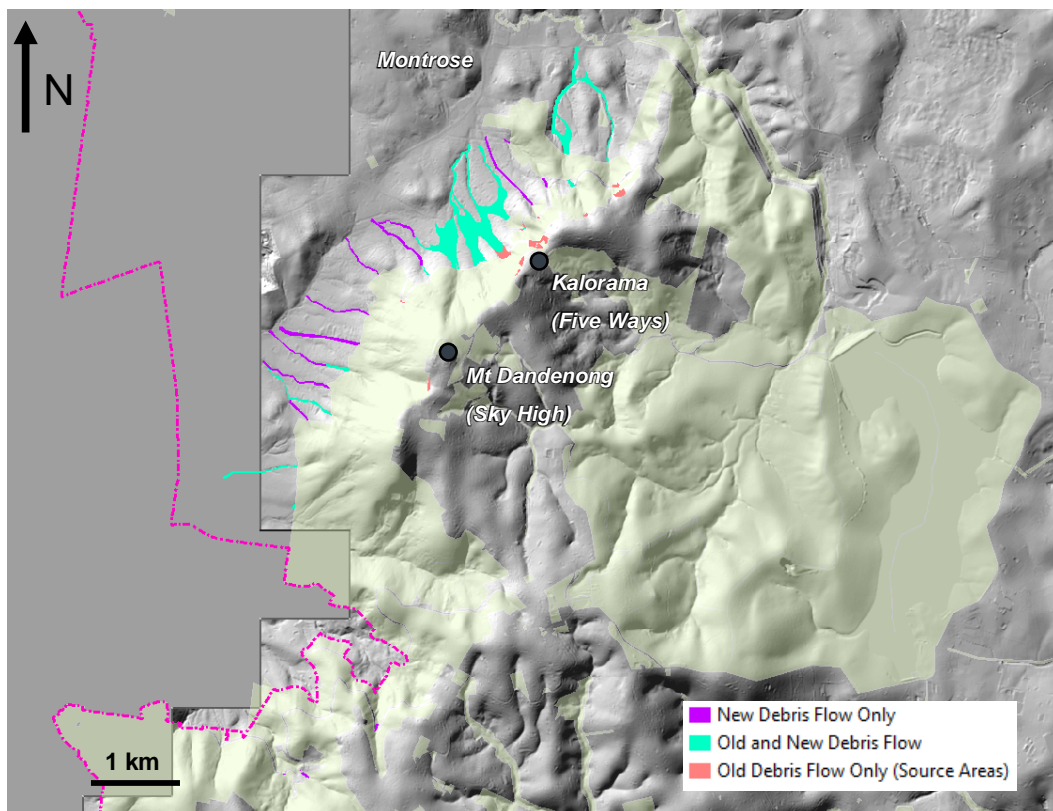
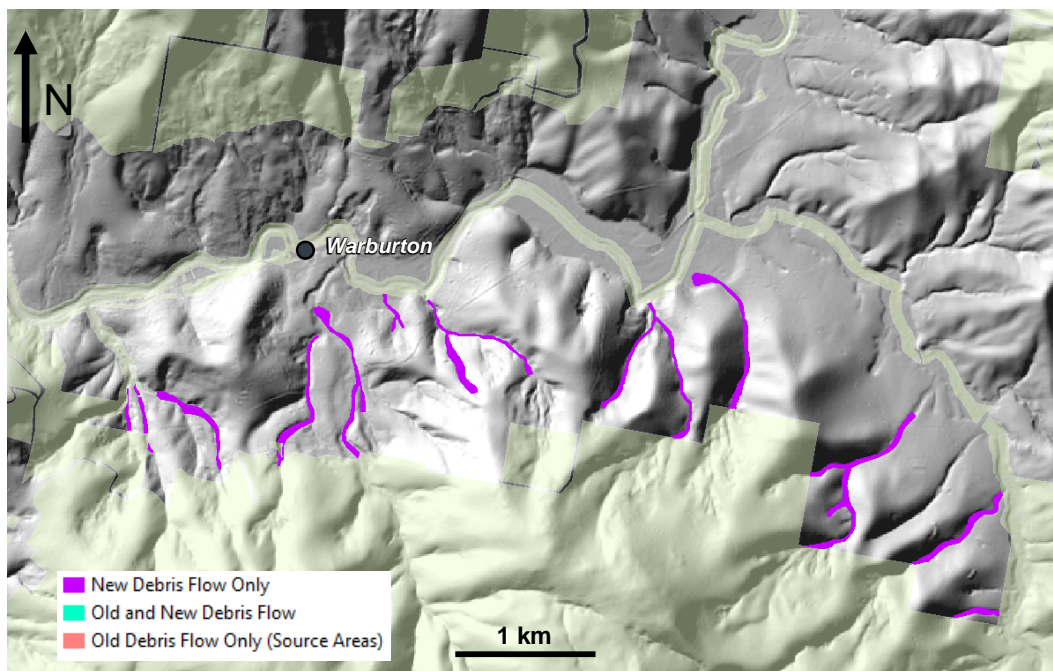


Figure 39: Comparison between existing and proposed EMO at LGA wide scale – includes both landslide and debris flow. Purple areas are proposed EMO only, Teal areas are both old and new EMO, Red areas are existing EMO only. Yellow areas are managed by entities other than YRSC.





**Figure 40: Previous and updated areas of medium and high debris flow susceptibility contributing to the EMO in the Montrose area. Red areas shown are mapped debris flow source areas, which are included in the landslide EMO. Yellow areas are managed by entities other than YRSC.**



**Figure 41: Previous and updated areas of medium and high debris flow susceptibility contributing to the EMO in the Warburton area. Red areas shown are mapped debris flow source areas, which are included in the landslide EMO. Yellow areas are managed by entities other than YRSC.**



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## 10.0 IMPORTANT INFORMATION

Your attention is drawn to the document titled “Important Information Relating to this Report” which is included in Appendix B of this report. The statements presented in that document are intended to advise you of what your realistic expectations of this report should be. This document is not intended to reduce the level of responsibility accepted by WSP Golder, but rather to ensure all parties who rely on this report are aware of the responsibilities each assumes in so doing. We would be pleased to answer any questions the reader may have regarding this document.



## Signature Page

**Golder Associates Pty Ltd**

A handwritten signature in black ink, appearing to read 'Darren Paul', written in a cursive style.

Darren Paul  
*Technical Director - Engineering Geology*

ABN 64 006 107 857

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**APPENDIX A**

**Inventory of digital GIS  
information accompanying this  
report**



Layer	Description
<b>Factual Information</b>	
Geology	<p><b>Geological Units 250k</b> 1:250,000 geological maps showing mapped geology at the ground surface according to publicly available geological maps produced by the Geological Survey of Victoria. (Shapefile: GSV_Geological_Units_250K_YRSC)</p> <p><b>Geological Units 250k simplified</b> The 1:250,000 geological maps above simplified and grouped to include the relevant geologies for this study as set out in Section 4.3 (Shapefile: GSV_Geological_Units_250K_YRSC_Simplified)</p>
LiDAR Elevation Information	<p>Digital Elevation Models for the LGA, derived from LiDAR data acquired in 2015 to 2017 and provided by DELWP. The maps presented have a pixel size/resolution of 10 m for functionality purposes. Note, the 1 m resolution versions of these maps were used during landslide mapping.</p> <p><b>LiDAR extents</b> Boundaries showing the extents over which LiDAR information is available. (TIF file: DELWP_YRSC_2015_2017_LiDAR_Extents)</p> <p><b>DEM</b> Digital elevation model based on LiDAR data. (TIF file: DELWP_YRSC_2015_2017_LiDAR_DEM_10m)</p> <p><b>Hillshade</b> LiDAR derivatives highlighting terrain morphology. (TIF file: DELWP_YRSC_2015_2017_Hillshade_10m)</p> <p><b>Slope Angle</b> LiDAR derivative classifying terrain based on slope angle. (TIF file: DELWP_YRSC_2015_2017_Slope_10m)</p>
<b>Landslide Information</b>	
Interpreted Geology	<p><b>Interpreted Older Volcanics Influence Areas</b> Areas interpreted to be underlain by in situ or transported materials derived from Older Volcanics. (Shapefile: YRSC_EMO_Older_Volc_Influence_Area)</p>
Landslide Inventory	<p>Mapped landslides including information about location, date of occurrence (if known) and type of landslide. A point file and a polygon file are provided. (Shapefiles: YRSC_EMO_Landslide_Inventory_Poly_AUG2024; YRSC_EMO_Landslide_Inventory_Point_AUG2024)</p>
Susceptibility Maps	<p>The susceptibility maps have a pixel size/resolution of 10 metres. Maps including and excluding areas managed by others within the council boundaries are provided (filenames including 'InclExempt' and 'ExclExempt' respectively).</p>



Layer	Description
	<p><b><i>Landslide</i></b>            Susceptibility to landslide with high, medium, low, and not susceptible classes.            (Shapefiles: YRSC_Landslide_Susceptibility_Map_InclExempt_AUG2024;            YRSC_Landslide_Susceptibility_Map_ExclExempt_AUG2024)</p> <p><b><i>Debris Flow</i></b>            Susceptibility to debris flow with high, medium, low, and not susceptible classes.            The map incorporates the 1991 Coffey debris flow susceptibility mapping for the            Montrose area and other areas identified in the study as susceptible to debris            flow. (Shapefiles: YRSC_Debrisflow_Susceptibility_Map_InclExempt_AUG2024;            YRSC_Debrisflow_Susceptibility_Map_ExclExempt_AUG2024)</p>
Proposed Erosion Management Overlay	<p>Proposed EMO being areas assessed as having medium or high susceptibility to            landslide or debris flow.</p> <p>(Shapefile: YRSC_Landslide_DebrisFlow_Proposed_EMO_AUG2024)</p>



**APPENDIX B**

# Important Information





# Limitation Statement

This Report is provided by WSP Australia Pty Limited (WSP) for the Shire of Yarra Ranges (Client) in response to specific instructions from the Client and in accordance with Contract CQ7025 between WSP Australia Pty Limited and Shire of Yarra Ranges dated 20 September 2022 (Agreement).

## PERMITTED PURPOSE

This Report is provided by WSP for the purpose described in the Agreement and no responsibility is accepted by WSP for the use of the Report in whole or in part, for any other purpose (*Permitted Purpose*).

## QUALIFICATIONS AND ASSUMPTIONS

The services undertaken by WSP in preparing this Report were limited to those specifically detailed in the Report and are subject to the scope, qualifications, assumptions and limitations set out in the Report or otherwise communicated to the Client.

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# **Yarra Ranges Shire Planning Scheme**

## **Amendment C225yran**

### **Explanatory Report**

#### **Overview**

This amendment changes the Erosion Management Overlay mapping and introduces a new Schedule 2 to the Erosion Management Overlay. The current Schedule to the Erosion Management Overlay is renumbered to Schedule 1.

The Incorporated Document “*Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay* (Yarra Ranges Shire Council, 2025” is amended to include references to Schedules 1 and 2 and updates the application requirements.

#### **Where you may inspect this amendment**

The amendment is available for public inspection, free of charge, during office hours at the following places:

- Lilydale – 15 Anderson Street, Lilydale (open from 8.30am to 5.00pm Monday to Friday and from 9.00am to 12 midday on Saturday)
- Monbulk – 21 Main Road, Monbulk
- Healesville – 110 River Street, Healesville
- Upwey – 40 Main Street, Upwey
- Yarra Junction – 2442-2444 Warburton Hwy, Yarra Junction
- [www.yarraranges.vic.gov.au](http://www.yarraranges.vic.gov.au)

The amendment can also be inspected free of charge at the Department of Transport and Planning website at <http://www.planning.vic.gov.au/public-inspection> or by contacting the office on 1800 789 386 to arrange a time to view the amendment documentation.

#### **Submissions**

Any person may make a submission to the planning authority about the amendment. Submissions about the amendment must be received by TBC.

A submission must be sent to: Design and Place, Yarra Ranges Council, PO Box



105 Lilydale VIC 3140, or at [mail@yarraranges.vic.gov.au](mailto:mail@yarraranges.vic.gov.au).

## **Panel hearing dates**

In accordance with clause 4(2) of Ministerial Direction No.15 the following panel hearing dates have been set for this amendment:

- Directions hearing: TBC
- Panel hearing: TBC

## **Details of the amendment**

### **Who is the planning authority?**

This amendment has been prepared by Yarra Ranges Council, which is the planning authority for this amendment.

### **Land affected by the amendment**

The amendment applies to various properties and sites across the Yarra Ranges municipality, which is shown on the map at Attachment 1 to this Explanatory Report.

### **What the amendment does**

The amendment changes the Erosion Management Overlay (EMO) mapping by deleting the overlay where it is no longer required, making changes to the existing overlay and introducing the overlay to new properties. A separate planning control (Schedule 2 to the EMO) is proposed to be introduced to identify areas of debris flow susceptibility, which carry a higher risk than other landslide hazards.

The current Schedule to the EMO is renumbered to Schedule 1 and would identify areas prone to landslide. In some cases, Schedule 1 and Schedule 2 apply to properties because both debris flow and landslide hazards are present. Schedule 1 is to be amended to correct grammatical errors and introduce a new planning permit exemption for repair and maintenance works to existing assets by public authorities or utility service providers.

The current Incorporated Document “*Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay* (Yarra Ranges Shire Council, 2025” referenced in the Schedule to the EMO is updated to include references to Schedules 1 and 2 and includes additional planning permit application requirements for Landslide Risk Assessments.

Specifically, the amendment proposes to:

- Renumber the current Schedule to Clause 44.01 Erosion Management Overlay to Schedule 1, amend grammatical errors that occurred during the approval of Amendment C217yrn and introduce a new planning permit exemption.



- Introduce Schedule 2 to Clause 44.01 Erosion Management Overlay.
- Amend Planning Scheme Map No's 1, 2, 3, 8, 9, 10, 11, 12, 13, 15, 17, 18, 20, 21, 22, 23, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 66, 67, 68, 69, 70, 71, 72, 73, 75, 76, 77, 78, 79, 82, 83, 84 to delete the Erosion Management Overlay.
- Amend Planning Scheme Map No's 1, 2, 3, 8, 9, 10, 11, 12, 13, 16, 17, 18, 20, 21, 22, 23, 25, 26, 27, 28, 30, 31, 32, 33, 34, 35, 37, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 65, 66, 67, 68, 69, 70, 71, 72, 73, 75, 76, 77, 78, 79, 83, 84 to introduce Schedule 1 and 2 to the Erosion Management Overlay.
- Amend the Schedule to Clause 72.03 What does this Planning Scheme consist of to amend the EMO maps comprised in the planning scheme.
- Amend the Schedule to Clause 72.04 Documents Incorporated in the Planning Scheme with an updated Incorporated Document titled "*Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay* (Yarra Ranges Shire Council, 2025).
- Amend the Schedule to Clause 72.08 Background Documents to add reference to "*Erosion Management Overlay – Basis for Mapping Amendment* (WSP Australia, April 2025)" as a background document in the Planning Scheme.

## Strategic assessment of the amendment

### Why is the amendment required?

Yarra Ranges Council has one of the most extensive areas of EMO in Victoria. Council has an obligation under the *Planning and Environment Act 1987* to keep planning controls up to date, which at the moment are not based on the latest information.

Landslide management was first implemented by the former Shire of Lillydale in the early 1990's through changes to the planning scheme in response to property destruction caused by landslides through the 1980's and early 1990's. The forerunner to the current EMO in the Yarra Ranges Planning Scheme was implemented in 2001 and was based on historic mapping undertaken using topographic information available at the time, mostly 1960's Melbourne Metropolitan Board of Works (MMBW) hand drawn contour plans and through viewing aerial photography.

Yarra Ranges Council engaged a geotechnical practitioner to review the EMO mapping to identify areas where updates are required to align the overlay mapping with technology advances and methodology of landslide risk assessment in Australia.

Notably the development of the *Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007* (AGS 2007) and three dimensional Light Detection and Ranging (LiDAR) digital mapping information, which is used to more accurately identify landslip prone areas. The findings and recommendations of the EMO mapping review are detailed in the report titled *Yarra Ranges Erosion*



*Management Overlay, Basis for Mapping Amendment (WSP, April 2025).*

Schedule 2 to EMO will identify debris flow susceptibility areas, as distinct from landslide hazards, that carry a higher risk to human life than landslides. The extent of the debris flow mapping is increasing based on a 2017 University of Melbourne statewide debris flow study. The planning permit requirements for buildings and works in Schedule 2 and more stringent than Schedule 1, which contains more planning permit exemptions for buildings and works.

## **How does the amendment implement the objectives of planning in Victoria?**

The amendment implements the objectives of planning in Victoria, as per section 4(1) of the Act:

- (a) to provide for the fair, orderly, economic and sustainable use and development of land;*
- (b) to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;*
- (c) to secure a pleasant, efficient, and safe working, living and recreational environment for all Victorians and visitors to Victoria;*
- (e) to protect public utilities and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community;*
- (g) to balance the present and future interests of all Victorians.*

The amendment will implement these objectives by applying appropriate planning controls to areas which are at risk of landslip in order to protect life and property and enabling appropriate development where required.

## **How does the amendment address any environmental, social and economic effects?**

### Environmental

The primary environmental effect of the changes will be to manage the risk of landslip and debris flow in the affected areas of Yarra Ranges in locations that currently lack planning controls. Applying Schedules 1 and 2 to the EMO to properties will more accurately identify the type of landslide risk.

Climate change forecasts suggest that whilst rainfall totals in Victoria might reduce in response to climate change, the severity and frequency of extreme weather and climate events is likely to increase. Landslide frequency is expected to increase in response to the predicted climate trends. Social

The amendment will apply appropriate development controls in areas that are at risk of landslip or debris flow, and to mitigate against risk to human life and property.

Revised EMO mapping creates a safer living and working environment for the



occupants of the properties concerned and neighbouring properties. The EMO allows for appropriate development where the risk is tolerable.

There is potential for residents within new mapped debris flow areas and existing EMO areas to be concerned about their ability to rebuild their dwelling if it was destroyed, for example by a fire. This is a current risk for residents in existing mapped areas.

Council has an obligation to act on recommended EMO mapping updates and identify potential hazards through land hazard management overlays.

### Economic

The amendment is not expected to have significant adverse economic effects. However, the amendment may have some adverse economic effects to individual landowners such as perceived loss of property value.

Inclusion of a site within the EMO generally does not prohibit changes to that site or buildings, rather it requires a planning permit application for buildings and works (unless exempt) whereby landslip can be considered and responded to appropriately. In most cases an applicant would need to engage a geotechnical practitioner to conduct a geotechnical assessment and landslip risk assessment, unless deemed not required by Council (the responsible authority). The proposed buildings or works would need to be engineered to reduce risk levels within a tolerable limit.

The economic impacts on future development will be offset by protection of landslide and debris flow hazard areas by minimising land disturbance from inappropriate development for the protection of all of the community.

In a small number of cases some properties where the EMO is to be applied may not be able to rebuild if the landslip risk is too great. Properties currently in the EMO which are also in a debris flow susceptibility area may not be able to rebuild due to the risk to human life and property. The introduction of Schedule 2 would not alter this, as geotechnical practitioners can already identify if a property is within a debris flow area and assess whether or not the development can be undertaken at a tolerable risk to human life and property from debris flow.

The introduction of new mapped areas of debris flow susceptibility potentially increases the number of properties that cannot be developed (including a dwelling if it is damaged and needs to be rebuilt) if a tolerable risk to human life and property cannot be achieved. However, Council has an obligation to accurately identify hazards through planning controls.

Landslides across Yarra Ranges have caused damage to the road network, buildings and infrastructure, which results in a significant cost to undertake repairs, as well as having other indirect costs to the community. This can include full or partial road closures, which also has implications on emergency services and businesses.

The economic impacts on future development will be offset by protection of landslide and debris flow hazard areas by minimising land disturbance from inappropriate development for the protection of all of the community.



### **Does the amendment address relevant bushfire risk?**

The amendment will not result in any significant risk to life, property, community infrastructure or the natural environment from bushfire. There is no additional bushfire risk that will be caused as a result of the amendment.

### **Does the amendment comply with the requirements of any other Minister's Direction applicable to the amendment?**

The amendment complies with the requirements of the *Ministerial Direction – The Form and Content of Planning Schemes* (section 7(5) of the Act).

The amendment complies with the requirements of *Ministerial Direction No. 11 Strategic Assessment of Amendments* under section 12 of the Act. The amendment is consistent with this direction which ensures a comprehensive strategic evaluation of a planning scheme amendment and the outcomes it produces. This explanatory report provides a comprehensive strategic evaluation of the amendment and the outcomes it produces.

### **How does the amendment support or implement the Planning Policy Framework and any adopted State policy?**

The objective of Clause 13.04-2S (Erosion and landslip) of the Planning Policy Framework is to protect areas prone to erosion, landslip or other land degradation processes. The strategies identified under this objective are to:

- Identify areas subject to erosion or instability in planning schemes and when considering the use and development of land.
- Prevent inappropriate development in unstable areas or areas prone to erosion.
- Promote vegetation retention, planting and rehabilitation in areas prone to erosion and land instability.

The amendment supports the implementation of these objectives and strategies for landslip by revising the EMO mapping based on technological advancements and providing appropriate controls on areas subject to landslip.

### **How does the amendment implement the Upper Yarra Valley and Dandenong Ranges Regional Strategy Plan?**

The role of the Upper Yarra Valley and Dandenong Ranges Regional Strategy Plan is to ensure that planning in the Region continues to protect the special character and features of the Region in accordance with the Principles of Statement of Planning Policy No 3. It is administered under Section 46F of the P&E Act, which prohibits the Minister for Planning from approving any amendment to the Yarra Ranges Planning Scheme that is inconsistent with the Regional Strategy Plan and its key policy directions.

The Regional Strategy Plan applies to all land within the Shire of Yarra Ranges and



affects properties within the Erosion Management Overlay. The Regional Strategy Plan was prepared to have regard to matters to enable increased protection for the special features and character of the Region. Areas prone to landslip risk and other erosion processes include many sensitive and characteristic areas of the Region.

The amendment complies with the Regional Strategy Plan by carefully considering land use and potential land use within the Region, including redevelopment and renewal of areas and other matters which should be considered to ensure that the planning of the Region proceeds in the best interests of the Region's residents and the community generally. The amendment is consistent with the intent of the Regional Strategy Plan which seeks to implement more restrictive controls associated with its natural environments and significant landscapes, while balancing social and economic outcomes in Yarra Ranges.

The amendment is specifically consistent with:

Section 1: Preface to the Regional Strategy Plan

Section 2: The Region and its Future

Section 4: Landscape Living Policy Areas

Section 5: Rural Policy Areas

Section 7: Management of Sites of Natural Significance

Section 8: Management of Sites of Cultural Significance

Section 10: Floodplain Management

Section 11: Special Study Areas

## **How does the amendment support or implement the Municipal Planning Strategy?**

The amendment is consistent with and supports the Municipal Planning Strategy, particularly Clause 02.03-3 (Environmental risks and amenity) by updating appropriate land management measures in known landslip and debris flow risk areas. This clause identifies priority should be given to the protection of human life in the management of areas that are affected by environmental hazards

The purpose of the updated EMO mapping and introduction of Schedules 1 and 2 is to manage areas that are at risk of landslip or debris flow to protect human life and property from the impact of landslip. Clause 02.03-3 states that by recognising and planning for the risks associated with projected climate changes, the adverse effects of water scarcity, bushfire, flood and landslip events will be minimised.

Council's strategic direction is to locate and design development within areas of landslip risk to minimise the potential risk to life and property. The proposed controls assist Council in appropriately responding to the environmental risk and create a safer



living and working environment for the occupants of the properties concerned and neighbouring properties.

### **Does the amendment make proper use of the Victoria Planning Provisions?**

The Victoria Planning Provisions include land management overlays in its suite of controls. The purpose of the EMO Management Overlay is to protect areas prone to erosion, landslip or other land degradation processes, by minimising land disturbance and inappropriate development.

The amendment will implement updated landslip and debris flow susceptibility areas through revised EMO mapping. The amendment makes appropriate use of the Victoria Planning Provisions through the implementation of Schedules 1 and 2 to the EMO to appropriately guide use and development of the relevant land according to landslip or debris flow hazards.

### **How does the amendment address the views of any relevant agency?**

The prescribed government agencies will be notified of the amendment and will be given an opportunity to make a submission.

### **Does the amendment address relevant requirements of the Transport Integration Act 2010?**

The amendment does not result in any negative impact on the transport system as defined by Section 3 of the *Transport Integration Act 2010*. As the amendment reduces the risk of landslip hazards, it is consistent with Section 13 of the *Transport Integration Act 2010* which seeks to improve the safety of the transport system.

### **How does the amendment have regard to the principles set out in the *Yarra River Protection (Wilip-gin Birrarung murrn) Act 2017* in relation to Yarra River land and other land, the use or development of which may affect Yarra River land?**

The amendment does not result in any negative impact on the Yarra River land as defined by Section 3 of the *Yarra River Protection (Wilip-gin Birrarung murrn) Act 2017*. As the amendment reduces the risk of landslip hazards, it is consistent with Part 2 of the *Yarra River Protection (Wilip-gin Birrarung murrn) Act 2017* which sets out the principles for protecting the Yarra River.

## **Resource and administrative costs**

### **What impact will the new planning provisions have on the resource**



## **and administrative costs of the responsible authority?**

The amendment is expected to improve the administration of the Yarra Ranges Planning Scheme by providing greater certainty for Council, landowners, developers and the community by using Schedules 1 and 2 to more specifically identify the type of hazard that applies to land.

Council received \$300,000 in grant funding under the *National Emergency Management Agency's Preparing Australian Communities Program – Local (PAC)* which was partly used to fund a review of the EMO by a geotechnical practitioner and prepare mapping.

The updated EMO mapping is unlikely to increase the number of planning permit applications, as the majority of development applications would likely require a planning permit under another planning control that already applies to the land. If landowners are proposing to only carry out works that require a planning permit, there may be an increase in the number of planning permit applications. However, this is unlikely to be significant and it is important for these types of works to be assessed by a qualified geotechnical practitioner.

The capacity to assess new applications within the prescribed time should not be affected. There is likely to be an increased cost to Council associated with referring applications (when applicable) within the new mapped areas of EMO to a geotechnical practitioner, as Council does not have geotechnical expertise to undertake these assessments.

In most cases an applicant would need to engage a geotechnical practitioner to conduct a geotechnical assessment and landslip risk assessment, unless deemed not required by Council (the responsible authority). This is an additional cost to landowners in new EMO mapped areas, however the benefit of appropriately assessing the landslip risk of a proposal is considered to outweigh the cost.



## Attachment 1 – Mapping

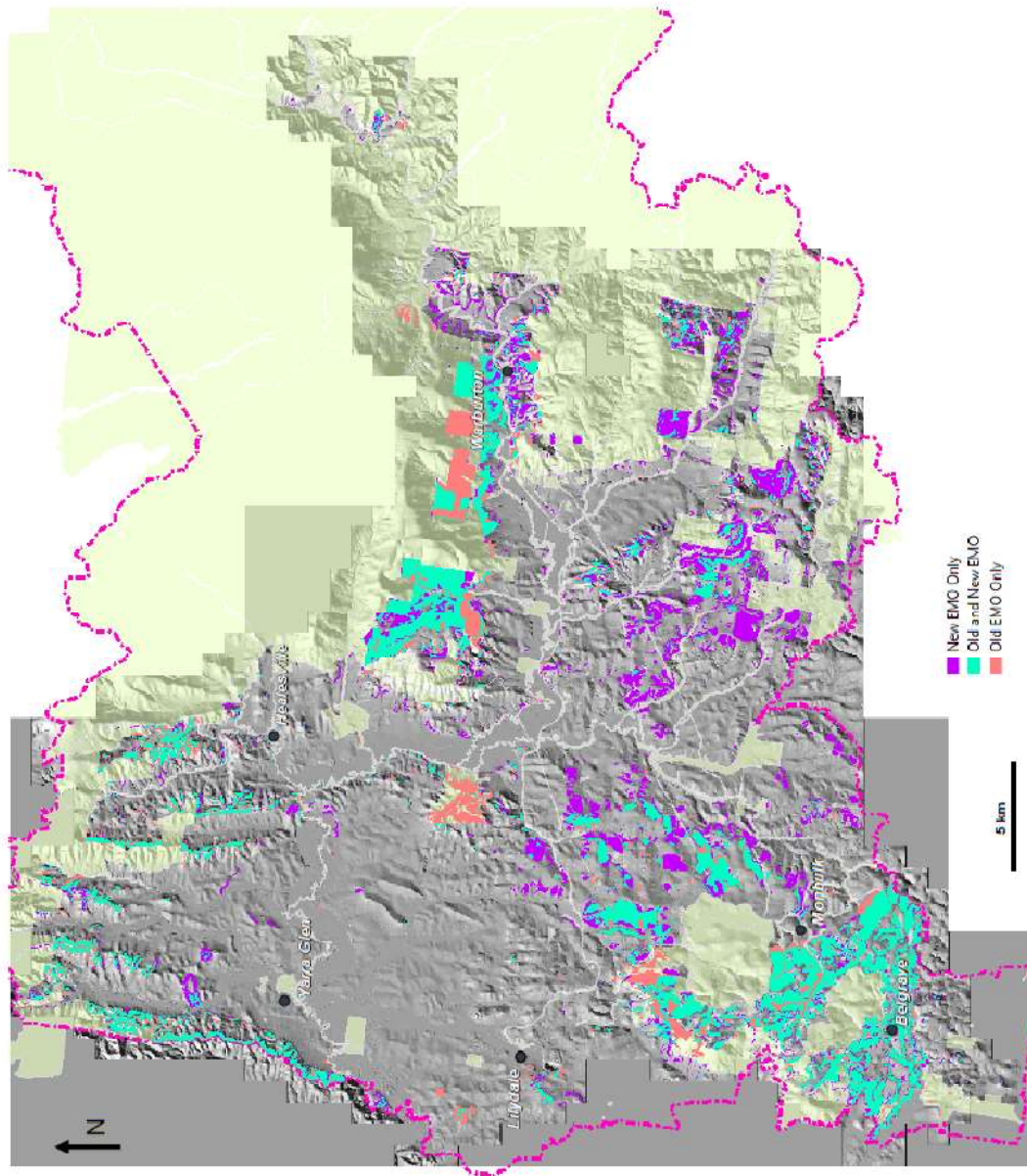


Figure 39: Comparison between existing and proposed EMO at LGA wide scale – includes both landslide and debris flow. Purple areas are proposed EMO only, Teal areas are both old and new EMO. Red areas are existing EMO only. Yellow areas are managed by entities other than YRSC.



## **Yarra Ranges Planning Scheme**

### **Amendment C225**

#### **Instruction sheet**

The planning authority for this amendment is Yarra Ranges Council.

The Yarra Ranges Planning Scheme is amended as follows:

#### **Planning Scheme Maps**

The Planning Scheme Maps are amended by a total of 132 attached map sheets.

##### **Overlay Maps**

1. Amend Planning Scheme Map Nos. 1EMO, 2EMO, 3EMO, 8EMO, 9EMO, 10EMO, 11EMO, 12EMO, 13EMO, 17EMO, 18EMO, 20EMO, 21EMO, 22EMO, 23EMO, 25EMO, 26EMO, 27EMO, 28EMO, 30EMO, 31EMO, 32EMO, 33EMO, 34EMO, 35EMO, 37EMO, 39EMO, 40EMO, 41EMO, 42EMO, 43EMO, 44EMO, 45EMO, 46EMO, 47EMO, 48EMO, 49EMO, 52EMO, 53EMO, 54EMO, 55EMO, 56EMO, 57EMO, 58EMO, 59EMO, 60EMO, 61EMO, 66EMO, 67EMO, 68EMO, 69EMO, 70EMO, 71EMO, 72EMO, 73EMO, 75EMO, 76EMO, 77EMO, 78EMO, 79EMO, 83EMO, 84EMO in the manner shown on the 126 attached maps marked “Yarra Ranges Planning Scheme, Amendment C225yan”.
2. Insert new Planning Scheme Map Nos. 16EMO and 65EMO in the manner shown on the 2 attached maps marked “Yarra Ranges Planning Scheme, Amendment C225yan”.
3. Delete Planning Scheme Map Nos. 15EMO, 29EMO, 36EMO and 82EMO in the manner shown on the 4 attached maps marked “Yarra Ranges Planning Scheme, Amendment C225yan”.

#### **Planning Scheme Ordinance**

The Planning Scheme Ordinance is amended as follows:

4. In **Overlays** – Clause 44.01, delete Schedule and insert a new Schedule 1 in the form of the attached document.
5. In **Overlays** – Clause 44.01, insert a new Schedule 2 in the form of the attached document.



6. In **Operational Provisions** – Clause 72.03, replace the Schedule with a new Schedule in the form of the attached document.
7. In **Operational Provisions** – Clause 72.04, replace the Schedule with a new Schedule in the form of the attached document.
8. In **Operational Provisions** – Clause 72.08, replace the Schedule with a new Schedule in the form of the attached document.

**End of document**



**44.01**06/09/2021  
VC171**EROSION MANAGEMENT OVERLAY**

Shown on the planning scheme map as **EMO** with a number (if shown).

**Purpose**

To implement the Municipal Planning Strategy and the Planning Policy Framework.

To protect areas prone to erosion, landslip, other land degradation or coastal processes by minimising land disturbance and inappropriate development.

**44.01-1**31/07/2018  
VC148**Erosion management objectives and statement of risk**

A schedule to this overlay may contain:

- Erosion management objectives to be achieved.
- A statement of risk.

**44.01-2**14/12/2023  
VC253**Buildings and works**

A permit is required to construct a building or construct or carry out works, including:

- Roadworks (other than roadworks constructed or carried out by or on behalf of the Head, Transport for Victoria).
- A domestic swimming pool or spa and associated mechanical and safety equipment if associated with one dwelling on a lot.
- Any other matter specified in Clause 62.02-2 if specified in a schedule to this overlay.

This does not apply if a schedule to this overlay specifically states that a permit is not required.

**VicSmart applications**

Subject to Clause 71.06, an application under this clause for a development specified in Column 1 is a class of VicSmart application and must be assessed against the provision specified in Column 2.

Class of application	Information requirements and decision guidelines
Construct a fence.	Clause 59.05
Construct a building or construct or carry out works for:	Clause 59.05
<ul style="list-style-type: none"> <li>▪ A carport, garage, pergola, verandah, deck, shed or similar structure.</li> <li>▪ A rainwater tank.</li> </ul>	
The buildings and works must be associated with a dwelling or a small second dwelling.	

**44.01-3**31/07/2018  
VC148**Vegetation removal**

A permit is required to remove, destroy or lop any vegetation. This does not apply:

- If a schedule to this overlay specifically states that a permit is not required.
- If the table to Clause 44.01-4 specifically states that a permit is not required.
- To the removal, destruction or lopping of native vegetation in accordance with a native vegetation precinct plan specified in the schedule to Clause 52.16.



## Table of exemptions

The requirement to obtain a permit does not apply to:	
<b>Emergency works</b>	<p>Vegetation that is to be removed, destroyed or lopped:</p> <ul style="list-style-type: none"> <li>in an emergency by, or on behalf of, a public authority or municipal council to create an emergency access or to enable emergency works; or</li> <li>where it presents an immediate risk of personal injury or damage to property. Only that part of the vegetation that presents the immediate risk may be removed, destroyed or lopped under this exemption.</li> </ul>
<b>Extractive industry</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to enable the carrying out of extractive industry in accordance with a work plan approved under the <i>Mineral Resources (Sustainable Development) Act 1990</i> and authorised by a work authority granted under that Act.</p>
<b>Fire protection</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to enable the carrying out of any of the following fire protection activities:</p> <ul style="list-style-type: none"> <li>fire fighting;</li> <li>planned burning;</li> <li>making or maintenance of a fuelbreak or fire fighting access track (or any combination thereof) that does not exceed a combined width of 6 metres;</li> <li>making of a strategic fuelbreak up to 40 metres wide by, or on behalf of, a public authority in accordance with a strategic fuelbreak plan approved by the Secretary to the Department of Environment, Land, Water and Planning (as constituted under Part 2 of the <i>Conservation, Forests and Lands Act 1987</i>);</li> <li>is ground fuel within 30 metres of a building and is vegetation other than native vegetation;</li> <li>in accordance with a fire prevention notice issued under either: <ul style="list-style-type: none"> <li>section 87 of the <i>Fire Rescue Victoria Act 1958</i>;</li> <li>section 65 of the <i>Forests Act 1958</i>; or</li> <li>section 41 of the <i>Country Fire Authority Act 1958</i>.</li> </ul> </li> <li>keeping vegetation clear of, or minimising the risk of bushfire ignition from, an electric line in accordance with a code of practice prepared under Part 8 of the <i>Electricity Safety Act 1998</i>;</li> <li>minimising the risk to life and property from bushfire on a roadside of a public road managed by the relevant responsible road authority, and carried out by, or on behalf of that authority in accordance with the written agreement of the Secretary to the Department of Environment, Land, Water and Planning (as constituted under Part 2 of the <i>Conservation, Forests and Lands Act 1987</i>). In this exemption, roadside, public road and responsible road authority have the same meanings as in section 3 of the <i>Road Management Act 2004</i>.</li> </ul> <p><i>Note: Additional permit exemptions for bushfire protection are provided at Clause 52.12.</i></p>
<b>Geothermal energy exploration and extraction</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary in accordance with an operation plan approved under the <i>Geothermal Energy Resources Act 2005</i>.</p>
<b>Greenhouse gas sequestration and exploration</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary in accordance with an operation plan approved under the <i>Greenhouse Gas Geological Sequestration Act 2008</i>.</p>



**The requirement to obtain a permit does not apply to:**

<b>Land management or directions notice</b>	Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to comply with a land management notice or directions notice served under the <i>Catchment and Land Protection Act 1994</i> .
<b>Land use conditions</b>	Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to comply with a land use condition served under the <i>Catchment and Land Protection Act 1994</i> .
<b>Mineral exploration and extraction</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary by the holder of an exploration, mining, prospecting, or retention licence issued under the <i>Mineral Resources (Sustainable Development) Act 1990</i> :</p> <ul style="list-style-type: none"> <li>▪ that is low impact exploration within the meaning of Schedule 4A of the <i>Mineral Resources (Sustainable Development) Act 1990</i> ; or</li> <li>▪ in accordance with a work plan approved under Part 3 of the <i>Mineral Resources (Sustainable Development) Act 1990</i> .</li> </ul> <p><i>Note: Schedule 4A of the Mineral Resources (Sustainable Development) Act 1990 specifies limits on the extent of native vegetation that may be removed as part of low impact exploration.</i></p>
<b>Noxious weeds</b>	Vegetation that is a noxious weed subject of a declaration under section 58 or section 58A of the <i>Catchment and Land Protection Act 1994</i> . This exemption does not apply to Australian Dodder ( <i>Cuscuta australis</i> ).
<b>Pest animal burrows</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to enable the removal of pest animal burrows.</p> <p>In the case of native vegetation the written agreement of an officer of the department responsible for administering the <i>Flora and Fauna Guarantee Act 1988</i> is required before the vegetation can be removed, destroyed or lopped.</p>
<b>Planted vegetation</b>	Vegetation that is to be removed, destroyed or lopped that was either planted or grown as a result of direct seeding for Crop raising or Grazing animal production.
<b>Railways</b>	Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to maintain the safe and efficient function of an existing railway, or railway access road, in accordance with the written agreement of the Secretary to the Department of Environment, Land, Water and Planning (as constituted under Part 2 of the <i>Conservation, Forests and Lands Act 1987</i> ).
<b>Regrowth</b>	<p>Vegetation that is to be removed, destroyed or lopped that has naturally established or regenerated on land lawfully cleared of naturally established vegetation, and is:</p> <ul style="list-style-type: none"> <li>▪ bracken (<i>Pteridium esculentum</i>) ; or</li> <li>▪ within the boundary of a timber production plantation, as indicated on a Plantation Development Notice or other documented record, and has established after the plantation.</li> </ul> <p>This exemption does not apply to land on which vegetation has been destroyed or otherwise damaged as a result of flood, fire or other natural disaster.</p>
<b>Road safety</b>	Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary by or on behalf of a public authority or municipal council to maintain the safe and efficient function of an existing public road in accordance with the written agreement of the Secretary to the Department of Environment, Land, Water and Planning (as constituted under Part 2 of the <i>Conservation, Forests and Lands Act 1987</i> ).



**The requirement to obtain a permit does not apply to:**

<b>Stone exploration</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary to enable the carrying out of Stone exploration.</p> <p>The maximum extent of vegetation removed, destroyed or lopped under this exemption on contiguous land in the same ownership in a five year period must not exceed any of the following:</p> <ul style="list-style-type: none"> <li>▪ 1 hectare of vegetation which does not include a tree.</li> <li>▪ 15 trees with a trunk diameter of less than 40 centimetres at a height of 1.3 metres above ground level.</li> <li>▪ 5 trees with a trunk diameter of 40 centimetres or more at a height of 1.3 metres above ground level.</li> </ul> <p>This exemption does not apply to costeaning and bulk sampling activities.</p>
<b>Surveying</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary by, or on behalf of, a licenced surveyor (within the meaning of section 3 of the <i>Surveying Act 2004</i> ) using hand-held tools to establish a sightline for the measurement of land.</p>
<b>Traditional owners</b>	<p>Vegetation that is to be removed, destroyed or lopped by a person acting under, and in accordance with:</p> <ul style="list-style-type: none"> <li>▪ a natural resources agreement under Part 6 of the <i>Traditional Owners Settlement Act 2010</i> ; or</li> <li>▪ an authorisation order made under sections 82 or 84 of the <i>Traditional Owner Settlement Act 2010</i> as those sections were in force immediately before the commencement of section 24 of the <i>Traditional owners Settlement Amendment Act</i> in 2016 (1 May 2017).</li> </ul>
<b>Tram stops</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary by or on behalf of the Head, Transport for Victoria to construct a tram stop, including a tram stop shelter.</p>
<b>Transport land</b>	<p>Vegetation that is to be removed, destroyed or lopped to the minimum extent necessary by or on behalf of the Head, Transport for Victoria on land in a Transport Zone, or in a Public Acquisition Overlay if the Head, Transport for Victoria is the acquiring authority, to construct or maintain transport system infrastructure.</p>

**44.01-5**  
31/07/2018  
VC148

**Subdivision**

A permit is required to subdivide land.

**44.01-6**  
31/07/2018  
VC148

**Application requirements**

An application must be accompanied by any information specified in a schedule to this overlay and information showing:

- The existing site conditions, including land gradient and the extent of any existing erosion, landslip or other land degradation.
- The extent of any proposed earthworks.
- The means proposed to stabilise disturbed areas.
- Any other application requirements specified in a schedule to this overlay.



**44.01-7**15/09/2022  
VC225**Exemption from notice and review**

An application under this overlay is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act.

**44.01-8**14/01/2025  
VC237**Decision guidelines**

Before deciding on an application, in addition to the decision guidelines in Clause 65, the responsible authority must consider, as appropriate:

- The Municipal Planning Strategy and the Planning Policy Framework.
- Regional Catchment Strategy ( *Catchment and Land Protection Act 1994* ).
- *Civil Construction, Building and Demolition Guide* (Publication 1834, Environment Protection Authority, November 2020).
- *Control of Erosion on Construction Sites* (Michael Ransom and Soil Conservation Authority, 1984).
- *Your Dam: an Asset or a Liability* (Department of Conservation and Natural Resources and Rural Water Corporation Victoria, 1993).
- Any proposed measures to manage concentrated runoff and site drainage.
- Any proposed measures to minimise the extent of soil disturbance.
- Whether the removal of vegetation will increase the possibility of erosion, the susceptibility to landslip or other land degradation processes, and whether such removal is consistent with sustainable land management.
- The need to stabilise disturbed areas by engineering works or revegetation.
- Whether the land is capable of providing a building envelope which is not subject to high or severe erosion concern.
- Whether buildings or works are likely to cause erosion or landslip.
- Whether access and servicing of the site or building envelope is likely to result in erosion or landslip.
- Land Capability Report (if prepared) as developed by the Department of Energy, Environment and Climate Action.
- The need to remove, destroy or lop vegetation to create a defensible space to reduce the risk of bushfire to life and property.
- Any technical information or reports required to be provided by a schedule to this overlay.
- Any other matters specified in a schedule to this overlay.



01/03/2024  
C217yan**SCHEDULE TO CLAUSE 44.01 EROSION MANAGEMENT OVERLAY**

Shown on the planning scheme map as **EMO**

**EROSION MANAGEMENT OVERLAY - SCHEDULE****1.0**01/03/2024  
C217yan**Erosion management objectives to be achieved**

To ensure that development can be undertaken at a tolerable risk to human life and property from landslip.

**2.0**01/03/2024  
C217yan**Statement of risk**

Areas subject to landslip across the Yarra Ranges include the hillsides along the Yarra River valley, the mountains of the Dandenong Ranges and agricultural areas of Silvan, Monbulk and Seville.

The occurrence of landslips within the Yarra Ranges has historically caused damage to property and the environment and presents an ongoing risk to human life. Geotechnical studies have documented historical landslip occurrences and sought to identify areas susceptible to future landslide occurrence.

The control of environmental factors and development relating to vegetation cover, drainage, rock, earthworks, soil disturbance and effluent and stormwater disposal are all important in managing the risk from landslip.

Risk from landslip needs to achieve a Tolerable Risk level to be considered suitable for new development.

Tolerable Risk is a risk within a range that society can live with so as to secure certain net benefits. It is a range of risk that is regarded as non-negligible and requires ongoing review and reduction if possible. The maximum tolerable risk is defined as:

- For loss of life of the individual most at risk, is taken as having a probability of no greater than  $10^{-5}$  (1 in 100,000) per annum calculated in accordance with the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007.
- For property loss is assessed qualitatively using the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007, specifically Appendix C to that document with the maximum tolerable risk level selected based on type of new development in accordance with Table 1.

**Table 1 - Maximum tolerable risk to property**

New Development Type	Maximum Qualitative Tolerable Risk
Essential facilities including Hospitals, Medical centre and Emergency services facility. Land uses capable of causing hazardous conditions including Earth and energy resources industry, Freezing and cool storage and Fuel depot.	Low
All other land uses	Moderate

**3.0**01/03/2024  
C217yan**Permit requirement**

A permit is required for all subdivision and new buildings and works except for:

- Impervious water holding structures engineer designed or manufactured to an Australian Standard such as domestic rainwater tanks and spas, ponds and rainwater gardens with a capacity not exceeding 5000 litres.



- Landscaping water features or other non-engineer designed or manufactured water retaining structures provided that do not entail ponding of more than 500 litres.
- A masonry fence, if the height of the fence does not exceed one metre and the fence does not alter surface water drainage.
- A fence of lightweight construction including timber, wire or aluminium where the fence is permeable or the base of the fence is at least 50 mm above the ground surface and does not obstruct surface water flow.
- Earthworks that result in a modified ground surface that is less than 1 metre above or below the natural ground level and does not allow water ponding.
- Alteration or extension to an existing building provided all of the following are met:
  - the floor area of the alteration or extension is not more than 20 square metres;
  - the alteration is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the alteration or addition.
- An outbuilding ancillary to a dwelling, provided all the following are met:
  - the building is not used for accommodation;
  - the building is constructed with aluminium, steel or timber;
  - the total area of outbuildings on the lot is 40 square metres or less;
  - the building is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the building.
- A building used for agriculture, provided all of the following are met:
  - the building is constructed with aluminium, steel or timber;
  - there are no more than two agricultural buildings on the lot;
  - the building is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the building.
- A temporary shed or temporary structure for construction purposes with a floor area of 20 square metres or less.
- A retaining wall associated with new excavation or fill provided all of the following are met:
  - the retaining wall and associated earthworks result in a modified ground surface that is less than 1 metre above or below the natural ground level;
  - the retaining wall is less than 1 metre high;
  - the retaining wall is not attached to or part of a building or structure;
  - the retaining wall does not provide landslip protection for any adjoining land.
- A retaining wall or slope retention to support existing earthworks provided the earthworks were undertaken prior to 2001.
- Remove, destroy or lop vegetation, either separately or as part of building works if any of the following apply:
  - A tree with a trunk circumference of 0.5 metres or less measured 1.3 m above ground level.
  - Vegetation within 2 metres of a building.
  - Dead vegetation where the ground surface is reinstated.
  - Lopping necessary to improve the health or structural stability of a tree.



**4.0**01/03/2024  
C217yran**Application requirements**

The following application requirements apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme, and must accompany an application, as appropriate, to the satisfaction of the responsible authority.

For an application to construct a building or construct or carry out works:

- Plans drawn to scale and dimensioned, showing as appropriate;
  - The proposed new development, including as appropriate a site plan, land contours, building elevations, access, cut and fill, retaining walls and effluent disposal system.
  - Any existing development, including buildings, water tanks and pools or dams on both the subject lot(s) and adjacent land.
  - Any existing earthworks and water infrastructure on the subject lot(s), including cut and fill, stormwater drainage, subsurface drainage, water supply pipelines, sewerage pipelines or effluent disposal installations and pipelines and any otherwise identified geotechnical hazard.
  - Details and locations of existing vegetation, including any vegetation to be removed.
- A Geotechnical Assessment or Landslide Risk Assessment prepared in accordance with the Incorporated Document 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council, March 2023).'

For an application to subdivide land:

- Plans drawn to scale and dimensioned, showing as appropriate;
  - The proposed subdivision layout and land contours.
  - Any existing development, including buildings, water tanks and pools or dams on both the subject lot(s) and adjacent land.
  - Any existing earthworks or water infrastructure on the subject lot(s), including cut and fill, stormwater drainage, subsurface drainage, water supply pipelines, sewerage pipelines or effluent disposal installations and pipelines and any otherwise identified geotechnical hazard.
  - Details and location of existing vegetation, including any vegetation to be removed.
  - Landslide Hazard Assessment in accordance with the Incorporated Document 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council, March 2023).'
- If in the opinion of the responsible authority an application requirement is not relevant to the evaluation of an application, the responsible authority may waive or reduce the application requirements.

**5.0**01/03/2024  
C217yran**Decision guidelines**

The following decision guidelines apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme must be considered, as appropriate, by the responsible authority:

- The statement of risk and whether the risk to human life and property is tolerable.
- The recommendations of the Geotechnical Assessment, Geotechnical Hazard assessment or any Landslide Risk Assessment.
- The need for any ongoing monitoring and maintenance for mitigation measures.



## SCHEDULE 1 TO CLAUSE 44.01 EROSION MANAGEMENT OVERLAY

Shown on the planning scheme map as **EMO1**

### EROSION MANAGEMENT OVERLAY - SCHEDULE 1

#### 1.0 Erosion management objectives to be achieved

To ensure that development can be undertaken at a tolerable risk to human life and property from landslip.

#### 2.0 Statement of risk

Areas subject to landslip across the Yarra Ranges include the hillsides along the Yarra River valley, the mountains of the Dandenong Ranges and agricultural areas of Silvan, Monbulk and Seville.

The occurrence of landslips within the Yarra Ranges has historically caused damage to property and the environment and presents an ongoing risk to human life. Geotechnical studies have documented historical landslip occurrences and sought to identify areas susceptible to future landslide occurrence.

The control of environmental factors and development relating to vegetation cover, drainage, rock, earthworks, soil disturbance and effluent and stormwater disposal are all important in managing the risk from landslip.

Risk from landslip needs to achieve a Tolerable Risk level to be considered suitable for new development.

Tolerable Risk is a risk within a range that society can live with so as to secure certain net benefits. It is a range of risk that is regarded as non-negligible and requires ongoing review and reduction if possible. The maximum tolerable risk is defined as:

- For loss of life of the individual most at risk, it is taken as having a probability of no greater than  $10^{-5}$  (1 in 100,000) per annum calculated in accordance with the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007.
- For property loss is assessed qualitatively using the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007, specifically Appendix C to that document with the maximum tolerable risk level selected based on the type of new development in accordance with Table 1.

**Table 1 - Maximum tolerable risk to property**

New Development Type	Maximum Qualitative Tolerable Risk
Essential facilities including Hospitals, Medical centres and Emergency services facilities. Land uses capable of causing hazardous conditions including Earth and energy resources industry, Freezing and cool storage and Fuel depots.	Low
All other land uses	Moderate

#### 3.0 Permit requirement

A permit is required for all subdivision and new buildings and works except for:



- Impervious water holding structures engineer designed or manufactured to an Australian Standard such as domestic rainwater tanks and spas, ponds and rainwater gardens with a capacity not exceeding 5000 litres.
- Landscaping water features or other non-engineer designed or manufactured water retaining structures ~~provided~~ that do not entail ponding of more than 500 litres.
- A masonry fence, if the height of the fence does not exceed one metre and the fence does not alter surface water drainage.
- A fence of lightweight construction including timber, wire or aluminium and where the fence is permeable, or where the base of the fence is at least 50 mm above the ground surface and does not obstruct surface water flow.
- Earthworks that result in a modified ground surface that is less than 1 metre above or below the natural ground level and does not allow water ponding.
- Repair or maintenance works to existing assets undertaken by, or on behalf of a municipality, public authority or utility service provider relating to watercourse management, environmental improvements or infrastructure services.
- Alteration or extension to an existing building provided all of the following are met:
  - the floor area of the alteration or extension is not more than 20 square metres;
  - the alteration is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the alteration or addition.
- An outbuilding ancillary to a dwelling, provided all of the following are met:
  - the building is not used for accommodation;
  - the building is constructed with aluminium, steel or timber;
  - the total area of outbuildings on the lot is 40 square metres or less;
  - the building is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the building.
- A building used for agriculture, provided all of the following are met:
  - the building is constructed with aluminium, steel or timber;
  - there are no more than two agricultural buildings on the lot;
  - the building is connected to a legal point of discharge;
  - there are no existing earthworks higher than 1 metre within 5 metres of the building.
- A temporary shed or temporary structure for construction purposes with a floor area of 20 square metres or less.
- A retaining wall associated with new excavation or fill provided all of the following are met:
  - the retaining wall and associated earthworks result in a modified ground surface that is less than 1 metre above or below the natural ground level;
  - the retaining wall is less than 1 metre high;



- the retaining wall is not attached to or part of a building or structure;
- the retaining wall does not provide landslip protection for any adjoining land.
- A retaining wall or slope retention to support existing earthworks provided the earthworks were undertaken prior to 2001.
- Remove, destroy or lop vegetation, either separately or as part of building works if any of the following apply:
  - A tree with a trunk circumference of 0.5 metres or less measured 1.3 metres above ground level.
  - Vegetation within 2 metres of a building.
  - Dead vegetation where the ground surface is reinstated.
  - Lopping necessary to improve the health or structural stability of a tree.

#### 4.0 Application requirements

The following application requirements apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme, and must accompany an application, as appropriate, to the satisfaction of the responsible authority.

If in the opinion of the responsible authority an application requirement is not relevant to the evaluation of an application, the responsible authority may waive or reduce the application requirements.

For an application to construct a building or construct or carry out works:

- Plans drawn to scale and dimensioned, showing as appropriate;
  - The proposed new development, including as appropriate a site plan, land contours, building elevations, access, cut and fill, retaining walls and effluent disposal system.
  - Any existing development, including buildings, water tanks and pools or dams on both the subject lot(s) and adjacent land.
  - Any existing earthworks and water infrastructure on the subject lot(s), including cut and fill, stormwater drainage, subsurface drainage, water supply pipelines, sewerage pipelines or effluent disposal installations and pipelines and any otherwise identified geotechnical hazard.
  - Details and locations of existing vegetation, including any vegetation to be removed.
- A Geotechnical Assessment or Landslide Risk Assessment prepared in accordance with the Incorporated Document 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council, 2025 March 2023).'

For an application to subdivide land:

- Plans drawn to scale and dimensioned, showing as appropriate;
  - The proposed subdivision layout and land contours.



- Any existing development, including buildings, water tanks and pools or dams on both the subject lot(s) and adjacent land.
- Any existing earthworks or water infrastructure on the subject lot(s), including cut and fill, stormwater drainage, subsurface drainage, water supply pipelines, sewerage pipelines or effluent disposal installations and pipelines and any otherwise identified geotechnical hazard.
- Details and location of existing vegetation, including any vegetation to be removed.
- ~~Landslide Hazard Assessment in accordance with the Incorporated Document ‘Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council, March 2023)’.~~
- ~~If in the opinion of the responsible authority an application requirement is not relevant to the evaluation of an application, the responsible authority may waive or reduce the application requirements.~~

## 5.0 Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme must be considered, as appropriate, by the responsible authority:

- The statement of risk and whether the risk to human life and property is tolerable.
- The recommendations of the Geotechnical Assessment, Geotechnical Hazard Assessment or any Landslide Risk Assessment.
- The need for any ongoing monitoring and maintenance for mitigation measures.



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Proposed XXXXX

## SCHEDULE 2 TO CLAUSE 44.01 EROSION MANAGEMENT OVERLAY

Shown on the planning scheme map as **EMO2**.

### EROSION MANAGEMENT OVERLAY - SCHEDULE 2

#### 1.0

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Proposed XXXXX

#### Erosion management objectives to be achieved

To ensure that development can be undertaken at a tolerable risk to human life and property from debris flow.

#### 2.0

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Proposed XXXXX

#### Statement of risk

Debris flow refers to the rapid flow of water saturated debris or earth down a slope, usually channelled within drainage lines and gullies. There are areas within Yarra Ranges subject to debris flow, including the northwest face of Mount Dandenong in the Kalorama and Montrose areas, and north facing slopes south of Warburton and to the south east of The Basin.

The occurrence of debris flows within the Yarra Ranges has historically caused damage to property and threatened life. Geotechnical studies have documented historical debris flow occurrences and sought to identify areas susceptible to impact from future debris flow. Debris flow can travel up to several kilometres downslope from its landslip source, impacting areas that are not otherwise prone to landslide initiation.

All land included in the EMO2 has been identified as having a sufficiently high risk of potential impact from debris flow to warrant specific review of these risks prior to the issue of a planning permit. Development should be avoided in areas susceptible to debris flow.

Risk from debris flow needs to achieve a Tolerable Risk level to be considered suitable for new development.

Tolerable Risk is a risk within a range that society can live with so as to secure certain net benefits. It is a range of risk that is regarded as non-negligible and requires ongoing review and reduction if possible. The maximum tolerable risk is defined as:

- For loss of life of the individual most at risk, it is taken as having a probability of no greater than  $10^{-5}$  (1 in 100,000) per annum calculated in accordance with the *Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007*.
- For property loss it is assessed qualitatively using the *Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007*, specifically Appendix C to that document and the tolerable risk level is selected depending on the type of new development in accordance with Table 1.



**Table 1 - Maximum tolerable risk to property**

<b>New Development Type</b>	<b>Maximum Qualitative Tolerable Risk</b>
Essential facilities including Hospitals, Medical centres and Emergency services facilities. Land uses capable of causing hazardous conditions including Earth and energy resources industry, Freezing and cool storage and Fuel depots.	Low
All other land uses	Moderate

**3.0**

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Proposed Xxxxxx

**Permit requirement**

**A permit is required for all subdivision and new buildings and works except for:**

- Earthworks that result in a modified ground surface that is less than 600 mm above or below the natural ground level.
- A retaining wall less than 600 mm high.
- Construct a non-habitable structure ancillary to a dwelling, including carports and sheds, provided the ground surface area occupied by all such structures on the property does not exceed 20 square metres.
- Construct or carry out repair or maintenance works undertaken by, or on behalf of a municipality, public authority or utility service provider relating to watercourse management, environmental improvements or infrastructure services.
- Construct a fence.
- Remove, destroy or lop vegetation.

**4.0**

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Proposed C119c

**Application requirements**

The following application requirements apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme, and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

For an application to construct a building or construct or carry out works:

- Plans drawn to scale and dimensioned, showing as appropriate:
  - The proposed new development, including as appropriate a site plan, land contours, building elevations, access, cut and fill and retaining walls.
  - Any existing development, including buildings, ancillary structures, outbuildings and pools on both the subject lot(s) and adjacent land.
- A Geotechnical Assessment and Landslide Risk Assessment prepared in accordance with the Incorporated Document 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit



application under the Erosion Management Overlay (Yarra Ranges Shire Council, <<date>>). For an application to subdivide land:

- Plans drawn to scale and dimensioned, showing as appropriate:
  - The proposed subdivision layout and land contours.
  - Any existing development, including buildings, ancillary structures and outbuildings on both the subject lot(s) and adjacent land.
- A landslide hazard assessment as required by and prepared in accordance with the Incorporated Document titled 'Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council <<date>>)' and to the satisfaction of the responsible authority.

If in the opinion of the responsible authority an application requirement is not relevant to the evaluation of an application, the responsible authority may waive or reduce the application requirements.

## 5.0

### Decision guidelines

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Proposed Xxxxx

The following decision guidelines apply to an application for a permit under Clause 44.01, in addition to those specified elsewhere in Clause 44.01 and elsewhere in the scheme must be considered, as appropriate, by the responsible authority:

- The statement of risk and whether the risk to human life and property is tolerable.
- The recommendations of the Geotechnical Assessment, Landslide Risk Assessment or, Geotechnical Hazard Assessment.
- The need for any ongoing monitoring and maintenance for mitigation measures.



## SCHEDULE TO CLAUSE 72.03 WHAT DOES THIS PLANNING SCHEME CONSIST OF?

### 1.0 Maps comprising part of this planning scheme:

Zoning and Overlay maps:

- 1, 1BMO, 1EMO, 1ESO, 1SLO
- 2, 2BMO, 2EMO, 2ESO, 2HO, 2SLO
- 3, 3RO, 3BMO, 3EMO, 3ESO, 3HO, 3SLO
- 4, 4BMO, 4ESO, 4HO
- 5, 5BMO, 5ESO, 5HO
- 6, 6BMO, 6ESO
- 7, 7HO, 7BMO, 7ESO
- 8, 8SLO, 8DDO, 8BMO, 8ESO, 8EMO, 8HO
- 9, 9SLO, 9DDO, 9HO, 9PAO, 9LSIO, 9BMO, 9EMO, 9ESO
- 10. 10SLO, 10LSIO, 10BMO, 10EMO, 10ESO, 10HO
- 11. 11SLO, 11LSIO, 11RO, 11BMO, 11EMO, 11ESO, 11HO, 11SCO
- 12. 12EAO, 12SLO, 12DDO, 12HO, 12LSIO, 12RO, 12BMO, 12EMO, 12ESO, 12RXO, 12SCO
- 13, 13SLO, 13LSIO, 13BMO, 13EMO, 13ESO, 13HO
- 14, 14BMO, 14ESO, 14HO
- 15, 15BMO, ~~15EMO~~, 15ESO, 15HO, 15LSIO
- 16, 16SLO, 16RO, 16BMO, 16ESO, 16HO, 16EMO
- 17, 17SLO, 17LSIO, 17EMO, 17ESO, 17BMO
- 18, 18SLO, 18DDO, 18HO, 18LSIO, 18BMO, 18EMO, 18ESO
- 19, 19SLO, 19DDO, 19HO, 19PAO, 19LSIO, 19RO, 19ESO, 19SCO
- 20, 20SLO, 20HO, 20LSIO, 20EMO, 20ESO, 20BMO
- 21, 21SLO, 21LSIO, 21EMO, 21ESO, 21HO, 21BMO
- 22, 22SLO, 22DDO, 22HO, 22LSIO, 22RO, 22BMO, 22EMO, 22ESO
- 23, 23SLO, 23HO, 23PAO, 23RO, 23BMO, 23EMO, 23ESO, 23LSIO
- 24, 24BMO, 24ESO, 24HO, 24LSIO
- 25, 25SLO, 25LSIO, 25EMO, 25ESO, 25DPO
- 26, 26SLO, 26HO, 26LSIO, 26EMO, 26ESO, 26DPO, 26BMO, 26SBO
- 27, 27SLO, 27DDO, 27HO, 27LSIO, 27RO, 27EMO, 27ESO, 27BMO, 27SBO, 27EAO
- 28, 28SLO, 28BMO, 28EMO, 28ESO, 28LSIO



- 29, 29SLO, 29LSIO, 29BMO, ~~29EMO~~, 29ESO
- 30, 30SLO, 30LSIO, 30BMO, 30EMO, 30ESO, 30HO
- 31, 31SLO, 31RO, 31BMO, 31EMO, 31ESO, 31HO, 31LSIO
- 32, 32SLO, 32HO, 32RO, 32BMO, 32EMO, 32ESO
- 33, 33SLO, 33LSIO, 33BMO, 33EMO, 33ESO, 33HO
- 34, 34SLO, 34DDO, 34HO, 34LSIO, 34BMO, 34EMO, 34ESO, 34EAO
- 35, 35SLO, 35LSIO, 35RO, 35BMO, 35EMO, 35ESO, 35HO
- 36, 36SLO, 36RO, 36BMO, ~~36EMO~~, 36ESO, 36HO, 36LSIO
- 37, 37SLO, 37PAO, 37RO, 37BMO, 37EMO, 37ESO
- 38, 38BMO, 38ESO
- 39, 39SLO, 39DDO, 39EAO, 39LSIO, 39SBO, 39EMO, 39ESO, 39DPO, 39DCPO, 39SCO
- 40, 40DDO, 40SLO, 40HO, 40PAO, 40LSIO, 40SBO, 40EMO, 40DPO, 40BMO, 40SCO, 40EAO
- 41, 41SLO, 41DDO, 41RO, 41EMO, 41ESO, 41RXO, 41HO, 41BMO, 41LSIO
- 42, 42SLO, 42DDO, 42LSIO, 42EMO, 42ESO, 42HO, 42BMO, 42SBO
- 43, 43SLO, 43DDO, 43LSIO, 43BMO, 43EMO, 43ESO, 43HO
- 44, 44SLO, 44DDO, 44LSIO, 44BMO, 44EMO, 44ESO, 44HO
- 45, 45SLO, 45DDO, 45HO, 45LSIO, 45RO, 45BMO, 45EMO, 45ESO
- 46, 46SLO, 46DDO, 46HO, 46LSIO, 46BMO, 46EMO, 46ESO
- 47, 47SLO, 47DDO, 47HO, 47LSIO, 47RO, 47BMO, 47EMO, 47ESO, 47SCO
- 48, 48SLO, 48DDO, 48HO, 48PAO, 48LSIO, 48RO, 48BMO, 48EMO, 48ESO, 48SCO
- 49, 49SLO, 49LSIO, 49RO, 49BMO, 49EMO, 49ESO
- 50, 50BMO, 50ESO, 50HO
- 51, 51SLO, 51DDO, 51PAO, 51SBO, 51ESO, 51HO, ~~51HO~~
- 52, 52DDO, 52DPO, 52SLO, 52HO, 52LSIO, 52SBO, 52RO, 52BMO, 52EMO, 52ESO, 52RXO, 52SCO
- 53, 53SLO, 53LSIO, 53RO, 53BMO, 53EMO, 53ESO, 53RXO, 53HO
- 54, 54SLO, 54DDO, 54EMO, 54ESO, 54HO, 54BMO, 54 LSIO
- 55, 55SLO, 55EMO, 55ESO, 55BMO, 55LSIO
- 56, 56SLO, 56EMO, 56ESO, 56HO, 56BMO, 56LSIO
- 57, 57SLO, 57EMO, 57ESO, 57BMO
- 58, 58SLO, 58BMO, 58EMO, 58ESO, 58RXO, 58HO, 58LSIO
- 59, 59SLO, 59RO, 59BMO, 59EMO, 59ESO, 59HO, 59LSIO



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- 61, 61SLO, 61BMO, 61EMO, 61ESO, 61HO
- 62, 62BMO, 62ESO, 62HO
- 63, 63BMO, 63ESO, 63HO
- 64, 64SLO, 64BMO, 64ESO, 64HO
- 65, 65SLO, 65DDO, 65BMO, 65ESO, 65RXO, 65HO, 65EMO
- 66, 66SLO, 66HO, 66DDO, 66RO, 66BMO, 66EMO, 66ESO, 66EAO, 66RXO, 66LSIO, 66SCO
- 67, 67SLO, 67HO, 67PAO, 67RO, 67BMO, 67EMO, 67ESO, 67RXO, 67DDO
- 68, 68SLO, 68BMO, 68EMO, 68ESO, 68HO, 68DDO, 68SCO
- 69, 69SLO, 69HO, ~~69~~8EMO, 69ESO, 69BMO, 69LSIO
- 70, 70SLO, 70HO, 70BMO, 70EMO, 70ESO
- 71, 71SLO, 71RO, 71BMO, 71EMO, 71ESO, 71LSIO
- 72, 72SLO, 72BMO, 72EMO, 72ESO, 72HO, 72LSIO
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- 75, 75SLO, 75HO, 75PAO, 75LSIO, 75RO, 75BMO, 75EMO, 75ESO, 75RXO
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- 77, 77SLO, 77HO, 77RO, 77BMO, 77EMO, 77ESO, 77LSIO
- 78, 78SLO, 78HO, 78RO, 78BMO, 78EMO, 78ESO, 78LSIO
- 79, 79BMO, 79EMO, 79ESO, 79HO, 79SLO
- 80, 80SLO, 80BMO, 80ESO
- 81, 81BMO, 81ESO
- 82, 82EAO, 82SLO, 82LSIO, ~~82EMO~~, 82ESO, 82HO, 82BMO
- 83, 83EAO, 83SLO, 83LSIO, 83RO, 83BMO, 83EMO, 83ESO, 83HO, 83DDO
- 84, 84BMO, 84EMO, 84ESO, 84SLO



## SCHEDULE TO CLAUSE 72.04 INCORPORATED DOCUMENTS

### 1.0 Incorporated documents

Name of Document	Introduced by
13 Green Street, Healesville Incorporated Document, December 2020	c187yran
261 Mount Dandenong Tourist Road, Ferny Creek, Development and Use of Land for a Restaurant and a Caretaker's House, November 2013	C129
30-32 Melba Highway, Yering, July 2016	C160
361-365 Mt Dandenong Tourist Road, Sassafras, Specific Controls Incorporated Document, June 2023	C186yran
Alta Dena, 1 Montrose Road, Montrose Statement of Significance May 2023	C210yran
Amendment L145 to the former Lillydale Planning Scheme (Heritage Golf Course, Hughes Road, Chirnside Park)	NPS1
Amendment L3 to the former Healesville Planning Scheme (15 Healesville-Kooweerup Rd and 16 Airley Rd, Healesville)	NPS1
Amendment L33 to the former Upper Yarra Planning Scheme (Warburton Mountain Resort, Martyr Road, Warburton)	NPS1
Amendment L4 to the former Upper Yarra Planning Scheme (Warburton Chalet, Scotchmans Creek Road, Warburton)	NPS1
Billanook College Master Plan October 2011	C123
Cement Creek Plantation, Cement Creek Road, East Warburton - Statement of Significance, October 2022	C197yranPt2
Chirnside Park Major Activity Centre Development Contributions Plan (Urban Enterprise, December 2023)	VC249
Concept Plan – Healesville Mandarin by G Burgess & K Taylor dated February 1989 (Pt CAs 163 & 163A, Maroondah Hwy and Mt Riddell Rd, Healesville)	NPS1
Concept Plan Nos CP-3-5 by Mark Burns, dated June 1996 (140 Yarra Glen Road, Healesville)	NPS1
Document Incorporated under the Schedule to Clause 52.03 (Specific Sites and Exclusions) of the Yarra Ranges Planning Scheme, March 2017	C162
Eastern Golf Club Yering, February 2013	C130
Former Lillydale Quarry Comprehensive Development Plan, October 2021 (Amended August 2022)	C213yran



Healesville Commercial Precinct – February 2015	C131
Kaufland Supermarket and complementary uses, 266-268 Maroondah Highway, Chirnside Park, Incorporated Document, March 2019	GC123
Lilydale Cemetery Incorporated Management Plan (August 2006)	C16(Part 2)
Lilydale Street Trees Incorporated Management Plan (August 2007)	C63
Little Yarra Steiner School Special Use Zone 8 Master Plan Mar 2009	C82
Manchester Road, Mooroolbark Level Crossing Removal Project Incorporated Document, February 2020	GC152
Maroondah Highway, Lilydale Level Crossing Removal Project Incorporated Document, February 2020	GC152
Montrose Intersection Upgrade Project Incorporated Document, February 2022	C200yran
Overall Development Plan by Fulcrum Town Planners dated October 1996 (“The Country Place”, 180 Olinda Creek Road, Kalorama)	NPS1
Permit PS/5416 dated 30 January 1979 and Plan 865AP dated 13 September 1978 by Paul Millar & Associates, modified by Permit PS/8024 and PS/8209 Coldstream Airfield)	NPS1
Plan No C6007 by Plan Printing & Drafting, dated September 1985 (Lilydale Airfield)	NPS1
Powerline Bushfire Safety Program - Native Vegetation Removal Code of Practice, August 2016	GC57
Proposed 10 Year Development Plan 1991-2001, prepared by Michol Design and dated 25 July 1990 (Life Ministry Centre, Old Melbourne Road, Chirnside Park)	NPS1
Requirements for a Geotechnical Assessment, Landslide Risk Assessment or Landslide Hazard Assessment prepared in support of a planning permit application under the Erosion Management Overlay (Yarra Ranges Shire Council, <del>March 2023</del> 2025)	<del>C217yran</del> C225yran
Restructure Plan for Old and Inappropriate Subdivisions in the Yarra Ranges Council (Yarra Ranges Council, May 2023)	C211yran
Section 1A of Schedule 2 – Restricted Uses in Chapter 5 (Upper Yarra District) of the former Yarra Ranges Planning Scheme (Little Yarra Road, Gilderoy)	NPS1
St Hubert’s Stables and Wine Cellar (Ruins) Incorporated Plan June 2007	C60
Small Lot Housing Code (Victorian Planning Authority, November 2019)	C203yran



Symons Street Healesville Residential Precinct – February 2015	C131
Warburton Mountain Bike Destination Project (Southern Network) Incorporated Document (Department of Transport and Planning, October 2023)	C222yan
Yarra Glen Cemetery Incorporated Management Plan (April 2005)	C51
Yarra Ranges Council – List of Environmental Weeds 2019	C148yan



## SCHEDULE TO CLAUSE 72.08 BACKGROUND DOCUMENTS

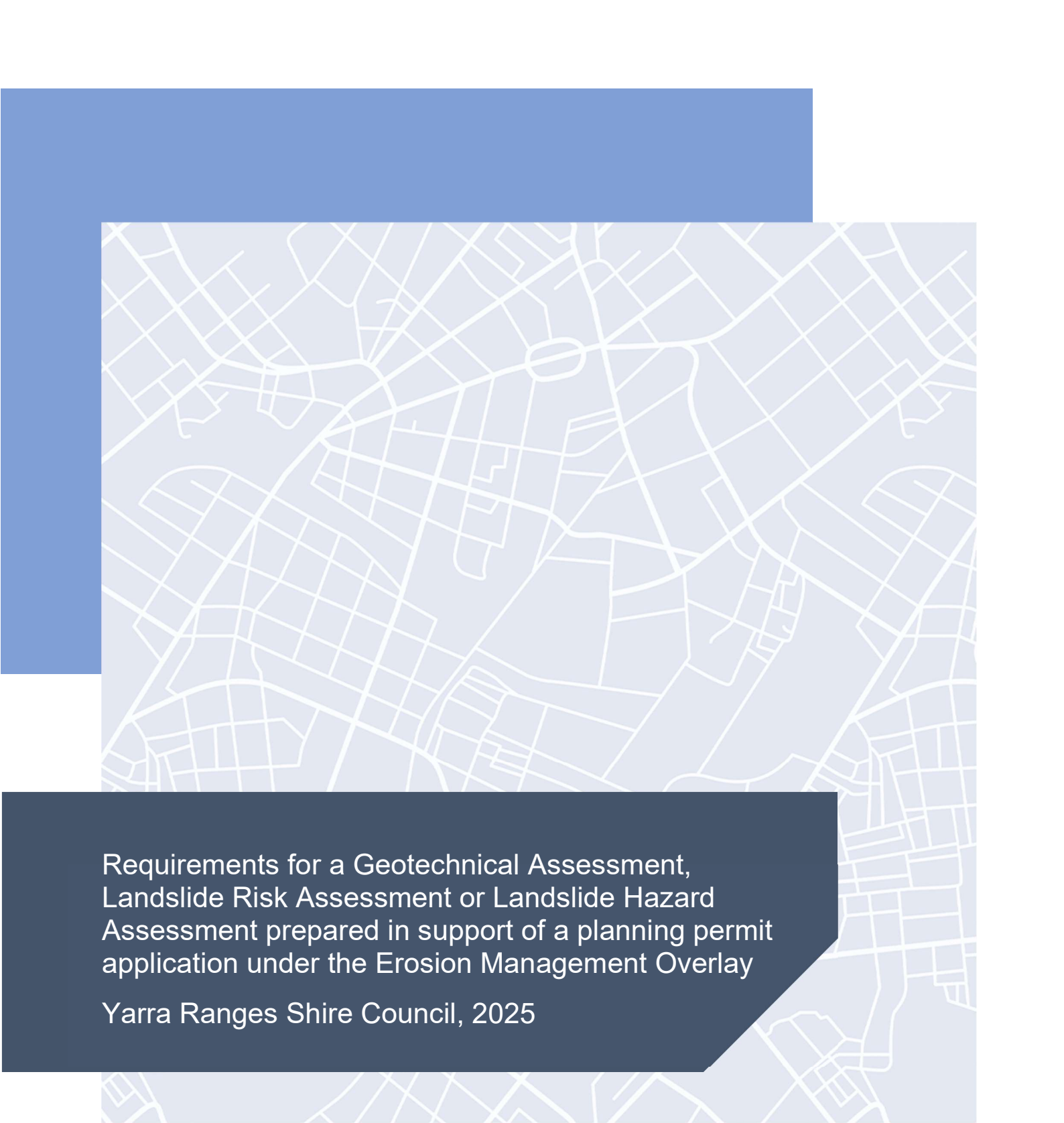
### 1.0 Background documents

Name of background document	Amendment number - clause reference
Belgrave Commercial Precinct (Lovell Chen, 2009)	
Brocklesby House Ladies Rest Home (Trevor Westmore, 2009)	
Cave Hill Quarry Conservation Management Plan (Lovell Chen, 2015)	
Cement Creek Plantation, Cement Creek Road, East Warburton Heritage Citation (Extent Heritage Pty Ltd, October 2022)	C197yranPt2 - Clause 43.01
Chirnside Park Urban Design Master Plan (Woods Bagot, September 2010)	
Coldstream Structure Plan (Yarra Ranges Council 2016)	
Conservation of Historic Sites and Structure of Historical and Architectural Significance in the Upper Yarra Valley and Dandenong Ranges Region October (Upper Yarra and Dandenong Ranges Regional Authority, 1978)	
Erosion Management Overlay – Basis for Schedule Amendment ( WSP Australia, formerly Golder Associates, May 2023 )	C217yran
<a href="#"><u>Erosion Management Overlay – Basis for Mapping Amendment (WSP Australia, April 2025)</u></a>	<a href="#"><u>C225yran</u></a>
Former Lilydale Quarry Heritage Interpretation Strategy (Lovell Chen & Biosis, 2020)	
Former Lilydale Quarry Integrated Transport Plan (Cardno, 2020)	
Former Lilydale Quarry Integrated Water Management Strategy (Incitus, 2020)	
Former Lilydale Quarry Stormwater Strategy (Incitus, 2020)	
Former Lilydale Quarry Sustainability Framework (WSP, 2020)	
Healesville Structure Plan (Yarra Ranges Council, 2016)	
Heritage Citation - Individual Place - Alta Dena, 1 Montrose Road Montrose (Extent Heritage, May 2023)	C210yran Clause 43.01
Lilydale Historic Houses Precinct Methodology and Heritage Precinct Report (Lovell Chen, 2011)	



Lilydale Major Activity Centre Structure Plan (Yarra Ranges Council, 2006)	
Lilydale Urban Improvement Project (Planisphere, 2008)	
Mooroolbark Activity Centre Structure Plan (Yarra Ranges Council, 2011)	
The Bend Heritage Precinct Citation (Lovell Chen, 2011)	
Vision 2020 by Design – A Built Environment Framework for Yarra Ranges (Yarra Ranges Council, 2008)	
Yarra Ranges Shire Council Gambling Planning Policy Framework - Options Paper (Symplan Consulting, 2007)	
Yarra Ranges Shire Council Gambling Planning Policy Framework - Discussion Paper (Symplan Consulting, 2007)	
Yarra Ranges Green Wedge Management Plan (Yarra Ranges Council, 2010)	
Yarra Ranges Housing Strategy (Yarra Ranges Council, 2009)	
Yarra Ranges Activity Centre Network Strategy (Essential Economics, 2012)	





Requirements for a Geotechnical Assessment,  
Landslide Risk Assessment or Landslide Hazard  
Assessment prepared in support of a planning permit  
application under the Erosion Management Overlay  
Yarra Ranges Shire Council, 2025

## YARRA RANGES PLANNING SCHEME

### Incorporated Document

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**This document is an incorporated document in the  
Yarra Ranges Planning Scheme pursuant to section  
6(2)(j) of the Planning and Environment Act 1987**



## 1.0 INTRODUCTION

This document is an Incorporated Document to the Schedule to Clause 44.01 and Clause 72.04 of the Yarra Ranges Planning Scheme (the Scheme), pursuant to section 6(2)(j) of the *Planning and Environment Act 1987* (the Act).

This document sets out the requirements for geotechnical assessments, landslide risk and landslide hazard assessments and associated reporting in support of planning applications required under the provisions of the Schedule to the Yarra Ranges Erosion Management Overlay.

The documentation described herein is to be prepared by a Geotechnical Practitioner, being an Engineer or Engineering Geologist who has experience in the management of slope stability problems and landslide risk management as a core competence, is degree qualified, and who has current professional status as a:

- Chartered Professional Engineer (CPEng); or
- Registered Professional Engineer, Victoria (meaning a person who is registered under Part 2 of the Victorian Professional Engineers Registration Act 2019); or
- Chartered Professional Geologist (CPGeo); or
- Registered Professional Geologist (RPGeo).

There are different assessment and reporting requirements for Subdivision and Buildings and Works, where:

- Subdivision – is a subdivision as specified in the *Subdivision Act 1988*;
- Buildings and works – is Buildings or Works as specified in the *Planning and Environment Act 1987*.

The geotechnical documentation required to inform the assessment of landslide risk for subdivision or buildings and works is set out below. If there is any inconsistency between the specific controls in this document and the general provisions of the Scheme, the specific controls will apply.

## 2.0 LAND DESCRIPTION

This Incorporated Document applies to all land covered by the Erosion Management Overlay (Schedule 1 and Schedule 2) in the Yarra Ranges Planning Scheme.

## 3.0 APPLICATION OF PLANNING SCHEME PROVISIONS

In the event of any inconsistency between the specific controls contained in this document and general provisions of the scheme, the specific controls contained in this document will prevail.

## 4.0 EXPIRY OF THIS SPECIFIC CONTROL

No expiry provisions apply.

## 5.0 PURPOSE

The purpose of this document is to provide additional detail on Application Requirements to the requirements of Clause 44.01-6 of the Erosion Management Overlay and Clause 4.0 of the Erosion Management Overlay – Schedule 1 (EMO1)



and Schedule 2 (EMO2).

## 6.0 CONTROLS

### 6.1 Buildings and works

#### 6.1.1 Assessment Requirements

If the geotechnical practitioner assesses that the site has:

- A slope angle of less than 9 degrees at and within 20 m of the proposed new development; and
- Has not previously been affected by landslide or debris flow, and;
- There are no credible landslide or debris flow hazards that could affect the proposed development;

a Geotechnical Assessment (as described at 6.1.2) and/or Landslide Risk Assessment (as described at 6.1.3) may not be required. However, the Geotechnical Practitioner should provide written advice stating that these requirements have been met. Written evidence should include a site description and evidence to support the advice. Where these requirements have not been met, a Geotechnical Assessment and/or landslide risk assessment is required.

A written Landslide Risk Assessment prepared in accordance with the requirements of Section 6.1.3 is required in addition to a Geotechnical Assessment if any of the following apply:

- The site is susceptible to debris flow and therefore subject to the provisions of EMO2.
- The Geotechnical Assessment or other landform data (a detailed site survey) indicates natural slopes on or immediately adjacent to the subject lot which:
  - are steeper than 11 degrees (20%) in areas underlain by Tertiary Older Volcanics or Quaternary Colluvium; or
  - are steeper than 22 degrees (40%) in all other geologies including the spatially extensive Devonian Volcanics; or
  - exhibit evidence of possible or past landsliding on or immediately adjacent to the site; or
  - the Geotechnical Assessment concludes there are landslide or debris flow hazards affecting the new development that require a Landslide Risk Assessment; or
  - in the opinion of the Responsible Authority, the Geotechnical Assessment is not sufficient to determine that the development can be carried out in a manner which will not adversely increase the landslide risk to life or property affecting the subject lot or adjoining or nearby land.



### 6.1.2 Geotechnical Assessment

Where a Geotechnical Assessment is required, it must be prepared in accordance with the methodology described below and with reference to the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007. The Geotechnical Assessment must be for the development proposed in the application, and include:

- Details of the Geotechnical Practitioner and their qualifications and experience including but not limited to experience in the management of slope instability problems and landslide risk management.
- A statement that the assessment is based on field survey measurements undertaken not more than 12 months prior to the relevant application for development.
- A detailed site description.
- Site assessment plans and cross-sections of the subject lot and relevant surrounds for the area potentially subject to landslide or debris flow hazards. Plans and cross sections are to be based on field measurements, with measured ground slopes shown and drawn to scale and dimensioned. Where applicable, plans should show the areas of the site subject to landslide or debris flow hazards.
- A detailed assessment of subsurface conditions, including the underlying geology.
- A statement indicating whether there are natural slopes on or immediately adjacent to the subject lot which exhibit evidence of landslide potential, or past landslide.
- Relevant entries in the Yarra Ranges landslide inventory.
- Details of all site investigations and any other information used in preparation of the Geotechnical Assessment.
- A statement indicating whether subsurface investigation involving boreholes and/or test pit excavations or other methods is necessary to assess the geotechnical/geological model for the subject lot and details of all such investigations, boreholes, test pits or other methods.
- A statement indicating that in the opinion of the Geotechnical Practitioner, the proposed new development is not subject to significant landslide or debris flow hazards and is not expected to be subject to significant landslide or debris flow hazards over the design life of the development such that a Landslide Risk Assessment (as described in the following section) is not required. Where significant landslide hazards are identified and this statement cannot be made, a Landslide Risk Assessment undertaken in accordance with the requirements of Section 6.1.3 is required and a statement should be made in the Geotechnical Assessment that a Landslide Risk Assessment is required.
- A statement indicating whether or not new development should only be approved subject to conditions, and if so recommend what conditions are required that may be related but not limited to:
  - The positioning of buildings and works on site to avoid landslide and debris flow



hazards.

- The provision of appropriate footing types and base levels and foundation materials in any structural works, including all retaining walls.
  - The location/s of and depth/s of soil and rock cut and fill.
  - The construction of any excavations and fill and the method of retention of such works.
  - Any details of surface and sub-surface drainage.
  - The selection and design of a building structure system.
  - Retention, replanting and new planting of vegetation.
  - Any effluent drainage and discharge.
  - Any necessary ongoing mitigation and maintenance measures and any recommended periodic inspections, including performance measures and thresholds.
  - The time within which works must be completed after commencement and the location/s and maximum time period that materials associated with the development can be stockpiled.
  - Any requirements for geotechnical inspections and approvals to be incorporated into a construction work plan for building approval.
- Be accompanied by a Geotechnical Declaration and Verification Form (Form A).

### 6.1.3 Landslide Risk Assessment

A written Landslide Risk Assessment is to be prepared by a suitably qualified and experienced Geotechnical Practitioner in accordance with the methodology set out in the Australian Geomechanics Society Practice Note Guidelines for Landslide Risk Management 2007. The Landslide Risk Assessment must be for the new development proposed in the application and include:

- A copy of the Geotechnical Assessment prepared for the subject land and proposal and, if not prepared by the Geotechnical Practitioner preparing the Landslide Risk Assessment, contain a response by the Geotechnical Practitioner preparing the Landslide Risk Assessment, agreeing with the findings and conclusions of the Geotechnical Assessment.
- If reported in conjunction with a Geotechnical Assessment, include all the requirements of a Geotechnical Assessment as set out in Section 6.1.2 in addition to those of a Landslide Risk Assessment.
- If the Geotechnical Practitioner preparing the Landslide Risk Assessment does not support with the findings and conclusions of the Geotechnical Assessment for new development, the Geotechnical Practitioner must prepare an additional Geotechnical Assessment.
- An assessment supported by field observations and measurements that have



been undertaken not more than 12 months prior to the lodgement of the application for a planning permit.

- A full assessment of the risk posed by all reasonably identified landslide, debris flow and slope degradation hazards which could impact or be caused by the new development and which have the potential to either individually or cumulatively impact upon people or property, in accordance with the AGS 2007 Guidelines.
- An assessment of the risk posed by potential future vegetation removal, including by bushfire or for bushfire protection if undertaken to the maximum extent permissible under the conditions of any planning permit and under permit exemptions in the Planning Scheme.
- A statement indicating that in the opinion of the Geotechnical Practitioner, the proposed new development can be undertaken such that the risk to life and property does not exceed a tolerable level and will not exceed a tolerable level over the life of the proposed development.
- Be accompanied by a Geotechnical Declaration and Verification Form (Form A).

#### 6.1.4 Sites subject to both EMO1 and EMO2

Where a site is subject to the requirements of both EMO1 and EMO2, only a single geotechnical or landslide risk assessment is required which addresses both landslide and debris flow hazards as appropriate.

## 6.2 **Subdivision**

Where subdivision is proposed, a Landslide Hazard Assessment should be prepared by a Geotechnical Practitioner in accordance with the methodology set out in the Australian Geomechanics Society Guidelines for Landslide Susceptibility, Hazard and Risk Zoning for Land Use Planning 2007. The objective of the Landslide Hazard Assessment is to identify hazards affecting future development within a proposed subdivision and to recommend constraints on subdivision and future development. The Landslide Hazard Assessment should include as a minimum:

- A definition of scope establishing the purpose and scope of the hazard assessment.
- A data gathering / desktop phase assembling relevant data and recording the sources of the data. The Yarra Ranges landslide inventory should be consulted as part of the desktop study.
- Completion of investigations sufficient to establish a geotechnical model, identify geomorphic processes and associated process rates.
- Inspection of the site and surrounds including field mapping of the geomorphic features.
- A landslide inventory map covering the proposed subdivision and relevant surrounding areas and associated information on landslides in the inventory (if available) such as classification, location, time of sliding (if known), volume and a description of validation and limitations of the inventory.
- Landslide susceptibility zoning maps prepared in accordance with the AGS 2007 Guidelines including related information on how susceptibility was determined and



a description of validation and limitations of the zoning.

- General commentary regarding the nature of the landslide or debris flow hazards, frequency and potential impacts or consequences and their implications for levels of associated risk.
- Recommendations as to whether the proposed subdivision is viable in its current format and an indication of areas that in the opinion of the geotechnical practitioner:
  - are not suitable for development;
  - are suitable for development subject to constraints or risk mitigation and an indication of those constraints;
  - are suitable for development without constraints.
- Discussion of potential impacts to adjacent land.
- Be accompanied by a Geotechnical Declaration and Verification Form (Form A).

## **7.0 REFERENCES**

- Guidelines for Landslide Susceptibility, Hazard and Risk Zoning for Land Use Planning, Journal of Australian Geomechanics Society, Vol. 42: No 1, March 2007.
- Commentary on Guidelines for Landslide Susceptibility, Hazard and Risk Zoning for Land Use Planning, Journal of Australian Geomechanics Society, Vol. 42: No 1, March 2007.
- Practice Note Guidelines for Landslide Risk Management 2007, Journal of Australian Geomechanics Society, Vol. 42: No 1, March 2007.
- Commentary on Practice Note Guidelines for Landslide Risk Management 2007, Journal of Australian Geomechanics Society, Vol. 42: No 1, March 2007.

**END OF DOCUMENT**



## Strategic Assessment Guidelines Checklist – C225yran

This checklist is a tool that provides a quick snapshot of the abovementioned information. It may be useful to use while preparing an amendment assessment.

**Note:** In the 'Comment' field, you must click in the top left part of the field to enter any comments.

Strategic Consideration		Yes	No	N/A	Comment
Why is an amendment required?	<ul style="list-style-type: none"> <li>What does the amendment intend to do and what is its desired outcome?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The amendment updates outdated Erosion Management Overlay (EMO) mapping based on the recommendations from WSP in a report titled <i>Yarra Ranges Erosion Management Overlay: Basis for Mapping Amendment</i> (April 2025).
	<ul style="list-style-type: none"> <li>How does it intend to do it?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The amendment proposes to delete the EMO from 1,185 properties and introduce the EMO to 3,172 properties (a net increase of 1,987 properties). In addition, the amendment makes changes to the existing EMO mapping on properties where the overlay is still required. A separate planning control (Schedule 2 to the EMO) is proposed to be introduced to identify areas of debris flow susceptibility, which carry a higher risk than other landslide hazards. The current Schedule to the EMO is renumbered to Schedule 1 and would identify areas prone to landslides. Schedule 1 is to be amended to correct grammatical errors and introduce a new planning permit exemption for repair and maintenance works to existing assets by public authorities or utility service providers.</p> <p>The amendment proposes to update the Schedule to Clause 72.03 to update the EMO maps comprised in the planning scheme.</p> <p>In addition, the amendment proposes to amend the current Incorporated Document referenced in the Schedule to the EMO and Schedule to Clause 72.04. The Incorporated Document is amended to include references to Schedules 1 and 2 and include additional planning permit application requirements for Landslide Risk Assessments.</p> <p>The amendment amends the Schedule to Clause 72.08 Background Documents to insert <i>Erosion Management Overlay: Basis for Mapping Amendment</i> (April 2025) as a background document in the Planning Scheme.</p>
	<ul style="list-style-type: none"> <li>Is it supported by or is it a result of any strategic study or report?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<p>The amendment has been considered following a storm event of June 2021, which damaged and destroyed many dwellings in Yarra Ranges, some because of landslip associated with the storm.</p> <p>Council requested financial assistance to assist with a number of matters arising from the storms including the need to bring forward a review the Erosion Management Overlay (EMO) due to changed land conditions. Council received \$300,000 in grant funding under the National</p>







Strategic Consideration		Yes	No	N/A	Comment
planning and any environmental, social and economic effects?	<ul style="list-style-type: none"> <li>Does the amendment adequately address any environmental effects?</li> <li>Does the amendment adequately address any social effects?</li> <li>Does the amendment adequately address any economic effects?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does the amendment address relevant bushfire risk?	<ul style="list-style-type: none"> <li>Does the amendment meet the objective and give effect to the strategies to address the risk to life as a priority, property, community infrastructure and the natural environment from bushfire in the Planning Policy Framework (Clause 13.02 of the planning scheme)?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The amendment will not result in any significant risk to life, property, community infrastructure or the natural environment from bushfire. There is no additional bushfire risk that will be caused as a result of the amendment. However, the relevant fire authority will be notified of the proposed amendment during the exhibition process.
	<ul style="list-style-type: none"> <li>Has the view of the relevant fire authority been sought in formulating the amendment?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> <li>If the planning scheme includes a Local Planning Policy Framework at Clause 20, is the amendment consistent with the Local Planning Policy Framework objectives and strategies that apply to bushfire risk?</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	<ul style="list-style-type: none"> <li>Is local policy for bushfire risk management required to support the amendment?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Does the amendment comply with all the relevant Minister's Directions?	<ul style="list-style-type: none"> <li>Does the amendment comply with the requirements of the Ministerial Direction - The Form and Content of Planning Schemes?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> <li>Do any other Minister's Directions apply to the amendment? If so, have they been complied with?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> <li>Is the amendment accompanied by all of the information required by a Minister's Direction?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does the amendment support or implement the PPF?	<ul style="list-style-type: none"> <li>Does the amendment support or give effect to the PPF?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> <li>Are there any competing PPF objectives and how are they balanced?</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<ul style="list-style-type: none"> <li>Does the amendment support or give effect to any relevant adopted state policy?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	If the planning scheme includes a Municipal Planning Strategy (MPS) at Clause 02 and the amendment seeks to introduce or amend a local planning policy in the PPF:				







Strategic Consideration		Yes	No	N/A	Comment
	<ul style="list-style-type: none"> <li>Is a local planning policy necessary OR is the issue covered by another planning tool or decision guideline?</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Does the amendment support or implement the MPS? *This strategic consideration only applies if the planning scheme includes an MPS at Clause 02	<ul style="list-style-type: none"> <li>How does the amendment seek to implement or support the MPS?</li> <li>Does the amendment seek to change the strategic directions of the MPS? If so, what is the change?</li> <li>What effect will any change to the MPS have on the rest of the MPS?               <ul style="list-style-type: none"> <li>Is the amendment consistent/inconsistent with strategic directions elsewhere in the MPS?</li> <li>Is the amendment consistent/inconsistent with strategic directions elsewhere in the MPS?</li> <li>What is the cumulative effect of this amendment on the other directions in the MPS?</li> </ul> </li> </ul>	<input checked="" type="checkbox"/>   <input type="checkbox"/>  <input type="checkbox"/> <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/>  <input checked="" type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	<input type="checkbox"/>  <input type="checkbox"/> <input checked="" type="checkbox"/>  <input type="checkbox"/>  <input checked="" type="checkbox"/>	Refer to Explanatory Report     The amendment is consistent with strategic directions.  The amendment is consistent with strategic directions.
Does the amendment make proper use of the VPP?	<ul style="list-style-type: none"> <li>Does the amendment use the most appropriate VPP tool to achieve the strategic objective of the scheme?</li> <li>Does the amendment affect, conflict with or duplicate another existing provision in the planning scheme that deals with the same land, use or development?</li> <li>If so, have the provisions been reconciled?</li> <li>Does the control capture matters that do not specifically relate to the purpose or objectives of the control or matters that should not be dealt with under planning?</li> <li>Does the amendment make any existing provision in the planning scheme redundant?</li> <li>Is the amendment consistent with any relevant planning practice note?</li> </ul>	<input checked="" type="checkbox"/>      <input checked="" type="checkbox"/>	<input type="checkbox"/>  <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>  <input checked="" type="checkbox"/>	<input type="checkbox"/>  <input checked="" type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>	
How does the amendment address the views of any relevant agency?	<ul style="list-style-type: none"> <li>Have the views of any relevant agency been addressed?</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Any relevant agencies will be notified of the proposed amendment during the exhibition process.
Does the amendment address the requirements of the Transport Integration Act 2010 (TIA)?	<ul style="list-style-type: none"> <li>Is the amendment likely to have a significant impact on the transport system as defined by section 3 of the TIA?  If so, explain how the amendment addresses the transport system objectives and decision-making principles set out in Part 2, Divisions 2 and 3 of the TIA.</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Refer to Explanatory Report







# MANAGING LANDSLIDE RISK

## Good practices for development in Yarra Ranges

Many areas in the Yarra Ranges are at risk of landslides. To help protect residents and properties, Yarra Ranges Council applies an Erosion Management Overlay (EMO) as a planning control.

This overlay requires specific measures for building or other works on properties within the designated area.

Residents and property owners can also reduce their landslide risk by maintaining their properties and staying aware of how storms and bushfires can impact landslide conditions.

All land has some form of planning controls and understanding what planning controls apply to your home is important.

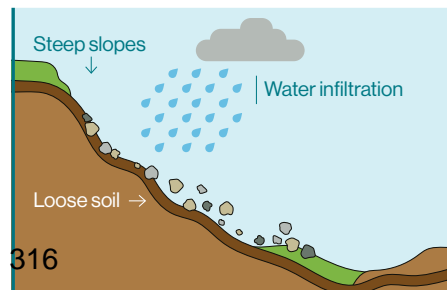
Residents can find out what overlays apply by contacting our visiting officers on **1300 368 333** or searching **[www.planning.vic.gov.au](http://www.planning.vic.gov.au)** and click on planning property report to enter your address.

### Why do landslides happen?

The following factors typically contribute to landslides in Yarra Ranges:

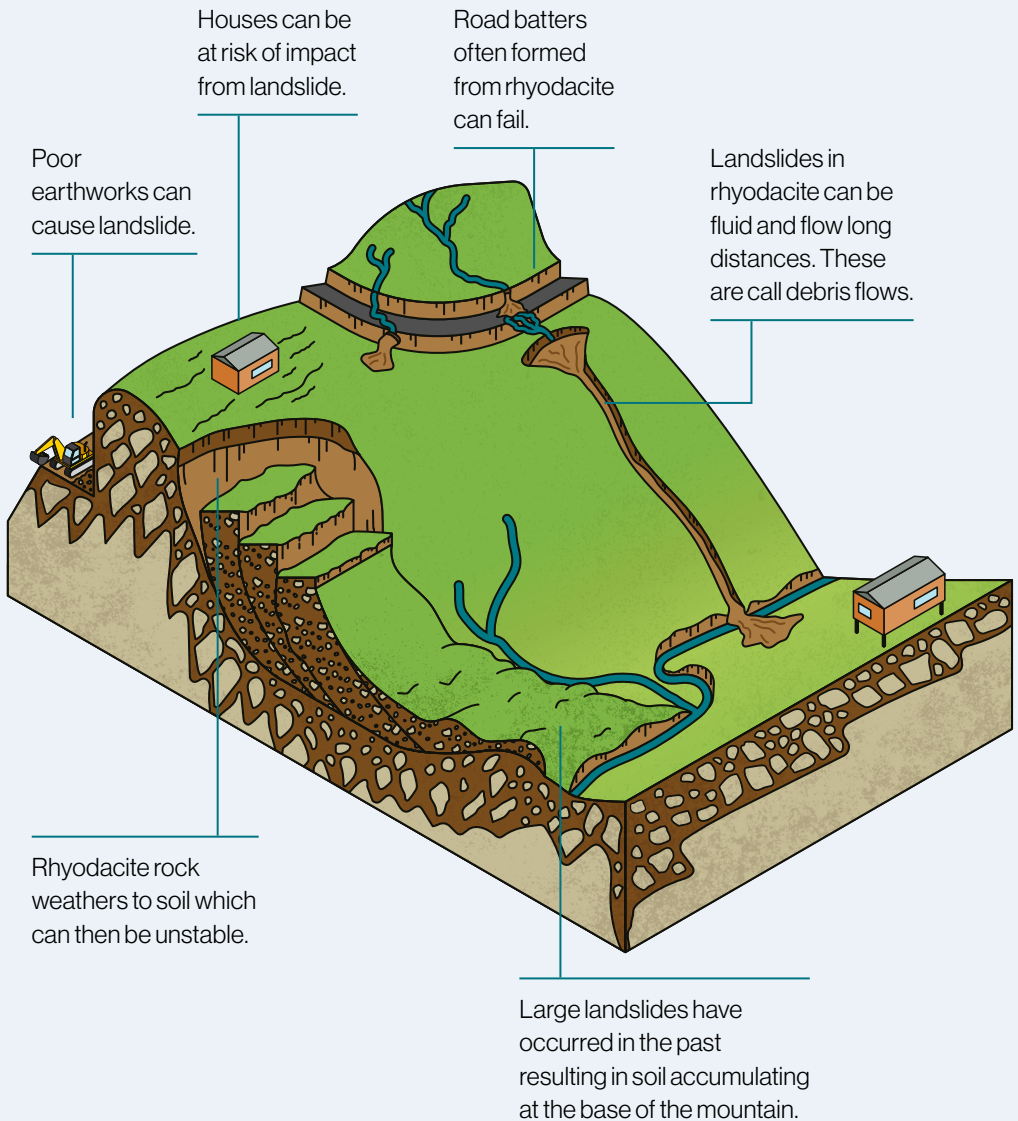
- geology, including the type and thickness of soil overlying bedrock
- the slope angle
- drainage and vegetation conditions that influence how much water is in the ground.

Landslides are generally more likely to occur where soils are thicker, slope angles are steeper, or the amount of water in the ground is higher.





## Landslide hazards that can occur in the rhyodacite of Mount Dandenong





## Information for new developments



### Why is this important to me?

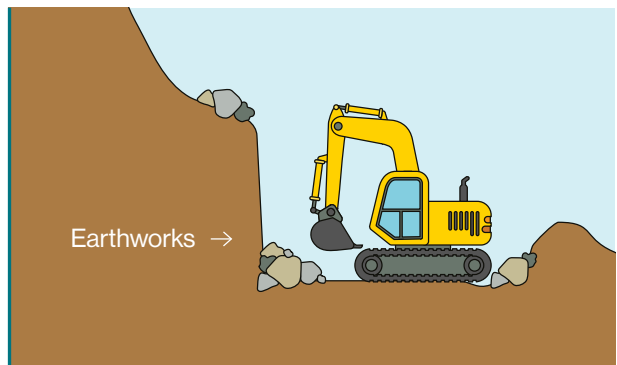
Landslides can cause serious harm to people and property, impacting single or multiple properties. In some cases, landslide hazards may originate outside your property boundary and may not be immediately visible.



Certain activities can contribute to landslides, including:

### Earthworks

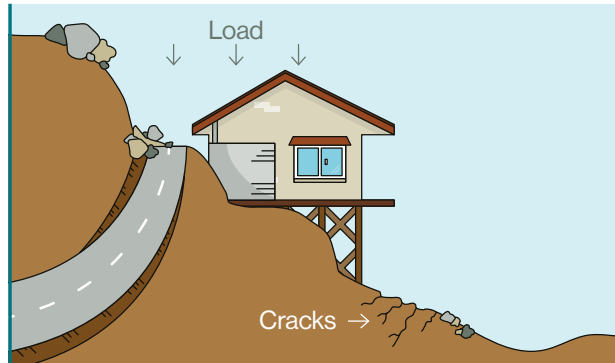
Excavation, soil placement, or rock removal can steepen slopes and alter soil stability.





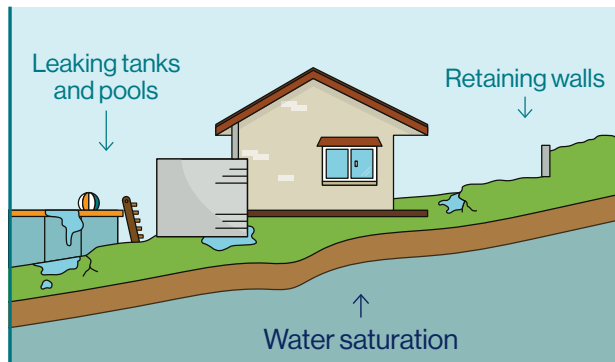
### Increased load

Structures and earthworks add weight to slopes, potentially triggering landslides.



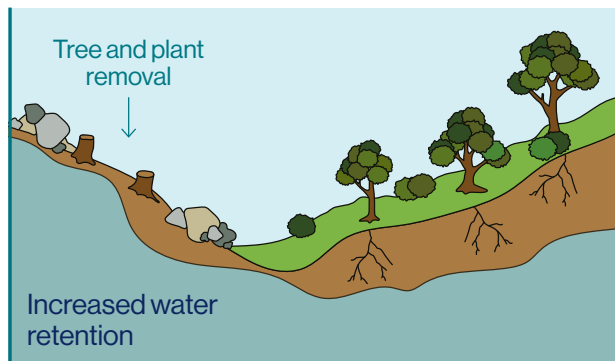
### Drainage changes

Buildings, retaining walls, septic tanks, leaking pipes, pools, dams, and water tanks can increase the amount of water in the ground, affecting slope stability.



### Vegetation clearance

Removing trees and plants removes reinforcement from the ground and allows more water to be retained in the soil.





## Climate and Landslide Risk

Changing weather patterns may influence landslide risks. While overall rainfall is expected to decrease, extreme storms could become more frequent. Bushfires may also become more common, damaging vegetation and infrastructure like retaining walls and drainage systems—factors that can increase landslide susceptibility.

It is important that developments work within the EMO and consider the factors that can cause landslides, to help protect you and your property and those around you.

## What can I do to manage my risk?

For most new developments within the EMO, a suitably qualified geotechnical engineer or engineering geologist must assess the landslide risks applicable and advise you on measures to manage those risks.

The engineer/geologist will prepare a report which you will need to submit to Council with your planning application. Contact Council's planning department if you are unsure about what you need to do.

## When do I need a geotechnical report?

You will need a geotechnical assessment and seek recommendations for risk mitigation from a suitably qualified geotechnical engineer or engineering geologist if:

- your site has a higher susceptibility to landslide
- new water tanks, pools or spas with greater than 5,000 litre capacity
- new earthworks deeper or higher than one metre or new retaining wall higher than one metre
- changes to the location, footprint or habitable space of buildings and outbuildings
- vegetation removal.

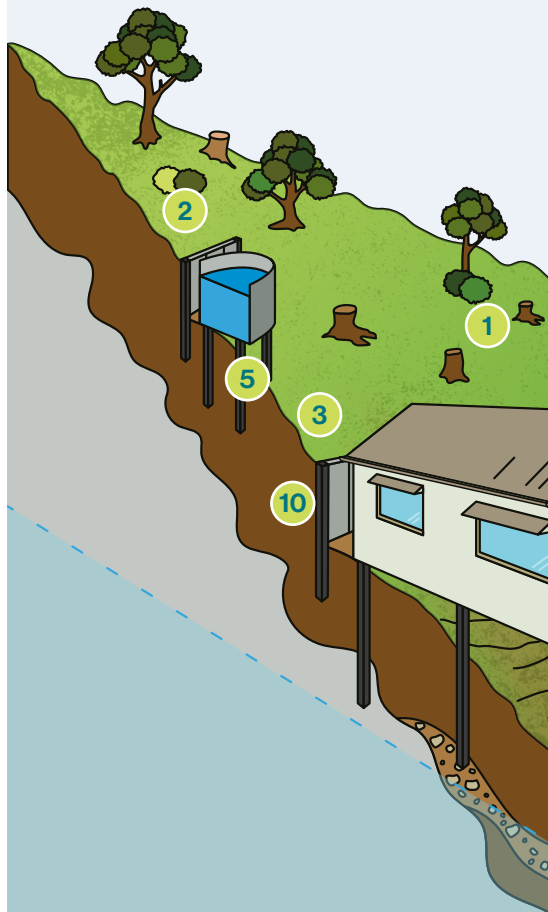
## What will the geotechnical engineer do?

The geotechnical engineer will prepare a report which you will need to submit to council with your planning application. The geotechnical engineer or engineering geologist should also provide you with a geotechnical declaration form on which the engineer will declare they have assessed and advised you of your landslide risk. Council may require that you implement the geotechnical recommendations as a condition of your planning permit.



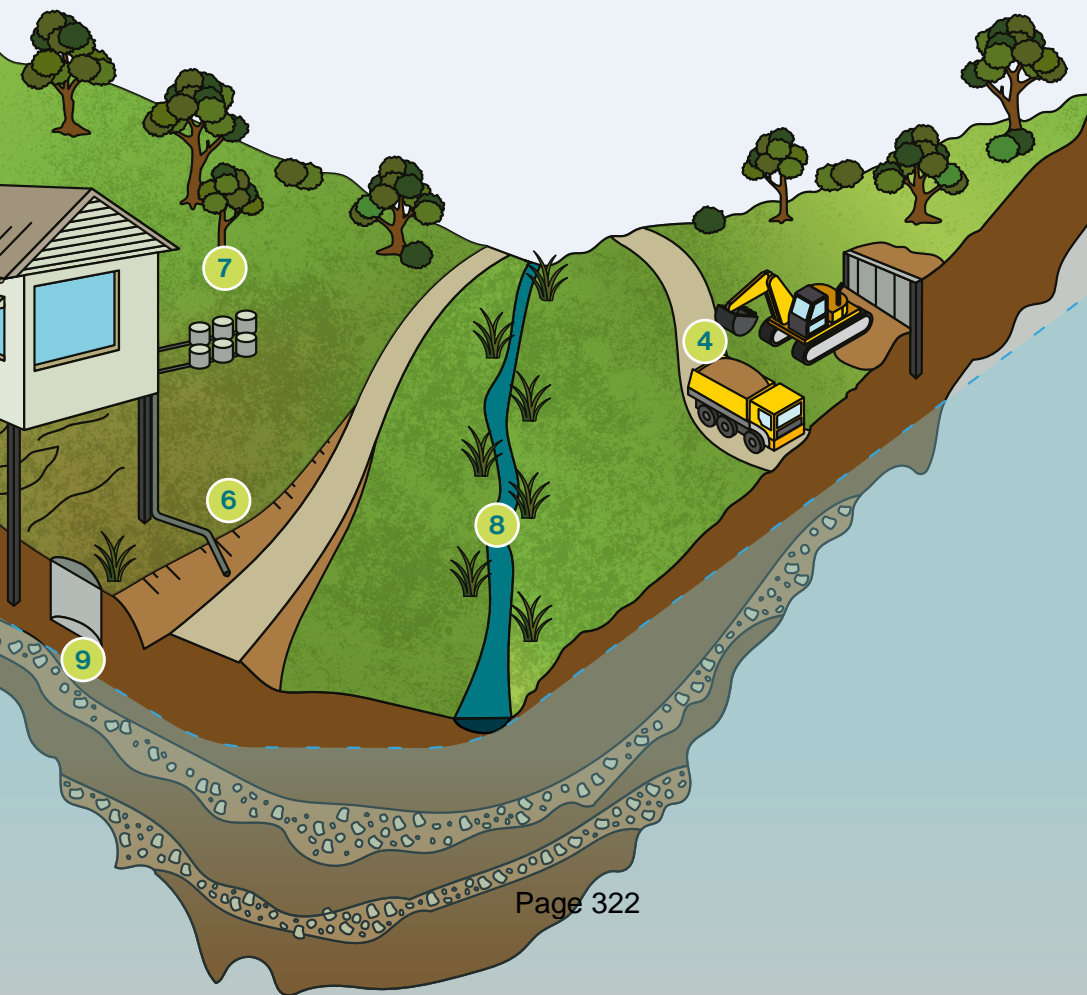
## Reduce your risk from landslide

- 1 Plan development to minimise slope, vegetation, and drainage impacts.
- 2 Use engineered retaining walls of durable materials (steel/ concrete in bushfire areas).
- 3 Ensure retaining walls allow for future maintenance.
- 4 Remove surplus excavated material from the site.
- 5 Install gravity underdrains for water tanks and pools.
- 6 Direct stormwater runoff to a legal discharge point.
- 7 Use modern wastewater treatment if sewer access is unavailable.
- 8 Do not build in drainage paths.
- 9 Mark underground structures like septic tanks or bunkers.
- 10 Regularly inspect and maintain drains and retaining walls.





- ✓ Consult a qualified geotechnical engineer.
- ✓ Keep records of works done on your property.
- ✓ Contact Council or emergency services if safety is a concern. Report landslides, blocked drains, or leaks.





## Yarra Ranges Council applies the Erosion Management Overlay (EMO) to help protect residents and properties from the risks of landslides.

This overlay requires specific measures for any construction or land development within affected areas. If your property falls within the EMO, it is important to follow the good practice guidelines outlined in this information sheet.

The EMO covers areas more susceptible to landslides, based on factors such as geology, slope angle, and past landslide activity.

These areas may already have existing landslide hazards or may be at risk of developing new ones due to construction or land use changes.

Since ground and slope conditions vary between properties, and each development is unique, most projects within the EMO must be assessed by a qualified geotechnical engineer or engineering geologist. This approach is intended to ensure that landslide risks are properly identified and managed, protecting both people and property.

## Where do I find more information?

Information about landslides and good hillside construction practice

**[www.australiangeomechanics.org](http://www.australiangeomechanics.org)**

Provisions of the Erosion Management Overlay

**[www.planning.vic.gov.au](http://www.planning.vic.gov.au)**

Victorian State Emergency Service

**[www.ses.vic.gov.au/plan-and-stay-safe/emergencies/landslide](http://www.ses.vic.gov.au/plan-and-stay-safe/emergencies/landslide)**

View free planning map that outlines the zones and overlays that apply to your property:

**[mapshare.vic.gov.au/vicplan/](http://mapshare.vic.gov.au/vicplan/)**

You can find out what Erosion Management Overlay exemptions apply to you at:

**[planning-schemes.app.planning.vic.gov.au/Yarra%20Ranges/ordinance/44.01](http://planning-schemes.app.planning.vic.gov.au/Yarra%20Ranges/ordinance/44.01)**

## Contact us

Residents can find out what overlays apply by contacting our visiting officers on **1300 368 333** or searching

**[www.planning.vic.gov.au](http://www.planning.vic.gov.au)** and click on **Page 323** planning property report to enter your address.



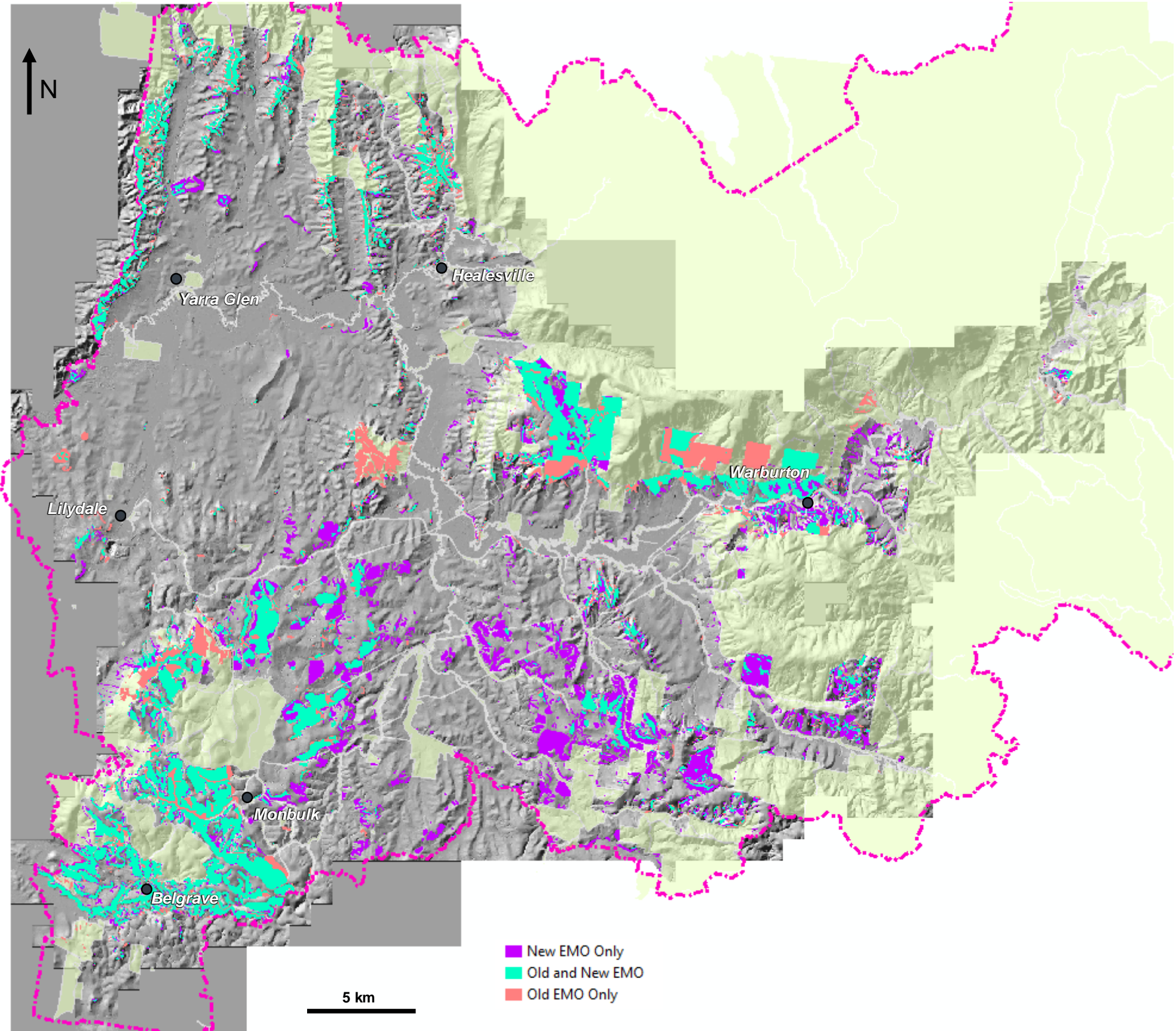
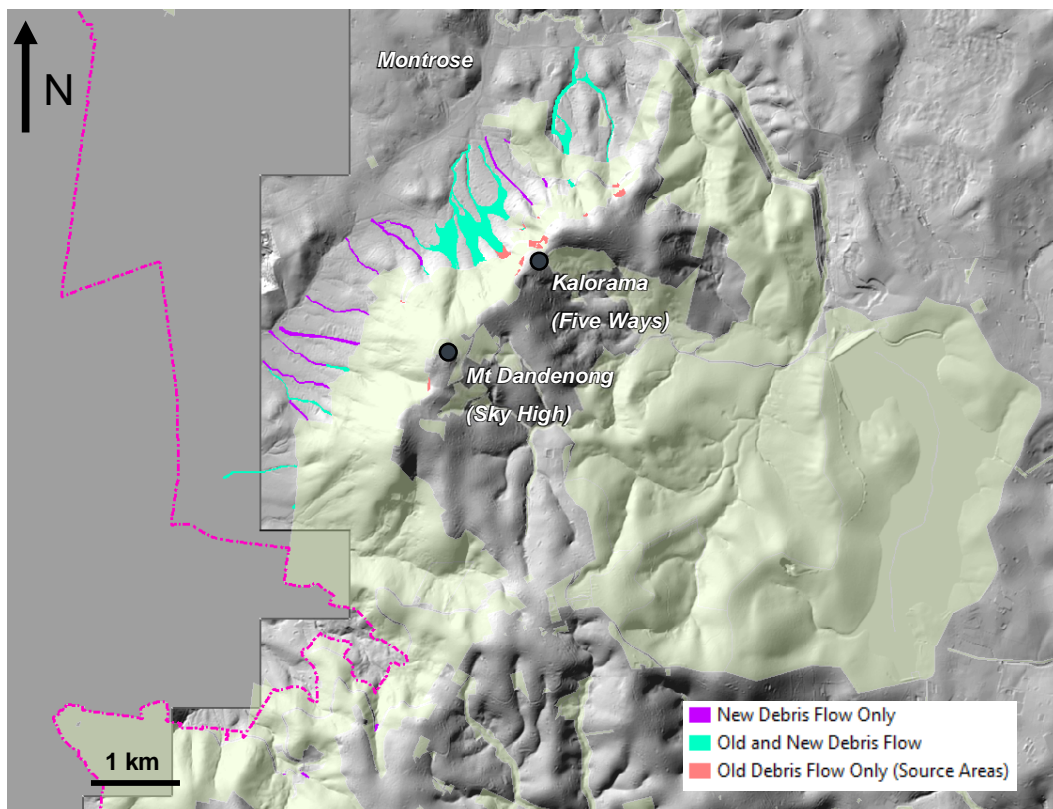
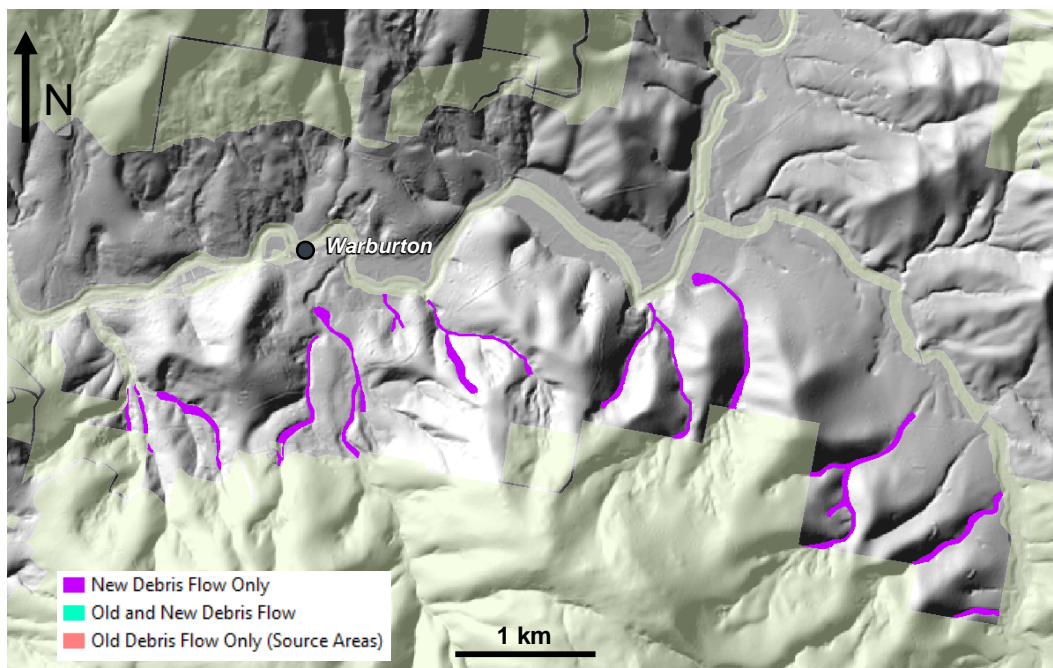


Figure 39: Comparison between existing and proposed EMO at LGA wide scale – includes both landslide and debris flow. Purple areas are proposed EMO only, Teal areas are both old and new EMO, Red areas are existing EMO only. Yellow areas are managed by entities other than YRSC.





**Figure 40: Previous and updated areas of medium and high debris flow susceptibility contributing to the EMO in the Montrose area. Red areas shown are mapped debris flow source areas, which are included in the landslide EMO. Yellow areas are managed by entities other than YRSC.**



**Figure 41: Previous and updated areas of medium and high debris flow susceptibility contributing to the EMO in the Warburton area. Red areas shown are mapped debris flow source areas, which are included in the landslide EMO. Yellow areas are managed by entities other than YRSC.**



## FLAG POLICY REVIEW

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Report Author: Manager Organisational Performance and Integrity  
 Responsible Officer: Director Corporate Services  
 Ward(s) affected: (All Wards);

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

## CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public.

## SUMMARY

The Yarra Ranges Flag Policy (the Policy) was developed to inform and guide Council Officers on the applicable protocols for flying the Australian National Flag and other flags at the Civic Centre and other Council facilities.

A review of the policy has been undertaken. As part of the review the Policy's scope has been broadened to include guidelines for flag usage in digital and print formats, ensuring consistent, respectful and appropriate representation across all Council platforms.

In completing this review, Council Officers assessed the current application of the policy relating to the flying of physical flags, including the process for flying ceremonial or specific flags. No material change is recommended to this section of the Policy.

An assessment was undertaken in the use of flags for digital and print formats across Council's operations and it is recommended that a section covering this is incorporated into the policy. The review has specifically addressed the use of the National Australian Flag, Aboriginal Flag and Torres Strait Islander Flag with the Acknowledgement of Country Statement in digital and print format.

## RECOMMENDATION

***That Council adopt the Yarra Ranges Council Flag Policy.***

## RELATED COUNCIL DECISIONS

December 2021 Council adopted the current Flag Policy.

August 2024, Yarra Ranges Council endorsed the Yarra Ranges Innovate Reconciliation Action Plan, two deliverables under action six of this plan related to



the use of images of flags. This are to include Aboriginal and Torres Strait Islander Flags and an Acknowledgement of Country on all employee email signatures. To include the Aboriginal and Torres Strait Islander flags on all YRC brochures.

### ***Background***

This report presents the reviewed and updated Yarra Ranges Flag Policy 2025 for consideration of Council. The purpose of this draft Policy is to inform and guide Council Officers on the applicable protocols for:

- Flying the Australian National Flag and other flags on flagpoles managed by Council.
- Displaying flags in digital and printed formats across Council's operational online platforms and electronic communications.

These protocols are designed to ensure consistent, respectful and appropriate flag usage, in line with the *Flags Act 1953*, associated guidelines, and Council's commitment to reconciliation.

In undertaking the review, officers considered the use of physical flags in line with the existing Flag Policy. This review indicated that the existing Flag Policy has been successful in achieving clarity of process relating to the use of physical flags, and in outlining the process when community approach Councillors or Council Officers to fly a community flag.

In reviewing this policy, consideration has been given to recent requests received from community members to incorporate the Australian Flag in digital and print formats, including where Council places digital and print flags beside the Acknowledgement of Country Statement.

There is a diversity of views across the Yarra Ranges municipality about the use of images of flags on Council's communications and it is important to consider the diversity of views carefully to ensure that any flag representation is creating an inclusive community which values the strength of our diversity and rich heritage, with respect, inclusivity and acceptance.

Yarra Ranges Council has been at the forefront of inclusivity and reconciliation issuing a Statement of Apology in 1997 to the Stolen generations: *"If we are to proceed in an open-hearted and responsible way to address the issues which will come before us in the future, we first need to acknowledge the past."*

The use of Aboriginal and Torres Strait Islander flags and the Acknowledgment of Country Statement plays an important role in Council's reconciliation efforts as outlined in Council's adopted Reconciliation Action Plan (RAP), which recently reaffirmed Council's commitment to progressing reconciliation in the most inclusive way possible.

The inclusion of the Australian flag alongside the Aboriginal and Torres Strait Islander flags in the context of an Acknowledgment of Country Statement needed to be considered sensitively. As such, specialist advice was sort from Council's Indigenous Advisory Committee (IAC) throughout the Policy review process.



Recognising Council's adopted commitment to reconciliation and inclusivity the IAC have provided their support for the Australian National Flag to be included alongside the Aboriginal and Torres Strait Islander Flag with a clear direction that the flags should be represented in the following order left to right, Aboriginal Flag, Torres Strait Islander Flag, Australian National Flag, followed by the Acknowledgment Statement.

## **FINANCIAL ANALYSIS**

The review of the Policy was managed within current operating budgets.

## **APPLICABLE PLANS AND POLICIES**

This draft Policy relates to the following Council's plans and policies:

- Yarra Ranges Community Vision 2036: The Policy contributes to the Community Vision by demonstrating Council's commitment to inclusivity, community connection, and responsible governance.
- Council's Innovate Reconciliation Action Plan 2024 - 2026.

## **RELEVANT LAW**

The Flag Policy is guided by and adheres to the *Flags Act 1953*. This Act provides the primary legal framework for the physical flying of the Australian National Flag.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Implications***

There are minimal economic implications associated with this Policy. Costs related to flag maintenance are managed within existing operational budgets.

### ***Social Implications***

There are possible social implications to the updated Policy. These are covered in the following Community Engagement section.

### ***Environmental Implications***

The Policy does not have significant direct environmental implications.

## **COMMUNITY ENGAGEMENT**

Community engagement has not been undertaken during this review process as the Policy is primarily an internal governance document.

The Policy will be publicly available on Council's website following consideration of Council.



## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

This updated Policy broadens the scope to include flag usage in digital and print formats, ensuring respectful and appropriate representation across all Council platforms.

## **RISK ASSESSMENT**

The Policy provides a clear position in respect of roles, responsibilities and the rationale associated with flying flags at the Civic Centre, other council facilities and via digital and print formats. There is a low-level non-compliance risks associated to this policy. As any failure to adhere to the Policy could result reputational or regulatory issues for Council. This Policy mitigates these risks by providing clear guidelines and procedures for the flying, display, and use of flags.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. Yarra Ranges Council Flag Policy 2025





# Yarra Ranges Council Flag Policy 2025

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Version:	2.0
Adopted by Council:	TBC 2025
Review Date:	TBC 2029
Policy Owner:	Manager Organisational Performance and Integrity
Applicable To:	Councillors and Council Employees



## Acknowledgement of Country

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***Yarra Ranges Council acknowledges the Wurundjeri and other Kulin Nations as the Traditional Owners and Custodians of these lands and waterways. We pay our respects to all Elders, past, present, and emerging, who have been, and always will be, integral to the story of our region. We proudly share custodianship to care for Country together.***

## Yarra Ranges Community Vision 2036

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The Yarra Ranges Community Vision 2036 has been developed to describe the communities and Council's aspirations for the future of the municipality. It's based on input from over 1,000 community members and reflects the local communities' aspirations for the municipality.

***Whether you live here or visit, you will see how much we care for Country, how inclusive and connected our communities are, and how balanced growth makes this the best place in the world.***

### What We Want to Achieve

Council has five goals to describe what we are working towards and how we want Yarra Ranges to be in the future. These goals have been developed in response to our communities priorities and the big issues facing Yarra Ranges. All policies and activities completed by the organisation contribute to one or more of these goals.



#### **Connected and Healthy Communities**

Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.



#### **Quality Infrastructure and Liveable Places**

Quality facilities and infrastructure meets current and future needs. Places are well planned and are hubs of activity that foster wellbeing, creativity and innovation.



#### **Protected & Enhanced Natural Environment**

A healthier environment for future generations.



#### **Vibrant Economy, Agriculture and Tourism**

Our tourism, agriculture, health, manufacturing and other industries are leading and dynamic. Strong investment and attraction underpin sustainable economic growth and job creation.



#### **High Performing Organisation**

An innovative, responsive organisation that listens and delivers quality, value for money services to our community.



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## 1. Introduction

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Flags are flown by Council at the Civic Centre, Lilydale and the Memo Healesville, in accordance with the Flags Act 1953 and the *Australian Flag Booklet*, administered by the Department of the Prime Minister and Cabinet. As noted by the Department of Prime Minister and Cabinet; “As one of Australia’s most important symbols, the [Australian National] flag should be used with respect and dignity.”

Council also proudly displays flags on a range of prints and digital formats. Flying and displaying the National Australian Flag, Aboriginal and the Torres Strait Islander Flags re-affirms Council’s 1997 Statement of Commitment to Indigenous Australians and aligns with Council’s Reconciliation Action Plan (RAP).

## 2. Purpose

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The purpose of this Policy is to inform and guide Yarra Ranges Council (Council) on the applicable protocols for:

- Flying the Australian National Flag and other flags on flagpoles managed by Council.
- Displaying flags in digital or print formats across selected Council's hard copy publications, online platforms and electronic communications.

These protocols are designed to ensure consistent, respectful and appropriate flag usage, in line with the *Flags Act 1953*, Council’s guidelines, and commitment to reconciliation as outlined in Council’s RAP.

## 3. Scope

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This Policy applies to:

- Flagpoles managed by Council, excluding those managed by other organisations.
- Flag within the Council Chamber.
- Digital and printed materials produced by Council that include flags.
- Councillors and all Council employees.

This Policy covers four flagpoles at the Civic Centre, Lilydale, displaying the:

- Australian National Flag, Aboriginal Flag, Torres Strait Islander Flag, Municipal Flag, or various Community Flags for special occasions.

The two flagpoles located at the MEMO, Healesville, displaying:

- Australian National Flag and Aboriginal Flag.

The three flagpoles located within the Council Chamber, displaying the:

- Australian National Flag, Aboriginal Flag, Torres Strait Islander Flag.

The fourth flagpole at the Civic Centre, Lilydale is available for various Community Flags to commemorate or celebrate important dates, events and festivals, or for flags of other Nations during officially sanctioned visits of representatives of the nation or to acknowledge a significant event of that nation.



## 4. Definitions

**Table 1 - Definitions**

Act	<i>Flags Act 1953.</i>
Australian Flag Booklet	Contains the protocols for the appropriate flying of the flag administered by the Department of the Prime Minister and Cabinet.
Commonwealth Flag Network	A network established by the Department of the Prime Minister and Cabinet to distribute up-to-date advice on how to fly the flag on special occasions.
Community Flags	Flags representing a local communities or community event, charity days, or celebrations, festivals and events. The Rainbow Flag is an example of a Community Flag.
Community Organisation	An organisation established by the community with an aim to making desired improvements to a community's social health, well-being, and overall functioning.

## 5. Flags Guidelines

### 5.1 Flying the Flags Guidelines

In accordance with the Act and the Australian Flag Booklet, the Australian National Flag will be flown on every day of the year.

The following guidelines will also be considered when flying the Australian National Flag and other flags listed in this Policy or as requested by the community:

- All flags should be treated with respect and dignity and the Australian National Flag must always be flown in a position superior to that of any other flag or ensign.
- All flags flown at the Civic Centre must be of standard size, in good repair and capable of being flown on Councils flagpoles.

Any requests to fly Community flags on days or events listed under Section 6 will not be considered.

### 5.2 Digital and Print Publications Guidelines

Council will consistently display the Aboriginal Flag, Torres Strait Islander Flag and Australian National Flag (in that order) with the Acknowledgment of Country Statement on selected Council publications, Council's website, and Council email signatures.

## 6. Flying of Flags at Half-Mast

As directed by the Commonwealth Flag Network and in accordance with the protocols stated in the Australian Flag Booklet, Council will fly its flags at half-mast as a sign of mourning or in the case of an event which requires the Australian National Flag to be flown at half-mast.

When flying the Australian National Flag with other flags, all flags in the set should be flown at half-mast. The Australian National Flag should be raised first and lowered last.



## **6.1 Public Notice**

Where flags are flown at half-mast or if a flag not managed by Council is flown at the Civic Centre then a public notice will be published on Council's website indicating the reason.

## **6.2 ANZAC Day – 25 April**

Anzac Day is a day of special significance to Australians, particularly for serving military personnel and returned veterans. In accordance with Australian flag protocols, flags will be flown at half-mast on 25 April, from dawn until noon, at which time the flag should be raised to the peak of the flag mast for the remainder of the day.

## **6.3 Remembrance Day – 11 November**

Remembrance Day is a day of special significance to Australians, commemorating the loss of Australian lives in all wars, conflicts and peace operations. Flags will be flown on this day at the peak of the flagpole until precisely 10:30am (local time) when they should be adjusted to the half-mast position.

At 11:02 am the Australian National Flag should be moved back to the peak of the flag mast for the remainder of the day. This protocol allows for the traditional ceremonial duties to be carried out, including a minute of silence from 11:00 am.

## **6.4 Commemorating Local Elders**

On request from relevant Aboriginal community members (in consultation with Council's Indigenous Development Coordinator) all flags may be flown at half-mast on the death of an elder or significant community member on the day, or part of the day, of their funeral.

## **6.5 Councillors and Council Employees**

On request and in consultation with the Chief Executive Officer (CEO) and the Mayor, all flags may be flown at half-mast on the death of a current or former Councillor or member of Council employees or on the day, or part of the day, of their funeral.

## **6.6 Discretionary Requests**

At the discretion of the CEO, and in consultation with the Mayor, the Australian National Flag may be flown at half-mast.

## **7. Request to Fly Community Flags**

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Upon formal application (online form on Council's website), Council will consider requests from members of employees or the community to fly a flag at the Civic Centre to acknowledge a significant celebration, festival, community organisation or event.

### **7.1 National Aborigines and Islanders Day Observance Committee (NAIDOC) Week - July**

NAIDOC week celebrates the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. NAIDOC is celebrated not only in Indigenous communities, but also by all Australians from the broader community. The Aboriginal Flag and the Torres Strait Islander Flag are already flown at the Civic Centre.

### **7.2 International Day Against Homophobia, Biphobia, Intersexism and Transphobia (IDAHOBIT) Day – 17 May**

The Progress Pride Flag will be flown from the fourth flagpole on IDAHOBIT Day, and for the duration of the Midsumma Festival.



### 7.3 Community Requests

Requests by community organisations to fly a flag other than those listed in 7.1 and 7.2 will be considered by the CEO, in accordance with this Policy, and after consultation with the Mayor.

Such requests will not be approved where the flying of the flag is inconsistent with Council's values and commitment to inclusiveness. Where approval is granted by the CEO to fly a community flag the requestor must supply the flag and if requested provide appropriate resources to educate the community regarding the flag and the reason for the request to display it.

## 8. Procedure and Protocols

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Procedures and protocols for flying and handling the Australian Flag are detailed in the Australian Flag Booklet. These protocols must be adhered to by Council employees when managing flags flown at the Civic Centre and other Council facilities.

## 9. Roles and Responsibilities

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**Table 2 – Roles and Responsibilities**

<b>Chief Executive Officer (CEO)</b>	Approve, in consultation with the Mayor, requests from community organisations to fly flags other than the Australian, Aboriginal and Torres Strait Islander flags, in accordance with this Policy and the protocols as outlined in the Australian Flag Booklet.  Direct that the flags be flown at half-mast on the day of the funeral of a current or former Councillor, member of Council employees, or any other significant funeral at their discretion.  Direct that the national flag of another nation be flown during officially sanctioned visits of representatives of the nation or to acknowledge a significant event of that nation.
<b>Governance Team</b>	Manage enquiries about this Policy and ensure this Policy is implemented and reviewed.  Manage requests for new flags or changes to flag flying as indicated by the Commonwealth Government.  Promptly communicate flag notifications to the appropriate employees and advise when the Australian National Flag must be flown at half-mast.  Ensure the appropriate employees are maintaining the flagpoles, area surrounding and replacement of flags in accordance with the Australian Flag Booklet and Commonwealth Flag Network notifications.
<b>Communicartion team</b>	Manage enquiries about this Policy relating to the Brand Guidelines and the digital or print publication of flags.

## 10. Related Documents

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- Flags Act 1953
- Australian Flags Booklet – the Department of the Prime Minister and Cabinet.
- Council's Brand Guidelines – this document provides guidance relating to Council's selected publications that display digital or print flags and the Acknowledgement of Country Statement.



## **11. Monitoring and Evaluation**

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The Manager Organisational Performance and Integrity oversees the monitoring and evaluation of this Policy. This includes periodic reviews by the Governance Team to ensure compliance with guidelines, assess flag usage appropriateness, and identify opportunities to improve the Policy's effectiveness in promoting respectful flag practices.

## **12. Policy Review**

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From time to time, circumstance may require minor amendments be made to this Policy. Where this does not materially alter the Policy, such amendments may be made administratively by the Manager Organisational Performance and Integrity.

Any amendment which materially alters the Policy must be approved by resolution of Council.



## REVIEW OF DELEGATIONS MADE TO CHIEF EXECUTIVE OFFICER AND COUNCIL STAFF

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Report Author: Coordinator Governance & Integrity

Responsible Officer: Director Corporate Services

Ward(s) affected: (All Wards);

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### CONFIDENTIALITY

This report is to be considered at a Council meeting that is open to the public.

### SUMMARY

Updates have been made to the Instrument of Delegation to members of Council staff (the Instrument) to reflect several legislative and administrative changes.

The S5 delegation under the *Local Government Act 2020* (the Act) enables a Council to delegate its powers, duties, and functions to the Chief Executive Officer (CEO), except for certain responsibilities that must remain with the Council as prescribed by legislation. This delegation allows the CEO to make decisions and carry out functions on behalf of the Council, ensuring efficient administration and operational effectiveness. By granting this authority, the Council can focus on strategic decision-making while the CEO oversees day-to-day governance and service delivery.

The S6 Instrument of Delegation to members of Council staff covers delegations from a range of legislative instruments. These Acts and Regulations contain a specific power of delegation. The instrument delegates these powers from Council directly to staff, as opposed to many other pieces of legislation and regulations where Council may delegate powers, duties and functions to the CEO, who may then subdelegate to Council staff.

While it is considered good governance to regularly review and update Instruments of Delegation, the Act also mandates that Council review the delegations it has made within 12 months following a general Local Government Election.

The proposed changes in this report ensure that the CEO and appropriate members of Council staff holding, acting in, or performing, the duties of the positions described in the Instrument are nominated to act as delegates.



## RECOMMENDATION

***In the exercise of the powers conferred by the legislation referred to in the S5 Council to Chief Executive Officer and S6 Council to Members of Staff Instrument of Delegations included at Attachment Three and Four, Council resolves that***

- 1. The delegations made to the Chief Executive Officer and Members of Council staff holding, acting in, or performing, the duties of the offices or positions referred to in the attached Instrument of Delegation to members of Council staff be approved, subject to the conditions and limitations specified in that Instrument.***
- 2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument.***
- 3. On the coming into force of the Instrument all previous delegations to members of Council staff (other than to the Chief Executive Officer) are revoked.***
- 4. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.***

## RELATED COUNCIL DECISIONS

The current S5 instrument was approved at the Council meeting on 12 September 2023.

The current S6 instrument was approved at the Council meeting on 27 August 2024.

## DISCUSSION

### ***Purpose and Background***

The power of delegation under Section 11 of *Local Government Act 2020* is a power to delegate Council's powers under that Act or any other Act (with specific exceptions) to the CEO.

Section 47(1) of the Act provides that the CEO may, by instrument of delegation, delegate to a member of the Council staff or members of a community asset committee any power, duty or function of their office, except the power of delegation itself.

The Instruments previously approved by Council have been reviewed and the proposed updates have been prepared in line with advice provided by Maddocks Lawyers and Council officers.



## KEY ISSUES

### S5 Instrument of Delegation – Council to the Chief Executive Officer

The Instrument of Delegation to the CEO based on the previous Instrument approved by Council and incorporates the most recent update from Maddocks Lawyers. The update covers the following:

- Legislative changes simplifying the language of the conditions and limitations and renumbering.
- Administrative changes removing (including GST) from the value of contract and expenditure.

The updates in the Instrument (Attachment Three), once approved, will be sealed and published to Council's website, in accordance with Council's obligations under the Act and the Public Transparency Policy.

### S6 Instrument of Delegation – Council to Members of Staff

The Instrument of Delegation to members of Council staff is based on the previous Instrument approved by Council and incorporates the most recent update from Maddocks. The update covers the following:

- Administrative Changes: Update to several role names (initials) that feature in the Delegate column of some of the tables within the Instrument.
- Legislative Changes: *Food Act 1984* – Four new provisions under Section 19, relating to food safety premises, where Council is the registration authority, to refuse, revoke, or suspend a registration when failing to comply with a direction.
- Legislative Changes: *Road Management Act 2004* – One new provision under Section 12, relating to providing consent to the Head of Transport for Victoria for the discontinuance of a road.
- Legislation and Administrative Changes: *Residential Tenancies (Caravan Parks and Moveable Dwellings Registration and Standards) Regulations 2020* – Two new provisions under Section 45, relating to the display of emergency contact details and registration certificate. Administrative updates including renumbering of provisions that were previously incorrect and updating delegation roles in line with operational requirements.
- Administrative Changes: *Planning and Environment Act 1987* – Three administrative updates have been included to clarify delegated authority relating to the former Lilydale Quarry site. These include changes to the Conditions and Limitations column under Section 61(1) - power to determine an application and under Section 73 - power to decide to grant an amendment to an existing permit. The definition of a Major Development has also been modified to exclude applications under Schedule 1 to the Comprehensive Development Zone – Former Lilydale Quarry. The above changes do not alter the intent of the previous document and are consistent with the Council resolution of 27 August 2024 where Council resolved to delegate decisions to Council officers where the application is generally consistent with the Former Lilydale Quarry



Comprehensive Development Plan. Conditions have been renumbered accordingly.

The updates in the Instrument (Attachment Four), once approved, will be sealed and published to Council's website, in accordance with Council's obligations under the Act and the Public Transparency Policy.

Tracked changes versions of the proposed updates (Attachment One and Two), are attached to this report for public transparency.

## **FINANCIAL ANALYSIS**

All costs associated with prepare and adopt the Instrument of Delegation were met from within current operational budgets.

## **APPLICABLE PLANS AND POLICIES**

No regional, state or national plans and policies are applicable to the recommendation in this report.

This report contributes to the following strategic objective(s) in the Council Plan:

*High Performing organisation:* By Council approving the Delegations made to Council staff the organisation can operate effectively. It is unreasonable for elected Council members to perform all functions and powers required to meet its legislative obligations. Therefore, Council must delegate powers and duties to ensure services are delivered in a timely and coordinated fashion. This instrument enables the organisation to perform its role, serving the community, in a compliant manner.

## **RELEVANT LAW**

The power of delegation under Section 11 of the *Local Government Act 2020* is a power to delegate Council's powers under that Act or any other Act (with specific exceptions) to the CEO.

Section 47(1) of the *Local Government Act 2020* provides that the CEO may, by instrument of delegation, delegate to a member of the Council staff or members of a community asset committee any power, duty or function of their office, except the power of delegation itself.

## **SUSTAINABILITY IMPLICATIONS**

### ***Economic Implications***

There are no economic impacts associated with the delegation of powers by Council.

### ***Social Implications***

There are no social impacts associated with the delegation of powers by Council.



***Environmental Implications***

There are no environmental impacts associated with the delegation of powers by Council.

**COMMUNITY ENGAGEMENT**

Public consultation is not required in respect of the recommendations in this report.

**RISK ASSESSMENT**

The Instrument attached to this report is based on a template and written advice provided by the Maddocks Delegations and Authorisations Service. The use of such templates ensures Council has compliant appointments, authorisations and delegations to relevant Council staff in place that meet the requirements of the Acts.

This addresses the risk of Council relying on the general delegation powers in the Act to delegate matters under other Acts and ignoring the specific delegation powers contained in those other Acts.

**CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instruments of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

**ATTACHMENTS TO THE REPORT**

1. Tracked changes version - S5 Instrument of Delegation – Council to Chief Executive Officer
2. Tracked changes version - S6 Instrument of Delegation – Council to Members of Staff
3. Clean version - S5 Instrument of Delegation – Council to Chief Executive Officer
4. Clean version- S6 Instrument of Delegation – Council to Members of Staff



**Yarra Ranges Shire Council**

**Instrument of Delegation**

**to**

**The Chief Executive Officer**



## Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, Yarra Ranges Shire Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on (TBC)  
12 September 2023;
2. the delegation
  - 2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 2.2 is subject to any conditions and limitations set out in the Schedule;
  - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.4 remains in force until Council resolves to vary or revoke it.

The COMMON SEAL of YARRA )  
RANGES SHIRE COUNCIL was )  
hereto affixed on / / 20232025 )  
in accordance with the Meeting )  
Procedures and Use of Common Seal )  
Local Law 2015 in the presence of )  
Tammi Rose, Chief Executive Officer. )

.....  
**Tammi Rose**  
**Chief Executive Officer**



## SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

### Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
  - 1.1 entering into a contract ~~or making an expenditure~~ exceeding the value of \$1 million ~~(including GST)~~; unless the contract, purchase or payment has been previously approved by resolution of Council, a delegated committee, or under other delegations (for example, regular payroll payments to employees);
  - 1.2 ~~awarding a contract or approving a purchase or payment exceeding~~ making any expenditure that exceeds the value of \$1 million ~~(including GST)~~ unless the contract, purchase or payment relates to statutory charges such as superannuation, taxation, Fire Rescue Victoria levy and insurance charges generally consistent with the approved or revised budget;
  - 1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
  - 1.4 ~~election-electing~~ of a Mayor or Deputy Mayor;
  - 1.5 granting of a reasonable request for leave under section 35 of the Act;
  - 1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
  - 1.7 ~~approval-approving~~ or amendment-amending ~~of~~ the Council Plan;
  - 1.8 ~~adoption-adopting~~ or amendment-amending ~~of~~ any policy that Council is required to adopt under the Act;
  - 1.9 ~~adoption-adopting~~ or amendment-amending ~~of~~ the Governance Rules;
  - 1.10 ~~appointment-appointing~~ of the chair or the members to a delegated committee;
  - 1.11 making, amending or revoking a local law;
  - 1.12 ~~approval-approving~~ of the Budget or Revised Budget;
  - 1.13 approving the borrowing of money;
  - 1.14 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;



3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - 4.1 policy; or
  - 4.2 strategyadopted by Council; or
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.



## **Yarra Ranges Shire Council**

### **Instrument of Delegation**

**to**

### **Members of Council Staff**

**September 2024 June 2025**



# Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. records that references in the Schedule to:

BPCO	means Building & Planning Compliance Officer
BOPS	means Business Operations (includes: Customer Experience Business Operations Coordinator; Lead Customer Experience Officer - Business Operations, Customer Experience Officer - Business Operations & Business Operations Officer)
BSO	means Business Support Officer (business unit identified in brackets where relevant)
CEO	means Chief Executive Officer
CSCO	means Community Safety Coordinator
DCS	means Director Corporate Services
DBEI	means Director Built Environment and Infrastructure
DPSF	means Director Planning, and Sustainable Futures
DCOM	means Director Communities
EHO	means Environmental Health Officer
PEHL	means <u>Public &amp; Environmental Health Lead</u>
EODC	means Executive Officer Development Compliance & Prosecutions
EOSC	means Executive Officer Safer Communities
<del>EOIS</del> <u>EOISTT</u>	means Executive Officer <u>Infrastructure Strategy &amp; Investigations</u> <u>Stormwater, Traffic &amp; Transport</u>
EOPS	means Executive Officer Planning Services
EOGRC	means Executive Officer Governance, Risk and Compliance
EOSP	means Executive Officer Strategic Planning
EOUDLA	means Executive Officer Urban Design and Landscape Architecture
MBS	means Municipal Building Surveyor
MPB	means Manager Planning and Building
MFIN	means Manager Financial Services
<del>MISMIO</del>	means Manager Infrastructure <u>Services</u> <u>Operations</u>
MCW	means Manager Community Wellbeing
MDP	means Manager Design & Place
MSP	means Manager Strategic Projects
MOPI	means Manager Organisational Performance & Integrity
PEHC	means Public & Environmental Health Coordinator
PO	means all Planning Officers
PMSP	means Project Manager Strategic Planning
(PS)	means Planning Services Team
(SP)	means Strategic Planning Team
SPO	means Senior Planning Officer
PPO	Principal Planning Officer
TLPO	means Team Leader Planning Services
VCAT	VCAT Lead
SUB	Subdivision Officer
SSUB	Senior Subdivision Officer

3. declares that:

3.1 this Instrument of Delegation is authorised by a resolution of Council passed on 27 August 2024

3.2 the delegation:

3.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;



- 3.2.2 remains in force until varied or revoked; \_\_\_\_\_
- 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
- 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

- 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
- 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - (a) policy; or
  - (b) strategy
 adopted by Council;
- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The COMMON SEAL of YARRA )  
 RANGES SHIRE COUNCIL was )  
 hereto affixed on 19 / 09 / 2024 )  
 in the presence of Tammi Rose )  
 Chief Executive Officer. )

.....  
**Tammi Rose**  
**Chief Executive Officer**



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DOMESTIC ANIMALS ACT 1994			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
s41A(1)	Power to declare a dog to be a menacing dog	DCOM, MCW, EOSC	Council may delegate this power to a Council authorised officer

FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies
s19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies
s19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies
s19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies
s19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	If s 19(1) applies
s19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19CB(4)(b)	Power to request copy of records	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19E(1)(d)	Power to request a copy of the food safety program	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
<u>S 19FA(1)</u>	<u>Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program</u>	<u>DCOM, MCW, EOSC, PEHC, EHO</u>	<u>Where Council is the registration authority</u> <u>Subject to s 19FA(2), which requires a time limit for compliance to be specified</u>
<u>s 19FA(3)(a)</u>	<u>Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)</u>	<u>DCOM, MCW, EOSC, PEHC, EHO</u>	<u>Where Council is the registration authority</u> <u>Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))</u>
<u>s 19FA(3)(b)</u>	<u>Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)</u>	<u>DCOM, MCW, EOSC</u>	<u>Where Council is the registration authority</u>
<u>s 19FA(3)(c)</u>	<u>Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)</u>	<u>DCOM, MCW, EOSC</u>	<u>Where Council is the registration authority</u>
s19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority  Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19NA(1)	Power to request food safety audit reports	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> ,	
s19UA	Power to charge fees for conducting a food safety assessment or inspection	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority  Refusal to grant/ or renew/transfer the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> ,	Where Council is the registration authority
s38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> ,	Where Council is the registration authority
s38A(4)	Power to request a copy of a completed food safety program template	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38D(3)	Power to request copies of any audit reports	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38E(2)	Power to register the food premises on a conditional basis	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority; Not exceeding the prescribed time limit defined under s 38E(5).
s38E(4)	Duty to register the food premises when conditions are satisfied	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s38F(3)(b)	Power to require proprietor to comply with requirements of this Act	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s39A	Power to register, renew or transfer food premises despite minor defects	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	
s40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s40D(1)	Power to suspend or revoke the registration of food premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	
s 40F	Power to cancel registration of food premises	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 43	Duty to maintain records of registration	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, or renewing registration of a component of a food business	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority
s 45AC	Power to bring proceedings	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	
s46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	DCOM, MCW, EOSC, PEHC, <del>PEHL</del> , EHO	Where Council is the registration authority



HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s116	Power to sub-delegate Executive Director's functions, duties or powers	DPSF	Must first obtain Executive Director's written consent.  Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s185L(4)	Power to declare and levy a cladding rectification charge	CEO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s4B	Power to prepare an amendment to the Victoria Planning Provisions	Not delegated	If authorised by the Minister
s4G	Function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s4I(2)	Duty to make a copy of the Victoria Planning Provisions and other documents available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	MDP, MSP, EOSP, PMSP, PO(SP)	
s8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	MDP, MSP, EOSP, PMSP, PO(SP)	
s8A(5)	Function of receiving notice of the Minister's decision	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA	
s12B(1)	Duty to review planning scheme	DPSF, MDP	
s12B(2)	Duty to review planning scheme at direction of Minister	DPSF, MDP	
s12B(5)	Duty to report findings of review of planning scheme to Minister without delay	DPSF, MDP	
s14	Duties of a Responsible Authority as set out in s 14(a) to (d)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO	Must be acted upon in accordance with the officer's position description, as directed by his/her manager or supervisor, and as provided elsewhere in this schedule of delegations
s17(1)	Duty of giving copy amendment to the planning scheme	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s17(2)	Duty of giving copy s 173 agreement	MPB, MDP, MSP, EOPS, EODC, BPCO, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	
s17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s18	Duty to make amendment etc. available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	Until the proposed amendment is approved or lapsed



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DPSF, MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	A decision to not give notice must only be made by the MDP, MSP, EOSP or PMSP
s19	Function of receiving notice of preparation of an amendment to a planning scheme	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s20(1)	Power to apply to Minister for exemption from the requirements of s 19	DPSF, MPB, MDP, MSP, EOSP, PMSP	Where Council is a planning authority
s21(2)	Duty to make submissions available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	Until the end of 2 months after the amendment comes into operation or lapses
s21A(4)	Duty to publish notice	MDP, MSP, EOSP, PMSP, BSO(SP)	
s22 (1)	Duty to consider all submissions received before the date specified in the notice	MDP, MSP, EOSP, PMSP	Except submissions which request a change to the items in s 22(5)(a) and (b)
s22(2)	Power to consider a late submission  Duty to consider a late submission, if directed by the Minister	MDP, MSP, EOSP, PMSP	
s23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	MDP, MSP, EOSP, PMSP	
s23(2)	Power to refer to a panel submissions which do not require a change to the amendment	DPSF, MDP, MSP	A submission must only be referred to a panel without prior consideration by Council where it is either not practicable to do so before a panel hearing commences or where directed by the panel. All submissions must be reported to Council when Council considers whether or not to adopt or not adopt the amendment.
s24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a panel hearing.



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	DPSF, MDP, MSP	
s26(2)	Duty to keep report of panel available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO(SP)	During the inspection period
s27(2)	Power to apply for exemption if panel's report not received	DPSF, MDP, MSP	Must only be exercised where Council has previously indicated its intention to seek an exemption or where a situation exists that requires urgent action to be taken prior to reporting to Council.
s28(1)	Duty to notify the Minister if abandoning an amendment	DPSF, MDP, MSP, EOSP, PMSP	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	DPSF, MDP, MSP, EOSP, PMSP	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	DPSF, MDP, MSP, EOSP, PMSP	
s30(4)(a)	Duty to say if amendment has lapsed	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s30(4)(b)	Duty to provide information in writing upon request	DPSF, MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s32(2)	Duty to give more notice if required	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s33(1)	Duty to give more notice of changes to an amendment	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s36(2)	Duty to give notice of approval of amendment	MDP, MSP, EOSP, PMSP	
s38(5)	Duty to give notice of revocation of an amendment	MDP, MSP, EOSP, PMSP	
s39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a proceeding
s40(1)	Function of lodging copy of approved amendment	MDP, MSP, EOSP, PMSP	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is a responsible public entity and is a planning authority  Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation.
s46AW	Function of being consulted by the Minister	DPSF, MDP, MSP	Where Council is a responsible public entity
s46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy  Power to endorse the draft Statement of Planning Policy	DPSF, MDP, MSP	Where Council is a responsible public entity
s46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a responsible public entity
s46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a responsible public entity



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DPSF, MDP, MSP	
s46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DPSF, MDP, MSP	
s46GN(1)	Duty to arrange for estimates of values of inner public purpose land	MDP, MSP, EOSP, PMSP	
s46GO(1)	Duty to give notice to owners of certain inner public purpose land	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GP	Function of receiving a notice under s.46GO	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is the collecting agency
s46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s.46GO	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GR(2)	Power to consider a late submission  Duty to consider a late submission if directed to do so by the minister	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s.46GQ	DPSF, MDP, MSP, EOSP, PMSP	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	DPSF, MDP, MSP, EOSP, PMSP	
s46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	DPSF, MDP, MSP, EOSP, PMSP	
s46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution  Power to specify the manner in which the payment is to be made	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GV(3)(b)	Power to enter into an agreement with the applicant	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency
s46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DPSF, MDP, MSP, EOSP, PMSP	
s46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the collecting agency
s46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GY(1)	Duty to keep proper and separate accounts and records	DPSF, MDP, MSP, EOSP, PMSP, MFIN	where Council is the collecting agency
s46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is that planning authority
s46GZ(2)(a)	Function of receiving the monetary component	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where the Council is the planning authority  This duty does not apply where Council is also the collecting agency
s46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those, works, services or facilities	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZ(2)(b)	Function of receiving the monetary component	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
s46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s.46GW	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4)  Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZ(9)	Function of receiving the fee simple in the land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency
s46GZA(1)	Duty to keep proper and separate accounts and records	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZB(3)	Duty to follow the steps set out in s.46GZB(3)(a) – (c)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	DPSF, MDP, MSP, EOSP, PMSP, MFIN	If the VPA is the collecting agency under an approved infrastructure contributions plan  Where Council is a development agency under an approved infrastructure contributions plan
s46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss.46GZD(5)(a) and 46GZD(5)(b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZE(2)	Function of receiving the unexpended land equalisation amount	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
s46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZF(3)	Function of receiving proceeds of sale	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collection agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the development agency
s46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a collecting agency or development agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a collecting agency or development agency
s46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	
s46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	DPSF, MDP, MPB, MSP, EOPS, SPO, TLPO, PPO, VCAT, PO	
s46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DPSF, MDP, MSP	
s46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DPSF, MDP, MSP	
s46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	MBS, EODC	
s46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DPSF, MDP, MSP	
s46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DPSF, MDP, MSP	
s46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	DPSF, MDP, MSP	
s46Q(1)	Duty to keep proper accounts of levies paid	MFIN	
s46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	DPSF, MDP, MSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Not delegated	
s46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Not delegated	Only applies when levy is paid to Council as a 'development agency'
s46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal Council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Not delegated	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Not delegated	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Not delegated	With the consent of, and in the manner approved by, the Minister
s46QC	Power to recover any amount of levy payable under Part 3B	Not delegated	
s46QD	Duty to prepare report and give a report to the Minister	Not delegated	Where Council is a collecting agency or development agency
s46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available, in accordance with the public availability requirements, during the inspection period	Not delegated	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not delegated	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not delegated	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public availability requirements	Not delegated	
s46Y	Duty to carry out works in conformity with the approved strategy plan	Not delegated	
s47	Power to decide that an application for a planning permit does not comply with that Act	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB	
s49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	MPB, EOPS, PO(PS), BSO(PS)	
s49(2)	Duty to make register available for inspection in accordance with the public availability requirements	MPB, EOPS, SPO, TLPO, PPO, VCAT, PO, BSO(PS)	
s50(4)	Duty to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s50(5)	Power to refuse to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s50(6)	Duty to make note of amendment to application in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, PO, SPO, PPO, VCAT, TLPO, BSO	
s50A(1)	Power to make amendment to application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	
s50A(4)	Duty to note amendment to application in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO	
s51	Duty to make copy of application available for inspection in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	In case of a decision not to give notice of an application, this delegation must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO
s52(1)(b)	Duty to give notice of the application to other municipal councils where appropriate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(3)	Power to give any further notice of an application where appropriate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s53(1A)	power to require the applicant to give the notice under s 52(1AA)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s54(1)	Power to require the applicant to provide more information	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s54(1A)	duty to give notice in writing of information required under s 54(1)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s54(1B)	Duty to specify the lapse date for an application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, PPO, VCAT, PO, SSUB, SUB, SPO	<p>A decision to extend time in response to a first request pursuant to s 54A(1) may be exercised by all delegated officers.</p> <p>A decision to extend time in response to a second request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO or TLPO.</p> <p>A decision to extend time in response to a third request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend time for any subsequent requests pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP.</p> <p>A decision to refuse to extend time in response to any request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS or EOSP, TLPO, PMSP.</p>
s54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s57A(5)	Power to refuse to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s57A(6)	Duty to note amendments to application in register	MPB, MDP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57B(1)	Duty to determine whether and to whom notice should be given	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, PPO, VCAT, PO, SSUB, SUB	A decision to not give notice must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.
s57B(2)	Duty to consider certain matters in determining whether notice should be given	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, PPO, VCAT, PO, SSUB, SUB	A decision to not give notice must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.
s57C(1)	Duty to give copy of amended application to referral authority	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s58	Duty to consider every application for a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s58A	Power to request advice from the Planning Application Committee	DPSF, MPB, MDP, MSP	
s60	Duty to consider certain matters	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s60(1A)	Duty to consider certain matters	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



s61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	<p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act</i> 2006.</p> <p>A decision to refuse to issue a permit must only be exercised by MPB, MDP, MSP, EOPS, EOSP or PMSP.</p> <p><u>The permit application made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) must be generally consistent with the Incorporated Document Former Lilydale Quarry Comprehensive Development Plan.</u></p> <p><u>A decision made under Schedule 1 to the Comprehensive Development Zone must only be exercised by the MPB or MSP.</u></p> <p>Must not be exercised for <b>approval</b> if any of the following conditions* apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C – Call in by relevant ward councillor</p> <p><del>D – Decision made under the Comprehensive Development Zone Schedule 1 (Kinley Estate)</del></p> <p><del>ED</del> - To decide a planning application when a beneficiary of a covenant objects</p> <p>Must not be exercised for <b>refusal</b> if any of the following conditions* apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C – Call in by relevant ward councillor</p> <p><del>D – Decision made under the Comprehensive Development Zone Schedule 1 (Kinley Estate)</del></p> <p><del>ED</del> - To decide a planning application when a beneficiary of a covenant objects</p> <p>* The above conditions do not apply in circumstances described in the following conditions</p> <p><del>F-E</del> – Call out by relevant ward councillor</p> <p><del>G-F</del> – Summer recess and emergency delegations</p> <p>Decision must be dual signed by PO and Delegate.</p>
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PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Must only be exercised in a manner consistent with the delegations applicable to s 61 decisions.
s61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	<u>–Not Delegated</u>	Not applicable – no coastal land in the Municipality
s61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s62(1)	Duty to include certain conditions in deciding to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(2)	Power to include other conditions	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64(3)	Duty not to issue a permit until after the specified period	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64(5)	Duty to give each objector a copy of an exempt decision	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s69(1)	Function of receiving application for extension of time of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s69(1A)	Function of receiving application for extension of time to complete development	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s69(2)	Power to extend time	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO	<p>Must not be exercised if any of the following conditions apply:</p> <p>C - Call in by relevant ward Councillor</p> <p>A decision to extend the time of a permit under a 2nd request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend the time of a permit under a 3rd request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend the time of a permit under a 4<sup>th</sup> or subsequent request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP or PMSP.</p> <p>Power to refuse to extend time must only be exercised by the DPSF, MPB, MDP, MSP, EOPS, EOSP or PMSP</p>
s70	Duty to make copy permit available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s71(1)	Power to correct certain mistakes	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO	A mistake made by an individual officer must only be corrected by a different officer.
s71(2)	Duty to note corrections in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s73	Power to decide to grant amendment subject to conditions	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	<p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p> <p><u>The permit application made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) must be generally consistent with the Incorporated Document Former Lilydale Quarry Comprehensive Development Plan.</u></p> <p><u>A decision made under Schedule 1 to the Comprehensive Development Zone must only be exercised by the MPB or MSP.</u></p> <p>Must not be exercised if any of the following conditions apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C - Call in by relevant ward Councillor</p> <p><del>D- Decision made under the Comprehensive Development Zone Schedule 1 (Kinley Estate)</del></p> <p>E- To decide a planning application when a beneficiary of a covenant objects</p> <p>The above conditions do not apply in circumstances described in the following conditions:</p> <p>F - Call out by relevant ward Councillor</p> <p>G- Summer recess and emergency delegations.</p> <p>Decision must be dual signed by PO &amp; Delegate.</p>
s74	Duty to issue amended permit to applicant if no objectors	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s76D	Duty to comply with direction of Minister to issue amended permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s83	Function of being respondent to an appeal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP may appoint a consultant or legal representative to represent Council at a proceeding
s83B	Duty to give or publish notice of application for review	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO	Must only be exercised in a manner consistent with the delegations applicable to Section 61 decisions.
s84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	MPB, MDP, MSP, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84(6)	Duty to issue permit on receipt of advice within 3 business days	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84AB	Power to agree to confining a review by the Tribunal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	
s86	Duty to issue a permit at order of Tribunal within 3 business days	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO, VCAT	
s87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	DPSF	Must only be exercised where Council has previously indicated its intention to apply for cancellation or amendment, or where an extraordinary situation exists that requires action to be taken prior to reporting the matter to Council.
s90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, VCAT, PO	The DPSF, MPB, MDP or MSP, EOPS may appoint a consultant or legal representative to represent Council at a proceeding.
s91(2)	Duty to comply with the directions of VCAT	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, EOUDLA, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s93(2)	Duty to give notice of VCAT order to stop development	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s95(3)	Function of referring certain applications to the Minister	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s95(4)	Duty to comply with an order or direction	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96(1)	Duty to obtain a permit from the Minister to use and develop its land	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DPSF, MPB, MDP, MSP	Must only be exercised where the use, works or development has been approved by Council and where the written agreement of the manager responsible for the management of the land is given.
s96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DPSF, MDP, MSP, EOSP, PMSP	
s96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s96F	Duty to consider the panel's report under s 96E	Not delegated	
s96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	Not delegated	
s96H(3)	Power to give notice in compliance with Minister's direction	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96J	Duty to issue permit as directed by the Minister	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96K	Duty to comply with direction of the Minister to give notice of refusal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s96Z	Duty to keep levy certificates given to it under ss 47 or 96a for no less than 5 years from receipt of the certificate	MPB, MDP, MSP	
s97C	Power to request Minister to decide the application	DPSF	
s97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, BPCO, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97L	Duty to include Ministerial decisions in a register kept under s 49	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97MH	Duty to provide information or assistance to the Planning Application Committee	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s97O	Duty to consider application and issue or refuse to issue certificate of compliance	DPSF, MPB, MDP, MSP, EOPS, EODC, BPCO, SPO, TLPO	A decision to issue or refuse to issue a certificate of compliance must only be exercised by DPSF, MPB, MDP, MSP, EOPS or EOSP, PMSP
s97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	MPB, MDP, MSP, EOPS, EODC, BPCO, SPO, TLPO, PPO, BSO, VCAT	
s97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	MPB, MDP, MSP, EOPS, EODC, BPCO, PPO, SPO, TLPO, PO, VCAT	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a proceeding.



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s97Q(4)	Duty to comply with directions of VCAT	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PO, BSO, PPO, VCAT	
s97R	Duty to keep register of all applications for certificate of compliance and related decisions	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s98(1)&(2)	Function of receiving claim for compensation in certain circumstances	DPSF, MPB, MDP, MSP,	
s98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	DPSF, MPB, MDP, MSP, EOSP, PMSP, PO(SP)	
s101	Function of receiving claim for expenses in conjunction with claim	DPSF, MPB, MDP, MSP	
s103	Power to reject a claim for compensation in certain circumstances	DPSF	
s107(1)	Function of receiving claim for compensation	DPSF, MDP, MSP, EOSP, PMSP	
s107(3)	Power to agree to extend time for making claim	DPSF	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	DPSF, MPB, MDP, EOSP, EOPS	
s114(1)	Power to apply to the VCAT for an enforcement order	DPSF, MPB, EODC	
s117(1)(a)	Function of making a submission to the VCAT where objections are received	EODC, BPCO	The EODC may appoint a consultant or legal representative to represent Council at a proceeding.
s120(1)	Power to apply for an interim enforcement order where s 114 application has been made	DPSF, MPB, EODC	
s123(1)	Power to carry out work required by enforcement order and recover costs	DBEI, DPSF, EODC	
s123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DBEI, DPSF	Except Crown Land



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	DPSF, MPB, MDP, MSP, EODC	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s129	Function of recovering penalties	MPB, EODC, BPCO	
s130(5)	Power to allow person served with an infringement notice further time	MPB, EOPS, EODC	
s149A(1)	Power to refer a matter to the VCAT for determination	DPSF, MPB, MDP, MSP, EOPS, EODC	
s149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	DPSF, MPB, MDP, MSP, EODC	
s 149B	Power to apply to the Tribunal for a declaration.	DPSF, MPB, MDP, MSP, EODC, EOPS, EOSP	
s156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the relevant planning authority
s171(2)(f)	Power to carry out studies and commission reports	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s171(2)(g)	Power to grant and reserve easements	DPSF, MPB, MSP, EOPS	
s172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is a development agency specified in an approved infrastructure contributions plan
s172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is a collecting agency specified in an approved infrastructure contributions plan



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is the development agency specified in an approved infrastructure contributions plan
s173(1)	Power to enter into agreement covering matters set out in s 174	DPSF, MPB, MDP, MSP, EOPS	
s173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DPSF, MPB, MDP, MSP, EOPS	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO, VCAT	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	DPSF, MPB, MDP, MSP, EOPS and EOSP, PMSP	
s177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPSF, MPB, MDP, MSP, EOPS	
s178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with division 2 of part 9	DPSF, MPB, MDP, MSP, EOPS	
s178A(1)	Function of receiving application to amend or end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178A(5)	Power to propose to amend or end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, SSUB	
s178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178C(4)	Function of determining how to give notice under s 178C(2)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178E(1)	Duty not to make decision until after 14 days after notice has been given	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DPSF, MPB, MDP, MSP, EOPS	If no objections are made under s 178D Must consider matters in s 178B Must not be exercised if any of the following conditions apply: C - Call in by relevant ward Councillor
s178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	If no objections are made under s 178D Must consider matters in s 178B Must not be exercised if any of the following conditions apply: C - Call in by relevant ward Councillor



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PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178E(2)(c)	Power to refuse to amend or end the agreement	DPSF, MPB, MDP, MSP, EOPS	If no objections are made under s 178D  Must consider matters in s 178B  Must not be exercised if any of the following conditions apply:  C - Call in by relevant ward Councillor
s178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply:  A - Objections  C - Call in by relevant ward Councillor
s178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply:  A - Objections  C - Call in by relevant ward Councillor
s178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply:  A - Objections  C - Call in by relevant ward Councillor
s178E(3)(d)	Power to refuse to amend or end the agreement	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply:  A - Objections  C - Call in by relevant ward Councillor
s178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178G	Duty to sign amended agreement and give copy to each other party to the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP,	
s178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, VCAT	
s178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s181	Duty to apply to the Registrar of Titles to record the agreement and	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s182	Power to enforce an agreement	DPSF, MPB, MDP, MSP, EODC, EOPS, EOSP, PMSP	
s183	Duty to tell Registrar of Titles of ending/amendment of agreement	DPSF, MPB, MDP, MSP, EODC, PPO, VCAT, PO, SSUB, SUB, EOPS, EOSP, PMSP, BSO	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DPSF, MPB, MDP, MSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s184G(2)	Duty to comply with a direction of the Tribunal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s184G(3)	Duty to give notice as directed by the Tribunal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s198(1)	Function to receive application for planning certificate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s199(1)	Duty to give planning certificate to applicant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s201(1)	Function of receiving application for declaration of underlying zoning	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s201(3)	Duty to make declaration	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO,	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, EODC, TLPO	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO	<p>The decision must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p> <p>Must not be exercised if any of the following conditions apply:</p> <p>C – Call in by relevant ward Councillor</p> <p>The above conditions do not apply in circumstances described in the following conditions:</p> <p><del>DE</del> – Call out by relevant ward Councillor</p> <p>E – Summer recess and emergency delegations.</p>
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO, PO	
-	Power to give written authorisation in accordance with a provision of a planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s201UAB(1)	Function of providing the Victorian Planning Authority with information relating to any land within municipal district	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s201UAB(2)	Duty to provide the Victorian Planning Authority with information requested under s 201UAB(1) as soon as possible	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s522(1)	Power to give a compliance notice to a person	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s525(4)	Duty to issue identity card to authorised officers	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s526(5)	Duty to keep record of entry by authorised officer under s 526	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s526A(3)	Function of receiving report of inspection	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s527	Power to authorise a person to institute proceedings (either generally or in a particular case)	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s11(1)	Power to declare a road by publishing a notice in the Government Gazette	DBEI, DCS	Obtain consent in circumstances specified in s 11(2)
s11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	EOGRC, <del>MISMIO</del> , MOPI	
s11(9)(b)	Duty to advise Registrar	EOGRC, <del>MISMIO</del> , MOPI	
s11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	EOGRC, <del>MISMIO</del> , MOPI	Subject to s 11(10A)
s11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	<del>MISMIO</del> , <del>EOISIEOSTT</del>	Where Council is the coordinating road authority
s12(2)	Power to discontinue road or part of a road	<del>MISMIO</del> , <del>EOISIEOSTT</del>	Where Council is the coordinating road authority  Delegation relates to publishing notice in Government Gazette; power of coordinating road authority to discontinue road is not delegated.
s12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	<del>MISMIO</del> , <del>EOISIEOSTT</del>	Power of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(5)	Duty to consider written submissions received within 28 days of notice	Not delegated	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(6)	Function of hearing a person in support of their written submission	Not delegated	Function of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	<del>MISMIO</del> , <del>EOISIEOSTT</del>	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(10)	Duty to notify of decision made	<del>MISMIO</del> , <del>EOISIEOSTT</del>	Duty of coordinating road authority where it is the discontinuing body  Does not apply where an exemption is specified by the regulations or given by the minister



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	<del>MIS</del> MIO	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s14(4)	Function of receiving notice from the Head, Transport for Victoria	DBEI	
s14(7)	Power to appeal against decision of the Head, Transport for Victoria	DBEI, <del>MIS</del> MIO	
s15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	DBEI	
s15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	DBEI, <del>MIS</del> MIO	
s15(2)	Duty to include details of arrangement in public roads register	<del>MIS</del> MIO	
s16(7)	Power to enter into an arrangement under s 15	DBEI	
s16(8)	Duty to enter details of determination in public roads register	<del>MIS</del> MIO	
s17(2)	Duty to register public road in public roads register	<del>MIS</del> MIO	Where Council is the coordinating road authority
s17(3)	Power to decide that a road is reasonably required for general public use	<del>MIS</del> MIO	Where Council is the coordinating road authority
s17(3)	Duty to register a road reasonably required for general public use in public roads register	<del>MIS</del> MIO	Where Council is the coordinating road authority
s17(4)	Power to decide that a road is no longer reasonably required for general public use	<del>MIS</del> MIO	Where Council is the coordinating road authority
s17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	<del>MIS</del> MIO	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s18(1)	Power to designate ancillary area	<del>MISMIO</del>	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s18(3)	Duty to record designation in public roads register	<del>MISMIO</del>	Where Council is the coordinating road authority
s19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	<del>MISMIO</del>	
s19(4)	Duty to specify details of discontinuance in public roads register	<del>MISMIO</del>	
s19(5)	Duty to ensure public roads register is available for public inspection	<del>MISMIO</del>	
s21	Function of replying to request for information or advice	<del>MISMIO</del>	Obtain consent in circumstances specified in s 11(2)
s22(2)	Function of commenting on proposed direction	DBEI	
s22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	DBEI	
s22(5)	Duty to give effect to a direction under this section.	DBEI	
s40(1)	Duty to inspect, maintain and repair a public road	DBEI	
s40(5)	Power to inspect, maintain and repair a road which is not a public road	DBEI	
s41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DBEI	
s42(1)	Power to declare a public road as a controlled access road	DBEI	Power of coordinating road authority and sch 2 also applies
s42(2)	Power to amend or revoke declaration by notice published in Government Gazette	DBEI, <del>MISMIO</del>	Power of coordinating road authority and sch 2 also applies
s42A(3)	Duty to consult with the Head, Transport for Victoria and Minister for Local Government before road is specified	DBEI, <del>MISMIO</del>	Where Council is the coordinating road authority  If road is a municipal road or part thereof



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	DBEI	Where Council is the coordinating road authority  If road is a municipal road or part thereof and where road is to be specified a freight road
s48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	<u>MISMIO</u>	Where Council is the responsible road authority, infrastructure manager or works manager
s48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	<u>MISMIO</u>	
s49	Power to develop and publish a road management plan	<u>MISMIO</u>	
s51	Power to determine standards by incorporating the standards in a road management plan	<u>MISMIO</u>	
s53(2)	Power to cause notice to be published in Government Gazette of amendment etc. Of document in road management plan	<u>MISMIO</u>	
s54(2)	Duty to give notice of proposal to make a road management plan	<u>MISMIO</u>	
s54(5)	Duty to conduct a review of road management plan at prescribed intervals	<u>MISMIO</u>	
s54(6)	Power to amend road management plan	<u>MISMIO</u>	
s54(7)	Duty to incorporate the amendments into the road management plan	<u>MISMIO</u>	
s55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	<u>MISMIO</u>	
s63(1)	Power to consent to conduct of works on road	<u>MISMIO</u>	Where Council is the coordinating road authority
s63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	<u>MISMIO</u>	Where Council is the infrastructure manager



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s64(1)	Duty to comply with cl 13 of sch 7	<del>MISMIO</del>	Where Council is the infrastructure manager or works manager
s66(1)	Power to consent to structure etc	<del>MISMIO</del>	Where Council is the coordinating road authority
s67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	<del>MISMIO</del>	Where Council is the coordinating road authority
s67(3)	Power to request information	<del>MISMIO</del>	Where Council is the coordinating road authority
s68(2)	Power to request information	<del>MISMIO</del>	Where Council is the coordinating road authority
s71(3)	Power to appoint an authorised officer	DBEI	
s72	Duty to issue an identity card to each authorised officer	DBEI, <del>MISMIO</del>	
s85	Function of receiving report from authorised officer	<del>MISMIO</del>	
s86	Duty to keep register re s 85 matters	<del>MISMIO</del>	
s87(1)	Function of receiving complaints	<del>MISMIO</del>	
s87(2)	Duty to investigate complaint and provide report	<del>MISMIO</del>	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	<del>MISMIO</del> , MPB, MCW	
s112(2)	Power to recover damages in court	DBEI	
s116	Power to cause or carry out inspection	<del>MISMIO</del>	
s119(2)	Function of consulting with the Head, Transport for Victoria	DBEI, <del>MISMIO</del>	
s120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	<del>MISMIO</del>	
s120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	<del>MISMIO</del>	



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s121(1)	Power to enter into an agreement in respect of works	<u>MISMIO</u>	
s122(1)	Power to charge and recover fees	<u>MISMIO</u>	
s123(1)	Power to charge for any service	DBEI, <u>MISMIO</u>	
Schedule 2 Clause 2(1)	Power to make a decision in respect of controlled access roads	DBEI	
Schedule 2 Clause 3(1)	Duty to make policy about controlled access roads	DBEI	
Schedule 2 Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	<u>MISMIO</u>	
Schedule 2 Clause 4	Function of receiving details of proposal from the Head, Transport for Victoria	<u>MISMIO</u>	
Schedule 2 Clause 5	Duty to publish notice of declaration	<u>MISMIO</u>	
Schedule 7, Clause 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	<u>MISMIO</u>	Where Council is the infrastructure manager or works manager
Schedule 7, Clause 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	<u>MISMIO</u>	Where Council is the infrastructure manager or works manager
Schedule 7, Clause 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	<u>MISMIO</u>	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
Schedule 7, Clause 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	<u>MISMIO</u>	Where Council is the infrastructure manager or works manager



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7, Clause 10(2)	Where sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	<del>MISMIO</del>	Where Council is the infrastructure manager or works manager
Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 12(5)	Power to recover costs	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7, Clause 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7, cl 13(2)	<del>MISMIO</del>	Where Council is the works manager
Schedule 7 Clause 13(2)	Power to vary notice period	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7, Clause 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7, cl 13(1)	<del>MISMIO</del>	Where Council is the infrastructure manager
Schedule 7 Clause 16(1)	Power to consent to proposed works	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 16(4)	Duty to consult	<del>MISMIO</del>	Where Council is the coordinating road authority, responsible authority or infrastructure manager
Schedule 7 Clause 16(5)	Power to consent to proposed works	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 16(8)	Power to include consents and conditions	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal	<del>MISMIO</del>	Where Council is the coordinating road authority
Schedule 7 Clause 18(1)	Power to enter into an agreement	DBEI, <del>MISMIO</del>	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
Schedule 7 Clause 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
Schedule 7A Clause 2	Power to cause street lights to be installed on roads	<a href="#">MISMIO</a>	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
Schedule 7A Clause 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	<a href="#">MISMIO</a>	Where Council is the responsible road authority
Schedule 7A Clause 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	<a href="#">MISMIO</a>	Where Council is the responsible road authority
Schedule 7A Clause (3)(1)(f),	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	<a href="#">MISMIO</a>	Duty of Council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO	Where Council is not the planning authority, and the amendment affects land within its municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.



PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO	
r25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP	Where Council is the responsible authority
r25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP	Where Council is not the responsible authority, but the relevant land is within Council's municipal district
r42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	MDP, MSP, EOSP, PMSP	Where Council is not the planning authority, and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r19	Power to waive or rebate a fee relating to an amendment of a planning scheme	DPSF, MDP, MSP, EOSP, PMSP	
r20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	DPSF, MDP, MSP, EOPS	
r21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	



**RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r7	Power to enter into a written agreement with a caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r10	Function of receiving application for registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO, BOPS	
r 11	Function of receiving application for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO, BOPS	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(4) & (5)	Duty to issue certificate of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 14(1)	Function of receiving notice of transfer of ownership	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 14(3)	Power to determine where notice of transfer is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(1)	Duty to transfer registration to new caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(2)	Duty to issue a certificate of transfer of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



**RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 17	Duty to keep register of caravan parks	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 18(4)	Power to determine where the emergency contact person's details are displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 18(6)	Power to determine where certain information is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 22(2)	Duty to consult with relevant emergency services agencies	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 25(3)	Duty to consult with relevant floodplain management authority	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 26	Duty to have regard to any report of the relevant fire authority	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



# RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 41(4)	Function of receiving installation certificate	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
Schedule 3 clause 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	DSED, MCW, EOSC, EHO, EPHL, SCPL, CSCO	

# ROAD MANAGEMENT (GENERAL) REGULATIONS 2016

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r8(1)	Duty to conduct reviews of road management plan	<a href="#">MISMIO</a>	
r9(2)	Duty to produce written report of review of road management plan and make report available	<a href="#">MISMIO</a>	
r9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
r10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	<a href="#">MISMIO</a>	
r13(1)	Duty to publish notice of amendments to road management plan	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
r13(3)	Duty to record on road management plan the substance and date of effect of amendment	<a href="#">MISMIO</a>	
r16(3)	Power to issue permit	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
r18(1)	Power to give written consent to person to drive on road a vehicle which is likely to cause damage to road	<a href="#">MISMIO</a>	Where Council is the coordinating road authority



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r23(2)	Power to make submission to Tribunal	DBEI	Where Council is the coordinating road authority
r23(4)	Power to charge a fee for application under s 66(1) Road Management Act	<a href="#">MISMIO</a>	Where Council is the coordinating road authority
r25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	<a href="#">MISMIO</a>	Where Council is the responsible road authority
r25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with r 25(3))	<a href="#">MISMIO</a>	Where Council is the responsible road authority
r25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	<a href="#">MISMIO</a>	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r15	Power to exempt a person from requirement under cl 13(1) of sch 7 to the Act to give notice as to the completion of those works	<a href="#">MISMIO</a>	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r22(2)	Power to waive whole or part of fee in certain circumstances	<a href="#">MISMIO</a>	Where Council is the coordinating road authority



## PLANNING AND ENVIRONMENT ACT 1987

### Conditions that apply to specific delegations in Schedule

#### Interpretation of conditions A to E

*For the purposes of these conditions:*

- use and development definitions are as defined in the Yarra Ranges Planning Scheme.
- 'application' means a planning permit application, planning permit amendment application, or secondary consent application.
- 'objection' means a submission or petition objecting to the approval of an application. Each signature on a petition is counted as an objection.
- 'relevant Ward Councillor' means the Councillor representing the ward in which all or part of the subject land is located.
- 'Mayor' includes the Deputy Mayor if the Mayor is the relevant Ward Councillor or absent on official leave.

#### A - Objections

The application has received more than 10 objections. *Multi-signatory objection and/or petition to be counted as multiple objections*

#### **B - Major development**

The application is to develop land where the estimated value of development is greater than five (5) million dollars.

An amendment to an existing planning permit where the estimated value of development proposed by the amendment application is greater than five million dollars.

An application or an amendment to an existing planning permit made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) is excluded from this definition.

#### C - Call in by relevant Ward Councillor

Applies to any application or other matter (where the conditions or limitations specified in the instrument provide a call in provision), nominated by the relevant Ward Councillor by written notice.

The notice must include a statement of reasons for the call-in. The notice must be signed by the relevant Ward Councillor, seconded by at least one other Councillor and signed by the Mayor and submitted to the Manager Planning and Building before a decision is made under delegated authority.

The Mayor shall also have authority to call in any application for any Ward by written notice with the signature of the Deputy Mayor and a third Councillor (where possible the ward Councillor). The Manager Planning and Building (or delegate) must attach the original notice to the application file and record in the Council report that the application has been called in for a decision by Council.

#### ~~D – Former Lilydale Quarry development site (Kinley Estate)~~

~~The power to determine any application which is generally consistent with the approved Former Lilydale Quarry Comprehensive Development Plan (CDP) be delegated to the Manager of Strategic Projects or the Manager of Planning and Building.~~

#### ~~ED- To decide a planning application when a beneficiary of a covenant objects~~

~~The power to determine any planning application when a beneficiary of a covenant objects to the covenant being removed or varied to be delegated to the Manager of Planning and Building or the Executive Officer of Planning Services.~~

Before determining any application under this condition, the Director Planning and Sustainable Futures or Manager Planning and Building must consult with the relevant Ward Councillor about the recommendation. The relevant Ward Councillor may call in the application in accordance with Condition C.



#### **FE - Call out by relevant Ward Councillor**

The power to determine any application or other matter normally determined by Council under Conditions A and B may be delegated to the Manager Planning and Building by written notice. The notice must include a statement of reasons for the call-out. The notice must be signed by the relevant Ward Councillor, seconded by the Mayor and signed by a third Councillor and submitted to the Manager Planning and Building before a report on the application is included on the Council Agenda. The Manager Planning and Building (or delegate) must attach the original notice to the application file and record in the delegate report that the application has been called out for a decision by Manager Planning and Building.

#### **GF - Summer recess and emergency delegations**

The power to determine any application normally determined by Council under Conditions A and B is delegated to the Director Planning and Sustainable Futures and the Manager Planning and Building during the following periods:

- between the final Council meeting of the calendar year and the first Council meeting of the following calendar year.
- during the activation of the Municipal Emergency Coordination Centre, business continuity plan or crisis management plan.



**Yarra Ranges Shire Council**

**Instrument of Delegation**

**to**

**The Chief Executive Officer**



## Instrument of Delegation

In exercise of the power conferred by s 11(1) of the *Local Government Act 2020* (**the Act**) and all other powers enabling it, Yarra Ranges Shire Council (**Council**) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers, duties and functions set out in the Schedule to this Instrument of Delegation,

AND declares that

1. this Instrument of Delegation is authorised by a Resolution of Council passed on (TBC)  
;
2. the delegation
  - 2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;
  - 2.2 is subject to any conditions and limitations set out in the Schedule;
  - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
  - 2.4 remains in force until Council resolves to vary or revoke it.

The COMMON SEAL of YARRA )  
RANGES SHIRE COUNCIL was )  
hereto affixed on / / 2025 )  
in accordance with the Meeting )  
Procedures and Use of Common Seal )  
Local Law 2015 in the presence of )  
Tammi Rose, Chief Executive Officer. )

.....  
**Tammi Rose**  
**Chief Executive Officer**



## SCHEDULE

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any duty imposed, or function or power conferred on Council by or under any Act.

### Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing

1. if the issue, action, act or thing is an issue, action, act or thing which involves:
  - 1.1 entering into a contract exceeding the value of \$1 million; unless the contract, purchase or payment has been previously approved by resolution of Council, a delegated committee, or under other delegations (for example, regular payroll payments to employees);
  - 1.2 making any expenditure that exceeds the value of \$1 million unless the contract, purchase or payment relates to statutory charges such as superannuation, taxation, Fire Rescue Victoria levy and insurance charges generally consistent with the approved or revised budget;
  - 1.3 appointing an Acting Chief Executive Officer for a period exceeding 28 days;
  - 1.4 electing a Mayor or Deputy Mayor;
  - 1.5 granting of a reasonable request for leave under section 35 of the Act;
  - 1.6 making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
  - 1.7 approving or amending the Council Plan;
  - 1.8 adopting or amending any policy that Council is required to adopt under the Act;
  - 1.9 adopting or amending the Governance Rules;
  - 1.10 appointing the chair or the members to a delegated committee;
  - 1.11 making, amending or revoking a local law;
  - 1.12 approving of the Budget or Revised Budget;
  - 1.13 approving the borrowing of money;
  - 1.14 subject to section 181H(1)(b) of the *Local Government Act 1989*, declaring general rates, municipal charges, service rates and charges and specified rates and charges;
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;



3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - 4.1 policy; or
  - 4.2 strategyadopted by Council; or
5. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of s 11(2)(a)-(n) (inclusive) of the Act or otherwise; or
6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.



**Yarra Ranges Shire Council**

**Instrument of Delegation**

**to**

**Members of Council Staff**

**June 2025**



# Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;

2. records that references in the Schedule to:

BPCO	means Building & Planning Compliance Officer
BOPS	means Business Operations (includes: Customer Experience Business Operations Coordinator; Lead Customer Experience Officer - Business Operations, Customer Experience Officer - Business Operations & Business Operations Officer)
BSO	means Business Support Officer (business unit identified in brackets where relevant)
CEO	means Chief Executive Officer
CSCO	means Community Safety Coordinator
DCS	means Director Corporate Services
DBEI	means Director Built Environment and Infrastructure
DPSF	means Director Planning, and Sustainable Futures
DCOM	means Director Communities
EHO	means Environmental Health Officer
EODC	means Executive Officer Development Compliance & Prosecutions
EOSC	means Executive Officer Safer Communities
EOSTT	means Executive Officer Stormwater, Traffic & Transport
EOPS	means Executive Officer Planning Services
EOGRC	means Executive Officer Governance, Risk and Compliance
EOSP	means Executive Officer Strategic Planning
EOUDLA	means Executive Officer Urban Design and Landscape Architecture
MBS	means Municipal Building Surveyor
MPB	means Manager Planning and Building
MFIN	means Manager Financial Services
MIO	means Manager Infrastructure Operations
MCW	means Manager Community Wellbeing
MDP	means Manager Design & Place
MSP	means Manager Strategic Projects
MOPI	means Manager Organisational Performance & Integrity
PEHC	means Public & Environmental Health Coordinator
PO	means all Planning Officers
PMSP	means Project Manager Strategic Planning
(PS)	means Planning Services Team
(SP)	means Strategic Planning Team
SPO	means Senior Planning Officer
PPO	Principal Planning Officer
TLPO	means Team Leader Planning Services
VCAT	VCAT Lead
SUB	Subdivision Officer
SSUB	Senior Subdivision Officer

3. declares that:

3.1 this Instrument of Delegation is authorised by a resolution of Council passed on 27 August 2024

3.2 the delegation:

3.2.1 comes into force immediately the common seal of Council is affixed to this Instrument of Delegation;

3.2.2 remains in force until varied or revoked;



- 3.2.3 is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
- 3.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and

3.3 the delegate must not determine the issue, take the action or do the act or thing:

- 3.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
- 3.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
  - (a) policy; or
  - (b) strategy
 adopted by Council;
- 3.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
- 3.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The COMMON SEAL of YARRA )  
 RANGES SHIRE COUNCIL was )  
 hereto affixed on / / )  
 in the presence of Tammi Rose )  
 Chief Executive Officer. )

.....  
**Tammi Rose**  
**Chief Executive Officer**



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<b>DOMESTIC ANIMALS ACT 1994</b>			
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS AND LIMITATIONS</b>
s41A(1)	Power to declare a dog to be a menacing dog	DCOM, MCW, EOSC	Council may delegate this power to a Council authorised officer

<b>FOOD ACT 1984</b>			
<b>Column 1</b>	<b>Column 2</b>	<b>Column 3</b>	<b>Column 4</b>
<b>PROVISION</b>	<b>THING DELEGATED</b>	<b>DELEGATE</b>	<b>CONDITIONS &amp; LIMITATIONS</b>
s19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	DCOM, MCW, EOSC, PEHC, , EHO	If s 19(1) applies
s19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	DCOM, MCW, EOSC, PEHC, , EHO	If s 19(1) applies
s19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	DCOM, MCW, EOSC, PEHC, EHO	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise	DCOM, MCW, EOSC, PEHC, EHO	If s 19(1) applies
s19(6)(a)	Duty to revoke any order under s 19 if satisfied that an order has been complied with	DCOM, MCW, EOSC, PEHC, EHO	If s 19(1) applies
s19(6)(b)	Duty to give written notice of revocation under s 19(6)(a) if satisfied that an order has been complied with	DCOM, MCW, EOSC, PEHC, EHO	If s 19(1) applies
s19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	DCOM, MCW, EOSC, PEHC, EHO	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19CB(4)(b)	Power to request copy of records	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19E(1)(d)	Power to request a copy of the food safety program	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	MCW, EOSC, PEHC, EHO	Where Council is the registration authority
S 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority Subject to s 19FA(2), which requires a time limit for compliance to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCOM, MCW, EOSC	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	DCOM, MCW, EOSC	Where Council is the registration authority
s19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	MCW, EOSC, PEHC, EHO	Where Council is the registration authority  Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19NA(1)	Power to request food safety audit reports	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	DCOM, MCW, EOSC, PEHC	
s19UA	Power to charge fees for conducting a food safety assessment or inspection	DCOM, MCW, EOSC, PEHC, EHO	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
---	Power to register or renew the registration of a food premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority  Refusal to grant/ or renew/transfer the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	DCOM, MCW, EOSC, PEHC,	Where Council is the registration authority
s38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	DCOM, MCW, EOSC, PEHC	Where Council is the registration authority
s38A(4)	Power to request a copy of a completed food safety program template	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38D(3)	Power to request copies of any audit reports	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38E(2)	Power to register the food premises on a conditional basis	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority;  Not exceeding the prescribed time limit defined under s 38E(5).
s38E(4)	Duty to register the food premises when conditions are satisfied	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s38F(3)(b)	Power to require proprietor to comply with requirements of this Act	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s39A	Power to register, renew or transfer food premises despite minor defects	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	DCOM, MCW, EOSC, PEHC, EHO	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the <i>Public Health and Wellbeing Act 2008</i>	DCOM, MCW, EOSC, PEHC, EHO	
s40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s40D(1)	Power to suspend or revoke the registration of food premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	DCOM, MCW, EOSC, PEHC, EHO	
s 40F	Power to cancel registration of food premises	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 43	Duty to maintain records of registration	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, or renewing registration of a component of a food business	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority



FOOD ACT 1984			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority
s 45AC	Power to bring proceedings	DCOM, MCW, EOSC, PEHC, EHO	
s46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	DCOM, MCW, EOSC, PEHC, EHO	Where Council is the registration authority



HERITAGE ACT 2017			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s116	Power to sub-delegate Executive Director's functions, duties or powers	DPSF	Must first obtain Executive Director's written consent.  Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

LOCAL GOVERNMENT ACT 1989			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s185L(4)	Power to declare and levy a cladding rectification charge	CEO	

PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s4B	Power to prepare an amendment to the Victoria Planning Provisions	Not delegated	If authorised by the Minister
s4G	Function of receiving prescribed documents and a copy of the Victoria Planning Provisions from the Minister	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s4I(2)	Duty to make a copy of the Victoria Planning Provisions and other documents available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, PO(SP), BSO(SP)	
s8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	MDP, MSP, EOSP, PMSP, PO(SP)	
s8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	MDP, MSP, EOSP, PMSP, PO(SP)	
s8A(5)	Function of receiving notice of the Minister's decision	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA	
s12B(1)	Duty to review planning scheme	DPSF, MDP	
s12B(2)	Duty to review planning scheme at direction of Minister	DPSF, MDP	
s12B(5)	Duty to report findings of review of planning scheme to Minister without delay	DPSF, MDP	
s14	Duties of a Responsible Authority as set out in s 14(a) to (d)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO	Must be acted upon in accordance with the officer's position description, as directed by his/her manager or supervisor, and as provided elsewhere in this schedule of delegations
s17(1)	Duty of giving copy amendment to the planning scheme	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s17(2)	Duty of giving copy s 173 agreement	MPB, MDP, MSP, EOPS, EODC, BPCO, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	
s17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s18	Duty to make amendment etc. available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	Until the proposed amendment is approved or lapsed



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	DPSF, MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	A decision to not give notice must only be made by the MDP, MSP, EOSP or PMSP
s19	Function of receiving notice of preparation of an amendment to a planning scheme	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.
s20(1)	Power to apply to Minister for exemption from the requirements of s 19	DPSF, MPB, MDP, MSP, EOSP, PMSP	Where Council is a planning authority
s21(2)	Duty to make submissions available in accordance with public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	Until the end of 2 months after the amendment comes into operation or lapses
s21A(4)	Duty to publish notice	MDP, MSP, EOSP, PMSP, BSO(SP)	
s22 (1)	Duty to consider all submissions received before the date specified in the notice	MDP, MSP, EOSP, PMSP	Except submissions which request a change to the items in s 22(5)(a) and (b)
s22(2)	Power to consider a late submission  Duty to consider a late submission, if directed by the Minister	MDP, MSP, EOSP, PMSP	
s23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	MDP, MSP, EOSP, PMSP	
s23(2)	Power to refer to a panel submissions which do not require a change to the amendment	DPSF, MDP, MSP	A submission must only be referred to a panel without prior consideration by Council where it is either not practicable to do so before a panel hearing commences or where directed by the panel. All submissions must be reported to Council when Council considers whether or not to adopt or not adopt the amendment.
s24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a panel hearing.



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	DPSF, MDP, MSP	
s26(2)	Duty to keep report of panel available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO(SP)	During the inspection period
s27(2)	Power to apply for exemption if panel's report not received	DPSF, MDP, MSP	Must only be exercised where Council has previously indicated its intention to seek an exemption or where a situation exists that requires urgent action to be taken prior to reporting to Council.
s28(1)	Duty to notify the Minister if abandoning an amendment	DPSF, MDP, MSP, EOSP, PMSP	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	DPSF, MDP, MSP, EOSP, PMSP	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	DPSF, MDP, MSP, EOSP, PMSP	
s30(4)(a)	Duty to say if amendment has lapsed	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s30(4)(b)	Duty to provide information in writing upon request	DPSF, MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s32(2)	Duty to give more notice if required	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s33(1)	Duty to give more notice of changes to an amendment	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s36(2)	Duty to give notice of approval of amendment	MDP, MSP, EOSP, PMSP	
s38(5)	Duty to give notice of revocation of an amendment	MDP, MSP, EOSP, PMSP	
s39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a proceeding
s40(1)	Function of lodging copy of approved amendment	MDP, MSP, EOSP, PMSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP), BSO(SP)	
s46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is a responsible public entity and is a planning authority  Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation.
s46AW	Function of being consulted by the Minister	DPSF, MDP, MSP	Where Council is a responsible public entity
s46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy  Power to endorse the draft Statement of Planning Policy	DPSF, MDP, MSP	Where Council is a responsible public entity
s46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a responsible public entity
s46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a responsible public entity



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	DPSF, MDP, MSP	
s46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	DPSF, MDP, MSP	
s46GN(1)	Duty to arrange for estimates of values of inner public purpose land	MDP, MSP, EOSP, PMSP	
s46GO(1)	Duty to give notice to owners of certain inner public purpose land	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GP	Function of receiving a notice under s.46GO	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	Where Council is the collecting agency
s46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s.46GO	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GR(2)	Power to consider a late submission  Duty to consider a late submission if directed to do so by the minister	MDP, MSP, EOSP, PMSP, SPO(SP), PO(SP)	
s46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s.46GQ	DPSF, MDP, MSP, EOSP, PMSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	DPSF, MDP, MSP, EOSP, PMSP	
s46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	DPSF, MDP, MSP, EOSP, PMSP	
s46GU	Duty not to adopt an amendment under s 29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	DPSF, MDP, MSP, EOSP, PMSP	
s46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution  Power to specify the manner in which the payment is to be made	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GV(3)(b)	Power to enter into an agreement with the applicant	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency
s46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	DPSF, MDP, MSP, EOSP, PMSP	
s46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the collecting agency
s46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GY(1)	Duty to keep proper and separate accounts and records	DPSF, MDP, MSP, EOSP, PMSP, MFIN	where Council is the collecting agency
s46GY(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency
s46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is that planning authority
s46GZ(2)(a)	Function of receiving the monetary component	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where the Council is the planning authority  This duty does not apply where Council is also the collecting agency
s46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan as responsible for those, works, services or facilities	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZ(2)(b)	Function of receiving the monetary component	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the relevant development agency
s46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency specified in the approved infrastructure contributions plan  This provision does not apply where Council is also the collecting agency
s46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s.46GW	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	If any inner public purpose land is vested in Council under the <i>Subdivision Act 1988</i> or acquired by Council before the time it is required to be provided to Council under s 46GV(4)  Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZ(9)	Function of receiving the fee simple in the land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency
s46GZA(1)	Duty to keep proper and separate accounts and records	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZA(2)	Duty to keep the accounts and records in accordance with the <i>Local Government Act 2020</i>	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZB(3)	Duty to follow the steps set out in s.46GZB(3)(a) – (c)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a development agency under an approved infrastructure contributions plan
s46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	DPSF, MDP, MSP, EOSP, PMSP, MFIN	If the VPA is the collecting agency under an approved infrastructure contributions plan  Where Council is a development agency under an approved infrastructure contributions plan
s46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss.46GZD(5)(a) and 46GZD(5)(b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the collecting agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZE(2)	Function of receiving the unexpended land equalisation amount	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan  This duty does not apply where Council is also the development agency
s46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZF(3)	Duty, if land is sold under s 46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the development agency under an approved infrastructure contributions plan
s46GZF(3)	Function of receiving proceeds of sale	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collection agency under an approved infrastructure contributions plan  This provision does not apply where Council is also the development agency
s46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is the collecting agency under an approved infrastructure contributions plan
s46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	DPSF, MDP, MSP, EOSP, PMSP	Where Council is a collecting agency or development agency



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	DPSF, MDP, MSP, EOSP, PMSP, MFIN	Where Council is a collecting agency or development agency
s46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	DPSF, MDP, MSP, EOSP, PMSP, MFIN	
s46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	DPSF, MDP, MPB, MSP, EOPS, SPO, TLPO, PPO, VCAT, PO	
s46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	DPSF, MDP, MSP	
s46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	DPSF, MDP, MSP	
s46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	MBS, EODC	
s46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	DPSF, MDP, MSP	
s46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	DPSF, MDP, MSP	
s46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	DPSF, MDP, MSP	
s46Q(1)	Duty to keep proper accounts of levies paid	MFIN	
s46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency or plan preparation costs incurred by a development agency	DPSF, MDP, MSP	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc.	Not delegated	
s46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Not delegated	Only applies when levy is paid to Council as a 'development agency'
s46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal Council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Not delegated	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister
s46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Not delegated	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Not delegated	With the consent of, and in the manner approved by, the Minister
s46QC	Power to recover any amount of levy payable under Part 3B	Not delegated	
s46QD	Duty to prepare report and give a report to the Minister	Not delegated	Where Council is a collecting agency or development agency
s46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available, in accordance with the public availability requirements, during the inspection period	Not delegated	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Not delegated	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Not delegated	
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Not delegated	
s46Y	Duty to carry out works in conformity with the approved strategy plan	Not delegated	
s47	Power to decide that an application for a planning permit does not comply with that Act	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB	
s49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	MPB, EOPS, PO(PS), BSO(PS)	
s49(2)	Duty to make register available for inspection in accordance with the public availability requirements	MPB, EOPS, SPO, TLPO, PPO, VCAT, PO, BSO(PS)	
s50(4)	Duty to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s50(5)	Power to refuse to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s50(6)	Duty to make note of amendment to application in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, PO, SPO, PPO, VCAT, TLPO, BSO	
s50A(1)	Power to make amendment to application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	
s50A(4)	Duty to note amendment to application in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO	
s51	Duty to make copy of application available for inspection in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, BSO	



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Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO	In case of a decision not to give notice of an application, this delegation must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO
s52(1)(b)	Duty to give notice of the application to other municipal councils where appropriate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s52(3)	Power to give any further notice of an application where appropriate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s53(1A)	power to require the applicant to give the notice under s 52(1AA)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s54(1)	Power to require the applicant to provide more information	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s54(1A)	duty to give notice in writing of information required under s 54(1)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s54(1B)	Duty to specify the lapse date for an application	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s54A(3)	Power to decide to extend time or refuse to extend time to give required information	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, PPO, VCAT, PO, SSUB, SUB, SPO	<p>A decision to extend time in response to a first request pursuant to s 54A(1) may be exercised by all delegated officers.</p> <p>A decision to extend time in response to a second request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO or TLPO.</p> <p>A decision to extend time in response to a third request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend time for any subsequent requests pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP.</p> <p>A decision to refuse to extend time in response to any request pursuant to s 54A(1) must only be exercised by the MPB, MDP, MSP, EOPS or EOSP, TLPO, PMSP.</p>
s54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s57(3)	Function of receiving name and address of persons to whom notice of decision is to go	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s57A(5)	Power to refuse to amend application	MPB, MDP, MSP, EOPS, EOSP, PMSP	
s57A(6)	Duty to note amendments to application in register	MPB, MDP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s57B(1)	Duty to determine whether and to whom notice should be given	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, PPO, VCAT, PO, SSUB, SUB	A decision to not give notice must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.
s57B(2)	Duty to consider certain matters in determining whether notice should be given	MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, PPO, VCAT, PO, SSUB, SUB	A decision to not give notice must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.
s57C(1)	Duty to give copy of amended application to referral authority	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s58	Duty to consider every application for a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s58A	Power to request advice from the Planning Application Committee	DPSF, MPB, MDP, MSP	
s60	Duty to consider certain matters	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s60(1A)	Duty to consider certain matters	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	<p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p> <p>A decision to refuse to issue a permit must only be exercised by MPB, MDP, MSP, EOPS, EOSP or PMSP.</p> <p>The permit application made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) must be generally consistent with the Incorporated Document Former Lilydale Quarry Comprehensive Development Plan.</p> <p>A decision made under Schedule 1 to the Comprehensive Development Zone must only be exercised by the MPB or MSP.</p> <p>Must not be exercised for <b>approval</b> if any of the following conditions* apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C – Call in by relevant ward councillor</p> <p>D- To decide a planning application when a beneficiary of a covenant objects</p> <p>Must not be exercised for <b>refusal</b> if any of the following conditions* apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C – Call in by relevant ward councillor</p> <p>D- To decide a planning application when a beneficiary of a covenant objects</p> <p>* The above conditions do not apply in circumstances described in the following conditions</p> <p>E – Call out by relevant ward councillor</p> <p>F – Summer recess and emergency delegations</p> <p>Decision must be dual signed by PO and Delegate.</p>



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Must only be exercised in a manner consistent with the delegations applicable to s 61 decisions.
s61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Not Delegated	Not applicable – no coastal land in the Municipality
s61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s62(1)	Duty to include certain conditions in deciding to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(2)	Power to include other conditions	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64(3)	Duty not to issue a permit until after the specified period	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64(5)	Duty to give each objector a copy of an exempt decision	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75
s64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit
s66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s69(1)	Function of receiving application for extension of time of permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s69(1A)	Function of receiving application for extension of time to complete development	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s69(2)	Power to extend time	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO	<p>Must not be exercised if any of the following conditions apply:</p> <p>C - Call in by relevant ward Councillor</p> <p>A decision to extend the time of a permit under a 2nd request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend the time of a permit under a 3rd request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP, PMSP or TLPO.</p> <p>A decision to extend the time of a permit under a 4<sup>th</sup> or subsequent request must only be exercised by the MPB, MDP, MSP, EOPS, EOSP or PMSP.</p> <p>Power to refuse to extend time must only be exercised by the DPSF, MPB, MDP, MSP, EOPS, EOSP or PMSP</p>
s70	Duty to make copy permit available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s71(1)	Power to correct certain mistakes	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO	A mistake made by an individual officer must only be corrected by a different officer.
s71(2)	Duty to note corrections in register	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s73	Power to decide to grant amendment subject to conditions	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	<p>The permit must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p> <p>The permit application made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) must be generally consistent with the Incorporated Document Former Lilydale Quarry Comprehensive Development Plan.</p> <p>A decision made under Schedule 1 to the Comprehensive Development Zone must only be exercised by the MPB or MSP.</p> <p>Must not be exercised if any of the following conditions apply:</p> <p>A – Objections</p> <p>B – Major development</p> <p>C - Call in by relevant ward Councillor</p> <p>E- To decide a planning application when a beneficiary of a covenant objects</p> <p>The above conditions do not apply in circumstances described in the following conditions:</p> <p>F - Call out by relevant ward Councillor</p> <p>G- Summer recess and emergency delegations.</p> <p>Decision must be dual signed by PO &amp; Delegate.</p>
s74	Duty to issue amended permit to applicant if no objectors	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit
s76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s76D	Duty to comply with direction of Minister to issue amended permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s83	Function of being respondent to an appeal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP may appoint a consultant or legal representative to represent Council at a proceeding
s83B	Duty to give or publish notice of application for review	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO	Must only be exercised in a manner consistent with the delegations applicable to Section 61 decisions.
s84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	MPB, MDP, MSP, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s84(6)	Duty to issue permit on receipt of advice within 3 business days	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s84AB	Power to agree to confining a review by the Tribunal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, VCAT	
s86	Duty to issue a permit at order of Tribunal within 3 business days	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO, VCAT	
s87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	DPSF	Must only be exercised where Council has previously indicated its intention to apply for cancellation or amendment, or where an extraordinary situation exists that requires action to be taken prior to reporting the matter to Council.
s90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, VCAT, PO	The DPSF, MPB, MDP or MSP, EOPS may appoint a consultant or legal representative to represent Council at a proceeding.
s91(2)	Duty to comply with the directions of VCAT	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, EOUDLA, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s91(2A)	Duty to issue amended permit to owner if Tribunal so directs	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s93(2)	Duty to give notice of VCAT order to stop development	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s95(3)	Function of referring certain applications to the Minister	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s95(4)	Duty to comply with an order or direction	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s96(1)	Duty to obtain a permit from the Minister to use and develop its land	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	DPSF, MPB, MDP, MSP	Must only be exercised where the use, works or development has been approved by Council and where the written agreement of the manager responsible for the management of the land is given.
s96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	DPSF, MDP, MSP, EOSP, PMSP	
s96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s96F	Duty to consider the panel's report under s 96E	Not delegated	
s96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i> )	Not delegated	
s96H(3)	Power to give notice in compliance with Minister's direction	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96J	Duty to issue permit as directed by the Minister	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96K	Duty to comply with direction of the Minister to give notice of refusal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s96Z	Duty to keep levy certificates given to it under ss 47 or 96a for no less than 5 years from receipt of the certificate	MPB, MDP, MSP	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s97C	Power to request Minister to decide the application	DPSF	
s97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	MPB, MDP, MSP, EOPS, EOSP, PMSP, EOUDLA, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, BPCO, EODC, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97L	Duty to include Ministerial decisions in a register kept under s 49	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97MH	Duty to provide information or assistance to the Planning Application Committee	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s97O	Duty to consider application and issue or refuse to issue certificate of compliance	DPSF, MPB, MDP, MSP, EOPS, EODC, BPCO, SPO, TLPO	A decision to issue or refuse to issue a certificate of compliance must only be exercised by DPSF, MPB, MDP, MSP, EOPS or EOSP, PMSP
s97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	MPB, MDP, MSP, EOPS, EODC, BPCO, SPO, TLPO, PPO, BSO, VCAT	
s97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	MPB, MDP, MSP, EOPS, EODC, BPCO, PPO, SPO, TLPO, PO, VCAT	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to represent Council at a proceeding.
s97Q(4)	Duty to comply with directions of VCAT	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PO, BSO, PPO, VCAT	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s97R	Duty to keep register of all applications for certificate of compliance and related decisions	MPB, MDP, MSP, EOPS, EOSP, PMSP, EODC, BPCO, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s98(1)&(2)	Function of receiving claim for compensation in certain circumstances	DPSF, MPB, MDP, MSP,	
s98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	DPSF, MPB, MDP, MSP, EOSP, PMSP, PO(SP)	
s101	Function of receiving claim for expenses in conjunction with claim	DPSF, MPB, MDP, MSP	
s103	Power to reject a claim for compensation in certain circumstances	DPSF	
s107(1)	Function of receiving claim for compensation	DPSF, MDP, MSP, EOSP, PMSP	
s107(3)	Power to agree to extend time for making claim	DPSF	
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	DPSF, MPB, MDP, EOSP, EOPS	
s114(1)	Power to apply to the VCAT for an enforcement order	DPSF, MPB, EODC	
s117(1)(a)	Function of making a submission to the VCAT where objections are received	EODC, BPCO	The EODC may appoint a consultant or legal representative to represent Council at a proceeding.
s120(1)	Power to apply for an interim enforcement order where s 114 application has been made	DPSF, MPB, EODC	
s123(1)	Power to carry out work required by enforcement order and recover costs	DBEI, DPSF, EODC	
s123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	DBEI, DPSF	Except Crown Land



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	DPSF, MPB, MDP, MSP, EODC	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.
s129	Function of recovering penalties	MPB, EODC, BPCO	
s130(5)	Power to allow person served with an infringement notice further time	MPB, EOPS, EODC	
s149A(1)	Power to refer a matter to the VCAT for determination	DPSF, MPB, MDP, MSP, EOPS, EODC	
s149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s 173 agreement	DPSF, MPB, MDP, MSP, EODC	
s 149B	Power to apply to the Tribunal for a declaration.	DPSF, MPB, MDP, MSP, EODC, EOPS, EOSP	
s156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	DPSF, MDP, MSP, EOSP, PMSP	Where Council is the relevant planning authority
s171(2)(f)	Power to carry out studies and commission reports	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	
s171(2)(g)	Power to grant and reserve easements	DPSF, MPB, MSP, EOPS	
s172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is a development agency specified in an approved infrastructure contributions plan
s172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is a collecting agency specified in an approved infrastructure contributions plan



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	Where Council is the development agency specified in an approved infrastructure contributions plan
s173(1)	Power to enter into agreement covering matters set out in s 174	DPSF, MPB, MDP, MSP, EOPS	
s173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	DPSF, MPB, MDP, MSP, EOPS	Where Council is the relevant responsible authority
---	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires something to be to the satisfaction of Council or Responsible Authority	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO, VCAT	
---	Power to give consent on behalf of Council, where an agreement made under s 173 of the <i>Planning and Environment Act 1987</i> requires that something may not be done without the consent of Council or Responsible Authority	DPSF, MPB, MDP, MSP, EOPS and EOSP, PMSP	
s177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	DPSF, MPB, MDP, MSP, EOPS	
s178	Power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with division 2 of part 9	DPSF, MPB, MDP, MSP, EOPS	
s178A(1)	Function of receiving application to amend or end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178A(5)	Power to propose to amend or end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, SSUB	
s178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178B(2)	Duty to consider certain matters when considering proposal to end an agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178C(4)	Function of determining how to give notice under s 178C(2)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178E(1)	Duty not to make decision until after 14 days after notice has been given	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	DPSF, MPB, MDP, MSP, EOPS	<p>If no objections are made under s 178D</p> <p>Must consider matters in s 178B</p> <p>Must not be exercised if any of the following conditions apply:</p> <p>C - Call in by relevant ward Councillor</p>
s178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	<p>If no objections are made under s 178D</p> <p>Must consider matters in s 178B</p> <p>Must not be exercised if any of the following conditions apply:</p> <p>C - Call in by relevant ward Councillor</p>



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178E(2)(c)	Power to refuse to amend or end the agreement	DPSF, MPB, MDP, MSP, EOPS	If no objections are made under s 178D  Must consider matters in s 178B  Must not be exercised if any of the following conditions apply: C - Call in by relevant ward Councillor
s178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply: A - Objections C - Call in by relevant ward Councillor
s178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply: A - Objections C - Call in by relevant ward Councillor
s178E(3)(c)	Power to amend or end the agreement in a manner that is substantively different from the proposal	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply: A - Objections C - Call in by relevant ward Councillor
s178E(3)(d)	Power to refuse to amend or end the agreement	DPSF, MPB, MDP, MSP, EOPS	After considering objections, submissions and matters in s 178B  Must not be exercised if any of the following conditions apply: A - Objections C - Call in by relevant ward Councillor
s178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s178G	Duty to sign amended agreement and give copy to each other party to the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP,	
s178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, TLPO, VCAT	
s178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s179(2)	Duty to make a copy of each agreement available in accordance with the public availability requirements	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s181	Duty to apply to the Registrar of Titles to record the agreement and	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s182	Power to enforce an agreement	DPSF, MPB, MDP, MSP, EODC, EOPS, EOSP, PMSP	
s183	Duty to tell Registrar of Titles of ending/amendment of agreement	DPSF, MPB, MDP, MSP, EODC, PPO, VCAT, PO, SSUB, SUB, EOPS, EOSP, PMSP, BSO	The DPSF, MPB, MDP or MSP may appoint a consultant or legal representative to act on behalf of Council.
s184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	DPSF, MPB, MDP, MSP	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s184G(2)	Duty to comply with a direction of the Tribunal	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s184G(3)	Duty to give notice as directed by the Tribunal	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s198(1)	Function to receive application for planning certificate	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s199(1)	Duty to give planning certificate to applicant	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s201(1)	Function of receiving application for declaration of underlying zoning	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	
s201(3)	Duty to make declaration	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO,	



**PLANNING AND ENVIRONMENT ACT 1987**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, EODC, TLPO	
	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO	<p>The decision must not be inconsistent with a cultural heritage management plan under the <i>Aboriginal Heritage Act 2006</i>.</p> <p>Must not be exercised if any of the following conditions apply:</p> <p>C – Call in by relevant ward Councillor</p> <p>The above conditions do not apply in circumstances described in the following conditions:</p> <p>F – Call out by relevant ward Councillor</p> <p>E – Summer recess and emergency delegations.</p>
	Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP, PPO, SPO, TLPO, PO	
-	Power to give written authorisation in accordance with a provision of a planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB	
s201UAB(1)	Function of providing the Victorian Planning Authority with information relating to any land within municipal district	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	



PLANNING AND ENVIRONMENT ACT 1987			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s201UAB(2)	Duty to provide the Victorian Planning Authority with information requested under s 201UAB(1) as soon as possible	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PPO, VCAT, PO, SSUB, SUB, BSO	

RESIDENTIAL TENANCIES ACT 1997			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s522(1)	Power to give a compliance notice to a person	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s525(4)	Duty to issue identity card to authorised officers	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s526(5)	Duty to keep record of entry by authorised officer under s 526	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s526A(3)	Function of receiving report of inspection	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
s527	Power to authorise a person to institute proceedings (either generally or in a particular case)	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s11(1)	Power to declare a road by publishing a notice in the Government Gazette	DBEI, DCS	Obtain consent in circumstances specified in s 11(2)
s11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	EOGRC, MIO, MOPI	
s11(9)(b)	Duty to advise Registrar	EOGRC, MIO, MOPI	
s11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	EOGRC, MIO, MOPI	Subject to s 11(10A)
s11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	MIO, EOSTT	Where Council is the coordinating road authority
s12(2)	Power to discontinue road or part of a road	MIO, EOSTT	Where Council is the coordinating road authority  Delegation relates to publishing notice in Government Gazette; power of coordinating road authority to discontinue road is not delegated.
s12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	MIO, EOSTT	Power of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(5)	Duty to consider written submissions received within 28 days of notice	Not delegated	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(6)	Function of hearing a person in support of their written submission	Not delegated	Function of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(7)	Duty to fix day, time and place of meeting under s 12(6) and to give notice	MIO, EOSTT	Duty of coordinating road authority where it is the discontinuing body  Unless s 12(11) applies
s12(10)	Duty to notify of decision made	MIO, EOSTT	Duty of coordinating road authority where it is the discontinuing body  Does not apply where an exemption is specified by the regulations or given by the minister



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	MIO	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s14(4)	Function of receiving notice from the Head, Transport for Victoria	DBEI	
s14(7)	Power to appeal against decision of the Head, Transport for Victoria	DBEI, MIO	
s15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	DBEI	
s15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	DBEI, MIO	
s15(2)	Duty to include details of arrangement in public roads register	MIO	
s16(7)	Power to enter into an arrangement under s 15	DBEI	
s16(8)	Duty to enter details of determination in public roads register	MIO	
s17(2)	Duty to register public road in public roads register	MIO	Where Council is the coordinating road authority
s17(3)	Power to decide that a road is reasonably required for general public use	MIO	Where Council is the coordinating road authority
s17(3)	Duty to register a road reasonably required for general public use in public roads register	MIO	Where Council is the coordinating road authority
s17(4)	Power to decide that a road is no longer reasonably required for general public use	MIO	Where Council is the coordinating road authority
s17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	MIO	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s18(1)	Power to designate ancillary area	MIO	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s18(3)	Duty to record designation in public roads register	MIO	Where Council is the coordinating road authority
s19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	MIO	
s19(4)	Duty to specify details of discontinuance in public roads register	MIO	
s19(5)	Duty to ensure public roads register is available for public inspection	MIO	
s21	Function of replying to request for information or advice	MIO	Obtain consent in circumstances specified in s 11(2)
s22(2)	Function of commenting on proposed direction	DBEI	
s22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report	DBEI	
s22(5)	Duty to give effect to a direction under this section.	DBEI	
s40(1)	Duty to inspect, maintain and repair a public road	DBEI	
s40(5)	Power to inspect, maintain and repair a road which is not a public road	DBEI	
s41(1)	Power to determine the standard of construction, inspection, maintenance and repair	DBEI	
s42(1)	Power to declare a public road as a controlled access road	DBEI	Power of coordinating road authority and sch 2 also applies
s42(2)	Power to amend or revoke declaration by notice published in Government Gazette	DBEI, MIO	Power of coordinating road authority and sch 2 also applies
s42A(3)	Duty to consult with the Head, Transport for Victoria and Minister for Local Government before road is specified	DBEI, MIO	Where Council is the coordinating road authority  If road is a municipal road or part thereof



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	DBEI	Where Council is the coordinating road authority  If road is a municipal road or part thereof and where road is to be specified a freight road
s48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	MIO	Where Council is the responsible road authority, infrastructure manager or works manager
s48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	MIO	
s49	Power to develop and publish a road management plan	MIO	
s51	Power to determine standards by incorporating the standards in a road management plan	MIO	
s53(2)	Power to cause notice to be published in Government Gazette of amendment etc. Of document in road management plan	MIO	
s54(2)	Duty to give notice of proposal to make a road management plan	MIO	
s54(5)	Duty to conduct a review of road management plan at prescribed intervals	MIO	
s54(6)	Power to amend road management plan	MIO	
s54(7)	Duty to incorporate the amendments into the road management plan	MIO	
s55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	MIO	
s63(1)	Power to consent to conduct of works on road	MIO	Where Council is the coordinating road authority
s63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	MIO	Where Council is the infrastructure manager



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s64(1)	Duty to comply with cl 13 of sch 7	MIO	Where Council is the infrastructure manager or works manager
s66(1)	Power to consent to structure etc	MIO	Where Council is the coordinating road authority
s67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	MIO	Where Council is the coordinating road authority
s67(3)	Power to request information	MIO	Where Council is the coordinating road authority
s68(2)	Power to request information	MIO	Where Council is the coordinating road authority
s71(3)	Power to appoint an authorised officer	DBEI	
s72	Duty to issue an identity card to each authorised officer	DBEI, MIO	
s85	Function of receiving report from authorised officer	MIO	
s86	Duty to keep register re s 85 matters	MIO	
s87(1)	Function of receiving complaints	MIO	
s87(2)	Duty to investigate complaint and provide report	MIO	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	MIO, MPB, MCW	
s112(2)	Power to recover damages in court	DBEI	
s116	Power to cause or carry out inspection	MIO	
s119(2)	Function of consulting with the Head, Transport for Victoria	DBEI, MIO	
s120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	MIO	
s120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	MIO	



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s121(1)	Power to enter into an agreement in respect of works	MIO	
s122(1)	Power to charge and recover fees	MIO	
s123(1)	Power to charge for any service	DBEI, MIO	
Schedule 2 Clause 2(1)	Power to make a decision in respect of controlled access roads	DBEI	
Schedule 2 Clause 3(1)	Duty to make policy about controlled access roads	DBEI	
Schedule 2 Clause 3(2)	Power to amend, revoke or substitute policy about controlled access roads	MIO	
Schedule 2 Clause 4	Function of receiving details of proposal from the Head, Transport for Victoria	MIO	
Schedule 2 Clause 5	Duty to publish notice of declaration	MIO	
Schedule 7, Clause 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	MIO	Where Council is the infrastructure manager or works manager
Schedule 7, Clause 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	MIO	Where Council is the infrastructure manager or works manager
Schedule 7, Clause 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	MIO	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
Schedule 7, Clause 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	MIO	Where Council is the infrastructure manager or works manager



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7, Clause 10(2)	Where sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	MIO	Where Council is the infrastructure manager or works manager
Schedule 7 Clause 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 12(3)	Power to take measures to ensure reinstatement works are completed	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 12(5)	Power to recover costs	MIO	Where Council is the coordinating road authority
Schedule 7, Clause 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7, cl 13(2)	MIO	Where Council is the works manager
Schedule 7 Clause 13(2)	Power to vary notice period	MIO	Where Council is the coordinating road authority
Schedule 7, Clause 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7, cl 13(1)	MIO	Where Council is the infrastructure manager
Schedule 7 Clause 16(1)	Power to consent to proposed works	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 16(4)	Duty to consult	MIO	Where Council is the coordinating road authority, responsible authority or infrastructure manager
Schedule 7 Clause 16(5)	Power to consent to proposed works	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 16(6)	Power to set reasonable conditions on consent	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 16(8)	Power to include consents and conditions	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 17(2)	Power to refuse to give consent and duty to give reasons for refusal	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 18(1)	Power to enter into an agreement	DBEI, MIO	Where Council is the coordinating road authority



ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Schedule 7 Clause 19(1)	Power to give notice requiring rectification of works	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	MIO	Where Council is the coordinating road authority
Schedule 7 Clause 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	MIO	Where Council is the coordinating road authority
Schedule 7A Clause 2	Power to cause street lights to be installed on roads	MIO	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
Schedule 7A Clause 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	MIO	Where Council is the responsible road authority
Schedule 7A Clause 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	MIO	Where Council is the responsible road authority
Schedule 7A Clause (3)(1)(f),	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with cls 3(2) and 4	MIO	Duty of Council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r6	Function of receiving notice, under s 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO	Where Council is not the planning authority, and the amendment affects land within its municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.



PLANNING AND ENVIRONMENT REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r21	Power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under s 54 of the Act	MPB, MDP, MSP, EOPS, EOSP, PMSP, SPO, TLPO, PO, BSO	
r25(a)	Duty to make copy of matter considered under s 60(1A)(g) in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP	Where Council is the responsible authority
r25(b)	Function of receiving a copy of any document considered under s 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	MDP, MSP, EOSP, PMSP	Where Council is not the responsible authority, but the relevant land is within Council's municipal district
r42	Function of receiving notice under s 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	MDP, MSP, EOSP, PMSP	Where Council is not the planning authority, and the amendment affects land within Council's municipal district; or  Where the amendment will amend the planning scheme to designate Council as an acquiring authority.

PLANNING AND ENVIRONMENT (FEES) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS AND LIMITATIONS
r19	Power to waive or rebate a fee relating to an amendment of a planning scheme	DPSF, MDP, MSP, EOSP, PMSP	
r20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	DPSF, MDP, MSP, EOPS	
r21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	DPSF, MPB, MDP, MSP, EOPS, EOSP, PMSP	



**RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r7	Power to enter into a written agreement with a caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r10	Function of receiving application for registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO, BOPS	
r 11	Function of receiving application for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO, BOPS	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(1)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 12(4) & (5)	Duty to issue certificate of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 14(1)	Function of receiving notice of transfer of ownership	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 14(3)	Power to determine where notice of transfer is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(1)	Duty to transfer registration to new caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(2)	Duty to issue a certificate of transfer of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



**RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 17	Duty to keep register of caravan parks	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 18(4)	Power to determine where the emergency contact person's details are displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 18(6)	Power to determine where certain information is displayed	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 22(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 22(2)	Duty to consult with relevant emergency services agencies	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 23	Power to determine places in which caravan park owner must display a copy of emergency procedures	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 24	Power to determine places in which caravan park owner must display copy of public emergency warnings	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 25(3)	Duty to consult with relevant floodplain management authority	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 26	Duty to have regard to any report of the relevant fire authority	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 28(c)	Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 40	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 40(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	



**RESIDENTIAL TENANCIES (CARAVAN PARKS AND MOVABLE DWELLINGS REGISTRATION AND STANDARDS) REGULATIONS 2020**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r 41(4)	Function of receiving installation certificate	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
r 43	Power to approve use of a non-habitable structure as a dwelling or part of a dwelling	DCOM, MCW, EOSC, EHO, EPHL, SCPL, CSCO	
Schedule 3 clause 4(3)	Power to approve the removal of wheels and axles from unregistrable movable dwelling	DSED, MCW, EOSC, EHO, EPHL, SCPL, CSCO	

**ROAD MANAGEMENT (GENERAL) REGULATIONS 2016**

Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r8(1)	Duty to conduct reviews of road management plan	MIO	
r9(2)	Duty to produce written report of review of road management plan and make report available	MIO	
r9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	MIO	Where Council is the coordinating road authority
r10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	MIO	
r13(1)	Duty to publish notice of amendments to road management plan	MIO	Where Council is the coordinating road authority
r13(3)	Duty to record on road management plan the substance and date of effect of amendment	MIO	
r16(3)	Power to issue permit	MIO	Where Council is the coordinating road authority
r18(1)	Power to give written consent to person to drive on road a vehicle which is likely to cause damage to road	MIO	Where Council is the coordinating road authority



ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r23(2)	Power to make submission to Tribunal	DBEI	Where Council is the coordinating road authority
r23(4)	Power to charge a fee for application under s 66(1) Road Management Act	MIO	Where Council is the coordinating road authority
r25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	MIO	Where Council is the responsible road authority
r25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with r 25(3))	MIO	Where Council is the responsible road authority
r25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	MIO	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
r15	Power to exempt a person from requirement under cl 13(1) of sch 7 to the Act to give notice as to the completion of those works	MIO	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r22(2)	Power to waive whole or part of fee in certain circumstances	MIO	Where Council is the coordinating road authority



**Conditions that apply to specific delegations in Schedule**

**Interpretation of conditions A to E**

*For the purposes of these conditions:*

- use and development definitions are as defined in the Yarra Ranges Planning Scheme.
- 'application' means a planning permit application, planning permit amendment application, or secondary consent application.
- 'objection' means a submission or petition objecting to the approval of an application. Each signature on a petition is counted as an objection.
- 'relevant Ward Councillor' means the Councillor representing the ward in which all or part of the subject land is located.
- 'Mayor' includes the Deputy Mayor if the Mayor is the relevant Ward Councillor or absent on official leave.

**A - Objections**

The application has received more than 10 objections. *Multi-signatory objection and/or petition to be counted as multiple objections*

**B - Major development**

The application is to develop land where the estimated value of development is greater than five (5) million dollars.

An amendment to an existing planning permit where the estimated value of development proposed by the amendment application is greater than five million dollars.

**An application or an amendment to an existing planning permit made under Schedule 1 to the Comprehensive Development Zone (former Lilydale Quarry) is excluded from this definition.**

**C - Call in by relevant Ward Councillor**

Applies to any application or other matter (where the conditions or limitations specified in the instrument provide a call in provision), nominated by the relevant Ward Councillor by written notice.

The notice must include a statement of reasons for the call-in. The notice must be signed by the relevant Ward Councillor, seconded by at least one other Councillor and signed by the Mayor and submitted to the Manager Planning and Building before a decision is made under delegated authority.

The Mayor shall also have authority to call in any application for any Ward by written notice with the signature of the Deputy Mayor and a third Councillor (where possible the ward Councillor). The Manager Planning and Building (or delegate) must attach the original notice to the application file and record in the Council report that the application has been called in for a decision by Council.

**D- To decide a planning application when a beneficiary of a covenant objects**

The power to determine any planning application when a beneficiary of a covenant objects to the covenant being removed or varied to be delegated to the Manager of Planning and Building or the Executive Officer of Planning Services.

Before determining any application under this condition, the Director Planning and Sustainable Futures or Manager Planning and Building must consult with the relevant Ward Councillor about the recommendation. The relevant Ward Councillor may call in the application in accordance with Condition C.

**E- Call out by relevant Ward Councillor**

The power to determine any application or other matter normally determined by Council under Conditions A and B may be delegated to the Manager Planning and Building by written notice. The notice must include a statement of reasons for the call-out.



The notice must be signed by the relevant Ward Councillor, seconded by the Mayor and signed by a third Councillor and submitted to the Manager Planning and Building before a report on the application is included on the Council Agenda. The Manager Planning and Building (or delegate) must attach the original notice to the application file and record in the delegate report that the application has been called out for a decision by Manager Planning and Building.

#### **F - Summer recess and emergency delegations**

The power to determine any application normally determined by Council under Conditions A and B is delegated to the Director Planning and Sustainable Futures and the Manager Planning and Building during the following periods:

- between the final Council meeting of the calendar year and the first Council meeting of the following calendar year.
- during the activation of the Municipal Emergency Coordination Centre, business continuity plan or crisis management plan.



## ELECTRIC LINE CLEARANCE CONTRACT

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Report Author: Manager Recreation Parks & Facilities  
 Responsible Officer: Director Built Environment & Infrastructure  
 Ward(s) affected: Ryrie, Chirnside, Melba, Billanook, Walling, Streeton and Lyster

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

Attachment One is confidential under the terms section 3(1) of the *Local Government Act 2020* as it contains information relating to: (g)(ii) Private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

### SUMMARY

This report summarises the evaluation process taken and seeks Council approval for the award of contract CT7790 Provision of Electric Line Clearance and Street Tree Management.

Tenders closed Wednesday 12 March 2025, and seven (7) tenders were received. This item has been included in the public agenda to facilitate openness and transparency in Council's decision-making. A confidential attachment has been included with the report which contains commercially sensitive information that is not to be disclosed while the meeting is open to the public.

This tender is to complete electric line clearance in Council's declared areas, and tree management. The recommendation in this report has been formally endorsed by the tender evaluation panel.

### RECOMMENDATION

#### *That Council*

- 1. Awarding the tender from Lucas & Co Pty Ltd for a total lump sum of \$1,226,800.00 inclusive of provisional items and exclusive of GST for contract CT7790 Electric Line Clearance and Street Tree Management.**
- 2. The Director Built Environment and Infrastructure be delegated authority to sign the contract documents.**
- 3. The confidential attachment to this report remains confidential indefinitely as it relates to matters specified under section 3(1)(g)(i)(g)(ii) of the Local Government Act 2020.**



## RELATED COUNCIL DECISIONS

There are no related Council decisions relevant to this item

## DISCUSSION

### ***Purpose and Background***

The purpose of this report is to seek Council approval to award CT7790 Electric Line Clearance and Street Tree Management.

Council has responsibility to ensure that electric lines are clear of vegetation in “declared areas” (sections 84 and 84A to 84D of the *Electricity Safety Act 1998* specify who is responsible for keeping trees clear of electric lines). The “non declared areas” are managed by the distribution company (AusNet Services).

The declared areas are in parts of the following suburbs and townships:

- Healesville
- Lilydale
- Chirnside Park
- Mooroolbark
- Kilsyth
- Upwey
- Tecoma
- Belgrave
- Belgrave Heights
- Belgrave South

The Electricity Safety (Electric Line Clearance) Regulations 2020 include the Code of Practice for Electric Line Clearance (the Code) and prescribe standards and practices to be adopted and observed in tree cutting, pruning or removal in the vicinity of electric lines and the keeping of the whole or any part of a tree clear of electric lines. The regulations also prescribe management procedures to minimise danger of electric lines causing fire (and bushfire) or electrocution.

CT7790 ensures that Council’s electric line clearance obligations are met.

The contract also deals with providing clearance for vehicles and pedestrians.

### ***Options considered***

The procurement method for this tender was a single stage competitive open tender. Tenders closed on Wednesday, 12 March 2025, and seven (7) tenders were received.



The tender process has been carried out in accordance with the requirements of Council's Procurement Policy and the endorsed evaluation plan. Tenders were assessed for conformity with the tender documents. A summary of these tender submissions is contained within the confidential attachment to this report. The evaluation panel scored the tenders against the pre-established evaluation criteria, as published in the tender document.

A summary of the evaluation criteria follows:

- Tendered Price - 40%
- Capability & Capacity to undertake work - 40%
- Commitment to Quality, Sustainability & Community Benefits - 20%.

### ***Recommended option and justification***

Following an extensive evaluation process as detailed in the Confidential attachment, the tender evaluation panel are unanimous in their decision to recommend the tender submission from Lucas & Co Pty Ltd.

## **FINANCIAL ANALYSIS**

The tender value is for a total lump sum price of \$1,226,800.00 inclusive of provisional items and exclusive of GST.

The contract term is three years with two further extension options of two years each (3 + 2 + 2), subject to satisfactory performance. The annual lump sum price will be paid in instalments on completion of blocks and will be ongoing for the life of the contract.

The contract is budgeted for in the tree team's operational budget.

## **APPLICABLE PLANS AND POLICIES**

This report contributes to the following strategic objective(s) in the Council Plan:

- Connected and Healthy Communities: Communities are safe, resilient, healthy, inclusive and socially well connected. Quality services are accessible to everyone.

Electric line clearance keeps our community safe from potential fire starts and assists with continuity and reliability of electricity supply.

## **RELEVANT LAW**

This report seeks Council approval to award a contract that complies with Section 108 and 109 of the Local Government Act 2020.



## **SUSTAINABILITY IMPLICATIONS**

Local and social sustainability was considered as part of the evaluation process.

## **COMMUNITY ENGAGEMENT**

Not applicable.

## **COLLABORATION, INNOVATION AND CONTINUOUS IMPROVEMENT**

No collaboration with other Councils, Governments or statutory bodies was sought.

## **RISK ASSESSMENT**

It is essential that Council's electric line clearance responsibilities are met. If they are not there is a potential risk to the safety of our residents and visitors, especially from fire.

The regulator Energy Safe Victoria (ESV) audits line clearance and if not completed to the requirements of the regulations they can fine Council.

The panel identified two major potential risks to meeting these responsibilities. They are:

- Not having the resources to fulfill the contract requirements.
- Managing exceptional regrowth caused by favourable climatic conditions.

The panel discussed this with Lucas & Co Pty Ltd at an interview, and they provided convincing evidence that they would be able to mitigate these risks. The evidence included their history of managing similar contracts with other councils and supplying in depth detail of their preplanning.

## **CONFLICTS OF INTEREST**

No officers and/or delegates acting on behalf of the Council through the Instrument of Delegation and involved in the preparation and/or authorisation of this report have any general or material conflict of interest as defined within the *Local Government Act 2020*.

## **ATTACHMENTS TO THE REPORT**

1. CT7790 Council Evaluation Report (Confidential)



Confidential Item



## **11. COUNCILLOR MOTIONS**

*In accordance with Chapter 3 Division 4 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no Councillor motions received prior to the Agenda being printed.



**12. ITEMS THROUGH THE CHAIR**



### **13. REPORTS FROM DELEGATES**



**14. DOCUMENTS FOR SIGNING AND SEALING**

*In accordance with Clause 87 of the Meeting Procedures and Use of Common Seal Local Law 2015, as prescribed by Section 14(2)(c) of the Local Government Act 2020.*

There were no Documents for Signing and Sealing listed for this meeting prior to the Agenda being printed.



## 15. INFORMAL MEETINGS OF COUNCILLORS

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Report Author: Governance Officer  
 Responsible Officer: Director Corporate Services  
 Ward(s) affected: All Wards

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*The author(s) of this report and the Responsible Officer consider that the report complies with the overarching governance principles and supporting principles set out in the Local Government Act 2020.*

### CONFIDENTIALITY

This item is to be considered at a Council meeting that is open to the public

### SUMMARY

Chapter 8, Rule 1, of the Governance Rules requires that records of informal meetings of Councillors must be kept and that the Chief Executive Officer must ensure that a summary of the matters discussed at the meeting tabled at the next convenient Council meeting and recorded in the Minutes of that Council meeting.

An 'informal meeting of Councillors' is defined in the Governance Rules as a meeting of Councillors that:

- is scheduled or planned for the purpose of discussing the business of Council or briefing Councillors;
- is attended by at least one member of Council staff; and
- is not a Council meeting, Delegated Committee meeting or Community Asset Committee meeting.

The records for informal meetings of Councillors are attached to the report.

### RECOMMENDATION

***That the records of the Informal Meetings of Councillors, copies of which are attached to the report, be received and noted.***

### ATTACHMENTS TO THE REPORT

1. 20 May – Council Briefing
2. 20 May – Council Forum



## Informal Meeting of Councillors

### Public Record

<b>Meeting Name:</b>	Council Briefing	
<b>Date:</b>	20 May 2025	Start Time: 5.42pm    Finish Time: 5.48pm
<b>Venue:</b>	Council Chamber, Civic Centre, Anderson Street, Lilydale and via videoconference	
<b>Attendees:</b>	<p><b>Councillors:</b> Cr Child (Chair), Cr Higgins (Deputy Chair), Cr McAllister, Cr Cox, Cr McIlwain, Cr Ward, Cr Mazzarella and Cr Marriott</p> <p><b>CEO/Directors:</b> Tammi Rose, Leanne Hurst, Hjalmar Philipp, Amanda Kern (Acting Director Planning and Sustainable Futures) and Ben Waterhouse (Acting Director Corporate Services)</p> <p><b>Officers:</b> Amee Cooper, Gina Walter, Kirsten Vernon, Stuart Wilson, Mel Villani, Amanda Kern, Liam Routledge, Karen Greer and Lucy Proctor</p> <p><b>Externals:</b> Nil</p>	
<b>Apologies:</b>	Councillor Tim Heenan, Vincenzo Lombardi and Kath McClusky	
<b>Disclosure of COI:</b>	<ul style="list-style-type: none"> <li>Nil</li> </ul>	
<b>Matter/s Discussed:</b>	This briefing covered the following items of business to be considered at the 27 May 2025 Council Meeting.	
	10.1	YR-2023/386 - 1 Badger Creek Road, Healesville - Planning Report
	10.2	CT7440 Bushland Maintenance Contract
	10.3	CT7762 Provision of Plants - Procurement Pane
	10.4	EOI6246 Solar and Battery System Specialists Panel Refresh
	10.5	Old Warburton Road Bridge Tender Report



<b>Completed By:</b>	10.6	Kirkham Road (from Courtneys Rd to Retreat Rd) Belgrave South Special Charge Scheme Final Costing
	Gina Walter	



## Informal Meeting of Councillors

### Public Record

<b>Meeting Name:</b>	Council Forum	
<b>Date:</b>	20 May 2025	Start Time: 5.00pm      Finish Time: 9.06pm
<b>Venue:</b>	Council Chamber, Civic Centre, Anderson Street, Lilydale and via videoconference	
<b>Attendees:</b>	<p><b>Councillors:</b> Cr Child (Chair), Cr Higgins (Deputy Chair), Cr McAllister, Cr Cox (Exited at 8.28pm), Cr McIlwain, Cr Ward, Cr Mazzarella and Cr Marriott</p> <p><b>CEO/Directors:</b> Tammi Rose, Leanne Hurst, Hjalmar Philipp, Amanda Kern (Acting Director Planning and Sustainable Futures) and Ben Waterhouse (Acting Director Corporate Services)</p> <p><b>Officers:</b> Ameer Cooper, Gina Walter, Kirsten Vernon, Stuart Wilson, Mel Villani, Amanda Kern, Katie Douglas, Gavin Crawford, Liam Routledge, Bumeke Jayasinghe, Karen Greer, Lucy Proctor, Declan Jamieson, Jonathon Makaay, Garry Detez, Jo Colley and Nathan Islip</p> <p><b>Via Zoom:</b> Enrique Gutierrez, Anne Blakeway and Alanna Ford</p> <p><b>Externals:</b> Nil</p>	
<b>Apologies</b>	Councillor Tim Heenan, Vincenzo Lombardi and Kath McClusky	
<b>Disclosure of COI:</b>	<ul style="list-style-type: none"> <li>Nil</li> </ul>	
	1.1	Acknowledgement of Country
	1.2	Declaration of Interest
	1.3	Action and Agreement Record – 6 May 2025
	2.1	YR-2023/386 - 1 Badger Creek Road, Healesville (Oonah) Planning Report - Verbal Update
	3.1	Review of the Public Agenda for Council's Meeting on 27 May 2025



<b>Completed By:</b>	4.0	Mayor & CEO Update
	5.0	General Business
	5.1	2025-2026 Budget Discussion - Verbal Update
	6.0	Dinner
	7.1	Draft Council Plan, Asset Plan, Long Term Financial Plan
	Gina Walter	



**16. URGENT BUSINESS**

*In accordance with Chapter 3 Rule 24 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*



## **17. CONFIDENTIAL ITEMS**

*In accordance with Chapter 3 Rule 24 of the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.*

There were no Confidential Items listed for this meeting.



**18. DATE OF NEXT MEETING**

The next meeting of Council is scheduled to be held on Tuesday 24 June 2025 commencing at 7.00pm, at Council Chamber, Civic Centre, Anderson Street, Lilydale and via videoconference.





**In providing for the good governance of its community, Councillors are reminded of their obligation to abide by the provisions as set within the Local Government Act 2020 and the Code of Conduct for Councillors.**

**When attending a Council Meeting, Councillors should adhere to the procedures set out in the Governance Rules developed by Council in accordance with section 60 of the Local Government Act 2020.**

The following is a guide for all Councillors to ensure they act honestly, in good faith and in the best interests of Yarra Ranges as a whole.

1. Councillors will respect the personal views of other Councillors and the decisions of Council.
2. Councillors may publicly express their own opinions on Council matters but not so as to undermine the standing of Council in the community.
3. The Mayor is the official spokesperson for Council.
4. Councillors will incur expenditure in a responsible manner and in accordance with the Councillor Expenditure and Policy.
5. Councillors will avoid conflicts of interest and will always openly disclose any direct and indirect interests where they exist.
6. Councillors will act with integrity and respect when interacting with Council staff and members of the public.
7. Councillors will demonstrate fairness in all dealings and conduct and be open with and accountable to the community at all times.
8. Councillors will conduct themselves in a manner that does not cause detriment to Council or the Yarra Ranges community.